

MINUTES OF A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JANUARY 15, 2007, AT 7:00 P.M., IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

The meeting was called to order with the following present:

Mayor	Ed Heathcott
Mayor Pro-Tem	Frances Wubbenhorst
Councilmember	Joyce Berube
Councilmember	Greg Holden
Councilmember	Ernie English
Councilmember	Jill Klein
City Manager	Mike Castro
City Attorney	Kenneth Wall
Assistant City Secretary	Courtney Rutherford
City Attorney	Ken Wall

Additional Staff in attendance: Finance Director Isabel Kato, Director of Parks and Recreation Michael Brown, Police Chief Charles Wedemeyer, Fire Chief Kathy Hutchens, Public Works Director Danny Segundo

The invocation was given by Mayor Ed Heathcott and the Pledge of Allegiance was led by Mayor Ed Heathcott.

CITIZENS' COMMENTS

Karl Leland, 15701 Australia, addressed Council and stated his concerns regarding the traffic conditions at Seattle and Solomon.

Kay Henry, 15601 Singapore, addressed Council and stated her concerns regarding the traffic at Seattle and Solomon.

Dan Berube, 15926 Juneau, addressed Council and wanted to recognize and thanked Jersey Village Emergency Services for their services while his wife was sick. He also acknowledged Officer Craze for his performance during the recent motorcycle chase.

Eddie Thompson, 15810 Seattle, addressed Council and stated his concerns regarding the traffic conditions at Seattle and Solomon.

Brock Anderson, 15705 Seattle, addressed Council and stated his concerns regarding the traffic conditions at Seattle and Solomon.

Jeanette Netardus, 15714 Singapore, addressed Council and stated her concerns regarding the traffic restrictors at Singapore and Solomon and submitted a petition from residents on Singapore.

Marisol Arteaga, 15914 Singapore, addressed Council and stated her concerns regarding the barricades at Singapore and Solomon.

Becca McWhorter, 15710 Seattle, addressed Council and stated her concerns regarding the traffic restrictors at Seattle and Solomon.

Jeff Kopecky, 16125 Delozier, addressed Council and thanked the Public Works Department with their help on some recent code enforcement issues.

Sandra Dahnke, 15605 Singapore, addressed Council and stated her concerns regarding the traffic at Singapore and Solomon.

Jim Fields, 16413 St. Helier, addressed Council and complimented Danny Segundo, Michael Brown, Mike Castro, and Public Works for help on some recent code enforcement issues.

Mike Descant, 15901 Singapore, addressed Council and stated his concerns regarding the traffic conditions at Seattle and Solomon.

CITY MANAGER'S REPORT

City Manager Mike Castro reported the following:

1. November & December 2006 Financial Statements for Monthly Fund Balance Comparison, Governmental Funds (November and December), Enterprise Funds (November and December), Investment Report, and Detail Collection Summary Report (November and December).
2. Departmental Request Report and Open Records Request Report for January through December 2006.
3. Fire & Emergency Services Departmental Report for November & December 2006.
4. Warrant Officer (November and December), Police, Activity Report, and Crime Prevention Unit Departmental Reports for November & December 2006.
5. Municipal Court Departmental Report (November and December), Warrant History Comparison Report, General Revenue Report, and Charges Filed Report for November & December 2006.
6. Public Works Departmental Report for November & December 2006.
7. Combined Monthly and Annual Mileage Report (November and December).
8. Golf Course Advisory Committee Detailed Reports/History Memo for November and December, Golf Course Monthly Report, and Golf Course Financial Statements for November 2006.

City Manager Mike Castro recognized Fire Chief Kathy Hutchens who is resigning and introduced the new Fire Chief, Mark Bitz.

He also stated that the e-mail addresses on the website are functional and working, but due to a recent public information request staff is waiting to advertise.

A brief discussion ensued among Council & Staff regarding the City Hall parking lots.

DOCKETED JOINT PUBLIC HEARING: None

CONSENT AGENDA:

A. CONSIDERATION AND POSSIBLE ACTION – APPROVAL OF MINUTES:

1. Minutes of the November 20, 2006, Regular Session held at 7:00 p.m.
2. Minutes of the December 13, 2006, Special Session held at 7:00 p.m.

Mayor Pro-Tem Wubbenhorst made the motion, seconded by Councilmember Holden, to approve Consent Agenda Item A as presented.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Holden, English, and Klein.

Voting “No” None.

Passed 5 to 0.

MATTERS REMOVED FROM CONSENT AGENDA

None

NEW BUSINESS

1. **CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-2 – APPOINTMENT OF NEW COURT ADMINISTRATOR HELEN WO.** *Isabel Kato, Finance Director*

Councilmember Berube made the motion, seconded by Councilmember Wubbenhorst, to approve Resolution No. 2007-2.

Finance Director, Isabel Kato, introduced the Municipal Court Administrator, Helen Wo, and City Manager, Mike Castro, gave a brief description of her experience and background.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, English, and Klein.

Voting "No" None.

Passed 5 to 0.

Mayor moved to New Business Item No. 11.

11. CONSIDERATION AND POSSIBLE ACTION – ORDINANCE NO. 2007-02 – DISCUSSION AND POSSIBLE ACTION TO CONSIDER A PROPOSAL TO AMEND THE ZONING REGULATIONS TO ALLOW PRIVATE SCHOOLS IN ZONING DISTRICT "A", SINGLE FAMILY RESIDENTIAL BY SPECIFIC USE PERMIT. Mr. Danny Segundo, Public Works Director.

Council received written recommendation from the Planning and Zoning Committee stating to leave the current ordinance in section 14-101 as stated.

Brief discussion ensued among Council and Staff regarding ordinance.

There was no motion to amend the ordinance.

No Council action taken.

Mayor moved back to New Business Item No. 2.

2. CONSIDERATION AND POSSIBLE ACTION – UPDATE REGARDING SEATTLE STREET TRAFFIC IMPROVEMENTS. Mr. Mike Castro, City Manager.

Discussion ensued among Council and Staff regarding the temporary traffic barricades devices on Seattle Street. Councilmember Klein and Councilmember English agreed to be liaisons for a subcommittee of staff and residents to discuss issue and report back to Council.

3. CONSIDERATION AND POSSIBLE ACTION – DISCUSSION OF POSSIBLE RECYCLING PARTNERSHIP WITH TASCAN ENTERPRISES. Mr. Mike Castro, City Manager.

Jim Adamoli of Tascon Enterprises gave a brief description of recycling service.

Discussion ensued among Council, Staff, and Mr. Adamoli regarding partnership with Tascon for recycling.

No Council action taken.

4. CONSIDERATION AND POSSIBLE ACTION – UPDATE ON FLOOD CONTROL MEETING, DECEMBER 13, 2006. *Mr. Ed Heathcott, Mayor.*

Mayor gave a brief summary of the Flood Control Meeting.

Brief discussion ensued among Council and Staff.

No Council action taken.

5. CONSIDERATION AND POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION TO OUTSOURCE THE CITY'S TAX COLLECTION AND BILLING WITH HARRIS COUNTY TAX ASSESSOR AND COLLECTOR. *Ms. Isabel Kato, Finance Director*

Councilmember Holden made the motion, seconded by Councilmember Wubbenhorst, to authorize the City Manager to outsource annual distribution of tax statements to citizens and collection to Harris County Tax Collector Paul Bettencourt.

Brief discussion ensued among Council and Staff regarding outsourcing.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, English, and Klein.

Voting "No" None.

Passed 5 to 0.

6. CONSIDERATION AND POSSIBLE ACTION – DISCUSSION INTO THE POSSIBILITY OF INSTALLING RED LIGHT CAMERAS IN THE CITY OF JERSEY VILLAGE. *Mr. Charles Wedemeyer, Police Chief.*

Councilmember English made the motion, seconded by Councilmember Berube, to allow the City Manager and staff to pursue potential installation of cameras at red lights in Jersey Village.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, English, and Klein.

Voting "No" None.

Passed 5 to 0.

Brief discussion ensued among Council and Staff regarding the red light cameras.

7. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-1 – AUTHORIZING A CONTRACT TO INSTALL AN EMERGENCY GENERATOR AT THE WEST ROAD WATER PLANT. *Mr. Danny Segundo, Public Works Director.*

Councilmember Berube made the motion, seconded by Councilmember Wubbenhorst, to approve Resolution No. 2007-1 authorizing purchase of an emergency generator for West Road Water Plant.

Brief discussion ensued among Council and Staff regarding emergency generator.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Holden, English, and Klein.

Voting “No” None.

Passed 5 to 0.

8. CONSIDERATION AND POSSIBLE ACTION – ORDINANCE NO. 2007-4 – BUDGET TRANSFER FROM UTILITY FUND BALANCE TO UTILITIES OPERATIONS SPECIAL EQUIPMENT. *Mr. Danny Segundo, Public Works Director.*

Councilmember Holden made the motion, seconded by Councilmember Wubbenhorst, to approve Ordinance No. 2007-4.

Brief discussion ensued among Council and Staff regarding budget transfer.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Holden, English, and Klein.

Voting “No” None.

Passed 5 to 0.

9. CONSIDERATION AND POSSIBLE ACTION – ORDINANCE NO. 2007-1 – AMENDING CHAPTER 66, DIVISION 1 OF THE CODE OF ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, REGARDING PARKING FINES. *Ms. Isabel Kato, Finance Director.*

Councilmember Klein made the motion, seconded by Councilmember Berube, to approve Ordinance No. 2007-1.

Discussion ensued among Council and Staff regarding Ordinance No. 2007-1 amending Chapter 66 division 1 of the Code of Ordinances of the City of Jersey Village regarding parking fines.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, English, and Klein.

Voting "No" None.

Passed 5 to 0.

10. CONSIDERATION AND POSSIBLE ACTION – ORDINANCE NO. 2007-3 – BUDGET TRANSFER FROM GOLF COURSE FUND BALANCE TO GOLF COURSE CAPITAL IMPROVEMENT. *Mr. Michael Brown, Director of Parks and Recreation.*

Councilmember Berube made the motion, seconded by Councilmember Klein, to approve Ordinance No. 2007-3.

Discussion ensued among Council and Staff regarding budget transfer.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, English, and Klein.

Voting "No" None.

Passed 5 to 0.

12. CONSERATION AND POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION FOR CONVERSION AND RECLASSIFICATION OF SENIOR DISPATCH POSITION. *Mr. Tracy Martin, Communications Supervisor.*

Councilmember Berube made the motion, seconded by Councilmember Holden, to approve the conversion and reclassification of the senior dispatch position.

Tracy Martin gave a brief presentation on senior dispatch position.

Discussion ensued among Council and Staff regarding reclassification of senior dispatch position.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, English, and Klein.

Voting "No" None.

Passed 5 to 0.

MAYOR'S ACTIVITY REPORT/COMMENTS

Mayor Heathcott moved to Council comments.

COUNCIL ACTIVITY REPORTS/COMMENTS

Mayor Pro-Tem Wubbenhorst thanked Councilmembers English and Klein for their work with the Seattle Street residents and for agreeing to be liaisons again for a subcommittee on the issue. She commented on continuing to improve communication to the residents. She welcomed aboard Helen Wo. She asked about the status of the trail around the detention pond. She commented that she is excited about the possible recycle program. She also acknowledged Kathy Hutchens, thanking her and wishing her good luck as she moves from the City, and welcomed Mark Bitz.

Councilmember Holden gave brief comments on Officer Craze for his performance during the recent motorcycle chase. He recognized Jersey Village Emergency Services for their response and care of Councilmember Joyce Berube. He welcomed back Councilmember Berube. He acknowledged Kathy Hutchens as heart and soul of Jersey Village for 26 years and wished her good luck. He also welcomed aboard Mark Bitz.

Councilmember Berube wished the best Kathy Hutchens and her family. She welcomed Mark Bitz. She also thanked everyone for all of their prayers while she was sick.

Councilmember English thanked Kathy Hutchens for helping build Jersey Village Emergency Services. He thanked staff for their hard work for the going away luncheon for Kathy. He also stated that staff in on the right track to communication improvements.

Councilmember Klein wished good luck to Kathy Hutchens and Mark Bitz. She stated that Holiday in the Park was cancelled due to weather and is rescheduled to Sunday, February 11, 2007 from 1:00 p.m. to 4:00 p.m. at Carol Fox Park. She also stated that the Recreation and Events Committee is discussing possible fund raisers for the detention pond.

Mayor Heathcott wished Kathy Hutchens well and acknowledged that Jersey Village is one of the greatest places to live because of the Jersey Village Emergency Services and Police Department. He also thanked all of the staff for all that they do for the city.

Mayor Pro-Tem Wubbenhorst made the motion, seconded by Councilmember Berube, to adjourn the regular session.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, English, and Klein.

Voting "No" None.

Motion Passed 5 to 0.

Meeting was adjourned at 9:02 p.m.

Minutes approved as submitted and/or corrected this the 19th day of February,
A.D., 2007.

ATTEST:

Frances Wubbenhorst
Mayor Pro-Tem

LaKeisha Cannon-Scott
City Secretary