

MINUTES OF A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON NOVEMBER 19, 2007, AT 7:00 P.M., IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

The meeting was called to order with the following present:

Mayor	Russell Hamley
Mayor Pro-Tem	Frances Wubbenhorst
Councilmember	Joyce Berube
Councilmember	Ernie English
Councilmember	Jill Klein
Councilmember	Greg Holden
City Manager	Mike Castro
City Attorney	Kenneth Wall
City Secretary	LaKeisha Cannon-Scott

Additional Staff in attendance: Finance Director Isabel Kato, Director of Parks and Recreation Michael Brown, Police Chief Charles Wedemeyer, Public Works Director Danny Segundo, Human Resources Generalist Karen Farris, and City Engineer Frank Brooks.

Mayor Russell Hamley gave the invocation and led the pledge of allegiance.

CITIZENS' COMMENTS

Mark Maloy, 7803 Hamilton Circle, addressed Council and stated his concerns regarding noise abatement for the Harris County Toll Road. He asked Council to continue their efforts in communicating and working with the Harris County Toll Road Authority to relieve the noise issue.

William Ensell, 16110 Crawford, addressed Council and stated his concerns regarding the junk cars located at a residence on Juneau. He asked Council to address the code enforcement issues.

Bruce Bowden, 16325 Lewis, addressed Council and stated his concerns regarding lawn care service providers in Jersey Village. He asked Council to start a registration process for lawn care service providers. He had additional concerns/comments regarding the extension of Jones Road.

PROCLAMATION

None

CITY MANAGER'S REPORT

City Manager Mike Castro reported the following:

1. October 2007 Monthly Fund Balances Report, Governmental Funds, and Enterprise Funds.
2. Departmental Request Report and Open Records Request Report for October 2007.
3. Fire & Emergency Services Departmental Report for October 2007.
4. Jersey Village Police Activity Report, Crime Prevention Unit, Warrant Report and Investigations/Calls for Service Report for October 2007.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed Report, and Revenue Comparison Report for October 2007.
6. Public Works Departmental Report for October 2007.
7. Combined Monthly and Annual Mileage Report.
8. Golf Course Monthly Report, Golf Course Financial Statements Report, and Parks & Recreation Departmental Report for October 2007.

City Manager Mike Castro had no additional information to report.

DOCKETED PUBLIC HEARING:

None

CONSENT AGENDA:

A. CONSIDERATION AND POSSIBLE ACTION – APPROVAL OF MINUTES:

1. Minutes of the October 15, 2007, Regular Session held at 7:00 p.m.

B. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-47 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, CASTING ITS BALLOT FOR THE ELECTION OF A PERSON TO THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT. *City Council.*

C. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-48 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ENTERING INTO A CONTRACT WITH THE HARRIS COUNTY FIRE FIGHTERS ASSOCIATION TO PROVIDE MUTUAL AID TO OTHER FIRE AGENCIES IN HARRIS COUNTY. *Mr. Mark Bitz, Fire Chief.*

D. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-49 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ENTERING INTO A

CONTRACT WITH RWL CONSTRUCTION, INC. FOR THE EXTENSION OF THE CASTLEBRIDGE, SEATTLE SLEW AND STEEPLEWAY BLVD. WATERLINE AND REPLACEMENT OF TAHOE BRIDGE WATERLINE. *Mr. Danny Segundo, Public Works Director.*

E. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-50 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ENTERING INTO A CONTRACT WITH TREMCO, THROUGH THE COOPERATIVE PURCHASING NETWORK FOR THE REPLACEMENT OF THE ROOF AT THE VILLAGE WATER PLANT. *Mr. Danny Segundo, Public Works Director.*

F. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-51 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ENTERING INTO A CONTRACT WITH INSITUFORM TECHNOLOGIES, INC. FOR THE SANITARY SEWER CLEANING AND TELEVISIONING PROJECT. *Mr. Danny Segundo, Public Works Director.*

G. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-52 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ENTERING INTO A CONTRACT WITH KELLOGG BROWN AND ROOT FOR THE REPLACEMENT OF THE KENNEL FOR THE ANIMAL SHELTER. *Mr. Danny Segundo, Public Works Director.*

H. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-53 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ENTERING INTO A CONTRACT WITH KELLOGG BROWN AND ROOT FOR THE CONSTRUCTION AND MODIFICATIONS REQUIRED FOR THE INSTALLATION OF A RETENTION WALL AT THE PHILIPPINE LIFT STATION. *Mr. Danny Segundo, Public Works Director.*

Councilmember Holden made the motion, seconded by Mayor Pro-Tem Wubbenhorst, to approve Consent Agenda Items A, B, C, E, & F as presented.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting “No” None.

Passed 5 to 0.

MATTERS REMOVED FROM CONSENT AGENDA

Councilmember Holden requested that Consent Agenda Items D, G, & H be removed for further discussion.

H. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-49 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ENTERING INTO A CONTRACT WITH RWL CONSTRUCTION, INC. FOR THE EXTENSION OF THE CASTLEBRIDGE, SEATTLE SLEW AND STEEPLEWAY BLVD. WATERLINE AND REPLACEMENT OF TAHOE BRIDGE WATERLINE. *Mr. Danny Segundo, Public Works Director.*

Councilmember Holden made the motion, seconded by Mayor Pro-Tem Wubbenhorst, to approve Resolution No. 2007-49.

Councilmember Holden stated his concerns regarding the expenditure and the amount budgeted for the project.

City Engineer Frank Brooks gave a brief explanation of the expenditure.

City Manager Mike Castro briefly explained that the amount listed on the Agenda Request was typed incorrectly. The total amount was budgeted for the project.

A brief discussion ensued among Council and Staff regarding the project.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting “No” None.

Passed 5 to 0.

G. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-52 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ENTERING INTO A CONTRACT WITH KELLOGG BROWN AND ROOT FOR THE REPLACEMENT OF THE KENNEL FOR THE ANIMAL SHELTER. *Mr. Danny Segundo, Public Works Director.*

Councilmember Holden made the motion, seconded by Councilmember Klein, to approve Resolution No. 2007-52.

Mayor Hamley stated the name of the company is KBR and no longer named Kellogg Brown and Root.

Councilmember Holden stated his concerns regarding the amount of the expenditure in comparison to the size of the building and requested information regarding the bid process.

Public Works Director Danny Segundo stated a scope of work was given to KBR and the contractor is listed on the State’s Purchasing Cooperative Contract List.

City Manager Mike Castro stated the project went through the bid process previously and KBR won the bid during that time. He stated additional comments regarding the savings in engineering cost because the contract was contracted through the state's purchasing process.

Lengthy discussion ensued among Council and Staff regarding the bid process and possible options for the animal shelter.

City Manager Mike Castro gave a brief overview/explanation of the new legislature that changed the requirements for animal shelters.

Additional discussion ensued among Council and Staff regarding possibly contracting the service, providing the service, the scope of the building, and the additional cost.

Councilmember Holden stated his concerns regarding the cost for the building and asked Staff to get more information on the details of the contract in comparison to the cost and also to seek other options for sheltering animals.

Additional discussion ensued among Council and Staff regarding the animal shelter and the possibility of outsourcing of the service.

Voting "Aye" Councilmember Klein.

Voting "No" Councilmembers Wubbenhorst, Berube, Holden, and English.

Failed 4 to 1.

H. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-53 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ENTERING INTO A CONTRACT WITH KELLOGG BROWN AND ROOT FOR THE CONSTRUCTION AND MODIFICATIONS REQUIRED FOR THE INSTALLATION OF A RETENTION WALL AT THE PHILIPPINE LIFT STATION. *Mr. Danny Segundo, Public Works Director.*

Mayor Pro-Tem Wubbenhorst made the motion, seconded by Councilmember Holden, to approve Resolution No. 2007-53.

Public Works Director Danny Segundo stated this item is also proposed through the State's contract purchasing process.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Passed 5 to 0.

NEW BUSINESS

- 1. CONSIDERATION AND POSSIBLE ACTION – PRESENTATION AND DISCUSSION REGARDING THE ARCHITECTURAL CONCEPTS FOR THE PROPOSED EXPANSION OF THE POLICE DEPARTMENT FACILITY.** *Hall, Barnum, Luchessi Architects.*

City Manager Mike Castro stated the city met with the architecture today and proposals were given. The city is currently reviewing those proposals and a presentation will be given during the December Council Meeting.

- 2. CONSIDERATION AND POSSIBLE ACTION – AUTHORIZING STAFF TO SEEK PROPOSALS FOR VARIOUS PROJECTS ASSOCIATED WITH THE \$8,500,000 GENERAL OBLIGATION BOND ISSUANCE.** *Mr. Frank Brooks, City Engineer and Mr. Danny Segundo, Public Works Director.*

Mayor Pro-Tem Wubbenhorst made the motion, seconded by Councilmember Berube, authorizing Staff to seek proposals for the various projects associated with the \$8,500,000 General Obligation Bond Issuance.

City Engineer Frank Brooks stated plans and specifications are currently being printed. He requested that the bid process be conducted prior to the holidays.

Councilmember Berube asked Staff to coordinate with the school district on the project.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting “No” None.

Passed 5 to 0.

- 3. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-54 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ENTERING INTO A CONTRACT WITH AETNA FOR EMPLOYEE HEALTH BENEFITS.** *Ms. Karen Farris, Human Resources Generalist and Mr. Dick Hillyer, Health Benefits Consultant.*

Councilmember Berube made the motion, seconded by Councilmember English, to approve Resolution No. 2007-54.

City Manager Mike Castro gave a brief explanation of the spread sheet and the numbers detailed within the report.

Health Benefits Consultant Dick Hillyer gave a brief overview of the Employee Health Benefits. He stated the benefits cost increased approximately 60%.

City Manager Mike Castro gave additional comments regarding the increase and in addition stated the percentages will need to increase next year as well.

Mayor Russell Hamley asked if Council is comfortable with the plans, the contribution of the individual employee, and the percentages of the premium cost for employees with dependents.

Discussion ensued among Council and Staff regarding the plans.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Klein, Holden, and English.

Voting "No" None.

Passed 5 to 0.

4. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-55 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE REVISION OF THE PAY GROUP GRADE/STEP SCHEDULE FOR EXEMPT AND NON-EXEMPT EMPLOYEES. *Ms. Karen Farris, Human Resources Generalist.*

Councilmember Berube made the motion, seconded by Councilmember English, to approve Resolution No. 2007-55.

City Manager Mike Castro gave a brief explanation of the pay group grade/step schedule for exempt and non-exempt employees.

Human Resources Generalist Karen Farris gave a brief explanation of the number of employees currently at their maximum wage (18). She stated they currently get a lump sum of 3% of their salary each year.

Discussion ensued among Council and Staff regarding the salary comparison of the City and other municipalities and also regarding the pay group grade/step schedule.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Klein, Holden, and English.

Voting "No" None.

Passed 5 to 0.

5. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-56 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RELATING TO DEDICATION OF CERTAIN RIGHTS OF WAY IN CONNECTION WITH THE EXTENSION OF JONES ROAD. *Mr. Mike Castro, City Manager.*

Councilmember Holden made the motion, seconded by Mayor Pro-Tem Wubbenhorst, to approve Resolution No. 2007-56.

City Manager Mike Castro gave a brief overview of a previous agreement between the city and property owners.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Klein, Holden, and English.

Voting "No" None.

Passed 5 to 0.

6. CONSIDERATION AND POSSIBLE ACTION – DISCUSSION REGARDING LAWN CARE SERVICE REGISTRATION. Ms. Joyce Berube, Councilmember.

Councilmember Joyce Berube stated she requested this item be placed on the agenda for discussion. She read a letter from a concerned citizen and in addition stated her concerns regarding the clippings being blown into the sewer lines.

City Attorney Ken Wall stated that the city could regulate lawn care services providers by having a registration process.

Councilmember English asked for clarification regarding the previous time he brought this same issue to Council for discussion.

City Attorney Ken Wall stated the difference is during the previous discussion, an occupation tax was suggested versus a registration process solely.

Councilmember English stated his concerns regarding how the registration be enforced and who would conduct the registration.

Councilmember Holden and Mayor Pro-Tem both stated comments in opposition to the registration process for lawn care service providers. In addition, they stated it should be the homeowners' responsibility to ensure their lawn care service providers follow the city codes.

A lengthy discussion ensued among Council and Staff regarding the registration of lawn care service providers.

COUNCIL ACTIVITY REPORTS/COMMENTS

Councilmember Berube thanked Fire Chief Mark Bitz and the Fire/EMS Department for all their hard work.

Councilmember English thanked Staff for their hard work with the health insurance process.

Councilmember Holden stated his concerns regarding the issue of junk vehicles on Juneau and asked Staff to look into the situation.

Councilmember Klein gave a brief report on the Fall Frolic and asked everyone to attend the Holiday in the Park Event on December 2nd.

Mayor Pro-Tem Wubbenhorst thanked Staff for their hard work with the health insurance process and asked Staff to look into the situation regarding the junk vehicles on Juneau.

MAYOR'S ACTIVITY REPORT/COMMENTS

Mayor Hamley stated his concerns regarding the junk vehicles and other code enforcement issues in the city. He reported his attendance at the Texas Municipal League Conference in Dallas. He asked Council to please attend the conference next year in San Antonio if possible. In addition, he reported he met with the Harris County Toll Road Authority regarding the noise abatement and current study being conducted along the toll road.

Mayor Hamley adjourned the regular session at 8:45 p.m.

Minutes approved as submitted and/or corrected this the 17th day of December, A.D., 2007.

Russell Hamley
Mayor

ATTEST:

LaKeisha Cannon-Scott
City Secretary