

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

January 19, 1976

## MINUTES OF THE MEETING OF THE REGULAR CALLED MEETING BY THE MAYOR

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DATE: January 19, 1976  
TIME: 7:00 p.m.  
PLACE: City Hall, 16501 Jersey Drive

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The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Louis Cantele, L.C.Jander, John Hanley, and Hugo Koester, Councilmen; Mr. Bob Adam, Attorney for the City; Mr. Jim Drabeck, representative of the City Engineering Firm; and Shirley N. Cumings, City Secretary, Treasurer.

It was noted that Councilman Shepherd was not in attendance.

### APPROVAL OF THE MINUTES

Approval of the minutes of the regular session of Council on December 15, 1975, was made on motion by Councilman Koester, seconded by Councilman Hanley and the vote was unanimous.

### TREASURER'S REPORT AND BILLS PAID

Treasurer's report and bills paid for the month of December, 1975, was approved on motion by Councilman Cantele, seconded by Councilman Koester and the vote was unanimous.

### REPORT ON ACTIVITIES OF THE FIRE DEPT. FOR 1975

Councilman Cantele asked that this report be given later in the meeting.

### EMPLOYMENT OF BUILDING INSPECTOR

After discussion motion was made by Councilman Cantele, seconded by Councilman Koester, and the vote was unanimous to proceed to look for a qualified person to employ for inspection and permit assistance to T.P.Wall. Mayor Crawford asked that T.P.Wall, Bob Adam, Councilman Cantele, and himself be assigned to proceed to try to find such a person for hire on a contract basis and report to Council at the February session.

### FIRE HYDRANTS

Councilman Cantele presented a plat of Jersey Village showing need for immediate installation of additional fire hydrants in certain areas of Jersey Village.

After discussion, motion was made by Councilman Koester to proceed, with haste, with the installation of a fire hydrant in the 15,900 block of Jersey Drive, 15,700 block of Lakeview, 16,100 block of Lakeview, and the 16,400 block of Lakeview. Funds to be transferred from the utility contingency fund to utility system supplies, code 200.20, in the amount of \$4,000.00 to cover such fire hydrants and installation. Motion was seconded by Councilman Hanley and the vote was unanimous.

Councilman Hanley recommended that the Council seriously look at any deficiencies in this area at the next budget review session.

SECURITIES, JERSEY VILLAGE BANK

The securities for the City of Jersey Village funds deposited in Jersey Village Bank were reviewed by Council, and Councilman Hanley was assured by Mayor Crawford and the Attorney of the City, Bob Adam, that the type and amount of the security was adequate, and no further approval was required by the Jersey Village City Council.

ORDINANCE ESTABLISHING POLICY-FINANCING INSTALLATION OF SEWER AND WATER FACILITIES, ETC.

After considerable discussion, motion was made by Councilman Koester, seconded by Councilman Jander, and the vote was unanimous to table action on this item until T.P.Wall, Councilman Koester, Katherine de Geus, and Bob Adam can review the proposed ordinance for necessary changes

REPORT ON ACTIVITIES OF THE FIRE DEPT. FOR 1975

Fire Chief, Dave Hoepfner, reviewed the actions of the Fire Department for the year 1975.

REPORT FROM CITY ENGINEERING FIRM

Mr. Jim Drabeck reported on the Lakeview drainage structure. He stated that the City would need to go in and cut out a temporary ditch on the north side of the present City limits to drain water to the east and west of White Oak Bayou, diverting the water that presently is going directly into the Lakeview drainage structure causing damage to the joints.

REPORT FROM THE MASTER PLANNING COMMITTEE

Councilman Koester gave Council a written report of the meeting held on January 8, 1976. The report covered the improvements and the possible methods of financing of numerous improvements needed by the City. Councilman Koester stated that he felt the City should have a master plan, covering a minimum of five years, on what must be done in upgrading the City and its facilities.

Councilman Koester also stated that others outside the City Councilmen should be appointed to serve on this committee, along with Mr. Ernest Brown, the City Financial Advisor. Council received the report and stated that the report would be used in future planning. Also the Mayor advised that this study would be incorporated into the Planning and Zoning Commission activities for the future.

STREET SIGN COLOR AND STYLE

After discussion, motion was made by Councilman Koester to replace, as needed, but not later than three (3) years, all existing white on green street signs, with white on red street signs. Motion was seconded by Councilman Cantele. Councilman Koester and Councilman Cantele voted for the motion, with Councilman Jander and Councilman Hanley voting against, resulting in a tie vote. Mayor Crawford voted for the motion breaking the tie. Motion passed.

POST OFFICE AND DROP BOX

Mayor Crawford told Council that he had followed through with last Council meeting action with a letter to Bill Archer and copies to various other appropriate authorities, requesting a post office and drop box for Jersey Village, and had had a response from Bill Archer stating that he had written to the Postmaster General requesting consideration for such post office and drop box. Mr. Archer stated that as soon as he had a reply from the Postmaster General regarding his request, he would be back in touch with the City.

FALSE ARREST INSURANCE

After discussion, motion was made by Councilman Hanley, seconded by Councilman Jander and the vote was unanimous to remove this item from the agenda.

Mayor Crawford asked the City Secretary to make a survey of surrounding cities in an effort to see how they are handling the problem of public liability

EMPLOYEE POLICY AND BENEFITS

After considerable discussion, motion was made by Councilman Hanley, seconded by Councilman Koester, and the vote was unanimous to adopt and approve the Employee Policy and Benefit Handbook subject to changes of wording as noted for clarification purposes.

A corrected copy of the handbook will be furnished you at the February session of Council.

VENDOR'S ORDINANCE

There was considerable discussion concerning this ordinance. Motion was made by Councilman Cantele, seconded by Councilman Hanley, and the vote was unanimous to table this item for ninety (90) days and reconsider action again at that time.

EXECUTIVE PERSONNEL DISCUSSION

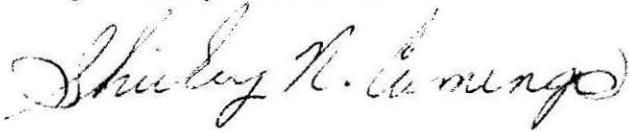
Motion was made by Councilman Cantele, seconded by Councilman Koester, and the vote was unanimous to recess to closed chambers for Executive Personnel Discussion for the purpose of a private consultation with the Attorney for the City.

Council reconvened to regular session.

ADJOURNMENT

With all business being completed, motion was made by Councilman Koester, seconded by Councilman Cantele, and the vote was unanimous to adjourn at 11:15 p.m.

Respectfully submitted



Shirley N. Cumings  
City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

January 29, 1976

## MINUTES OF THE MEETING OF THE SPECIAL CALLED MEETING BY THE MAYOR

DATE: January 29, 1976

TIME: 7:00 p.m.

PLACE: 16501 Jersey Drive, City Hall

The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Louis Cantele, L.C.Jander, John Hanley, Ralph Shepherd, and Hugo Koester, Councilmen; Mr. Tom Rose, Attorney for the City; Ms Katherine de Geus, representative of the City Engineering Firm; and Shirley N. Cumings, City Secretary, Treasurer.

### AMENDMENT OF ORDINANCE PERTAINING TO GARBAGE

Motion was made by Councilman Cantele, seconded by Councilman Shepherd, and the vote was unanimous to table this item to follow executive personnel discussion.

### NATIONAL VOTING RIGHTS'ACT-PUBLIC LAW 94-73

Mayor Crawford and the Attorney for the City, Tom Rose, briefed Council on the new Federal Election Law and its effect on Jersey Village elections.

After discussion, motion was made by Councilman Shepherd to accept and approve the procedure including all forms and materials proposed for the called election to be held on April 3, 1976. All forms and materials are in both English and Spanish in compliance with Public Law 94-73. Motion was seconded by Councilman Koester. Councilmen Shepherd, Koester, Jander, and Cantele voted for the motion. Councilman Hanley abstained. Motion passed.

### MAYOR CRAWFORD ORDERS ELECTION

Motion was made by Councilman Hanley, seconded by Councilman Shepherd, and the vote was unanimous to adopt the following resolution, as read by Mayor Crawford, ordering an election.

BE IT RESOLVED, that the City of Jersey Village, on this date, January 29, 1976, is hereby calling for an election which will be held at the City Hall in Jersey Village, within the City of Jersey Village, Texas, 16501 Jersey Drive, on the 3rd day of April, 1976, for the purpose of electing the following City Officials:

1. Councilman position #1, (Presently held by Councilman Ralph Shepherd).
2. Councilman position #4, (Presently held by Councilman L.C.Jander).
3. Councilman position #5, (Presently held by Councilman Louis Cantele).

FURTHERMORE, that absentee voting commences March 15, 1976, and ends March 30, 1976.

FURTHERMORE, Election Judge appointments are:

1. Presiding Judge, Mrs. Ruth Patrick
2. Alternate Judge, Mrs. Harold Henry
3. Alternate Judge, Mrs. Louis Monnich

Hours for voting: Poll open from 7 o'clock a.m. to 7 o'clock p.m.



ADDITIONAL ENGINEERING COSTS-CONSTRUCTION OF SWIMMING POOL

Chas. R. Haile & Assoc. explained in a letter to Council that the expenses incurred by the firm servicing the swimming pool project exceeded the \$5,500. maximum fee agreed upon in the amount of \$472.93. It was suggested that the additional costs were due to unusual circumstances.

Motion was made by Councilman Shepherd, seconded by Councilman Jander, and the vote was unanimous to approve the payment of \$472.93 to Chas. R. Haile & Assoc. for these additional expenses.

APPOINTMENT OF BOARD OF EQUALIZATION MEMBER AND TAX ASSESSOR/COLLECTOR

Mayor Crawford told Council that because Mr. Ira Dickey, a member of the Board of Equalization, had moved from the City, he was appointing Mr. John O. Terrell to fill this vacancy for the remainder of this term, being through April 30, 1976.

Motion was made by Councilman Hanley to approve the appointment of Mr. John O. Terrell as a member of the Board of Equalization through April 30, 1976. Motion was seconded by Councilman Shepherd and the vote was unanimous.

Mayor Crawford read aloud the letter of resignation from Mr. Bob Stanley, Tax Assessor/Collector

Motion was made by Councilman Koester, seconded by Councilman Jander, and the vote was unanimous to accept the letter of resignation as presented from Mr. Bob Stanley.

Mayor Crawford appointed Mr. Bob Stanley, Jr. to fill this vacancy for the remainder of the term, being April 30, 1976.

Motion was made by Councilman Koester to approve the appointment of Mr. Bob Stanley, Jr., effective January 30, 1976, at a salary of \$250.00 per month, to fill the vacancy of Tax Assessor/Collector, through the remainder of the term, being April 30, 1976. Motion was seconded by Councilman Hanley, and the vote was unanimous.

RESOLUTION TO ENTER INTO COOPERATION AGREEMENT WITH HARRIS COUNTY

Mayor Crawford explained that the City was formally invited to participate with Harris County in a community development program. Mayor Crawford explained that this program falls under HUD, and certain Federal funds are available to the County to be distributed to the participating cities, towns, and villages within Harris County for any improvements that they so choose except that of building churches, or city halls, or like expenditures. We, the City, have the right, upon signing the contract, to participate at about 2- $\frac{1}{2}$  to 3- $\frac{1}{2}$  dollars per resident each year for a period of four years, with the right to cancel at the end of each of the four years.

After discussion, motion was made by Councilman Koester to adopt the resolution entering into a cooperation agreement with Harris County for essential community development and housing assistance. Motion was seconded by Councilman Cantele. Councilmen Koester, Cantele, Shepherd, and Jander voted for the motion. Councilman Hanley voted against the motion. Motion passed.

EXECUTIVE PERSONNEL DISCUSSION

Motion was made by Councilman Koester, seconded by Councilman Cantele, and the vote was unanimous to recess to closed chambers for executive personnel discussion for the purpose of having a private consultation with the Attorney for the City, Tom Rose.

AMENDMENT OF ORDINANCE-GARBAGE

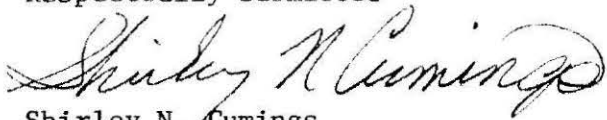
Motion was made by Councilman Shepherd, seconded by Councilman Koester, and the vote was unanimous to approve the amendment to ordinance No. 74 by cancelling ordinance No. 74, and replacing amended ordinance No. 76-2 on the official book of ordinances.

Ordinance No. 76-2 is on file in this office and incorporated herein by reference thereto although set forth in this record.

ADJOURNMENT

With all business being completed, motion was made by Councilman Shepherd, seconded by Councilman Koester, and the vote was unanimous to adjourn at 8:05 p.m.

Respectfully submitted

A handwritten signature in cursive script that reads "Shirley N. Cumings". The signature is written in dark ink and is positioned above the printed name.

Shirley N. Cumings

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

February 11, 1976

Attendance record for the public meeting held for the purpose of discussion and participation from the residents of the City of Jersey Village concerning expenditures of proposed funds to be received from Harris County Community Development & Housing Assistance Act. (Housing & Community Development Act of 1974).

J.P. Hall

Carol Fox

*[Handwritten signature]*  
Lack

February 16, 1976

Attendance record for the public meeting held for the purpose of discussion and participation from the residents of the City of Jersey Village concerning expenditures of proposed funds to be received from Harris County Community Development & Housing Assistance Act. (Housing & Community Development Act of 1974).

*[Handwritten signatures]*  
Wright  
Brewer  
DeLus  
W. V. ...  
K. M...  
Bill H. Smith  
Ken James  
...

*[Handwritten signatures]*  
Hugo A. Rooster  
Carol Fox  
Lauri ...  
John ...  
Merrill E. ...

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

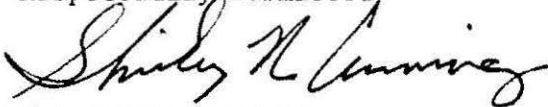
## PUBLIC MEETING

February 11, 1976  
7:00 p.m.

The meeting convened at 7:00 p.m. Present were Mayor Lonnie E. Crawford; Carol Fox, Secretary; T.P. Wall, Director of Public Works; and Ms Barbara Cook, representative of the Community Development Agency.

There were no citizens that appeared at the meeting to present questions or offer suggestions concerning funds to be received from Harris County Community Development and Housing Assistance Act.

Respectfully submitted,



Shirley N. Cumings  
City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

## MINUTES OF THE MEETING OF THE REGULAR CALLED MEETING BY THE MAYOR February 16, 1976

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DATE: February 16, 1976  
TIME: 7:00 p.m.  
PLACE: City Hall, 16501 Jersey Drive

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The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Louis Cantele, L.C.Jander, John Hanley, and Hugo Koester, Councilmen; Mr. Bob Adam, Attorney for the City; Mr. Jim Drabeck, representative of the City Engineering Firm; and Carol Fox, Secretary.

It was noted that Councilman Shepherd was not in attendance.

### PUBLIC MEETING

The public meeting was called to order by Mayor Lonnie E. Crawford. Those present were Mr. J.L. Wright, Mr. J.B. Lewis, Ms Katherine de Geus, Mr. W.V Achgill, Mr. F.X.Maher, Mr. B.H. Smith, Mr. K. James, Mrs. J. Hanley, Councilman Hugo Koester, Councilman Louis Cantele, Councilman L.C.Jander, Councilman John Hanley, III, Mayor Lonnie E. Crawford, and Carol Fox, Secretary.

Mayor Crawford explained to those present the plans for the proposed funds to be received from Harris County Community Development Act. These plans include a 60' x 100' parking area, (\$6,000.00), a 636' sidewalk, (\$1,700.00), and a 6' x 8' ticket booth, (\$700.-\$800.), all of which are to be constructed at the pool site. The Harris County funds to be applied, as far as they will go, toward the mentioned improvements.

### ORDINANCE ESTABLISHING POLICY-FINANCING INSTALLATION OF SEWER AND WATER FACILITIES, ETC.

Mayor Crawford told Council that the Planning and Zoning Commission had met on Feb. 12, 1976, and had formally recommended consideration of the acceptance by Council of the proposed ordinance.

After discussion, motion was made by Councilman Jander to table this item until the March session of Council. Motion was seconded by Councilman Koester, and the vote was unanimous.

### HARRIS COUNTY COMMUNITY DEVELOPMENT ACT FUNDS

Motion was made by Councilman Cantele to approve the designation of the projects earlier mentioned by T.P. Wall, and earmarking the projects for the funds to be received by Harris County Community Development Act, to the extent that we receive funds under this program. Motion was seconded by Councilman Koester. Councilmen Cantele, Koester, and Jander voted for the motion, with Councilman Hanley abstaining. Motion passed.

Councilman Hanley asked that the minutes reflect that he felt the projects were very worthwhile but since federal funds were to be used, he would abstain. He stated that he was against any federal fund useage on any City project, and he felt that it was a step toward the loss of self government.



REIMBURSEMENT AGREEMENT WITH ERICON

T.P. Wall told Council that this agreement involved the reimbursement of a portion of water and sewer tapping fees. Mr. Wall stated that this is a good business transaction for the City because the developer puts the lines in and if the City had to do this, it would cost the City a great deal of money.

After discussion, motion was made by Councilman Cantele, seconded by Councilman Jander, and the vote was unanimous to proceed to enter into a contract with Ericon Development Company, involving only North West Estates, providing for reimbursement, as outlined in the contract, for water and sewer tapping fees.

REIMBURSEMENT OF EDUCATIONAL EXPENSES TO ED DANIEL

Motion was made by Councilman Hanley, seconded by Councilman Jander, and the vote was unanimous to approve a \$500.00 reimbursement for partial payment of educational expenses. This \$500.00 to be a one time payment to Chief Daniel. The \$500.00 to be taken from the surplus funds in Gross Receipts Tax and moved to Police Department Code No. 508.10, training expenses.

BIDS FOR RELOCATION OF 27" SANITARY SEWER LINE

Motion was made by Councilman Koester to proceed with the advertising for bids for the relocation of the 27" sanitary sewer line. Motion was seconded by Councilman Hanley, and the vote was unanimous. Bids to be opened in the March Council Session.

FLAG POLE AND FLAG

After discussion, motion was made by Councilman Koester, seconded by Councilman Jander, and the vote was unanimous to approve the purchase of a flag pole and flag for the City Hall. Funds to be taken from excess in Gross Receipts Tax and moved to General City Code 102.10, City Improvements.

PARTICIPATION IN SUB-REGIONAL WASTE WATER TREATMENT PLANT

Councilman Koester told Council that Gulf Coast wanted an indication of our intentions concerning our participation in the Sub-Regional Plant.

Councilman Koester asked that Council authorize Ms Katherine de Geus and Bob Adam<sup>T</sup> to attend the meetings with Gulf Coast and find out what our cost is going to be, and to get an idea for various limits of participation.

After discussion, motion was made by Councilman Koester, seconded by Councilman Cantele, and the vote was unanimous to have T.P. Wall, Katherine de Geus, and Bob Adam proceed to become involved with Gulf Coast Waste Disposal Authority to determine what is appropriate and necessary for the City at this point.

ADJOURNMENT

With all business being completed, motion was made by Councilman Koester, seconded by Councilman Hanley, and the vote was unanimous to adjourn the meeting at 8:40 p.m.

Respectfully submitted



Shirley Cumings  
City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

February 24, 1976

## MINUTES OF THE MEETING OF THE SPECIAL CALLED MEETING BY THE MAYOR

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DATE: February 24, 1976  
TIME: 7:00 p.m.  
PLACE: City Hall, 16501 Jersey Drive

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The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were L.C. Jander, Hugo Koester, John Hanley, and Louis Cantele, Councilmen; Mr. Bob Adam, Attorney for the City; Mr. Fred Moorhead, Communications Officer; and Shirley N. Cumings, City Secretary/Treasurer.

Note: Councilman Shepherd was not in attendance.  
Councilman Cantele arrived at 7:15 p.m., and was not present for the first three motions of ratification of amendments to the budget.

### RATIFICATION OF AMENDMENT TO THE BUDGET-EDUCATION EXPENSES FOR CHIEF OF POLICE, ED DANIEL

Motion was made by Councilman Jander, seconded by Councilman Hanley, and the vote was unanimous to ratify an amendment to the budget consisting of \$500.00 being added into code 508.10, Police Department Educational Training, from excess funds in Gross Receipts Tax, Revenue. This amount was paid to Mr. Ed Daniel to partially cover educational expenses incurred by him.

### RATIFICATION OF AMENDMENT TO THE BUDGET-FLAG POLE AND FLAG

Motion was made by Councilman Hanley, seconded by Councilman Koester, and the vote was unanimous to ratify an amendment to the budget consisting of \$166.93 being added into code 102.10, General City Operations, Improvements, from excess funds in Gross Receipts Tax, Revenue, to cover \$166.93 to be paid to Sears for a flag pole and flag for the City Hall.

### RATIFICATION OF AMENDMENT TO THE BUDGET-FRED MOORHEAD, COMMUNICATIONS OFFICER

Motion was made by Councilman Jander, seconded by Councilman Hanley, and the vote was unanimous to ratify the continuation of the contract with Fred Moorhead, Communications Officer, with an addition of \$200.00 per month, (total of \$300.00/Mo.), and the amendment to the budget consisting of \$800.00 being added into code 502.50, Police Department, from excess funds in Gross Receipts Tax, Revenue.

### NEW RADIO EQUIPMENT FOR JERSEY VILLAGE FIRE DEPARTMENT

Mr. Fred Moorhead explained to Council the equipment he was recommending for the Fire Department.

After considerable discussion, motion was made by Councilman Koester to instruct the City Secretary to proceed with advertising for bids, on specifications as set by Fred Moorhead, with bids to be opened on March 13, 1976. Motion was seconded by Councilman Cantele, and the vote was unanimous.

URNMENT

With all business being completed, motion was made by Councilman Jander to adjourn the meeting at 8:45 p.m. Motion was seconded by Councilman Koester, and the vote was unanimous.

Respectfully submitted

A handwritten signature in cursive script that reads "Shirley N. Cumings". The signature is written in dark ink and is positioned above the typed name.

Shirley N. Cumings  
City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

March 17, 1976

## MINUTES OF THE MEETING OF THE REGULAR CALLED MEETING BY THE MAYOR

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DATE: March 15, 1976  
TIME: 7:00 p.m.  
PLACE: City Hall, 16501 Jersey Drive

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The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. L.C. Jander, Mr. Hugo Koester, Mr. John Hanley, Mr. Ralph Shepherd, and Mr. Louis Cantele, Councilmen; Mr. Bob Adam, Attorney for the City; Ms. Katherine de Geus and Mr. Jack Dixon, Chas. R. Haile, Assoc.; and Mrs. Shirley N. Cumings, City Secretary/Treasurer.

### EXECUTIVE PERSONNEL DISCUSSION

Motion was made by Councilman Cantele, seconded by Councilman Koester, and the vote was unanimous to recess to closed chambers for Executive Personnel Discussion for the purpose of a private consultation with the Attorney for the City, and to discuss personnel.

### BIDS-RELOCATION OF 27" SANITARY SEWER LINE

Mayor Crawford opened and read aloud the bids received for the relocation of the 27" sanitary sewer line. \*See attached

Motion was made by Councilman Hanley, seconded by Councilman Koester, and the vote was unanimous to accept the bids presented, and to take them under advisement until the April Council session.

### APPROVAL OF THE MINUTES

Motion was made by Councilman Koester, seconded by Councilman Hanley, and the vote was unanimous to approve the minutes of the meeting of February 16, 1976, and the special meeting of April 24, 1976, as amended.

### APPROVAL OF BILLS PAID AND TREASURER'S REPORT

Motion was made by Councilman Cantele, seconded by Councilman Koester, and the vote was unanimous to approve the bills paid and the Treasurer's report for the month of February, 1976.

### BUILDING PERMITS, BLOCK 29

Motion was made by Councilman Koester, seconded by Councilman Jander, and the vote was unanimous to table this item until a future date.

### BUILDING PERMITS, BLOCK 37

Motion was made by Councilman Cantele, seconded by Councilman Koester, and the vote was unanimous to instruct T.P. Wall to issue building permits on Lots 14 through 26, Block 37, Lots 10 through 18, Block 37A, and Lots 1 through 4, Block 37B.

ORDINANCE 76-3

Mayor Crawford read and proposed changes to an ordinance establishing the policy of the City concerning the cost, financing, construction, extension, operation, and ownership of sanitary sewers, water mains, plants and facilities within the City limits, and in defined instances outside the City limits, and extraterritorial jurisdiction.

After discussion, motion was made by Councilman Koester, seconded by Councilman Hanley, and the vote was unanimous to approve ordinance No. 76-3, subject to Council being given a final revised copy of the ordinance for study before actual execution.

Ordinance No. 76-3 is incorporated herein by reference.

FIRE DEPARTMENT COMMUNICATION EQUIPMENT

Councilman Cantele told Council the three bids received had been reviewed by him, and moved that the bid received from Fred Moorhead Communication Company in the amount of \$6,626.30 be accepted subject to Mr. Moorhead being approved by the Attorney for the City as a qualified bidder. If found that Mr. Moorhead is not a qualified bidder, the bid from RCA Mobile to be accepted in the amount of \$7,025.90. Motion was seconded by Councilman Hanley, and the vote was unanimous.

SALE OF UNIFORMS

Councilman Jander moved to sell the Jersey Village uniforms assigned to Vernon Peace, to the City of Willis, Texas, for the amount of \$175.00. Motion was seconded by Councilman Koester, and the vote was unanimous.

CITY BACKHOE

Motion was made by Councilman Koester, seconded by Councilman Shepherd, and the vote was unanimous to purchase a new backhoe attachment to be used on the Massey Ferguson Tractor, for an amount of \$2,800.00, to come from Utility Capital Outlay.

NEW TELEPHONE EQUIPMENT

Motion was made by Councilman Cantele, seconded by Councilman Jander, and the vote was unanimous to approve the expansion of the telephone system at City Hall from three lines to six lines. Telephone service to be touch-tone, roll-over lines.

POOL PARKING LOT AND ENTRY CHECKER HOUSE

Motion was made to proceed to advertise for bids for the construction of a parking lot at the pool site, and to construct an entry checker house for the pool entrance. Motion was seconded by Councilman Cantele, and the vote was unanimous. The budget to be amended by transferring the funds from the Street Department to the Parks and Recreation Department to cover the expenditure.

SUB-REGIONAL SEWAGE TREATMENT PLANT

Councilman Koester briefed Council on the meeting held by Gulf Coast Waste Disposal Authority. (Ref.: Report by T.P. Wall enclosed)

The idea of a proposed bond issue was discussed. It was decided that the City should proceed with the planning necessary to carry out a bond program designed to cover the costs of building a new sewer plant together with such other improvements as required.



Motion was made by Councilman Koester, seconded by Councilman Cantele, and the vote was unanimous to table this item until a later date.

EMPLOYMENT OF POLICE PATROLMAN

Motion was made by Councilman Jander, seconded by Councilman Hanley, and the vote was unanimous to hire Mr. Joe Bryant as a Police Patrolman, effective March 16, 1976, at a monthly salary of \$900.00.

VIOLATION OF BUILDING CODE

Motion was made by Councilman Koester, seconded by Councilman Shepherd, and the vote was unanimous to table this item for further study.

ADJOURNMENT

With all business being completed, motion was made to adjourn the meeting at 10:30 p.m. by Councilman Shepherd, seconded by Councilman Jander, and the vote was unanimous.

Respectfully submitted



Shirley N. Cumings  
City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

March 30, 1976

## MINUTES OF THE MEETING OF THE SPECIAL CALLED MEETING BY THE MAYOR

---

DATE: March 30, 1976  
TIME: 7:00 P.M.  
PLACE: City Hall, 16501 Jersey Drive

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The meeting was called to order by Mayor Lonnie E. Crawford; noted present were Hugo Koester, L. C. Jander, John Hanley, Ralph Shepherd, and Louis Cantele, Councilmen; Mr. Bob Adam, Attorney for the City; and Shirley N. Cumings, City Secretary/Treasurer.

### Appointments to the Board of Adjustment, and an appointment to the Planning & Zoning Commission.

Motion was made by Councilman Hanley, seconded by Councilman Shepherd, and the vote was unanimous to approve the appointments to the Board of Adjustment of Mr. R. H. Shotwell, Mr. Daniel C. Hahn, Mr. R. A. Hartsough, Mr. D. N. Herrin, and Mr. Patrick J. McDermott, who will act as Chairman of the Board of Adjustment, and the appointment of Mr. W. B. Killingsworth, and Mr. Donald Dady to the Planning & Zoning Commission.

### Maintenance contract for the swimming pool, and letters to citizens for this swim season.

Motion was made by Councilman Koester, seconded by Councilman Hanley, and the vote was unanimous to advertise for bids for the maintenance contract and to release the letter to the citizens concerning the rules and regulations for this swim season.

### Contract between Harris County and the City of Jersey Village.

Motion was made by Councilman Cantele, seconded by Councilman Koester and the vote was unanimous to accept the contract between Harris County and the City of Jersey Village for fire fighting assistance in the County. It was requested by Councilman Cantele that this item be placed on the agenda for the regular session of Council in April for discussion.

### Call for Special Meeting of Council for April 5, 1976, to make an official canvass of the election of the City Council members.

Motion was made by Councilman Koester, seconded by Councilman Jander, and the vote was unanimous to call a special meeting of Council for April 5, 1976, at 7:00 P.M. at the City Hall, 16501 Jersey Drive.

### Petition of Terence L. O'Rourke.

Motion was made by Councilman Koester, seconded by Councilman Shepherd, and the vote was unanimous to respectfully decline participation in the petition and to notify Mr. O'Rourke.

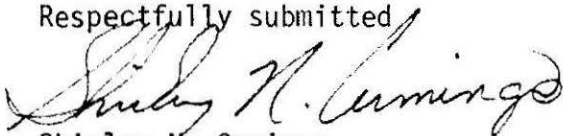
Construction of Elwood Drive.

Motion was made by Councilman Koester, seconded by Councilman Jander, and the vote was unanimous to remove this item from the agenda, and place it on the agenda for the special called City Council meeting, April 5, 1976.

Adjournment.

With all business being completed, motion was made by Councilman Shepherd to adjourn the meeting at 8:45 P.M. Motion was seconded by Councilman Koester and the vote was unanimous.

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Shirley N. Cumings".

Shirley N. Cumings  
City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

April 5, 1976

## MINUTES OF THE MEETING OF THE SPECIAL CALLED MEETING BY THE MAYOR

---

DATE: April 5, 1976  
TIME: 7:00 P.M.  
PLACE: City Hall, 16501 Jersey Drive

---

The meeting was called to order by Mayor Lonnie E. Crawford; noted present were L. C. Jander, Hugo Koester, John Hanley, Ralph Shepherd, and Louis Cantele, Councilmen; Mr. Bob Adam, Attorney for the City; and Shirley N. Cumings, City Secretary/Treasurer.

### Recess.

Motion was made by Councilman Cantele to recess for five minutes, Councilman Shepherd seconded the motion. Councilmen Cantele, Shepherd, Hanley, and Koester voted for the motion. Councilman Jander abstained. Motion passed.

After a brief recess, the meeting was reconvened by the Mayor.

### Canvass of Election results.

Mayor Crawford made a canvass of the election results and presented the results to Council for approval.

#### Results:

##### Councilman Position #5

John B. Lewis-----	238 votes
Louis C. Cantele -----	219 votes

##### Councilman Position #1

Bill H. Smith -----	268 votes
John A. Wolfe -----	183 votes

##### Councilman Position #4

Louis C. Jander -----	146 votes
W. V. Achgill -----	309 votes

Motion was made by Councilman Koester, seconded by Councilman Jander, and the vote was unanimous to accept the election returns as official and correct.

### Oath of Office.

Mayor Crawford administered the oath of office to Mr. John B. Lewis, Mr. Bill H. Smith, and Mr. W.V. Achgill. The new councilmen took their place at the council table.

Amending the City's Ordinance 76-3.

After considerable discussion motion was made by Councilman Koester to amend Ordinance 76-3 to include in paragraph 1C3 after G, "except the portion of Elwood Drive which shall be constructed within the 40' easement, shall be not less than 24' wide", subject to the Attorney for the City placing the amendment in final form which shall include appropriate changes in the heading of the ordinance. The motion was seconded by Councilman Smith and the vote was unanimous.

Newsletter to citizens of Jersey Village.

Councilman Hanley addressed the Council and moved that the following resolution be adopted.

RESOLVED, that the Jersey Village City Council desires to keep the citizens of Jersey Village informed of activities within the City Council and City government as evidenced by the appropriation of funds for a newsletter to accomplish this communication.

However this newsletter has been sent only three times during the past year, and the majority of times it has been prepared and posted without the approval of the City Council and without solitation for input from the entire City Council. It has contained material which could be considered derogatory to an elected County official, and has been considered by some citizens of Jersey Village as being used to promote certain candidates for city elected offices, therefore be it

RESOLVED, that any newsletter or other like material (other than routine utility billing and individual administrative communication) to be prepared and mailed at City expense to the citizens of Jersey Village from any elected official, officer or employee of the City, must be approved by the Jersey Village City Council in a legally authorized meeting.

And be it RESOLVED to assure that the newsletter is properly administered by the City Council, not the Mayor, the City Council shall appoint a member of the City Council to edit the newsletter and present it to Council for approval only after input has been solicited from all Council members, City officers, and the Mayor. Any suggestions from the citizens of Jersey Village in relation to the newsletter will be appreciated.

Be it RESOLVED that John Hanley be the editor of the newsletter until replaced by the City Council, not the Mayor.

Motion failed for lack of a second.

Recess.

Motion was made by Councilman Smith, seconded by Councilman Achgill, and the vote was unanimous to recess for five minutes.

Mayor Crawford reconvened the meeting after a five minute recess.

Newsletter - continued.

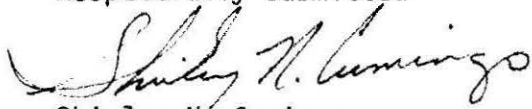
Motion was made by Councilman Smith to table this item, and recommended Councilman Achgill to meet with the Mayor and work this problem out concerning future newsletters. The motion was seconded by Councilman Hanley, and the vote was unanimous.



Adjournment.

With all business being completed, motion was made by Councilman Smith to adjourn the meeting at 9:30 P.M. Motion was seconded by Councilman Koester and the vote was unanimous.

Respectfully submitted

A handwritten signature in cursive script, reading "Shirley N. Cumings". The signature is written in dark ink and is positioned above the printed name and title.

Shirley N. Cumings  
City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

April 22, 1976  
MINUTES OF THE MEETING OF THE REGULAR CALLED  
MEETING BY THE MAYOR

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DATE: April 19, 1976  
TIME: 7:00 P.M.  
PLACE: City Hall, 16501 Jersey Drive

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The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. Bill Smith, Mr. John Hanley III, Mr. Hugo Koester, Mr. W. V. Achgill, and Mr. John Lewis, Councilmen; Mr. Bob Adam, Attorney for the City; Mr. Jack Dickson, Chas. R. Haile Assoc.; and Mrs. Shirley N. Cumings, City Secretary/Treasurer.

## Oath of Office to Newly Elected Councilmen

Mayor Lonnie E. Crawford administered the oath of office to Mr. J. B. Lewis, Mr. B. H. Smith, and Mr. W. V. Achgill.

## Approval of the Minutes

Motion was made by Councilman Hanley, seconded by Councilman Lewis, and the vote was unanimous to approve the minutes of the special called meetings March 30, 1976, and April 5, 1976, and the regular meeting on March 15, 1976, as amended.

## Approval of Bills Paid and Treasurer's Report

Motion was made by Councilman Koester, seconded by Councilman Smith, and the vote was unanimous to approve the bills paid and the Treasurer's report for the month of March, 1976.

## Bids - Pool Parking Lot

Mayor Crawford opened and received and read aloud the bids received for construction of the pool parking lot. Bids were received from Fraps Enterprises, Inc., Houston, Texas; Mid-South Corp. of Texas, Pinehurst, Texas; John G. Holland Const. Co., Stafford, Texas; and Brown and Root, Houston, Texas.

Motion was made by Councilman Hanley to table this item for further study and evaluation by Councilman Lewis and Mr. Jack Dickson, Chas. R. Haile, Assoc. Councilman Smith seconded the motion. Councilmen Hanley, Lewis, Smith, and Achgill voted for the motion. Councilman Koester abstained. Motion passed.

## Bids - Operation of Swimming Pool

Mayor Crawford opened and received and read aloud the bids received for operation of the municipal swimming pool. Bids were received from Jerry Mooney, Chas. L. Turnbough, J.B. Oldham, Spheeris Pools, and Ronnie Truitt (Roma Pools).

Motion was made by Councilman Lewis, seconded by Councilman Koester, and the vote was unanimous to table this item for further study and evaluation by Councilman Achgill and Jack Dickson of Chas. R. Haile, Assoc., Inc.

### Contract for the Relocation of 27" Sanitary Sewer

Motion was made by Councilman Koester, seconded by Councilman Smith, and the vote was unanimous to award the contract to TOMCO, INC., South Houston, Texas, for a bid of \$38,157.40.

### Resolution Stating Planned Use of Revenue Sharing Funds

Motion was made by Councilman Smith to adopt the following resolution:

WHEREAS, the City of Jersey Village has heretofore received \$10,303.27 from the government of the United States of America under the Federal Revenue Sharing Funds program for the entitlement period of January 1, 1975, and ending December 31, 1975, and

WHEREAS, the City of Jersey Village has reviewed the purposes for which said \$10,303.27 may be spent according to the federal statutes, regulations and/or guidelines, and

WHEREAS, the City Council has chosen the purpose for which the subject \$10,303.27 will be spent

THEREFORE, be it RESOLVED, that the expenditure of the City's Revenue Sharing Funds presently being in the sum of \$10,303.27 be used as purchase money proceeds for the purchase of Police Automobiles.

The motion was seconded by Councilman Achgill. Councilmen Smith, Achgill, Koester, and Lewis voted for the motion. Councilman Hanley voted against. Motion passed.

Councilman Hanley stated he still opposes use of federal funds because it just means federal controls.

### Procedure for Revision and Enactment of Ordinances

Motion was made by Councilman Achgill, seconded by Councilman Koester, and the vote was unanimous to table this item, and that the Attorney for the City study the matter of requiring at least two readings on an ordinance at two consecutive council meetings before it can be passed with an emergency provision for waiving the two meetings if necessary.

### List of Account Numbers

Because the list of account numbers were distributed to all Councilmen prior to Council Meeting no action was necessary.

### Placing Items on the Agenda

Motion was made by Councilman Koester, seconded by Councilman Hanley, and the vote was unanimous to remove this item from the agenda.

### Change of Fiscal Period

Motion was made by Councilman Koester, seconded by Councilman Achgill, and the vote was unanimous to approve the appointment of a committee consisting of Bob Adam, Attorney for the City, Mr. John Pechacek, Auditor, Mr. Bob Stanley, Jr., Tax Assessor/Collector, and Mrs. Shirley N. Cumings, City Secretary/Treasurer, to study the possibilities of changing the fiscal period and reporting to the Council at a later date.

Amendment to the Contract with Gulf Coast Waste Disposal

Motion was made by Councilman Koester, seconded by Councilman Achgill, and the vote was unanimous to table this item for further study.

Juston Natural Gas City Franchise

Motion was made by Councilman Hanley, seconded by Councilman Koester, and the vote was unanimous to table this item.

Water Service for Windfern Forest Utility District

Motion was made by Councilman Koester, seconded by Councilman Lewis, and the vote was unanimous to remove this item from the agenda.

Mayor Crawford called for a special budget workshop on May 10, 1976, at 7:00 P.M.

Mayor Crawford also called for a Special City Council Meeting for April 26, 1976, at 7:00 P.M.

Appointments to the Board of Equalization

Motion was made by Councilman Koester, seconded by Councilman Smith, and the vote was unanimous to approve the appointment of Mr. F. H. Schindel, Mr. John D. Terrell, and Mr. W. E. Hart to the Board of Equalization.

Motion was made by Councilman Smith, seconded by Councilman Koester, and the vote was unanimous to call for the first meeting of the Board of Equalization for May 18, 1976.

Information Package for Candidates

Councilman Smith and Councilman Koester are to work up a package and present it to Council at a later date. No other action was required.

Notice Board

Motion was made by Councilman Smith, seconded by Councilman Koester, and the vote was unanimous for a committee consisting of the City Beautification Committee, Mr. Ken James, and Councilman Smith to meet and formulate a plan to be submitted to Council at a later date.

Resolution by Council and a Petition by the Citizens to Request Resurfacing of Senate Ave.

Motion was made by Councilman Achgill, seconded by Councilman Hanley, and the vote was unanimous to accept the following resolution as amended:

WHEREAS a certain portion of the Harris County road called Senate Ave. (also known as West Belt within the city limits of Jersey Village, Texas), particularly that portion located between the Northwest Freeway service road and Acapulco, is constantly in a poor state of repair due to cracking of the surface which results in pot or chuck holes even though continuing efforts have been made by the County of Harris to patch said street; and,

WHEREAS it is believed that the base on which the present surface is applied is inadequate; and

WHEREAS the drainage along said road is not adequate, especially along the west side of the road, which allows water to stand over the curbs at the intersections of Seattle, Singapore, Juneau, and Congo Streets; and

WHEREAS it is the responsibility of Harris County to maintain Senate Avenue; therefore

IT IS HEREBY RESOLVED that Bob Eckels, the Honorable Commissioner of Harris County Precinct 3, be requested to take prompt action in appropriating funds and initiating construction work to improve the drainage along said Senate Avenue and to resurface said Senate Avenue by grading off the present road and installing an adequate base with new asphalt surface; and

IT IS ALSO HEREBY RESOLVED that petitions containing this resolution be circulated among the citizens of Jersey Village, Texas, so that they can add their endorsements thereto in order to emphasize the urgency of affirmative action being taken by Commissioner Eckels.

#### Communications from the City to Citizens

Councilman Achgill presented the following resolution for adoption by Council:

WHEREAS it is the responsibility of the Mayor and Council to set policy guidelines under which the City shall be administered; and

WHEREAS it is highly desirable to send a regular newsletter to the citizens of Jersey Village; and

WHEREAS it is highly desirable for the Mayor of Jersey Village to draft and sign most communications; and

WHEREAS the Council recognizes that at times the Mayor and Council majority or a Council Representative may not be able to agree on the final wording of a given communication; and

WHEREAS it is important that the newsletter sent at tax payers' expense shall not be used to influence voters to choose one candidate for city office over another; therefore,

IT IS HEREBY RESOLVED THAT the newsletter which is mailed at City expense shall be approved by a majority vote at any regular or special Council meeting before said communication is duplicated and mailed; or, if it is deemed necessary to duplicate and mail a communication before a next regularly scheduled Council meeting, and the final draft cannot be approved when it is under discussion, then the Council shall by a majority vote at that meeting, choose one of its members to approve the final draft before it is duplicated and mailed.

IT IS HEREBY RESOLVED THAT the Mayor, if after having failed to obtain the approval of a communication at a Council meeting or from a duly authorized Council Representative, shall then proceed with the duplication and mailing of his own communication, provided that it shall be on stationery prepared for the Mayor's office so as to distinguish it from the routine newsletter; and,

IT IS HEREBY RESOLVED THAT during the period starting ten (10) days prior to the filing deadline for a City election and the election day, the newsletter shall not be mailed. However, a letter signed by the City Secretary may be used to remind the citizens to vote and show a list of the names of the respective candidates for each office.

Motion was made by Councilman Achgill, and seconded by Councilman Lewis to adopt this resolution. Councilmen Achgill, Lewis, Smith, and Koester voted for the motion. Councilman Hanley abstained. Motion passed.



## Retirement Plan for Municipal Employees

Motion was made by Councilman Hanley, seconded by Councilman Achgill, and the vote was unanimous to mail a cover letter to approximately 250 General Law Cities at no expense the City.

## Time Compensation

Motion was made by Councilman Hanley, seconded by Councilman Koester, and the vote was unanimous to table this item to executive personnel meeting.

Motion was made by Councilman Koester, seconded by Councilman Smith, and the vote was unanimous to recess to closed chambers for Executive Personnel Discussion for the purpose of a private consultation with the Attorney for the City, and to discuss personnel.

## Appointments by the Mayor

Motion was made by Councilman Smith, seconded by Councilman Lewis, and the vote was unanimous to approve the following appointments by the Mayor:

1. T.P. Wall, Jr. - Director of Public Works and Office Manager
2. Shirley N. Cumings
  - a. City Secretary
  - b. City Treasurer
  - c. Deputy Tax Assessor/Collector
  - d. Deputy Municipal Court Clerk
  - e. Accounting Supervisor
3. J. Albert Pruett, Jr. - Judge of Municipal Court (\$250.00/Mo)  
Adam, Adam and Anderson - Attorneys for the City (\$50/Hr. plus \$100/Mo. retainer)  
Edward C. Daniel - Chief of Police
6. R.L. Stanley, Jr. - Tax Assessor/Collector (\$250./Mo)
7. Carol Fox
  - a. Municipal Court Clerk
  - b. Assistant City Secretary
8. A.W. Bing - Public Health Officer
9. Charles R. Haile Assoc., Inc. - Engineer for the City
10. Terry Adam - Insurance Agent for the City (Adam/Gordon & Co.)
11. Insurance Committee
  - a. W.V. Achgill, Chairman
  - b. Shirley N. Cumings
  - c. Terry Adam
12. Planning and Zoning Commission
  - a. W.B. Killingsworth, Chairman
  - b. Norbert A. Voss
  - c. Travis Allison
  - d. Donald Dady
  - e. Vacant
13. City Beautification Committee
  - a. Jeannette Crawford, Chairperson
  - b. Charlotte Bailey
  - c. Jan Allison
14. Electrical Board
  - a. R.J. Howe, Chairman (\$25./Mo.)
  - b. Frank Hardilek
  - c. R.A. Hartsough

Ernest L. Brown - Financial Advisor (\$360.00/Yr.)
16. Fred M. Moorhead - Communications Contractor (Mo. to Mo. contract - \$300.00/Mo)
17. Hugo A. Koester - Mayor Pro Tempore

18. Newspaper for Official Notices - Houston Chronicle

19. Council Assignments:

The Councilmen assigned the primary duty shall serve as the Mayor's representative for the slated function and the secondary assignment shall be advisory; however, the two Councilmen should coordinate their efforts and have a free information flow on all matters of importance.

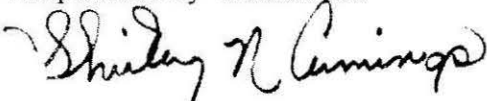
<u>Function</u>	<u>Primary</u>	<u>Secondary</u>
1. Police Department	John B. Lewis	H.A. Koester
2. Fire Department	Bill Smith	John B. Lewis
3. Utility Department	H.A. Koester	W.V. Achgill
4. Parks and Recreation	W.V. Achgill	John Hanley III
5. Administrative	John Hanley, III	Bill Smith

Mayor Crawford asked that the minutes reflect that the City had received the Justice Department's approval of election materials submitted for preclearance concerning the April 3, 1976 City Election.

ADJOURNMENT

With all business being completed, motion was made by Councilman Koester to adjourn the meeting at 12:35 A.M. Motion was seconded by Councilman Achgill, and the vote was unanimous.

Respectfully submitted



Shirley N. Cumings  
City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

April 28, 1976

## MINUTES OF THE SPECIAL CALLED MEETING BY THE MAYOR

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DATE: April 26, 1976  
Time: 7:00 P.M.  
Place: City Hall, 16501 Jersey Drive

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The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. Bill Smith, Mr. John Hanley, Mr. Hugo Koester, Mr. W. V. Achgill, and Mr. John Lewis, Councilmen; Mr. Bob Adam, Attorney for the City; and Mrs. Shirley N. Cumings.

### Letter from Mr. Ernest L. Brown, Jr.

Councilman Hanley reviewed the recommendation of Mr. Ernest L. Brown, Jr., financial advisor to the City, and requested that the proposed language be held and included in the next bank depository contract. No further action was required.

### Contract for swimming pool parking lot

Motion was made by Councilman Lewis, seconded by Councilman Hanley to award the contract to Crown & Root for the construction of an asphalt parking lot at a bid price of \$10,140.00. Councilmen Lewis, Hanley, Smith, and Achgill voted for the motion. Councilman Koester abstained.

### Contract for the operation of the swimming pool

Councilman Achgill made a motion to award the contract to Mr. Jerry Mooney for a bid price of \$7,738.00. The motion was seconded by Councilman Lewis. Councilmen Hanley, Koester, Lewis and Achgill voted for the motion. Councilman Smith voted against. The motion passed.

Motion was made by Councilman Smith, seconded by Councilman Lewis, and the vote was unanimous to move items 13, 14 and 15 to position 6 on the agenda.

### Executive Personnel Discussion

Motion was made by Councilman Koester, seconded by Councilman Achgill, and the vote was unanimous to recess to closed chambers for Executive Personnel Discussion for the purpose of a private consultation with the Attorney for the City.

Mayor Crawford reconvened the meeting.

### Appointments by the Mayor

Motion was made by Councilman Smith, seconded by Councilman Lewis, and the vote was unanimous to approve the following appointments by the Mayor:

Frank Maher - Fire Marshall (\$150.00/Mo.)

Dave Hoeppner - (\$75.00/Mo.)

Motion was made by Councilman Lewis, seconded by Councilman Koester, and the vote was unanimous to approve the appointment of Chas. R. Haile Assoc., Inc. as engineer to the City.

Possible Amendment of City's Ordinance No. 30

Motion was made by Councilman Smith, seconded by Councilman Koester, and the vote was unanimous to remove this item from the agenda.

Contract between the City of Jersey Village and Harris County

Motion was made by Councilman Smith, seconded by Councilman Koester, and the vote was unanimous to remove this item from the agenda to be placed on the regular Council Meeting for May 17, 1976.

Alcoholic Beverages in City Parks and Swimming Pool Areas

Motion was made by Councilman Hanley, seconded by Councilman Koester, and the vote was unanimous to approve and adopt Ordinance No. 76-4 subject to the appropriate blanks being filled in by the City Secretary.

Ordinance No. 76-4 is incorporated herein by reference.

Deputy Court Clerk and Assistant City Secretary

Motion was made by Councilman Koester, seconded by Councilman Lewis, and the vote was unanimous to approve and adopt Ordinance No. 76-5 as amended, which provides for a Deputy Court Clerk and Assistant City Secretary.

Ordinance No. 76-5 is incorporated herein by reference.

Changing Regular Council Meeting for June

Motion was made by Councilman Koester, seconded by Councilman Achgill to change the regular Council Meeting for the month of June from June 21, 1976, to June 28, 1976. Councilmen Smith, Lewis, Achgill, and Koester voted for the motion. Councilman Hanley voted against. The motion passed.

Bracing for metal fire station building

Motion was made by Councilman Achgill, seconded by Councilman Smith, and the vote was unanimous to remove this item from the agenda.

Certain Committee Assignments

Mayor Crawford appointed certain committee assignments in order to study and make certain proposals for City planning for the next year's budget.

Shopping Center Committee: John Lewis, Hugo Koester, Bob Adam, and Bill Killingsworth  
General Planning Committee (Sewer Plant, etc.): Hugo Koester, N. C. Voss, Kaye de Geus,  
and Louis Cantele

City Planning Committee for Budget Study: Bill Achgill, Janette Crawford, John Hanley,  
and Chas. King.

Cars for the Police Department

Motion was made by Councilman Lewis and seconded by Councilman Koester to instruct the City Secretary to place an advertisement for bids for two police cars with specifications to be furnished by Councilman Lewis. Councilmen Lewis, Achgill, Smith, and Koester voted for the motion. Councilman Hanley abstained. Motion passed.

Adjournment

With all business being completed, motion was made by Councilman Koester to adjourn the meeting at 10:20 P.M. Motion was seconded by Councilman Smith, and the vote was unanimous.

Respectfully submitted



Shirley N. Cumings  
City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

May 27, 1976  
MINUTES OF THE REGULAR CALLED  
MEETING BY THE MAYOR

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DATE: May 17, 1976  
TIME: 7:00 P.M.  
PLACE: City Hall, 16501 Jersey Dr.

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The meeting was called to order by Mayor Lonnie E. Crawford; noted present were Mr. Bill Smith, Mr. John Hanley, Mr. Hugo Koester, Mr. W. V. Achgill, and Mr. John Lewis, Councilmen; Mr. Robert Adam, Attorney for the City; and Carol Fox, Asst. City Secretary.

## Dave Hoepfner

Mr. Dave Hoepfner presented a short speech before the Council in which he respectfully declined the Fire Department car allowance for his personal car.

## Approval of the Minutes

Motion was made by Councilman Koester, seconded by Councilman Smith, and the vote was unanimous to approve the minutes of the meetings of April 19, 1976, and April 26, 1976, as amended.

## Approval of Bills Paid and Treasurer's Report

Motion was made by Councilman Koester, seconded by Councilman Smith, and the vote was unanimous to approve the bills paid and the Treasurer's report for the month of April, 1976.

## Telephone in Mayor's Home

Motion was made by Councilman Smith, seconded by Councilman Achgill to have a telephone installed in the Mayor's home for city business. Councilmen Lewis, Achgill, Hanley, and Smith voted for the motion. Councilman Koester voted against. Motion passed.

## Pagers for the Fire Department

Motion was made by Councilman Smith, seconded by Councilman Lewis to purchase 10 R.C.A. pagers at \$282.50 per unit, and to amend the Fire Department budget by increasing account no. 6610 by an amount not to exceed \$2,999.00 from the miscellaneous revenue account no. 4116. Councilmen Lewis, Smith, Achgill, and Hanley voted for the motion. Councilman Koester voted against. Motion passed.

## Mutual Aid between Cy-Fair and Jersey Village

Motion was made by Councilman Smith, seconded by Councilman Koester, and the vote was unanimous to adopt the "Mutual Aid Agreement" between Cy-Fair and Jersey Village subject to Harris County amending or clarifying the language in the contract between Harris County and City of Jersey Village concerning answering calls.



Purchase of Police Department Automobiles

Motion was made by Councilman Lewis, seconded by Councilman Smith to accept the bid price of 12,049.05 from Frizzell Pontiac for three automobiles which included trade-ins with partial funds available in revenue sharing and the balance to be transferred from account 6144. Councilman Smith, Koester, Lewis, and Achgill voted for the motion. Councilman Hanley abstained. Motion passed.

Cancellation of City Ordinance No. 54

Motion was made by Councilman Lewis, seconded by Councilman Koester, and the vote was unanimous to table this item to the next Council meeting.

Change of Newspaper for Official City Notices

Motion was made by Councilman Lewis, seconded by Councilman Smith to table this item to the next Council meeting. Councilmen Smith, Lewis, Achgill, and Koester voted for the motion. Councilman Hanley voted against. Motion passed.

Hiring of Additional Patrolmen for the Police Department

Motion was made by Councilman Lewis, seconded by Councilman Koester and the vote was unanimous to remove this item from the agenda.

Conflict of Interest Policy

Motion was made by Councilman Hanley, seconded by Councilman Smith, and the vote was unanimous to table this item to the next Council meeting.

Extension of Water and Sewer Lines to Commercial Area Outside the South City Limits

Motion was made by Councilman Koester, seconded by Councilman Achgill, and the vote was unanimous to provide connection for a 6" water line in the County R.O.W. across the front of the property with a fire hydrant and a sewer connection at the property owner's expense.

Amendment to Contract Between Gulf Coast Waste Disposal Authority, and Windfern Forest Utility District, Brookhollow of Houston, Inc., and City of Jersey Village

Motion was made by Councilman Koester, and seconded by Councilman Lewis to approve the amendment to the contract to provide for assignment by Brookhollow to Homecraft Corp. of 200,000 gallons per day of capacity in sewerage plant. Councilmen Lewis, Koester, Smith, and Achgill voted for the motion. Councilman Hanley voted against. Motion passed.

Cancellation of Houston Natural Gas City Franchise

Motion was made by Councilman Koester, seconded by Councilman Achgill, and the vote was unanimous to approve Ordinance No. 76-6 with certain corrections to be made.

Ordinance No. 76-6 is on file in this office and incorporated herein by reference thereto as though set forth in this record.

Budget Workshop

Motion was made by Councilman Hanley, seconded by Councilman Koester, and the vote was unanimous to reset the budget workshop to June 1, 1976, at 7:00 P.M.

Public Hearing on the Budget

Motion was made by Councilman Koester, seconded by Councilman Achgill, and the vote was unanimous to set the public hearing on the budget for June 28, 1976, at 7:00 P.M. at City 11, 16501 Jersey Drive, to coincide with the regular City Council Meeting.

Civic Club to Operate Concessions at the City Swimming Pool

Motion was made by Councilman Achgill, seconded by Councilman Hanley, and the vote was unanimous to remove this item from the agenda.

Committee Report by Councilman Achgill

City Council received the committee's report as presented by Councilman Achgill, and Mayor Crawford appointed the following individuals to a Bond Planning Committee: Councilman Achgill, Chairman, Mr. Bill Killingsworth, Councilman Hugo Koester, Mr. Charles King, Mrs. Jeannett Crawford, and Mr. Louis Cantele.

Motion was made by Councilman Achgill, seconded by Councilman Koester, and the vote was unanimous to move items 22 and 23 to follow item 20 on the agenda.

Appointment to the Board of Equalization

Motion was made by Councilman Smith, seconded by Councilman Koester, and the vote was unanimous to accept the resignation of Mr. W. E. Hart and to approve the appointment of Mr. Jim Bengé to the Board of Equalization.

Appointments to the Planning and Zoning Commission

Motion was made by Councilman Koester, seconded by Councilman Smith, and the vote was unanimous to accept the resignation of Mr. Donald Dady and to approve the appointments of Mr. G. W. Mills and Mr. K. L. Nash to the Planning and Zoning Commission.

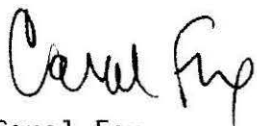
Executive Personnel Discussion

Motion was made by Councilman Koester, seconded by Councilman Achgill, and the vote was unanimous to recess to closed chambers for Executive Personnel Discussion for the purpose of a private consultation with the Attorney for the City, and to discuss personnel.

Adjournment

Council reconvened, and with all business being completed, motion was made by Councilman Koester, seconded by Councilman Hanley, and the vote was unanimous to adjourn at 11:50 P.M.

Respectfully submitted



Carol Fox  
Asst. City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

May 28, 1976  
MINUTES OF THE SPECIAL CALLED  
MEETING BY THE MAYOR

---

DATE: May 10, 1976  
TIME: 7:00 P.M.  
PLACE: City Hall, 16501 Jersey Drive

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The meeting was called to order by Mayor Lonnie E. Crawford: Noted present were Mr. Bill Smith, Mr. John Lewis, Mr. Bill Achgill, and Mr. Hugo Koester, Councilmen; Mr. Robert Adam, Attorney for the City; and Shirley N. Cumings, City Secretary, Treasurer. Mr. John Hanley, Councilman was not in attendance.

## SWIMMING POOL MAINTENANCE CONTRACT

Motion was made by Councilman Lewis, seconded by Councilman Achgill, and the vote was unanimous to ratify the execution of the swimming pool maintenance contract with Spheeris Pools, Inc., for the bid price of \$9,415.00, which includes winter maintenance. The contract is to run from May 1, 1976 through March 31, 1977.

Motion was made by Councilman Lewis, seconded by Councilman Achgill, and the vote was unanimous to adopt and ratify the release from Mr. Jerry Mooney.

## PORTS FROM COUNCILMAN

The City Council accepted reports from Councilman Lewis concerning the revised upper White Oak Bayou project, and from Councilman Koester concerning planning for major capital improvements.

## EXECUTIVE PERSONNEL DISCUSSION

Motion was made by Councilman Achgill, seconded by Councilman Smith, and the vote was unanimous to recess to closed chambers for executive personnel discussion.

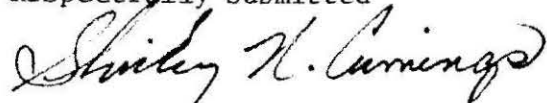
## BUDGET WORKSHOP

Council reconvened the meeting and held a budget workshop.

## ADJOURNMENT

With all business being completed, motion was made by Councilman Achgill, seconded by Councilman Koester, and the vote was unanimous to adjourn the meeting at 12:55 A.M.

Respectfully submitted



Shirley N. Cumings  
City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

June 21, 1976

MINUTES OF THE SPECIAL CALLED  
MEETING BY THE MAYOR

---

DATE: June 1, 1976  
TIME: 7:00 P.M.  
PLACE: 16501 Jersey Drive, City Hall

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The meeting was called to order by Mayor Lonnie E. Crawford; noted present were Mr. Bill Smith, Mr. John Hanley, Mr. Hugo Koester, Mr. W.V. Achgill, and Mr. John Lewis, Councilmen; Mr. Robert Adam, Attorney for the City; and Shirley N. Cumings, City Secretary.

## ORDER OF AGENDA

Motion was made by Councilman Lewis, seconded by Councilman Hanley, and the vote was unanimous to move items three through seven on the agenda to follow executive personnel discussion and the budget workshop.

## EXECUTIVE PERSONNEL DISCUSSION

Motion was made by Councilman Koester, seconded by Councilman Achgill, and the vote was unanimous to recess to closed chambers for executive personnel discussion.

## BUDGET WORKSHOP

Council reconvened and held a budget workshop.

## PARTICIPATION WITH THE TOWN OF KATY, ET AL, IN SUIT AGAINST HARRIS-GALVESTON COASTAL SUBSIDENCE DISTRICT, TO STOP UNLAWFUL AND UNAUTHORIZED TAX FOR WATER.

Mayor Crawford briefed Council on the actions of the Town of Katy against Harris-Galveston Coastal Subsidence District in an effort to stop tax for water.

After discussion, motion was made by Councilman Koester, seconded by Councilman Smith and the vote was unanimous to table this item until a future date when action might be required.

## TREATING TREES IN CITY PARK

Motion was made by Councilman Achgill to table this item and instruct Buddy Wall to follow up with Brown & Root. Motion was seconded by Councilman Hanley. Councilmen Achgill, Hanley, Smith, and Lewis voted for the motion and Councilman Koester abstained. Motion passed.

## BURNING TRASH IN JERSEY VILLAGE CITY LIMITS

Motion was made by Councilman Koester, seconded by Councilman Smith, and the vote was unanimous to instruct Mr. Wall to put all builders and developers on notice, in writing, that the City has an ordinance prohibiting the burning of trash and rubbish in Jersey Village, and that they must cease burning in Jersey Village, effective immediately.

## ADOPTION OF POLICY STATEMENT CONCERNING CONFLICT OF INTEREST

Motion was made by Councilman Koester, seconded by Councilman Hanley, and the vote was unanimous to table this item until the June 28, 1976 meeting of Council.

STATEMENT OF POLICY UNDER WHICH THE OFFICIALS OF THE CITY ARE INDEMNIFIED AGAINST CLAIMS, DAMAGES, AND OR CAUSES OF ACITON, ARISING OUT OF THE PERFORMANCE OF THEIR DUTIES IN GOOD FAITH, WITH THE POSSIBILITY OF OBTAINING INSURANCE COVERAGE FOR SAME.

Motion was made by Councilman Achgill, seconded by Councilman Lewis and the vote was unanimous to approve the following policy as prepared and recommended by the Attorney for the City, and refer the possibility of obtaining insurance coverage for same to the Attorney for the City and the City Insurance Company, Adam/Gordon & Company.

STATEMENT OF POLICY  
Expenses of Litigation and Indemnification  
of the Mayor & Councilmen  
from Liability

It is the policy of this City that City funds shall be used to pay all costs of litigation and to indemnify members of the City Council and the Mayor for all awards of damages in any legal action which has arisen as a result of the discharge by the members of the City Council and the Mayor of their official duties; however, such funds shall not be used for litigation expenses where members of the City Council and the Mayor have clearly or admittedly engaged in acts of official misconduct or acted with provable malice toward any individual and shall not be used to indemnify members of the City Council and the Mayor for damages awarded to them where the Court making such award has found official misconduct or malice on their part and such case has been affirmed on appeal.

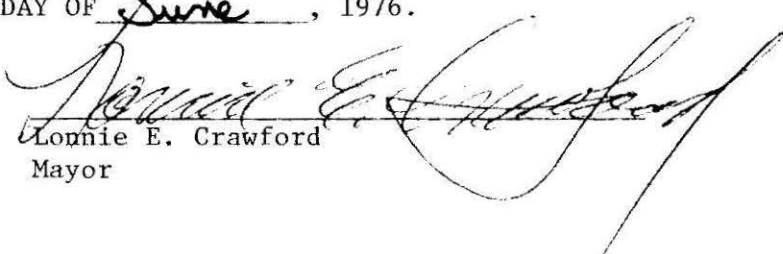
Expenses of Litigation and Indemnification  
of Officers of the City

It is the policy of this City that City funds shall be used to pay all costs of litigation and to indemnify the officers of the City and the members of their administrative staff for all awards for damages in any legal action which has arisen as a result of the discharge by such parties of their official duties in executing policies adopted by the City Council and in implementing the administrative procedures of the City as developed by the Mayor; however, funds shall not be used for litigation expenses where the officers of the City or the members of their administrative staff have clearly or admittedly engaged in acts of official misconduct or acted with provable malice toward any individual, and shall not be used to indemnify staff members for damages awarded to them where the Court making such award has found official misconduct or malice on their part and such case has been affirmed on appeal.

Limitation of Payment

No City funds shall be paid hereunder where such payment shall be made under insurance coverage.

PASSED AND APPROVED THIS 1st DAY OF June, 1976.

  
Lonnie E. Crawford  
Mayor

ADJOURNMENT

With all business being completed, motion was made by Councilman Koester, seconded by Councilman Lewis and the vote was unanimous to adjourn the meeting at 12:50 A.M.

Respectfully submitted

A handwritten signature in cursive script that reads "Shirley N. Cumings". The signature is written in dark ink and is positioned above the typed name and title.

Shirley N. Cumings  
City Secretary



# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

July 1, 1976

## MINUTES OF THE REGULAR CALLED MEETING BY THE MAYOR

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DATE: June 28, 1976  
TIME: 7:00 P.M.  
PLACE: City Hall, 16501 Jersey Drive

---

The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. Bill Smith, Mr. John Hanley, Mr. Hugo Koester, Mr. W.V. Achgill, and Mr. John Lewis, Councilmen; Mr. Robert Adam, Attorney for the City; and Shirley N. Cumings, City Secretary.

### PUBLIC HEARING

Mayor Crawford called the Public Hearing to order. Mayor Crawford opened the meeting with the recommendation that the Council approve the budget as presented in the amount of \$390,459 expenditure total. The Mayor also proposed that the Council continue the 60% evaluation and the tax rate of \$1.10. There was a presentation by Councilman Smith and Councilman Hanley concerning the proposed budget. Councilman Achgill made an address before the public.

Those appearing before Council with comments concerning the proposed budget were Mr. Ralph Shepherd, Mr. Tom Tompkins, Mr. Charles F. Tiemann, Mr. Louis Cantele, Mr. Haden Lambert, Mr. Roger Arnold, Mr. Travis Allison, Mrs. Janet Hanley, Mr. J. Albert Pruett, Jr., Mr. L. Longonten, Mr. John Wolfe, and Mr. Jack L. Wright.

The Public Hearing closed at 8:30 p.m.

### DISCUSSION AND REVISIONS CONCERNING PROPOSED BUDGET AND ADOPTION OF BUDGET FOR 1976/77

Motion was made by Councilman Koester, seconded by Councilman Hanley and the vote was unanimous to approve and adopt the budget as proposed by Council on May 28, 1976, with an expenditure total of \$372,016.00 for General Operating Fund.

Motion was made by Councilman Smith, seconded by Councilman Lewis and the vote was unanimous to approve and adopt the Utility Department budget as proposed by Council on May 28, 1976, with an expenditure total of \$180,793.00.

### ADOPTION OF TAX RATE AND PERCENT VALUATION

Motion was made by Councilman Koester to accept and adopt the 1976/77 tax rate of \$1.01 per \$100.00, with the percent valuation of 60%, with 100% allocated to the General Operating Fund. Motion was seconded by Councilman Hanley and the vote was unanimous.

### RATIFY PAY RAISES

Motion was made by Councilman Lewis to ratify the pay raises of all City employees for the budget year 1976/77, effective July 1, 1976, as provided for in the 1976/77 budget. Motion was seconded by Councilman Koester, and the vote was unanimous.

### POLICY STATEMENT CONCERNING CONFLICT OF INTEREST

Motion was made by Councilman Lewis, seconded by Councilman Achgill, and the vote was unanimous to approve and adopt the policy statement concerning conflict of interest as presented and prepared by Robert Adam, Attorney for the City. (Copy Attached)

APPROVAL OF THE MINUTES

Approval of the minutes of the regular session of May 17, 1976, and the special session of May 10, 1976, was made on motion by Councilman Smith, seconded by Councilman Koester and the vote was unanimous.

APPROVAL OF THE TREASURER'S REPORT AND BILLS PAID

Because the Council had not had proper time to study the Treasurer's report and bills paid for the month of May, 1976, motion was made by Councilman Koester, seconded by Councilman Smith and the vote was unanimous to table this item until the meeting in July.

CANCELLATION OF CITY ORDINANCE NO. 54, AND ADOPTION OF ORDINANCE NO. 76-7

Motion was made by Councilman Lewis, seconded by Councilman Koester and the vote was unanimous to approve Ordinance No. 76-7 which cancels Ordinance No. 54.

Ordinance 76-7 is on file in this office and incorporated herein by reference as though set forth in this record.

CITY NEWSPAPER

Motion was made by Councilman Smith, seconded by Councilman Koester and the vote was unanimous to cease using the Houston Chronicle for official notices and appoint the Houston Westside Reporter the official newspaper for the City effective immediately.

CHANGE ON ORDER OF AGENDA

Motion was made by Councilman Smith, seconded by Councilman Koester and the vote was unanimous to move items 14 and 15 before item 13 (executive personnel discussion).

SWIMMING POOL REQUIREMENT

Motion was made by Councilman Achgill, seconded by Councilman Lewis and the vote was unanimous to remove the requirement that children under seven years of age be required to wear a life preserver, leaving the decision to the parents of such children.

FLOOD WATER PROBLEMS

Councilman Smith told Council that he felt the White Oak Bayou could possibly flood if we had a severe storm because of debris and trees that are now restricting the flow of water.

Mayor Crawford advised Council that a letter had been written to the Harris County Flood Control asking that the Bayou be cleaned of debris and trees that could restrict the flow of water. He also advised that once before the City had asked the Flood Control to clean the Bayou and that they had done so promptly.

It was suggested by Councilman Lewis that an emergency plan should be formulated for possible disaster should it ever occur.

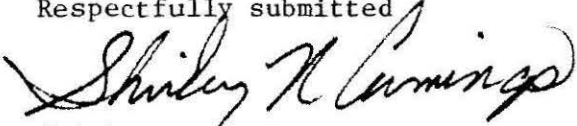
EXECUTIVE PERSONNEL DISCUSSION

Motion was made by Councilman Koester, seconded by Councilman Smith and the vote was unanimous to recess to closed chambers for executive personnel discussion.

ADJOURNMENT

With all business being completed, motion was made by Councilman Koester, seconded by Councilman Achgill and the vote was unanimous to adjourn the meeting at 10:30 P.M.

Respectfully submitted

A handwritten signature in cursive script, reading "Shirley N. Cumings". The signature is written in dark ink and is positioned above the typed name.

Shirley N. Cumings  
City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

July 23, 1976

MINUTES OF THE REGULAR CALLED  
MEETING BY THE MAYOR

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DATE: July 19, 1976

TIME: 7:00 P.M.

PLACE: City Hall, 16501 Jersey Drive

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The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. Bill Smith, Mr. John Hanley, Mr. Hugo Koester, and Mr. John Lewis, Councilmen; Mr. W.V. Achgill was not in attendance; Mr. Robert Adam, Attorney for the City; and Shirley N. Cumings, City Secretary.

## APPROVAL OF MINUTES

Approval of the minutes of the regular session of June 28, 1976 and the special session of June 1, 1976, was made on motion by Councilman Lewis, seconded by Councilman Smith and the vote was unanimous.

## RESOLUTIONS

Motion was made by Councilman Smith, seconded by Councilman Koester and the vote was unanimous to approve, as presented, the resolution recognizing the past services to the City for Mr. Ralph Shepherd, Mr. Cantele, Mr. Hoepfner, and Mr. Jander.

## PRESENTATION OF PLAQUES

Mayor Crawford presented a resolution and plaque to Mr. Ralph Shepherd, Mr. Louis Cantele, Mr. Dave Hoepfner, and Mr. L.C. Jander and offered his thanks for past service to the City.

## APPROVAL OF BILLS AND TREASURER'S REPORT FOR MAY AND JUNE 1976

Approval of the treasurer's report and bills paid for the months of May and June, 1976, was made on motion by Councilman Koester, seconded by Councilman Hanley and the vote was unanimous.

## ORDINANCE 76-8 ESTABLISHING TAX RATE AND RATIO

Motion was made by Councilman Koester seconded by Councilman Lewis and the vote was unanimous to adopt Ordinance No. 76-8 establishing the tax rate and ratio for the 1976/77 budget year.

## CONSTRUCTION GRANTS PROGRAM

After a presentation by Mr. Frank Smith, explaining the procedures and time needed for applying for a Federal Grant, it was agreed that the Engineers for the City should continue to maintain this cause and be prepared to go forward as soon as practical.

## GARBAGE TRUCK AND PACKER-ADVERTISE FOR BIDS

Motion was made by Councilman Lewis to instruct the City Secretary to advertise for bids

for a new garbage truck and packer with specifications to be furnished by Mr. T.P. Wall. Bids to be opened at 7:30 P.M., on September 20, 1976, at the regular meeting of Council. Motion was seconded by Councilman Hanley and the vote was unanimous.

CLEANING OF SANITARY SEWER LINES - ADVERTISE FOR BIDS

Motion was made by Councilman Koester to instruct the City Secretary to advertise for bids in accordance with Mr. T.P. Wall's specifications. Bids to be opened at 5:00 P.M. on Friday, August 13, 1976. Motion was seconded by Councilman Smith and the vote was unanimous.

DISASTER PROGRAM FOR JERSEY VILLAGE

After discussion, Mayor Crawford appointed a committee to research and make recommendations to Council concerning a disaster program for Jersey Village. The committee to consist of Mr. Frank Maher, Mr. Ed Daniel, Mr. T.P. Wall, Councilman Hanley, and Councilman Smith. Councilman Smith to serve as chairman

GROUP LIFE AND HEALTH INSURANCE

Councilman Hanley addressed the Council with his concern over the present Group Life and Health Insurance carrier. Councilman Hanley stated that he felt a study should be made of the possibility of obtaining coverage through a domestic carrier. He also stated that he felt Adam/Gordon and Company should handle this study as they are agents of record for the City.

Mayor Crawford asked Councilman Hanley to work with the Insurance Committee in trying to obtain a recommendation for Council.

NEWS LETTER

Councilman Hanley expressed the desire to have a pamphlet prepared for distribution to the Citizens of Jersey Village, containing general information about the City and its services. Mayor Crawford asked Councilman Hanley to formulate such a pamphlet.

*John Lewis*

EXECUTIVE PERSONNEL DISCUSSION

Motion was made by Councilman Lewis, seconded by Councilman Koester and the vote was unanimous to recess to closed chambers for executive personnel discussion.

REPLATTING OF 37, 37a, AND 37b

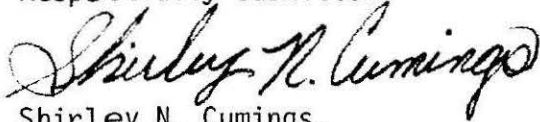
Motion was made by Councilman Koester to approve the replatting of the reserve area in Block 37b into five (5) lots in accordance with the approval of the Planning and Zoning Commission subject to the subsequent replatting of Blocks 37 and 37a. Motion was seconded by Councilman Lewis and the vote was unanimous.

Motion was made by Councilman Koester, seconded by Councilman Lewis and the vote was unanimous to accept the dedication of the easement, which extends the full length (north side) of Blocks 37, 37a, and 37b as a City Park. Both the dedicated City Park and the replatted Block 37b to be submitted on the same plat for signatures.

ADJOURNMENT

With all business being completed, motion was made by Councilman Koester, seconded by Councilman Lewis and the vote was unanimous to adjourn the meeting at 11:05 P.M.

Respectfully submitted

A handwritten signature in cursive script that reads "Shirley N. Cumings". The signature is written in dark ink and is positioned above the typed name.

Shirley N. Cumings,  
City Secretary



# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

August 19, 1976

MINUTES OF THE REGULAR CALLED  
MEETING BY THE MAYOR

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DATE: August 16, 1976  
TIME: 7:00 P.M.  
PLACE: 16501 Jersey Drive, City Hall

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The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. Bill Smith, Mr. W.V. Achgill, Mr. Hugo Koester, Mr. John Hanley, and Mr. John Lewis, Councilmen; Mr. Robert Adam, Attorney for the City; and Shirley N. Cumings, City Secretary/Treasurer.

## APPROVAL OF MINUTES

Motion was made by Councilman Koester to approve the minutes of the Regular Session of July 19, 1976, as amended. Motion was seconded by Councilman Lewis and the vote was unanimous.

## TREASURER'S REPORT

On motion by Councilman Koester, second by Councilman Lewis, with the vote unanimous, the approval of the Treasurer's Report and bills paid for the month of July was tabled until the regular session in September.

## AWARDING CONTRACT FOR CLEANING OF 27" AND 30" SANITARY SEWER LINES

After discussion, motion was made by Councilman Koester, seconded by Councilman Smith, and the vote was unanimous to award the contract for cleaning the 27" and 30" sanitary sewer lines to CMC Specialties for a bid price of \$3,293.40, conditioned upon their commencing work within two weeks from August 16, 1976.

## RATIFICATION - BLOCK 37 AND 37a

Motion was made by Councilman Hanley, seconded by Councilman Smith and the vote was unanimous to ratify the corrections and replat of certain lots in Block 37 and 37a.

## BLOCK 43 - CORRECTIONS AND REPLAT

Motion was made by Councilman Hanley, seconded by Councilman Lewis, and the vote was unanimous to accept and approve certain corrections and replat of certain lots in Block 43.

## RATIFICATION - CITY PARK

Motion was made by Councilman Lewis, seconded by Councilman Koester and the vote was unanimous to ratify the acceptance of the dedication of the easement extending the full length of Blocks 37, 37a, and 37b, as a City Park.

## PAYMENT OF WARRANTS TO OFFICERS

On motion by Councilman Lewis, second by Councilman Hanley with the vote unanimous the following policy concerning the service of Municipal Court "Failure to Appear" warrants was adopted:

1. Warrants issued for persons who reside within the city limits of Jersey Village will be served by a police officer during his regular tour of duty and no fee other than his regular salary will be paid to the officer for this service.
2. Warrants issued for persons who reside in Harris County outside the city limits of Jersey Village will, subject to paragraph 6 & 7 below, be served by a police officer on a voluntary basis during the officer's "off-duty" time. After the fine for the "Failure to appear" has been collected by the City of Jersey Village, the officer who served the warrant will be paid a service fee of \$22.50.
3. Warrants issued for persons who reside outside Harris County will, subject to paragraph 6 & 7 below, be served by a police officer on a voluntary basis during the officer's "off-duty" time. After the fine for the "Failure to appear" has been collected by the City of Jersey Village, the officer who served the warrant will be paid a service fee of \$27.50.
4. The service fees listed in the two preceding paragraphs will be payable to the police officer who contacts the person cited and causes that person to pay the fines to the City of Jersey Village regardless of whether the method of contact is by telephone, in person, or through a third party.
5. At the end of each month, the Municipal Court Clerk will prepare a list of "Failure to Appear" fines that were paid during the month. This list will show the name of the officer who served each warrant. Both the Municipal Court Clerk and the Chief of Police will attest to this list, then it will be submitted to the City Secretary for payment of amounts due to the serving officers.

Prior to the procedures listed in paragraphs two and three above being executed, the Municipal Court Clerk will attempt to contact the cited person by telephone, and advise the person to come to the City Hall and pay the fines. If, as a result of such action the fine is not paid within ten days after the date of issuance of the warrant, the Municipal Court Clerk will submit the warrants to the Chief of Police for service by a police officer. If the Municipal Court Clerk's call results in payment of the fines, there will be no payment for service of the warrant.

7. Service fees listed in paragraph two and three above will be paid to the warrant officer any time the service is made in person, even though the fine may be dismissed by the judge.

#### CRIME PREVENTION REPORT

Councilman Lewis presented a "Crime Prevention" report to the Mayor, Councilmen, and Audience, and told the plans for crime prevention presently underway by the Police Department.

#### "NO PARKING" SIGNS

Motion was made by Councilman Lewis, seconded by Councilman Hanley, and the vote was unanimous that the Director of Public Works be authorized and directed to place signs on the following streets to prohibit parking between the hours of 7:00 A.M. and 4:30 P.M., Monday through Friday.

- a) Seattle Street east of Senate Avenue
- b) Singapore Lane east of Senate Avenue
- c) Congo Lane east of Senate Avenue
- d) Equador Street
- e) Solomon Street
- f) Shanghai Street
- g) Jersey Drive east of the intersection with West Lakeview Drive.
- h) Philippine Street

Motion was made by Councilman Lewis, seconded by Councilman Koester, and the vote was unanimous that the Director of Public Works be authorized and directed to place signs prohibiting parking on the north side of Lakeview Drive from the intersection of West Lakeview Drive and Jersey Drive to the intersection of Lakeview Drive and Philippine Street.

SCHOOL ZONE SIGNS

Motion was made by Councilman Lewis, seconded by Councilman Koester, and the vote was unanimous to remove this item from the agenda.

IDENTIFICATION OF JERSEY VILLAGE CITY LIMIT BOUNDARIES ON U.S.290

After discussion, it was decided by Council that the Engineering Firm for the City be instructed to place the city limit boundaries on the current map located in City Hall.

AMENDMENTS TO BUDGET

Motion was made by Councilman Koester, seconded by Councilman Hanley and the vote was unanimous to approve the following amendments to the 1976-77 budget.

<u>CODE</u>	<u>AMOUNT</u>	<u>FROM</u>	<u>REASON</u>
21-6213	1,200.00	Fund Balance Transfer	Radio Technician - Garbage Dept.
11-6213	1,200.00	"	Radio Technician - Police Dept.
12-6213	1,200.00	"	Radio Technician - Fire Dept.
12-6610	3,000.00	"	Pagers - Fire Dept.
21-6610	18,000.00	"	Garbage Truck
TOTAL	24,600.00		

BJND PROGRAM

Councilman Achgill discussed, page by page, the Jersey Village Bond Brochure that was proposed for circulation to the citizens of Jersey Village concerning the proposed bond election.

After discussion, motion was made by Councilman Achgill, seconded by Councilman Koester, and the vote was unanimous to accept the brochure, with amendments and changes, as presented.

OPENING EQUADOR STREET ACROSS WHITE OAK BAYOU

After discussion, motion was made by Councilman Hanley, seconded by Councilman Smith, and the vote was unanimous to proceed with whatever necessary steps to open Equador Street across White Oak Bayou, providing the City can obtain funding from the County to do so.

RIO GRANDE - BOULEVARD

Councilman Achgill moved to proceed to determine the feasibility of a boulevard for Rio Grande Street and report back to Council at a later date. Councilman Smith seconded the motion and the vote was unanimous.

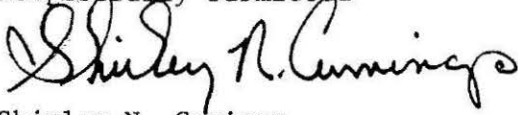
EXECUTIVE PERSONNEL DISCUSSION

Motion was made by Councilman Smith, seconded by Councilman Achgill and the vote was unanimous to recess to closed chambers for executive personnel discussion.

ADJOURNMENT

With all business being completed, motion was made by Councilman Koester, seconded by Councilman Achgill and the vote was unanimous to adjourn the meeting at 12:48 **A**.M.

Respectfully submitted

A handwritten signature in cursive script that reads "Shirley N. Cumings". The signature is written in dark ink and is positioned above the typed name.

Shirley N. Cumings  
City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

August 30, 1976

## MINUTES OF THE SPECIAL CALLED MEETING BY THE MAYOR

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DATE: August 23, 1976  
TIME: 7:00 P.M.  
PLACE: 16501 Jersey Drive, City Hall

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The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. W.V. Achgill, Mr. John Hanley, III, Mr. Bill Smith, Mr. John Lewis, and Mr. Hugo Koester, Councilmen; Mr. Robert J. Adam, Attorney for the City; and Shirley N. Cumings, City Secretary/Treasurer.

### EXECUTIVE PERSONNEL DISCUSSION

Motion was made by Councilman Smith, seconded by Councilman Achgill, and the vote was unanimous to recess to closed chambers for executive personnel discussion.

### CALL ELECTION - GIVE NOTICE

Motion was made by Councilman Koester, seconded by Councilman Achgill, and the vote was unanimous to table this item until the next City Council Session.

### ORDINANCE TO PLEDGE EXCESS REVENUES

Motion was made by Councilman Lewis, seconded by Councilman Koester, and the vote was unanimous to table this item until the next City Council Session.

### AMENDMENT TO ORDINANCE NO. 74 (\$5.00 GARBAGE CHARGE)

Motion was made by Councilman Lewis, seconded by Councilman Koester, and the vote was unanimous to approve Ordinance No. 76-9, which cancels and supersedes Ordinance No. 74. Ordinance No. 76-9 amends the wording of Ordinance No. 74 by deleting Section (C) (Charges for Residential Services) page 2. The budget was amended by transferring \$6,000.00 from Fund Balance to Department No. 21, code 2110, to offset revenues budgeted from garbage collection for the purchase of a new garbage truck, but which will not be collected because of this amendment. *ref. to ord # 74 is in error - should be 76-2. Will be placed on agenda in Sept. meeting for action.*


### GROUP LIFE AND HEALTH INSURANCE

After discussion, Mayor Crawford appointed Councilman Hanley to head the investigation into whether or not we should change carriers. Such investigation findings to be reported to Council at a later date.

### ADJOURNMENT

With all business being completed, motion was made by Councilman Koester, seconded by Councilman Lewis, and the vote was unanimous to adjourn the meeting at 9:30 P.M.

Respectfully submitted

  
Shirley N. Cumings  
City Secretary/Treasurer

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

August 31, 1976  
MINUTES OF THE SPECIAL CALLED  
MEETING BY THE MAYOR

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DATE: August 30, 1976  
TIME: 7:00 P.M.  
PLACE: 16501 Jersey Drive, City Hall

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The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. John Hanley, III, Mr. Hugo Koester, and Mr. Bill Smith, Councilmen; Robert J. Adam, Attorney for the City; and Shirley N. Cumings, City Secretary/Treasurer. Noted absent were Councilman W.V. Achgill and Councilman John B. Lewis.

## ORDINANCE CALLING ELECTION, GIVING NOTICE, AND APPOINTING ELECTION JUDGES

Mayor Crawford introduced an ordinance which was read in full by Mr. Pete Fisher. Councilman Koester moved that the ordinance be adopted as read. Councilman Smith seconded the motion, and the vote was unanimous.

The Mayor thereupon announced that the motion had carried and that the ordinance had been adopted.

Ordinance No. 76-10 is on file in this office and incorporated into this record by reference.

## ORDINANCE TO PLEDGE EXCESS UTILITY REVENUES

Mayor Crawford introduced an ordinance which was read in full by Mr. Pete Fisher. Councilman Koester moved that the ordinance be adopted as read. Councilman Smith seconded the motion, and the vote was unanimous.

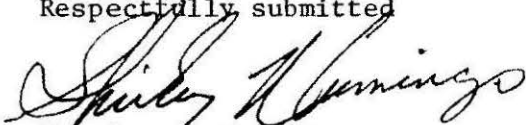
The Mayor thereupon announced that the motion had carried and that the ordinance had been adopted.

Ordinance No. 76-11 is on file in this office and incorporated into this record by reference.

## ADJOURNMENT

With all business being completed, motion was made by Councilman Koester, seconded by Councilman Smith, and the vote was unanimous to adjourn the meeting at 7:50 P.M.

Respectfully submitted

  
Shirley N. Cumings  
City Secretary



# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

## MINUTES OF THE REGULAR CALLED MEETING BY THE MAYOR

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DATE: September 20, 1976  
TIME: 7:00 P.M.  
PLACE: 16501 Jersey Drive, City Hall

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The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. Bill Smith, Mr. W. V. Achgill, Mr. Hugo Koester, Mr. John Hanley, and Mr. John Lewis, Councilmen; Mr. Robert Adam, Attorney for the City; and Shirley N. Cumings, City Secretary/Treasurer.

### APPROVAL OF MINUTES

Motion was made by Councilman Hanley, seconded by Councilman Koester, and the vote was unanimous to approve as amended the minutes of the Special Called meetings of Council on August 2, 1976, August 23, 1976, and August 30, 1976, and the Regular Called meeting of Council on August 16, 1976.

It was noted that Amendment to Ordinance #76-2 should be placed on the October agenda in order to correct an improper reference in the amendment.

### TREASURER'S REPORT

Approval of Treasurer's Report and bills paid for the months of July and August, 1976, was made on motion by Councilman Koester, seconded by Councilman Lewis, and the vote was unanimous.

### PRELIMINARY STUDY-HOSPITAL

Mayor Crawford gave a report to Council concerning the possibility of a Jersey Village Hospital.

After discussion, Mayor Crawford asked Councilmen Lewis and Smith to join him as a committee to make a further study and report to the City Council on this subject.

### CANVASS OF ELECTION RESULTS

Mayor Crawford presented to the City Council the bond election results as follows:

	<u>VOTES FOR</u>	<u>VOTES AGAINST</u>
Proposition # 1	170	350
Proposition # 2	194	324
Proposition # 3	178	340
Proposition # 4	145	370
Proposition # 5	436	87
Proposition # 6	424	98

Mayor Crawford introduced an ordinance which was read in full. Councilman Achgill

*[Handwritten signature]*

moved that the ordinance be adopted as read. Councilman Koester seconded the motion for adoption of said ordinance. The motion carried with a unanimous vote.

Ordinance No. 76-12 is on file in this office and incorporated into this record by reference.

Motion was made by Councilman Achgill, seconded by Councilman Hanley, and the vote was unanimous to move Item 13 to position 7, and to move Item 10 to position 8, and to renumber the remaining Items on the Agenda.

ACCEPTANCE OF BID ON NEW GARBAGE TRUCK

Mayor Crawford acknowledged receipt and read the bids for a new garbage truck.

Motion was made by Councilman Smith, seconded by Councilman Koester, and the vote was unanimous to form a committee of Mr. T. P. Wall, Director of Public Works, Councilmen Koester and Lewis to evaluate the bids received, and make a report to City Council as to their recommendations.

JERSEY VILLAGE EMPLOYEE LIFE AND HEALTH INSURANCE PROGRAM

Motion was made by Councilman Achgill, seconded by Councilman Hanley, and the vote was unanimous to terminate the present policy with San Jacinto Assn. Group, and to accept the Great Southern proposal I with accidental expense benefit supplement effective September 30, 1976.

"NO PARKING" SIGNS IN JERSEY VILLAGE

Motion was made by Councilman Hanley, seconded by Councilman Lewis, and the vote was unanimous to remove this item from the agenda.

It was decided by Council that placement of all traffic control signals and/or signs be placed at the direction of the Director of Public Works.

RESURFACING OF SENATE AVE.

Councilman John Hanley volunteered to draft a letter to Commissioner Eckels thanking him for the resurfacing of Senate Ave. The proposed letter is to be approved by the City Council and sent to Commissioner Eckels when the resurfacing project is completed.

JERSEY VILLAGE EMPLOYEE PENSION PLAN

A short report was presented by Councilman Hanley as to the responses from other municipalities regarding an employee pension plan. Councilman Hanley is to make a further study.

ADOPTION OF A PURCHASE ORDER SYSTEM

Motion was made by Councilman Koester, seconded by Councilman Achgill, and the vote was unanimous to table this item.

BOULEVARD FOR RIO GRANDE ST.

Mayor Crawford appointed Councilman Achgill and Mr. T. P. Wall, Director of Public Works, to contact representatives from Chas. R. Haile Assoc., City Engineering firm, and Ericon Development Corporation, the developer, to make a feasibility study of making a boulevard for Rio Grande St.

ADVERTISING FOR BIDS FOR A NEW FIRST AID VAN

Motion was made by Councilman Smith, seconded by Councilman Hanley, and the vote was unanimous to direct Fire Marshal Frank Maher to prepare the specifications for use in the bidding for a new First Aid Van.

AGREEMENT BETWEEN THE STATE OF TEXAS AND THE CITY OF JERSEY VILLAGE FOR THE INSTALLATION OF A HIGHWAY SIGNAL

Motion was made by Councilman Hanley, seconded by Councilman Koester, and the vote was unanimous to adopt Ordinance No. 76-13. *Councilman Achgill voted against. Councilmen Hanley, Koester, Lewis + Smith voted for the motion. Motion* Ordinance NO. 76-13 is on file in this office and incorporated into this record by *Passes* reference.

RESOLUTION DESIGNATING OCTOBER 3 THROUGH OCTOBER 9 AS "FIRE PREVENTION WEEK"

Motion was made by Councilman Smith, seconded by Councilman Hanley, and the vote was unanimous to adopt the Resolution designating October 3 through October 9 as "Fire Prevention Week".

REPORT BY JERSEY VILLAGE FIRE MARSHAL

A short report was presented by Fire Marshal Frank Maher to the City Council.

POLICY COVERING BUILDING ELEVATIONS AND LOT DRAINAGE

Motion was made by Councilman Koester, and seconded by Councilman Lewis to table this item. Councilmen Smith, Lewis, Koester, and Hanley voted for the motion. Councilman Achgill voted against. The motion passed.

Motion was made by Councilman Smith, seconded by Councilman Lewis, and the vote was unanimous to move item 20 to position 19.

DRAFT COPY OF THE CODIFICATION OF ORDINANCES.

Mayor Crawford called for a special called meeting for Wednesday, September 29, 1976, at 7:00 P.M. for review of the draft copy of the Codification of Ordinances.

Motion was made by Councilman Koester, seconded by Councilman Lewis, and the vote was unanimous to recess to closed chambers for executive personnel discussion.

ADJOURNMENT

With all business being completed, motion was made by Councilman Smith, seconded by Councilman Koester, and the vote was unanimous to adjourn the meeting at 11:15 P.M.

SUBMITTED BY: MAYOR LONNIE E. CRAWFORD LEC/snc

*Lonnie E. Crawford*  
*10/18/76*

Date Approved by Council

ATTEST: *Shirley N. Cummings*  
Shirley N. Cummings, City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

## MINUTES OF THE SPECIAL CALLED MEETING BY THE MAYOR

---

DATE: September 29, 1976  
TIME: 7:00 P.M.  
PLACE: 16501 Jersey Drive, City Hall

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The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. Bill Smith, Mr. Hugo Koester, Mr. John Hanley, and Mr. John Lewis, Councilmen; Mr. Robert Adam, Attorney for the City; and Shirley N. Cumings, City Secretary/Treasurer. It was noted that Councilman W.V. Achgill was not in attendance.

### AWARD BID FOR GARBAGE TRUCK

The committee assigned by the Mayor, consisting of Councilman Koester, Councilman Lewis, and T.P. Wall, Director of Public Works, to evaluate the bids received for a new garbage truck, presented their report to Council. After discussion, motion was made by Councilman Koester, seconded by Councilman Hanley and the vote was unanimous to award the bid for a new garbage truck to Davis Truck and Equipment Company for the ~~V~~<sup>MAK</sup> Packer LNT 800, the price not to exceed \$31,000.00. Amendment to the budget to be made at a later date. *mounted in a folder*

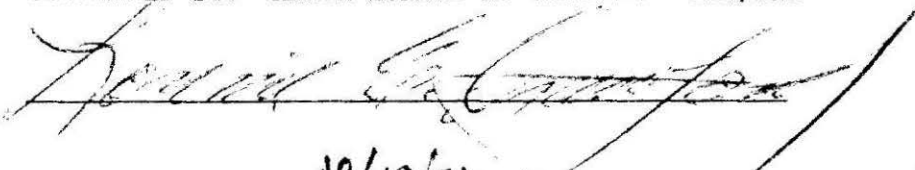
### CODIFICATION OF ORDINANCES

Mr. Robert Adam, Attorney for the City went over the proposed changes in the draft copy of the Codification of Ordinances. Mr. Robert Adam is to send the proposed changes back to Municipal Code Corporation so that they may begin the final draft copies as soon as possible.

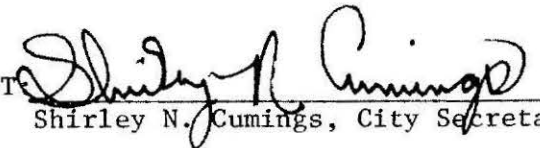
### ADJOURNMENT

With all business being completed, motion was made by Councilman Koester, seconded by Councilman Hanley, and the vote was unanimous to adjourn the meeting at 8:35 P.M.

SUBMITTED BY: MAYOR LONNIE E. CRAWFORD LEC/snc

  
Date approved by Council 10/18/76

ATTEST:

  
Shirley N. Cumings, City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

## MINUTES OF THE REGULAR CALLED MEETING BY THE MAYOR

---

DATE: October 18, 1976  
TIME: 7:00 P.M.  
PLACE: 16501 Jersey Drive, City Hall

---

The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. Bill Smith, Mr. John Hanley, Mr. Hugo Koester, Mr. W.V. Achgill, and Mr. John B. Lewis, Councilmen; Mr. Gerald Holsapple, C.P.A., Hunter, Ferris, & Company, Auditor for the City; Mr. Robert J. Adam, Attorney for the City; Mr. Frank Smith, Chas. R. Haile & Assoc., Inc., Engineering Firm for the City; and Shirley N. Cumings, City Secretary/Treasurer.

### BIDS FOR BANK DEPOSITORY

Mayor Crawford opened the bids from Pinemont Bank and Jersey Village Bank. The two bids were turned over to Mr. Adam and Mr. Holsapple for evaluation to be presented to Council later in the meeting.

### APPROVAL OF MINUTES

Motion was made by Councilman Lewis to approve the minutes as amended for the regular meeting on September 20, 1976, and the special meeting on September 29, 1976. Motion was seconded by Councilman Koester. Councilmen Lewis, Koester, Hanley, and Smith voted for the motion, Councilman Achgill abstained. Motion carried.

### PRESENTATION OF TREASURER'S REPORT AND BILLS PAID

The Treasurer's report and bills paid for the month of September was presented to Council.

### BIDS FOR BANK DEPOSITORY

Motion was made by Councilman Smith to accept the bid presented by Jersey Village Bank subject to the added language of Mr. Ernest Brown to the Contract. Contract to run from November 1, 1976 through October 31, 1977. Motion was seconded by Councilman Achgill. Councilmen Smith, Achgill, Lewis, and Koester voted for the motion, Councilman Hanley voted against. Motion carried.

### REPORTS

Fire Marshall, Frank Maher, presented a report to Council, and stated that the Fire Department was ready to advertise for bids on a new van to be used as the new first aid van.

Mr. Frank Smith, Chas. R. Haile Assoc., Inc., presented a progress report to Council concerning the sewer plant permit request for increased flow.

### EXECUTIVE PERSONNEL DISCUSSION

Motion was made by Councilman Smith, seconded by Councilman Koester and the vote was unanimous to recess to closed chambers for executive personnel discussion for the purpose



of discussion of personnel, or for the purpose of a private consultation with the Attorney for the City. Article 6252-17 Section 2 (e) and (g).

BUILDING ELEVATIONS AND LOT DRAINAGE POLICY

Motion was made by Councilman Smith to approve the policy as recommended by Planning and Zoning and T.P. Wall being that the slab be at least eight inches above grade. The slab shall be a minimum of twelve inches above the back of curb line, and the lots shall drain from the back of the lot to the back of the curb line with a 1% minimum grade. Exceptions to be the lots that are adjacent to the bayou, where drainage can be from the lot to the bayou, and the 1% grade shall not be applicable to lots where basic development work has already been started. Mr. T.P. Wall, Director of Public Works, has the discretion to grant variances to the policy where he deems necessary. Motion was seconded by Councilman Achgill. Councilmen Smith, Achgill, Hanley, and Koester voted for the motion, Councilman Lewis voted against. Motion carried.

AUDIT REPORT

Mr. Gerald Holsapple presented the audit report for the fiscal year 1975/76 to Council.

After discussion, motion was made by Councilman Koester to accept the audit report as presented by Mr. Gerald Holsapple with Hunter, Farris & Co., Inc. for the fiscal year 1975/76. Motion was seconded by Councilman Lewis and the vote was unanimous.

AMENDMENTS TO THE 1976/77 BUDGET

Motion was made by Councilman Koester, seconded by Councilman Lewis and the vote was unanimous to approve the amendments to the 1976/77 budget as presented. Copy of amendments is attached and made a part of these minutes.

CONSENT AGENDA

Motion was made by Councilman Lewis to adopt the "Consent Agenda" for use in future City Council meetings. Items to be listed on the Consent Agenda to be approved by the Mayor or City Secretary. Motion was seconded by Councilman Achgill. Councilmen Lewis, Achgill, Smith, and Koester voted for the motion, Councilman Hanley voted against. Motion carried.

WATER/SEWER TAPPING FEE FOR LOT 21 BLOCK 65A

After discussion, motion was made by Councilman Koester, seconded by Councilman Hanley with the vote unanimous to allow the sewer and water tapping fee for lot 21, Block 65A be assessed at 2.00/front foot for 80 feet.

ORDINANCE 76-14

Motion was made by Councilman Lewis to adopt Ordinance No. 76-14, repealing ordinance 76-2 and 76-9, providing for the creation of a sanitation department, regulating handling and collection of solid waste, burning of trash, weed and grass nuisance, and on littering. Motion was seconded by Councilman Koester and the vote was unanimous.

Ordinance No. 76-14 is on file in this office and incorporated into this record by reference.

ORDINANCE 76-15

Motion was made by Councilman Smith to adopt Ordinance No. 76-15, repealing ordinance 42, and creating a municipal disaster emergency services committee, creating the office of



municipal disaster director and providing the duties and responsibilities of that office. Motion was seconded by Councilman Lewis and the vote was unanimous.

Ordinance No. 76-15 is on file in this office and incorporated into this record by reference.

ORDINANCE 76-16

Motion was made by Councilman Lewis to adopt Ordinance No. 76-16, repealing ordinance 46A, and Ordinance 85, and adoption of ordinance providing for handling of dogs and cats, as amended. Motion was seconded by Councilman Koester and the vote was unanimous.

Ordinance No. 76-16 is on file in this office and incorporated into this record by reference.

ADJOURNMENT

With all business being completed, motion was made by Councilman Koester, seconded by Councilman Lewis and the vote was unanimous to adjourn the meeting at 9:45 P.M.

SUBMITTED BY: MAYOR LONNIE E. CRAWFORD by spc



11/15/76

ate approved by Council

ATTEST



Shirley N. Cummings, City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

November 23, 1976

## MINUTES OF THE REGULAR MEETING CALLED BY THE MAYOR

---

DATE: November 15, 1976  
TIME: 7:00 P.M.  
PLACE: 16501 Jersey Drive, City Hall

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The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. Bill Smith, Mr. W.V. Achgill, Mr. John Hanley, and Mr. John Lewis, Councilmen; Councilman Hugo Koester was not in attendance; Mr. Robert Adam, Attorney for the City; and Shirley N. Cumings City Secretary, Treasurer.

### APPROVAL OF THE MINUTES

Approval of the minutes of the regular session of City Council on October 18, 1976, was made on motion by Councilman Smith, seconded by Councilman Achgill and the vote was unanimous.

### PRESENTATION OF BILLS PAID AND TREASURER'S REPORT

The list of bills paid and the treasurer's report for the month of October, 1976, was presented to Council. There were no questions or corrections.

### REPORTS

Fire Marshall, Frank Maher, presented a status report of the Fire Department.

Councilman Achgill presented a status report concerning making Rio Grande Street a boulevard. There was considerable discussion concerning Rio Grande Street. After discussion, it was decided that Mr. Buddy Wall contact other land owners on Rio Grande Street and find out if they would be willing to pay their part to construct a boulevard.

### AWARDING BID FOR FIRST AID VAN

Three bids were received on the new First Aid Van. Those bidding were Suggitt Dodge, Denton-Van Dodge, and Eagle Dodge.

After discussion, motion was made by Councilman Smith to approve the bid submitted by Suggitt Dodge for a bid price of \$5,617.00. Motion was seconded by Councilman Achgill and the vote was unanimous.

Councilman Smith told Council that the Fire Department was expecting a donation from a builder and Cameron Iron Works to pay for the extra equipment for the van such as lights, siren, etc., but added that, if the donations did not come through, he would like for Council to agree to amend the budget by \$1,000.00 to cover these necessary items. Council agreed.

### ENGINEERING COST ESTIMATES ON PROPOSED APPLICATION FOR GRANT

After discussion, motion was made to proceed according to the letter presented by Chas. R. Haile Assoc., Inc., Engineering Firm for the City by Councilman Hanley. Letter is attached and made a part of these minutes by reference. Motion was seconded by Councilman Smith, and the vote was unanimous.

Motion was made by Councilman Achgill to authorize the Mayor to execute all necessary documents concerning this grant. Motion was seconded by Councilman Lewis, and the vote was unanimous.

#### SEWER LINE LOCATION IN SECTION III

Mr. Don Smith told Council that when Section III was replatted Saint Helier Street was moved south about forty (40) feet. A sewer line built in the original easement is now in the middle of the lots on the north side of Saint Helier Street.

Mr. Smith presented the two alternatives to Council. One being the moving of the sewer line. The other being replatting Block 34, shorten lots 31 through 38, move all the lots north and move the street off center. This would move the lots such that the existing sewer line would be along the front of Lots 31 through 38.

Mr. Wall recommended the moving of the line. He stated that if the other alternative was taken, he would have to tear up yards in order to work on the line.

Mr. Smith recommended the replatting of Block 34, stating that it would be cheaper on the City and on him.

#### EXECUTIVE PERSONNEL DISCUSSION

Motion was made by Councilman Achgill, seconded by Councilman Smith, and the vote was unanimous to recess to closed chambers for executive personnel discussion.

#### RECONVENE MEETING

The meeting was reconvened, and motion was made by Councilman Achgill, seconded by Councilman Smith, and the vote was unanimous to deny the request from Mr. Don Smith asking for a replat of Block 34, and requesting that the sewer line be relocated.

#### AMENDMENT OF BUDGET

Motion was made by Councilman Smith to amend the budget by increasing code 31-6212 \$300.00 to pay for the 1975/76 audit report expense. Motion was seconded by Councilman Lewis. Councilmen Lewis, Smith, and Achgill voted for the motion. Councilman Hanley voted against. Motion passed.

#### LETTER TO CITIZENS

Motion was made by Councilman Lewis to approve the proposed letter to citizens as revised, and to publish for mailing over the signatures of the Mayor and Councilmen. Motion was seconded by Councilman Achgill. Councilmen Lewis, Achgill, and Smith voted for the motion. Councilman Hanley abstained. Motion passed.

#### PURCHASE ORDER SYSTEM

Motion was made by Councilman Achgill, seconded by Councilman Hanley, and the vote was unanimous to table this item until the next regular council session.

INSTALLATION OF GASOLINE STORAGE TANKS AND PUMPS

After discussion, Mayor Crawford asked that Councilmen Achgill and Hanley, together with P. Wall, investigate the possibility of installing gasoline storage tanks and pumps, and report back to Council at a later date. Motion was made by Councilman Smith, seconded by Councilman Achgill, and the vote was unanimous to table this item until the committee has made their investigation.

VOTING MACHINES FOR MUNICIPAL ELECTIONS

Motion was made by Councilman Smith, seconded by Councilman Lewis, and the vote was unanimous to instruct the City Secretary to proceed with whatever necessary to obtain voting machines for all future municipal elections.

DATE FOR CITY COUNCIL MEETING IN DECEMBER

Motion was made by Councilman Lewis to move the regular council meeting in December from December 20th up to December 13th. Motion was seconded by Councilman Hanley, and the vote was unanimous.

INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND THE CITY OF JERSEY VILLAGE

After discussion, motion was made by Councilman Achgill to refuse to sign the interlocal agreement between Harris County and the City of Jersey Village and return any pledged monies. Motion was seconded by Councilman Hanley. Councilman Achgill and Councilman Hanley voted for the motion. Councilman Smith voted against the motion and Councilman Lewis abstained. Motion passed.

After more discussion, motion was made by Councilman Lewis to rescind the last motion, and that the Mayor be authorized to sign the interlocal agreement between Harris County and the City of Jersey Village. Councilmen Lewis and Smith voted for the motion. Councilmen Achgill and Hanley voted against the motion. The motion resulted in a tie vote. Mayor Crawford voted for the motion. Motion passed. *Counc. Smith 2nd the motion.*

ORDINANCE 76-17

Motion was made by Councilman Smith, seconded by Councilman Lewis, and the vote was unanimous to approve Ordinance 76-17, repealing ordinance 63 and 63a, concerning rates, due date, delinquent date, and cut off date for water and sewer service.

Ordinance 76-17 is on file in this office, and incorporated into this record by reference.

HOSPITAL AUTHORITY

Mayor Crawford gave a brief report on the status of the Hospital Authority.

EMERGENCY DISASTER OPERATIONS FOR CITY

Mayor Crawford briefed Council on the status of the City's disaster program.

ADJOURNMENT

With all business being completed, motion was made by Councilman Smith, seconded by Councilman Hanley, and the vote was unanimous to adjourn the meeting at 11:35 P.M.

MITTED BY: MAYOR LONNIE E. CRAWFORD by snc

ATTEST:

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

December 9, 1976

## MINUTES OF THE SPECIAL MEETING CALLED BY THE MAYOR

---

DATE: November 30, 1976  
TIME: 7:00 P.M.  
PLACE: 16501 Jersey Drive, City Hall

---

The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. Bill Smith, Mr. W.V. Achgill, Mr. John Hanley, and Mr. John Lewis, Councilmen; Councilman Hugo Koester joined the meeting at 9:15 P.M.; Mr. Robert Adam, Attorney for the City; and Shirley N. Cumings, City Secretary/Treasurer.

Motion was made by Councilman Lewis, seconded by Councilman Smith, and the vote was unanimous to reverse items three and four on the agenda.

### BOULEVARD FOR RIO GRANDE STREET

After considerable discussion, motion was made by Councilman Smith, seconded by Councilman Lewis, and the vote was unanimous to proceed to work out a boulevard for Rio Grande Street, <sup>up 9</sup> with 28' street ~~from bayou to boundaries~~, 18' each side, with a 12' esplanade. The boulevard be paid for on a ~~pro-rata~~ pro-rata footage basis by adjoining property owners.

### HOSPITAL AUTHORITY

There was a report given by Wyatt C. Hedrick Architects and Engineers, Inc. on the possibility of forming a Jersey Village Hospital Authority in hopes of building a Jersey Village Hospital.

### EXECUTIVE PERSONNEL DISCUSSION

Motion was made by Councilman Smith, seconded by Councilman Achgill, and the vote was unanimous to recess to closed chambers for Executive Personnel Discussion.

### ADJOURNMENT

Motion was made by Councilman Koester, seconded by Councilman Achgill, and the vote was unanimous to adjourn the meeting at 11:40 P.M.

SUBMITTED BY: Mayor Lonnie E. Crawford by snc

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ATTEST:

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DATE APPROVED BY COUNCIL

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Shirley N. Cumings, City Secretary

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

## MINUTES OF THE SPECIAL CALLED MEETING BY THE MAYOR

---

DATE: December 1, 1976  
TIME: 7:00 P.M.  
PLACE: 16501 Jersey Drive, City Hall

---

The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. Bill Smith, Mr. John Hanley, Mr. Hugo Koester, Mr. W.V. Achgill, and Mr. John Lewis, Councilmen; Mr. Robert J. Adam, Attorney for the City; and Shirley N. Cumings, City Secretary.

### HOSPITAL AUTHORITY

There was a presentation by Mr. Cox, with Barnes, Landis, Goodman, and Youngblood concerning building a hospital in Jersey Village.

### EXECUTIVE PERSONNEL DISCUSSION

Motion was made by Councilman Koester, seconded by Councilman Achgill, and the vote was unanimous to recess to closed chambers for executive personnel discussion under Article 6252-17, Section 2 (e) and (g).

### ADJOURNMENT

With all business being completed, motion was made by Councilman Lewis, seconded by Councilman Koester, and the vote was unanimous to adjourn the meeting at 11:45 P.M.

SUBMITTED BY: Lonnie E. Crawford, Mayor, by snc



ATTEST:

\_\_\_\_\_  
Shirley N. Cumings, City Secretary

11/17/77  
Approved by Council (Date)



# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

## MINUTES OF THE SPECIAL CALLED MEETING BY THE MAYOR

---

DATE: December 9, 1976  
TIME: 7:00 P.M.  
PLACE: 16501 Jersey Drive

---

The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. Bill Smith, Mr. John Hanley, Mr. Hugo Koester, Mr. W.V. Achgill, and Mr. John Lewis, Councilmen; Mr. Robert J. Adam, Attorney for the City; and Shirley N. Cumings, City Secretary.

### EXECUTIVE PERSONNEL DISCUSSION

Motion was made by Councilman Koester, seconded by Councilman Achgill, and the vote was unanimous to recess to closed chambers for executive personnel discussion.

### ADOPTION OF ORDINANCE NO. 76-18 (Creating a Hospital Authority and appointing a Board)

Councilman Koester made a brief statement to the proposed Board, explaining to each of the proposed Board the large amount of time and responsibility that would be involved in accepting the position. He asked that each proposed member make a statement to the City Council that they intend to perform to the best of their ability on this Hospital Board.

Each proposed member made a statement of acceptance to the Council, with the exception of Dr. Adelson, who stated that because of his limited time, he would not be able to attend each meeting called for the Board, but would accept the position with this understanding.

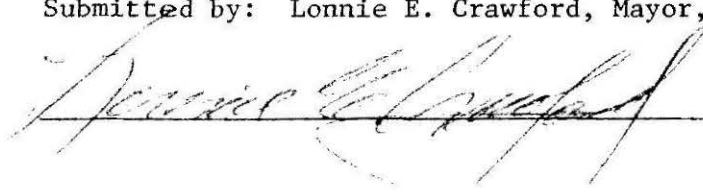
Motion was made by Councilman Smith, seconded by Councilman Koester, and the vote was unanimous to adopt Ordinance No. 76-18, creating a Hospital Authority and appointing the Hospital Authority Board. Those appointed to the Hospital Authority Board are: Mr. George Martinez, Mrs. Jeannette Crawford, Mr. Allen Adelson, M.D., Mr. Stanley Hill, Mr. Max Stanley, Mr. Wayne M. Harding, and Mr. Johnny J. Weidner.

Ordinance No. 76-18 is on file in this office and incorporated into this record by reference.

### ADJOURNMENT

With all business being completed, motion was made by Councilman Lewis, seconded by Councilman Achgill, and the vote was unanimous to adjourn the meeting at 10:01 P.M.

Submitted by: Lonnie E. Crawford, Mayor, by snc

  
ATTEST: \_\_\_\_\_  
Shirley N. Cumings, City Secretary

1/19/77  
Approved by Council, (Date)

# CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

## MINUTES OF THE REGULAR CALLED MEETING BY THE MAYOR

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DATE: December 13, 1976  
TIME: 7:00 P.M.  
PLACE: 16501 Jersey Drive , City Hall

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The meeting was called to order by Mayor Lonnie E. Crawford; Noted present were Mr. Bill Smith, Mr. Hugo Koester, Mr. W.V. Achgill, and Mr. John Lewis, Councilmen; Noted absent (unexcused) was Mr. John Hanley, III; Mr. Robert J. Adam, Attorney for the City; and Shirley N. Cumings, City Secretary/Treasurer.

### ORDER OF AGENDA

Motion was made by Councilman Smith, seconded by Councilman Achgill, and the vote was unanimous to move items 5, 6, and 12 on the agenda to No. 3, 4, and 5 on the agenda.

### REPORT FROM FIRE DEPARTMENT

There was a brief report from Fire Marshall Frank Maher on the activities of the Fire Department.

### PRESENTATION OF AWARD TO FIRE DEPARTMENT

Mayor Crawford presented Fire Marshall, Frank Maher, with the Harris County Commissioners Court Award presented to the Jersey Village Fire Department at a breakfast hosted by Commissioner Bob Eckels on December 3, 1976.

### FIRE HYDRANTS ON SINGAPORE LANE.

There was considerable discussion concerning the need for fire hydrants in several areas of Jersey Village. Mr. Wall assured Council that they were being installed as quickly as possible in the areas already authorized by Council.

Motion was made by Councilman Smith, seconded by Councilman Achgill, and the vote was unanimous to authorize the Director of Public Works, Mr. Wall, to proceed and advertise for bids for the installation of a fire hydrant to service Singapore Lane.

*2 1/2" line extending (w. side Courtstad) from  
to Singapore*

### APPROVAL OF MINUTES

Motion was made by Councilman Lewis, seconded by Councilman Smith, and the vote was unanimous to approve the minutes as amended for 11/15 and 11/30, 1976.

### EXECUTIVE PERSONNEL DISCUSSION

Motion was made by Councilman Lewis, seconded by Councilman Koester, and the vote was unanimous to recess to closed chambers for executive personnel discussion under Article 6252-17, Section 2 (e) and (g).

### TREASURER'S REPORT

The Treasurer's report and bills paid for the month of November, 1976 was presented to Council.

APPLICATION TO FEDERAL GOVERNMENT FOR FUNDING OF EXPANSION OF SEWER PLANT

Mr. Norbert Voss, Mr. Frank Smith, Chas. R. Haile Associates, Inc., and Mr. Wayne McClain with Gulf Coast Waste Disposal Authority, appeared before Council to discuss the possibility of jointly filing an application for federal funding for the expansion of the sewer plant with Gulf Coast Waste Disposal Authority.

After considerable discussion, motion was made by Councilman Koester, seconded by Councilman Lewis, and the vote was unanimous to proceed with the <sup>own</sup> application on our own, <sup>to request</sup> with cooperation and assistance from Gulf Coast Waste Disposal Authority, instead of filing jointly with them.

Mayor Crawford asked that Mr. McClain relay the action of Council to Gulf Coast, and also request a letter from Gulf Coast stating their agreement to assist the City in this application for federal funds.

COMMUNITY BLOCK GRANT FOR 1977

After discussion, motion was made by Councilman Koester to advise the County that the City of Jersey Village will participate and to include the City of Jersey Village in their population count for the division of funds that will become available in 1977 under the Community Block Grant Program. Motion was seconded by Councilman Smith. Councilmen Koester, Smith, and Lewis voted for the motion. Councilman Achgill voted against. Motion passed.

PURCHASE ORDER SYSTEM

Motion was made by Councilman Koester, seconded by Councilman Smith, and the vote was unanimous to table this item until next regular City Council Session in January.

INFORMATION BROCHURE FOR CITIZENS

Motion was made by Councilman Koester, seconded by Councilman Smith, and the vote was unanimous to table this item until the next regular City Council session.

LETTER TO BOB ECKELS

Motion was made by Councilman Lewis, seconded by Councilman Smith, and the vote was unanimous to send the letter, as amended, to Commissioner Bob Eckels thanking him for resurfacing Senate Avenue.

ADJOURNMENT

With all business being completed, motion was made by Councilman Koester, seconded by Councilman Lewis, and the vote was unanimous to adjourn the meeting at 9:30 P.M.

SUBMITTED BY: Lonnie E. Crawford, Mayor, by snc



ATTEST: \_\_\_\_\_  
Shirley N. Cumings, City Secretary

1/19/77  
Approved by Council (Date)