

CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

Incorporated 1956

MINUTES FOR THE REGULAR CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 p.m.

DATE: January 17, 1983

PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Jeannette Crawford. Noted present were Council members Jeff Lehmann, Jack Wright, Ron Fraser, and Len Terrien; and City Secretary, Carol Fox. Noted absent was the Attorney for the City, Mr. John Olson, who was ill. It was noted that Councilwoman Susan Weed was detained and arrived at 7:55 p.m.

INVOCATION

CONVENE JOINT PUBLIC HEARING

Mayor Crawford convened the joint public hearing before the City Council and the City's Planning & Zoning Commission for the purpose of receiving testimony regarding proposed amendments to Ordinance No. 77-14 and any amendments thereto, same being the Zoning Ordinance of the City, specifically to consider zoning classification for the following tracts: (1) 0.7941 acres located at the intersection of U.S. Highway 290 and Jones Road and known as the Shell Oil Company tract; (2) 0.8842 acres located at 8125 Jones Road and known as the Burger King tract; (3) 1.933 acres located at 8219 Jones Road and known as the Joe Evans' tract; and (4) 7.7258 acres located at 8350 Jones Road and known as the Foundry United Methodist Church tract.

It was noted by Mayor Crawford that Council members Wright, Terrien, Fraser and Lehmann were present, and Planning & Zoning members Bob Reach, E. L. Boswell, and Roy Whiteman.

Mr. Joe Evans requested consideration for commercial zoning of his tract of land. No other comments were received.

Mayor Crawford closed the public hearing at 7:05 p.m.

Council then took a brief recess to enable the Planning & Zoning Commission to convene a special called meeting in the Council chambers. Council resumed the meeting at 7:45 p.m.

EXXON AGREEMENT FOR ENCASEMENT OF 36" PIPELINE

After discussion concerning a proposed agreement for construction by Exxon Gas System, Inc. of the encasing of a 36" pipeline located in the Houston Lighting & Power Company easement that crosses Village Drive, motion was duly made, seconded and the vote unanimous to authorize the Mayor to sign such agreement contingent upon the following conditions: (1) Houston Lighting & Power Company granting an easement to the City for the paving of Village Drive, (2) Council's

approval to allocate the necessary funding for the immediate encasing and the subsequent paving, and (3) subject to the approval of the Engineers for the City and the Attorney for the City of all appropriately related documents.

UTILITY SERVICE TO STUDY AREAS "A" & "B" OF EXTRATERRITORIAL JURISDICTION

After discussion and review by the Engineer for the City, motion was duly made, seconded and the vote unanimous to authorize the Engineer and the Attorney for the City to proceed with the preparation for a utility service plan and agreement for the installation of five utility crossings and a twenty-four inch sewer line from the existing sewage treatment plant and a ten or twelve inch water line from the existing water well site on Seattle to serve certain areas located in the City's extraterritorial jurisdiction on both sides of Senate Avenue, south of the city limits.

JERSEY MEADOWS SUBDIVISION PLAT

Motion was duly made, seconded and the vote unanimous to table this item until the next regular scheduled City Council meeting in February.

HARRIS COUNTY'S ASSISTANCE TO THE CITY

The Engineer for the City briefly updated Council concerning a meeting between City and Harris County representatives regarding the feasibility of Harris County assisting the City with notification and control of building activity in the City's extraterritorial jurisdiction.

Motion was duly made, seconded and the vote unanimous to authorize the Mayor to send a letter to request that Commissioners Court authorize and instruct the County Engineer to assist Jersey Village in monitoring development in its extraterritorial jurisdiction via the County's permit issuance process. A copy of the letter is on file in the City Secretary's office.

MUNICIPAL SWIMMING POOL CONTRACT

Motion was duly made, seconded and the vote unanimous to move this item on the agenda to follow Item 14.

CY-FAIR VOLUNTEER FIRE DEPARTMENT AMBULANCE SERVICE

Motion was duly made, seconded and the vote unanimous to approve an annual agreement between the City of Jersey Village and Cy-Fair Volunteer Fire Department for the furnishing of ambulance service to the City for a fee of \$2,000.00.

NEW RECORDING SYSTEM FOR POLICE & FIRE DEPARTMENTS

After discussion and review, motion was duly made, seconded and the vote unanimous to remove this item from the agenda with the comment that the item will be considered at the mid-year budget review.

AMEND CODE OF ORDINANCES/SECTION 16-7 POLICE RESERVE FORCE

Motion was duly made, seconded and the vote unanimous to request the Attorney for the City to draft an ordinance for Council's consideration to amend the Code of Ordinances, Section 16-7/Police Reserve Force, to change the first sentence of

paragraph (b) "Appointment and removal of members " to read Members of the police reserve force shall be residents of the City of Jersey Village or employed by Jersey Village, appointed at the discretion of the chief of police with the prior approval of the mayor and shall serve as police officers during the actual discharge of official duties.

Motion was then made, seconded and the vote unanimous to move Item 12 to follow Item 14 but to precede Item 8 on the agenda.

EXECUTIVE PERSONNEL SESSION

Motion was duly made, seconded and the vote unanimous to recess to closed chambers for the purpose of executive personnel discussion at 10:00 p.m. Council resumed the meeting at 11:40 p.m.

APPOINT CITY ADMINISTRATOR

Motion was duly made, seconded and the vote unanimous to appoint Carol H. Fox as City Administrator, effective January 31, 1983, at an annual salary of \$34,000.

Motion was then made, seconded and the vote unanimous to table Items 12 and 8 until the special called City Council meeting of January 24th.

CONSENT AGENDA

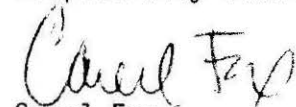
Motion was duly made, seconded and the vote unanimous to approve the following items on the consent agenda:

- A. Approval of the bills paid for December, 1983.
- B. Approval of the Treasurer's report for December, 1983.
- C. Approval of the minutes of the City Council meetings for December 20, 1983.

ADJOURNMENT

With all business completed, motion was duly made, seconded and the vote unanimous to adjourn the meeting at 11:45 p.m.

Respectfully submitted,


Carol Fox
City Secretary

Date approved by Council: 2/2/83

CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

Incorporated 1956

MINUTES FOR A SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 p.m.

DATE: January 24, 1983

PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Jeannette Crawford. Noted present were Council members Jeff Lehmann, Ron Fraser, Jack Wright, and Len Terrien; and City Secretary, Carol Fox. It was noted that Councilwoman Susan Weed was detained and arrived a few minutes late.

Invocation

Mayor Crawford presented a Certificate of Commendation to Officer Joyce Meyer in recognition of Officer Meyer's receiving the 100 Club of Houston's prestigious "Officer of the Year" award.

MUNICIPAL SWIMMING POOL CONTRACT BID

After review by Councilman Terrien concerning certain changes in the proposed bid document, motion was duly made, seconded and the vote unanimous to approve the contract form and authorize the City Secretary to advertise for bids for the annual municipal swimming pool management contract to begin March 1, 1983 through February 28, 1984.

Motion was duly made, seconded and the vote unanimous to move Item 7 to precede Item 3 on the agenda.

APPOINTMENTS BY MAYOR

Motion was duly made, seconded and the vote unanimous to approve the following appointments effective January 31, 1983:

- (1) Gloria Roehling as City Secretary, Treasurer at a monthly salary of \$1,743.43;
- (2) Diane Groth as Assistant City Secretary, Court Clerk, Deputy Tax Assessor/Collector at a monthly salary of \$1,329.91.

FUTURE EXPANSION OF MUNICIPAL FACILITIES

Councilman Wright briefly outlined a proposed program concerning a feasibility study for the future expansion of municipal facilities. Motion was then made and seconded to appoint Councilman Wright to work with the City Administrator and department heads to implement such a program. Council members Wright, Fraser, Terrien and Lehmann voted for the motion. Council member Weed voted against. Motion passed.

MID-YEAR BUDGET REVIEW

Council reviewed the mid-year budget amendments as requested by the department heads.

At 9:25 p.m., motion was made, seconded and the vote unanimous to temporarily table the discussion of the mid-year budget review to consider Item 6 on the agenda.

EXECUTIVE PERSONNEL SESSION

Motion was duly made, seconded and the vote unanimous to recess to closed chambers for the purpose of executive personnel discussion at 9:25 p.m. Council resumed the meeting at 10:10 p.m.

RETURN TO MID-YEAR BUDGET REVIEW

Council resumed the review and discussion of the requested amendments.

Council members Terrien and Weed requested the minutes to reflect their opposition to approving the Police Department's budget for the increase of two additional police officers as motorcycle policemen.

It was noted that Councilwoman Weed left the meeting at 12:10 a.m.

Motion was duly made, seconded and the vote unanimous to temporarily table the discussion of the mid-year budget review to consider Item 5 on the agenda.

AMEND AUGUST 9, 1982 COUNCIL MOTION

After discussion concerning the August 9, 1982 motion concerning the purchase of a used vehicle from the Department of Public Safety for not more than \$2,900 contingent upon the sale of a 1981 Chevrolet Malibu police vehicle for not less than \$2600, motion was duly made, seconded and the vote unanimous to rescind the August 9, 1982 motion concerning the sale of the 1981 Chevrolet Malibu and authorize the Chief of Police to sell the car at an auction for the best price bid.

Then motion was made, seconded and the vote unanimous to rescind the August 9, 1982 motion concerning the purchase of a used Department of Public Safety vehicle contingent upon the sale of the 1981 Malibu, and to authorize the Chief of Police to proceed with the purchase of the used Department of Public Safety car as soon as possible with the appropriate budget amendments noted for the mid-year budget review.

RETURN TO MID-YEAR BUDGET REVIEW

Council resumed the review and discussion of budget amendments. Motion was duly made, seconded and the vote unanimous to approve the budget amendments to the 1982/83 General and Utility Fund budgets as discussed and to authorize the Attorney for the City to prepare the necessary ordinance to be adopted at the next City Council meeting to ratify those amendments. (The approved amendments are attached and are made a part of these minutes by reference.)

ADJOURNMENT

With all business completed, motion was duly made, seconded and the vote unanimous to adjourn the meeting at 12:25 a.m.

Respectfully submitted,


Carol Fox
City Secretary

Approved: 2/21/83

MID-YEAR BUDGET REVIEW
AS APPROVED BY CITY COUNCIL 1/24/83

GENERAL FUND

	<u>INCREASE BY:</u>	<u>DECREASE BY:</u>
Revenues -		
3021 City Sales Tax	27,600	
3201 Fines & Bond Forfeitures	49,000	
3202 Warrant Collections	15,100	
3306 Park Activity Fees	600	
3401 Interest on CDs	7,810	
3705 Donations	20,000	
3802 Certificates of Obligation	100,000	
	200,110	
Expenditures -		
<u>Administration:</u>		
4101 01 Salary-Executive	14,400	
4103 01 Salary-Clerical & Labor		1,000
4115 01 Social Security	1,000	
4116 01 Retirement	720	
4119 01 Unemployment	30	
4505 01 Travel	1,000	
4512 01 Training	500	
4514 01 Memberships	200	
4524 01 Printing		1,005
4611 01 Data Processing		250
4615 01 Contingency	1,000	
4622 01 Debt Service	5	
5571 01 Capital Outlay/Office Equipment	400	
	19,255	2,255
<u>Tax:</u>		
4605 07 Tax Consultants		1,200
		1,200
<u>Municipal Court:</u>		
4123 09 Contract Personnel-Judge & Prosecutor		700

Other Requirements:

4501 16	Insurance-Vehicle	1,000	
4502 16	Insurance-Workmen's Comp		5,500
4503 16	Insurance-General	1,000	
4510 16	Group Insurance	9,000	
4511 16	Group Insurance-Self Insured	6,000	
4526 16	Insurance-Fire & Extended Coverage		500
4601 16	Auditing		1,000
4610 16	Engineering Service	10,000	
		<hr/>	<hr/>
		27,000	7,000

Police:

4103 21	Salary-Clerical, Labor, Officers	16,500	
4115 21	Social Security	1,106	
4116 21	Retirement	359	
4119 21	Unemployment	35	
4123 21	Humane Officer	60	
4125 21	STEP	5,000	
4203 21	Office Supplies	700	
4204 21	Wearing Apparel	2,600	
4214 21	Fuel & Oil		2,900
4215 21	Medical Supplies		150
4219 21	Ammunition & Targets	300	
4220 21	Food	100	
4221 21	Dog Food & Supplies	150	
4229 21	Auto Parts	10,000	
4230 21	Auto Repair (Outside Labor)	3,200	
4233 21	Miscellaneous	100	
4301 21	Maintenance of Bldgs & Grounds	800	
4401 21	Maintenance of Furn, Fixt & Equip	300	
4403 21	Maintenance of Radio & Radar Equip		300
4506 21	Motorcycle Allowance	6,000	

Police Cont'd.:

5581 21	Capital Outlay/Radio & Radar Equip	2,800	
5583 21	Capital Outlay/Misc Equip		950
		<hr/>	<hr/>
		68,510	5,100

Fire:

4208 22	Film & Camera Supplies	50	
4217 22	Janitorial Supplies		50
4220 22	Food	50	
4230 22	Auto Repair (Outside Labor Only)	500	
4301 22	Maintenance of Bldgs & Grounds	95	
4512 22	Training		50
4514 22	Memberships		95
		<hr/>	<hr/>
		695	195

Fire Marshal:

4204 24	Wearing Apparel		75
4233 24	Miscellaneous	75	
		<hr/>	<hr/>
		75	75

Public Works:

4203 30	Office Supplies	150	
4204 30	Wearing Apparel		150
4229 30	Auto Parts	500	
4412 30	Maintenance-Misc Equip		400
4509 30	Rental of Equipment		200
4517 30	Utilities		800
4524 30	Printing		250
4529 30	Mosquito Spraying	1,150	
		<hr/>	<hr/>
		1,800	1,800

Street:

4204 32	Wearing Apparel		300
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Garbage: No Changes

Parks & Recreation:

4231 39 Park Activites

600

600

GRAND TOTAL

219,035

18,925

UTILITY FUND

		<u>INCREASE BY:</u>	<u>DECREASE BY:</u>
Revenues -			
3041	Water Income	68,900	
3043	Sewer Income	21,400	
3340	Meter Fees	2,500	
3341	Water Taps	800	
3343	Sewer Taps		2,200
3344	Water Connections	2,500	
3345	Sewer Connections	5,600	
3703	Miscellaneous Revenues	4,500	
3705	Donations	100	
3802	Certificates of Obligation		65,400
	Transfer from Retained Earnings	2,030	
		<hr/>	<hr/>
		108,330	67,600
Expenditures -			
4103	Salary-Clerical & Labor	11,260	
4115	Social Security	760	
4116	Retirement	560	
4204	Wearing Apparel	60	
4206	Chemicals		750
4214	Fuel & Oil	2,000	
4223	Minor Tools & Equipment	500	
4229	Auto Parts	2,300	
4233	Miscellaneous		850
4501	Insurance-Vehicle		2,400
4503	Insurance-General	1,400	
4510	Insurance-Group	200	
4511	Group Insurance-Self Insured	750	
4514	Memberships	20	
4608	Medical Expense-Employees	150	

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MINUTES FOR THE PUBLIC HEARING ON THE PROPOSED USE OF REVENUE SHARING

TIME: 4:00 P.M.

DATE: January 31, 1983

PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

Mayor Crawford convened the public hearing on proposed uses of revenue sharing for the purpose of obtaining written and oral comment from the public on the proposed uses of revenue sharing funds in the budget for Fiscal Year 1982/83. The amount of unused revenue sharing money available is approximately \$25,650.00. The amount of entitlement funds which the City of Jersey Village expects to receive during its fiscal year is approximately \$32,120.00. All interested citizens' groups, senior citizens, and senior citizen organizations were encouraged to attend the hearing. Persons attending the hearing had the right to provide written and oral comments and suggestions regarding possible uses of revenue sharing funds.

No public was in attendance and no other oral or written comments were received.

Mayor Crawford acknowledged and read aloud the following requests:

- 1) The City Administrator requested a memory writer at a cost of \$1,800.00
- 2) The City Administrator requested an Accordion Folding Partition for City Council Chambers at an approximate cost of \$4,000.00.
- 3) The City's Public Works requested an additional \$7,000.00 for a generator.
- 4) The City's Police Department and Fire Department requested a Dictaphone 5000 Series recorder at an approximate cost of \$11,000.00

With no further comments, Mayor Crawford adjourned the public hearing at 4:20 p.m.

Respectfully submitted,


Gloria Roehling
City Secretary

CITY of JERSEY VILLAGE, TEXAS

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MINUTES FOR THE REGULAR CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 P.M.

DATE: February 21, 1983

PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Jeannette Crawford. Noted present were Council members Ron Fraser, Len Terrien and Jack Wright; Attorney for the City, Mr. John Olson; and City Secretary, Mrs. Gloria Roehling. Noted absent was Council member Jeff Lehmann. It was noted that Council member Susan Weed was late in arriving.

Invocation

PUBLIC HEARING CONVENED

Mayor Crawford convened the public hearing for the purpose of receiving written and oral comment from the public concerning the proposed amended budget for fiscal year 1982/83 for the use of Revenue Sharing funds as contained in the amended budget. All interested citizens, groups, senior citizens and organizations representing the interests of senior citizens were encouraged to attend and to submit comments.

Mayor Crawford acknowledged and read aloud the following written comments:

- 1) The City Administrator requested a memory writer at the approximate cost of \$1,800 and an accordion folding partition at the approximate cost of \$4,000. The request for the memory writer was withdrawn and a request for an IBM Selectric III was received.
- 2) The City's Public Works requested an additional \$7,000 for a standby generator.
- 3) The Police Department and the Fire Department requested approximately \$11,000 to be used for a Dictaphone 5000 Series Recorder.
- 4) The City's Emergency Management Co-Ordinator requested \$1,200.00 to be used to purchase a six or eight channel scanning radio.

With no further comments from the public, Mayor Crawford adjourned the public hearing at 7:08 p.m.

CONVENED THE REGULAR CALLED CITY COUNCIL MEETING

Mayor Crawford convened the regular called City Council meeting at 7:09 p.m.

AMENDMENTS TO THE 1982/83 REVENUE SHARING FUNDS

After discussion, a motion was duly made, seconded and the vote unanimous to amend the Revenue Sharing to include the following: (1) \$900.00 for an IBM Selectric III typewriter; (2) \$12,000.00 for standby generator ; (3) \$11,900.00 for a Dictaphone 5000 Series Recorder; and (4) \$5,000.00 for the paving

of the area behind the Fire Station; and to delete the \$4,000.00 for the accordion folding partition.

ORDINANCE RATIFYING THE APPROVED 1982/83 MID-YEAR BUDGET AMENDMENT FOR GENERAL, UTILITY, AND REVENUE SHARING FUNDS

Motion was duly made, seconded, and the vote unanimous to approve Ordinance No. 83-01, an ordinance amending City of Jersey Village, Texas, Ordinance 82-10, passed and approved the 1st day of July, 1982, and being an ordinance adopting "the original general and revenue sharing budget of the City of Jersey Village, Texas, for fiscal 1982-1983", by adding to the budget adopted thereby an Addendum No. 1; providing for certain amendments to such budget; making certain findings; and providing other matters related to the subject.

PRELIMINARY AND FINAL PLAT OF JERSEY MEADOWS SUBDIVISION

Motion was duly made, seconded, and the vote unanimous to approve the preliminary and final plat of Jersey Meadows Subdivision, same being a 21.50 acre tract generally located east of the intersection of U. S. Highway 290 and Jersey Drive (three-way land exchange).

ORDINANCE ESTABLISHING ZONING REGULATIONS

Motion was duly made, seconded, and the vote unanimous to approve Ordinance No. 83-02, an ordinance of the City of Jersey Village, Texas, placing four tracts of land annexed by the City by Ordinances No. 82-17, 82-18, 82-19, and 82-20, into zoning District J - Fourth Central Business District; describing the tracts so classified; providing a severability clause; providing other matters related to the subject; and providing a penalty of an amount not to exceed \$200.00 for each day of violation of any zoning regulation applicable to such tracts.

AWARDING THE MUNICIPAL SWIMMING POOL MANAGEMENT CONTRACT

Motion was duly made, seconded, and the vote unanimous to award the bid of \$18,900.00 from BJ Pool Management for the municipal swimming pool management contract for the period from March 1, 1983 through February 28, 1984.

PROPOSED DONATION OF BULLETIN BOARD BY SKILLMASTER HOMES

It was noted that the interested parties would like to delay action on this item until they could meet with the committee and make some revisions. Motion was duly made, seconded, and the vote unanimous to table this item until the previous appointed committee meets with the builders to discuss the revisions.

ORDINANCE REDUCING SPEED LIMITS ON LAKEVIEW DRIVE AND PHILIPPINE AND TO SET SPEED LIMIT ON SENATE AVENUE AND ESTABLISH SCHOOL ZONE ON EQUADOR STREET

Motion was duly made, seconded, and the vote unanimous to approve Ordinance No. 83-03, an ordinance establishing prima facie speed limits of twenty-five (25) miles per hour along that portion of Lakeview Drive between its

intersections with western most part of Jersey Drive and Honolulu Drive, twenty-five (25) miles per hour along that portion of Philippine Street between its intersection with Lakeview Drive and the eastern corporate boundary line of the City, and thirty-five (35) miles per hour along that portion of Senate Avenue between its intersection with Jersey Drive and the southern corporate boundary line of the City; making certain findings; providing for the erection of speed limit signs; and providing a penalty of an amount not to exceed two hundred dollars (\$200.00).

Motion was duly made, seconded, and the vote unanimous to approve Ordinance No. 83-04, an ordinance establishing a school zone along that portion of Equador Street beginning at its intersection with Jersey Drive and continuing along said Equador Street to its intersection with Congo Lane; establishing a prima facie speed limit of twenty (20) miles per hour between the hours of seven o'clock (7:00) a.m. and nine o'clock (9:00) a.m. and between the hours of two o'clock (2:00) p.m. and four o'clock (4:00) p.m. within such school zone Monday through Friday, except on school holidays; providing for the erection of "School Zone - 20 miles per hour" speed limit signs; and providing a penalty of an amount not to exceed two hundred dollars (\$200.00).

CALL FOR CITY ELECTION

After Mayor Crawford read the Notice of City Officers' Election and the Order for City Officers' Election, motion was duly made, seconded, and the vote unanimous to approve the election order and notice as read. Copies are attached and are made a part of these minutes by reference.

RATE OF PAY FOR ELECTION JUDGES AND CLERKS

Motion was duly made, seconded, and the vote unanimous to approve the rate of pay for the election judges and clerks at \$60.00 each with the provision of an additional \$25.00 for the judge for the preparation of election returns.

APPOINTMENT OF GENERAL ELECTION TABULATION SUPERVISOR AND GENERAL ELECTION TABULATION MANAGER AND ONE CLERK

Motion was duly made, seconded, and the vote unanimous to appoint the City Administrator as General Election tabulation supervisor and Mrs. Evelyn Henry as the General Election tabulation manager and the appointment of one (1) clerk.

CITY'S POSITION ON "POTHOLE BILL" (SB 287)

After discussion, motion was duly made, seconded, and the vote unanimous to endorse the passage of the "Pothole Bill" (SB 287) comprised of two parts, the first of which would appropriate additional biennial funding of \$1 billion to the Texas Highway Department for repairs and improvements to the state highway system and the second part would appropriate \$200 million during fiscal 1983-85 for the new City Street Improvement Fund created by the measure.

CITY'S POSITION ON PROPOSED LEGISLATION

Motion was duly made, seconded, and the vote unanimous to approve a resolution to support proposed legislation which would amend the various statutes which require that certain appointed City Officials reside within the City limits of General Law Cities, and to allow such Cities to appoint and retain such City Officials regardless of his or her residence.

CITY'S POSITION ON PROPOSED LEGISLATION

Motion was duly made, seconded, and the vote unanimous to approve a resolution to support proposed legislation which will allow General Law Cities to set their own general election.

ORDINANCE AMENDING SECTION 16-7 (b) - POLICE RESERVE FORCE

Motion was duly made, seconded, and the vote unanimous to approve Ordinance No. 83-05, an ordinance amending Section 16-7 by striking all of Paragraph (b) thereof and substituting therefor a new paragraph (b); and providing that no person shall be appointed as a member of the Police Reserve Force of the City unless such person is either a resident or employee of the City.

AMENDMENT OF ADMINISTRATIVE PERSONNEL POLICY

Motion was duly made, seconded, and the vote unanimous to amend the Administrative Personnel Policy, page 33, 3rd paragraph, to read "If illness should occur on the first or last day of a normal work week, your supervisor may request the illness to be substantiated by a physician's certificate."

EXECUTIVE PERSONNEL SESSION

Motion was duly made, seconded, and the vote unanimous to remove this item from the agenda.

APPOINTMENTS BY THE MAYOR

Motion was duly made, seconded, and the vote unanimous to temporarily table this item (#20) and go back to item #19.

EXECUTIVE PERSONNEL SESSION

Motion was duly made, seconded, and the vote unanimous to recess to closed chambers for the purpose of executive personnel discussion at 8:10 p.m. Council resumed the meeting at 8:36 p.m.

APPOINTMENTS BY THE MAYOR

Motion was duly made, seconded, and the vote unanimous to appoint Mrs. Inez Vaughn- Deputy Court Clerk, Mrs. Wanda Parker-Deputy Court Clerk and Mrs. Robbie Hammel-Bookkeeper and Computer Service for the City.

CONSENT AGENDA

Motion was duly made, seconded, and the vote unanimous to approve the following items on the consent agenda:

- A. Approval of the bills paid for January, 1983
- C. Approval of the minutes of the City Council meetings for January 17, 1983 and January 24, 1983.

ITEM REMOVED FROM THE CONSENT AGENDA

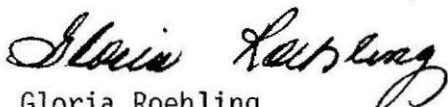
Motion was duly made, seconded, and the vote unanimous to table the following item until the regular scheduled City Council meeting in March.

- B. Approval of the Treasurer's report for January, 1983.

ADJOURNMENT

With all business completed, motion was duly made, seconded, and the vote unanimous to adjourn the meeting at 8:39 p.m.

Respectfully submitted,



Gloria Roehling
City Secretary

Date approved by Council: 3/11/83

Ordinances No 83-01, 83-02, 83-03, 83-04 and 83-05 are on file in the City Secretary's office and are made a part of these minutes by reference.

CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

Incorporated 1956

MINUTES FOR THE SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 P.M.

DATE: March 14, 1983

PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Jeannette Crawford. Noted present were Council members Ron Fraser, Jeff Lehmann, Jack Wright and Len Terrien; and City Administrator, Carol Fox; and City Secretary, Gloria Roehling. Noted absent was Council member Susan Weed.

Invocation

PURCHASE OF PICKUP

After discussion, motion was duly made, seconded, and the vote unanimous to authorize the purchase of a used 1980 Chevrolet pickup for \$4,900.00 for the Street Department with the necessary budget amendments.

EXECUTIVE PERSONNEL

Motion was duly made, seconded, and the vote unanimous to recess to closed chambers for the purpose of executive personnel discussion at 7:13 p.m. Council resumed the meeting at 8:00 p.m.

APPOINTMENT OF HUMANE OFFICER

Motion was duly made, seconded, and the vote unanimous to appoint Cindy Sandoval at a salary of \$200.00 plus \$25.00 travel per month and to appoint Eugene Williams at a salary of \$160.00 plus \$15.00 travel per month as Humane Officers for the City.

DONATION OF BULLETIN BOARD SIGNS

After discussion, motion was duly made, seconded, and the vote unanimous to approve the acceptance of the donation of 1 - 4' x 8' bulletin board sign to be placed on U. S. Highway 290 east of the Gulf Station (with prior approval of property owner and with the provision that the City will remove this sign upon request of the property owner); 2 - 4' x 6' bulletin board signs, one to be placed at U. S. Highway 290 and Jersey Drive and one to be placed on Jones Road; and 1 additional bulletin board sign not to exceed six (6) square feet as may be recommended by the donor; and smaller directional signs as deemed necessary by the Public Works Director and that the locations of all signs be reviewed by the Public Works Director and the Chief of Police for safety and traffic. It was also noted by Council to include as part of this motion, a special finding that it was City Council's determination that it

was in the best interest of the City to have these directional purposes and that they be on only city owned signs with the additional provision that documentation for the donation of these signs be approved by the Attorney for the City.

APPOINTMENT OF THE HUMANE OFFICER

Motion was duly made, seconded, and the vote unanimous to go back to item #4 concerning the appointment of the Humane Officers.

Motion was duly made, seconded, and the vote unanimous to amend the motion to include authorization to make the necessary budget amendments necessary for these appointments.

ADJOURNMENT

With all business completed, motion was duly made, seconded, and the vote unanimous to adjourn the meeting at 8:26 p.m.

Respectfully submitted,



Gloria Roehling
City Secretary

APPROVED BY COUNCIL: 3/14/83

CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

Incorporated 1956

MINUTES FOR THE REGULAR CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 P.M.

DATE: March 21, 1983

PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Jeannette Crawford. Noted present were Council members Ron Fraser, Jeff Lehmann, Jack Wright, and Len Terrien; Carol Fox, City Administrator; and Gloria Roehling, City Secretary. It was noted that Council member Susan Weed was late in arriving.

Invocation

MR. C.W. POTTER TO ADDRESS CITY COUNCIL

It was noted that Mr. C. W. Potter was not in attendance. Motion was duly made, seconded, and the vote unanimous to remove this item from the agenda.

HARRIS COUNTY APPRAISAL DISTRICT

Mr. Robert Mott and Mr. Jim DeShazer reported on the activities of the Harris County Appraisal District concerning the tax rolls for the City.

REQUEST FROM ENTERPRISE COMPANY FOR THEIR PROJECT SIGN

After discussion, motion was duly made, seconded, and the vote unanimous to approve the request from the Enterprise Company for their project sign to be located at Jones Road and Village Green Drive.

EXTENSION OF WATER AND SEWER SERVICES TO NEWLY ANNEXED AREAS

Motion was duly made, seconded, and the vote unanimous to authorize the City Engineer to prepare the preliminary plans for water and sewer services to the newly annexed areas adjacent to Jones Road.

WATER BILL AT 16301 TAHOE DUE TO HIGH USAGE

Mr. Burnie Alderman of Alderman Custom Homes addressed the Council concerning his water bill at 16301 Tahoe. Mr. Alderman felt that he could not have possibly used the 948,500 gallons of water during the construction of this house that was billed to him.

After discussion, motion was duly made, seconded, and the vote unanimous to have the Director of Public Works research the usage and cost of water in the construction of new homes and to have the City Administrator make a recommendation concerning this bill.

TRAFFIC CONTROLS AND FEASIBILITY OF UPDATING TRAFFIC STUDY

After discussion, motion was duly made, seconded, and the vote unanimous to authorize the Engineer for the City to review the traffic count, observe the intersections and to analyze all pertinent data concerning such traffic study and return to City Council with his recommendations.

AGREEMENT FOR HOUSING CITY PRISONERS WITH HARRIS COUNTY

Motion was duly made, seconded, and the vote unanimous to authorize the Mayor to sign the agreement with Harris County for the housing of City prisoners for 1983.

1983 COUNTY FIRE PROTECTION AGREEMENT

Motion was duly made, seconded, and the vote unanimous to authorize the Mayor to sign the 1983 County Fire Protection Agreement.

CONTINUANCE OF GARBAGE CONTRACT

After discussion, motion was duly made, seconded, and the vote unanimous to continue with the present garbage contractor.

SPECIFICATIONS FOR STANDBY GENERATOR AND AUTHORIZE FOR BIDS

Motion was duly made, seconded, and the vote unanimous to approve the specifications for a standby generator and to authorize the City Secretary to advertise for bids for same. It was noted that the specifications would be reviewed by the Fire Department and the Police Department.

ORDINANCE AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES, SECTION 21-52

Motion was duly made, seconded, and the vote unanimous to move this item to follow Item #19 on the agenda.

REPORT BY CITY ADMINISTRATOR

A report was given by Carol Fox, the City Administrator, concerning the various projects that the departments were involved in this past month and projects that are planned for the future.

FEES FOR MUNICIPAL SWIMMING POOL

Motion was duly made, seconded, and the vote unanimous to set the fees for the municipal swimming pool as follows:

Family Season Membership.....	\$60.00
Individual Resident and Guest Tickets	
Children Ages 2-17	\$ 2.00
Adults	\$ 3.00
Household Guests Ages 2 and Over Per Week or	
Less.....	\$ 5.00 per person per week

ABSENTEE PAPER BALLOT AND PUNCH CARD BALLOT ENUMERATION

As required by the State Election Code, the City Secretary requested the Council enter into the record of these minutes the enumeration as follows of the absentee paper ballots and punch card ballots:

- A. One hundred absentee paper ballots were printed, consecutively numbered from one to one hundred.
- B. One thousand two hundred punch card ballots were printed, consecutively numbered from one to one thousand two hundred.

Motion was duly made, seconded, and the vote unanimous to accept the above enumeration by the City Secretary for these minutes.

MAYOR TO CALL FOR SPECIAL MEETINGS OF THE CITY COUNCIL

Mayor Crawford called for the following special called city council meetings:

- A. April 4, 1983 at 7:00 p.m. for the canvassing of election results.
- B. April 11, 1983 at 7:00 p.m. for administering the oath of office to newly elected Mayor and City Council members.

ORDINANCE RATIFYING BUDGET AMENDMENTS

Motion was duly made, seconded, and the vote unanimous to approve Ordinance No. 83-06, an ordinance amending City of Jersey Village, Texas, Ordinance No. 82-10, passed and approved the 1st day of July, 1982, and being an ordinance adopting "the original general and revenue sharing budget of the City of Jersey Village, Texas, for fiscal 1982-83", by adding to the budget adopted thereby an Addendum No. 2; providing for certain amendments to such budget; making certain findings; and providing other matters related to the subject.

CONSENT AGENDA

Motion was duly made, seconded, and the vote unanimous to approve the following items on the consent agenda:

- A. Approval of the Treasurer's reports for January, 1983 and February, 1983.
- B. Approval of the bills paid for the month of February, 1983.
- C. Approval of the minutes of the City Council meetings for February 21, 1983 and March 14, 1983.

EXECUTIVE PERSONNEL SESSION

Motion was duly made, seconded and the vote unanimous to recess to closed chambers for the purpose of executive personnel discussion at 9:03 p.m. Council resumed the meeting at 9:22 p.m.

ORDINANCE AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES, SECTION 21-52

Motion was duly made, seconded, and the vote unanimous to table this item.

ADJOURNMENT

With all business completed, motion was duly made, seconded, and the vote unanimous to adjourn the meeting at 9:34 p.m.

Respectfully submitted,



Gloria Roehling
City Secretary

Date Approved for Council: _____

Ordinance No. 83-06 is on file in the City Secretary's office and is made a part of these minutes by reference.

CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

Incorporated 1956

MINUTES FOR A SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 P.M.

DATE: April 4, 1983

PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Jeannette Crawford. Noted present were Council members Len Terrien, Jeff Lehmann, Jack Wright, and Ron Fraser; Carol Fox, City Administrator; and Gloria Roehling, City Secretary. Noted absent was Council member Susan Weed.

Invocation

ABSENTEE PAPER BALLOT & PUNCH CARD BALLOT ENUMERATION

As required by the State Election Code, the City Secretary requested that Council enter into the record of these minutes the enumeration as follows of the absentee paper ballots and punch card ballots:

- A. One hundred absentee paper ballots printed and received, consecutively numbered one through one hundred. Fifty-four ballots were unused and forty-six ballots were voted.
- B. One thousand two hundred punch card ballots printed and received, consecutively numbered one through one thousand two hundred. Five ballots were defectively printed, seven hundred fifty-nine were unused and four hundred thirty-six were voted.

All parties present voted in favor of the acceptance of the above enumeration by the City Secretary for these minutes.

CANVASS OF ELECTION RESULTS

Mayor Crawford reviewed the April 2, 1983, city elections results for absentee and punch card voting. A copy is attached to these minutes for reference. All parties present voted in favor to accept the election results as read.

EXECUTIVE PERSONNEL SESSION

Motion was duly made, seconded, and the vote unanimous to remove the item from the agenda.

ADJOURNMENT

With all business completed, motion was duly made, seconded, and the vote unanimous to adjourn the meeting at 7:10 p.m.

Respectfully submitted,

Gloria Roehling

Gloria Roehling
City Secretary

Date Approved by Council: _____

CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

Incorporated 1956

MINUTES FOR A SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 P.M.
DATE: April 11, 1983
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Jeannette Crawford. Noted present were Council members Jack Wright, Len Terrien, Susan Weed, Ron Fraser and Jeff Lehmann; Carol Fox, City Administrator; and Gloria Roehling, City Secretary.

Invocation

OATH OF OFFICE ADMINISTERED

Mayor Jeannette Crawford administered the oath of office to the newly elected Mayor Len Terrien; Mayor Terrien administered the oath of office to the newly elected City Council members - Mr. Jeff Lehmann, Mr. George R. Haubenreich, and Mr. Jack Wright.

RESOLUTION OF RECOGNITION

Motion was duly made (J.W.), seconded (S.W.), and the vote unanimous to approve a resolution of commendation and appreciation to the outgoing Mayor Jeannette Crawford. Council presented the former Mayor with the framed resolution and a plaque noting her years of service.

EXECUTIVE PERSONNEL SESSION

Motion was duly made (J.W.), seconded (S.W.), and the vote unanimous to recess to closed chambers for the purpose of executive personnel session at 7:14 p.m. Council resumed the meeting at 7:30 p.m.

ELECTION OF MAYOR PROTEMP

Motion was duly made (S.W.), seconded (R.F.), and the vote unanimous to elect Jeff Lehmann as Mayor Protemp.

DESIGNATION OF CERTAIN CITY OFFICIALS TO SIGN CHECKS

Motion was duly made (R.F.), seconded (J.W.), and the vote unanimous to designate Mayor Terrien, Mayor Protemp Jeff Lehmann and City Administrator Carol Fox as the city officials to sign any and all checks, drafts and orders against any funds at any time standing to the credit to the City of Jersey Village with any bank and/or against any account of this City with any bank.

ADJOURNMENT

With all business completed, motion was duly made (J.W.), seconded (R.F.), and the vote unanimous to adjourn the meeting at 7:38 p.m.

Respectfully submitted,

Gloria Roehling

Gloria Roehling
City Secretary

Date approved by Council: _____

CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

Incorporated 1956

TIME: 7:00 P.M.

DATE: April 18, 1983

PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Len Terrien. Noted present were Council members Ron Fraser, Jeff Lehmann, Jack Wright, George Haubenreich and Susan Weed; Carol Fox, City Administrator; John Olson, Attorney for the City; and Gloria Roehling, City Secretary.

Invocation and Pledge of Allegiance

REPORT BY THE CITY ADMINISTRATOR

A report was given by Carol Fox, City Administrator, concerning the various projects that the departments were involved in during the month and projects that will be coming up in the future.

ORDINANCE AMENDING THE JERSEY VILLAGE CODE OF ORDINANCE, SECTION 21-52

Motion was duly made, seconded, and the vote unanimous to table this item until a later date.

TOLL ROADS IN HARRIS COUNTY

Motion was duly made, seconded and the vote unanimous to send a letter to Judge Jon Lindsay supporting Harris County as the sponsor for toll roads in Harris County.

REVIEW OF UTILITIES' EXTENSION TO EXTRATERRITORIAL JURISDICTION

Motion was duly made, seconded, and the vote unanimous to table this item until May 14 for a joint workshop for City Council and the Planning and Zoning Commission to review the utilities' extension to the extraterritorial jurisdiction at the location of Senate Avenue - U.S. Highway 290 - Hempstead Highway as it pertains to the City's Master Plan.

WATER BILL AT 16301 TAHOE

City Administrator Carol Fox presented a recommendation prepared by Mr. Moore and herself concerning this bill. A comparison of similar properties was prepared. Based on this comparison, a recommendation was made to reduce this bill from \$1,338.06 to \$578.89. Motion was duly made, seconded, and the vote unanimous to approve this recommendation and present the bill to Mr. Alderman for payment.

After further discussion, a motion was duly made, seconded, and the vote unanimous to adopt a policy that all water recorded on a water meter is totally the responsibility of the property owner, and in the case of extreme hardship, the City will arrange a payment schedule. Council asked that the Attorney for the City draft an amendment to the ordinance to reflect such a policy.

PREVAILING WAGE SCALE FOR MUNICIPAL CONTRACTS

Motion was duly made, seconded, and the vote unanimous to move this item to follow Item #14.

CHANGING THE CITY'S FISCAL YEAR

Motion was duly made, seconded, and the vote unanimous to authorize the Attorney for the City to draft an ordinance changing the City's fiscal year of July 1 through June 30 to October 1 through September 30.

REPORT ON PROPOSED "911 SYSTEM"

Fire Chief Frank Maher reported on the proposed "911 System". It was noted that the bill has passed the Senate and will go to the House. The citizens of Jersey Village and of Harris County must vote on this item should it pass the House. The proposed "911 System" will help persons needing assistance to get better response.

ORDINANCES AMENDING SECTIONS 2-5, 2-21 and 7-17

Motion was duly made, seconded, and the vote unanimous to approve Ordinance No. 83-07, an ordinance amending Section 2-5 of the Jersey Village City Code by striking all of the first paragraph thereof and substituting therefor a new first paragraph; providing for the appointment of all officers of the city; and repealing all ordinances or parts of ordinances in conflict herewith, and also repealing all parts of the Jersey Village Code in conflict herewith: and Ordinance No. 83-08, an ordinance amending the Jersey Village Code of Ordinances by striking therefrom all of Section 2-21 and substituting therefor a new Section 2-21; providing the method by which members of the Planning and Zoning Commission may be removed; and Ordinance No. 83-09, an ordinance amending the Code of Ordinances of the City of Jersey Village, Texas, by striking therefrom all of Section 7-17 and substituting therefor a new Section 7-17; providing for the appointment and removal of the City Fire Marshal.

AUTHORIZATION OF BIDS

Motion was duly made, seconded, and the vote unanimous to adopt Resolution No. 83-C authorizing the City Secretary to publicize the notice to bidders and notice of intention of the City of Jersey Village to issue Certificates of Obligation to construct approximately 350 feet of concrete street, with curb and gutter, same being an extension of Village Drive

AWARD THE BID FOR STANDBY GENERATOR

Mr. Robert Moore, Director of Public Works, recommended to City Council that they reject all bids since they were too high and rebid the project with more of the installation being done by the City and making a few minor changes in the specifications to effect other savings. Motion was duly made, seconded, and the vote unanimous to accept the recommendation and to authorize the City Secretary to readvertise for bids for same.

CONSENT AGENDA

Motion was duly made, seconded, and the vote unanimous to approve the following items on the consent agenda:

- A. Approval of the Treasurer's report for March, 1983.
- B. Approval of the bills paid for the month of March, 1983.
- C. Approval of the minutes of the City Council meetings for March 21, 1983, April 4, 1983 and April 11, 1983.

EXECUTIVE PERSONNEL

Motion was duly made, seconded, and the vote unanimous to recess to closed chambers for the purpose of executive personnel discussion at 8:35 p.m. Council resumed the meeting at 9:31 p.m.

PREVAILING WAGE SCALE FOR MUNICIPAL CONTRACTS

Motion was duly made, seconded, and the vote unanimous that the City Engineer be instructed to include a provision in the bid proposals for paving Village Drive that the contractor comply with the proven wage scales for municipal contracts in accordance with the requirements of Article 5159a, V.T.C.S.

AMENDMENT TO THE ADMINISTRATIVE PERSONNEL POLICY

Motion was duly made, seconded, and the vote unanimous to amend the Administrative Personnel Policy, page 11, to read "Compensatory time will be granted on the basis of an hour for an hour."

APPOINTMENTS BY THE MAYOR

Motion was duly made and seconded to approve the following appointments by the Mayor. Council members Fraser, Lehmann, Haubenreich and Wright voted for the motion. Council member Weed voted against the motion.

DIRECTOR OF PUBLIC WORKS - Robert Moore

CITY SECRETARY/TREASURER,
DEPUTY TAX ASSESSOR/COLLECTOR,
DEPUTY COURT CLERK - Gloria Roehling

CHIEF OF POLICE - Robert L. Parsley

FIRE CHIEF - Frank Maher

ASSISTANT CITY SECRETARY,
COURT CLERK
DEPUTY TAX ASSESSOR/COLLECTOR - Diane Groth

OFFICIAL CITY NEWSPAPER - The Houston Post

CITY ENGINEERING FIRM - Storey and Stobb

PUBLIC HEALTH OFFICER - Dr. Allen D. Adelson

ASSISTANT PUBLIC HEALTH OFFICER - Ray Lilly

BOOKKEEPER FOR THE CITY - Robbie J. Hammel

PLANNING AND ZONING COMMISSION - Ray Kennedy, Roy Whiteman, Gary Pankonien,
Carl Norman and Ralph Martin

ESTABLISHING "NO PARKING" ZONE ON VILLAGE DRIVE

Motion was duly made, seconded, and the vote unanimous to direct and authorize the Director of Public Works to install "No Parking" signs along the south side of Village Drive from U. S. 290 east to Rio Grande and to direct and authorize the Director of Public Works to install "No Parking" signs along the north side of Village Drive from U. S. Highway 290 east 500 feet along Village Drive and authorize the Attorney for the City to draft a ordinance to ratify the placement of the signs on Village Drive.

ADJOURNMENT

With all business completed, motion was duly made, seconded, and the vote unanimous to adjourn the meeting at 10:13 p.m.

Respectfully submitted,



Gloria Roehling
City Secretary

Date Approved by Council: _____

Ordinance No.'s 83-07, 83-08, and 83-09 are on file in the City Secretary's office and are made a part of these minutes by reference.

CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

Incorporated 1956

MINUTES FOR THE SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 P.M.
DATE: May 30, 1983
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Terrien. Noted present were Council members Jeff Lehmann, Ron Fraser, George Haubenreich, and Jack Wright; Carol Fox, City Administrator; Bob Moore, Director of Public Works; and John Olson, Attorney for the City. Noted absent was Council member Susan Weed.

Invocation and Pledge of Allegiance

EXECUTIVE SESSION

Motion was duly made, seconded, and the vote unanimous to recess to closed chambers for the purpose of executive discussion at 7:06 p.m.. Council member Susan Weed was late in arriving and joined council in executive session. Council resumed the meeting at 7:39 p.m..

DISCUSSION WITH POSSIBLE ACTION CONCERNING CLOSING AND/OR OPENING OF SEATTLE STREET AND CONGO LANE

Representatives from La Hacienda and Transworld Construction Company were in attendance and addressed Council concerning the opening of Seattle Street and Congo Lane.

After discussion by Council, motion was duly made, seconded, and the vote unanimous that the City Engineer be directed to conduct a traffic and safety study as to the significance and consequences of Seattle Street being opened so that it will provide access to U. S. Highway 290 as well as to what is currently before the Planning and Zoning Commission and to appropriately add Congo Lane to the study.

DISCUSSION WITH POSSIBLE ACTION CONCERNING 5% RETIREMENT PLAN

After discussion by Council, motion was duly made, seconded, and the vote unanimous to appointment a committee of Jeff Lehmann, Carol Fox, Fred Feigley, John White and Bob Plaster to further research the 5% retirement plan for employees and present their recommendations to Council.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A REQUEST TO PLANNING AND ZONING COMMISSION TO CONSIDER ESTABLISHING SCREENING OR BUFFER ZONES FOR ALL COMMERCIALY ZONED AREAS

After discussion by Council, motion was duly made, seconded, and the vote unanimous to refer this to Planning and Zoning Commission to review and possibly to call for a public hearing if deemed necessary.

DISCUSSION WITH POSSIBLE ACTION TO ESTABLISH A NO PARKING ZONE ON SENATE AVENUE

After discussion by Council, motion was duly made, seconded, and the vote unanimous to direct the attorney for the city to prepare the appropriate ordinance for "Emergency Parking Only - Tow Away Zone" from U. S. Highway 290 approximately one thousand two hundred sixty one (1,261) feet north on Senate Avenue. (The original south city limits line)

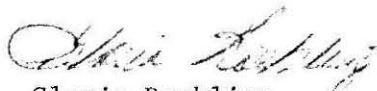
BUDGET WORKSHOP

A budget workshop was held by Council with no action taken at this time.

ADJOURNMENT

With all business completed, a motion was duly made, seconded, and the vote unanimous to adjourn the meeting at 9:00 p.m.

Respectfully submitted,



Gloria Roehling
City Secretary

Approved by Council: 6/20/83

CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

Incorporated 1956

MINUTES FOR THE REGULAR CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 P.M.

DATE: May 16, 1983

PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Terrien. Noted present were Council members Ron Fraser, Jack Wright, George Haubenreich, and Jeff Lehmann; Carol Fox, City Administrator; Bob Moore, Director of Public Works; Art Storey, Engineer for the City; John Olson, Attorney for the City; and Gloria Roehling, City Secretary. It was noted that Council member Susan Weed was late in arriving.

Invocation and Pledge of Allegiance

REPORT BY CITY ADMINISTRATOR

A report was given by Carol Fox, City Administrator, concerning the various projects that the departments were involved in during the month and projects that will be coming up in the future.

DISCUSSION WITH POSSIBLE ACTION CONCERNING SENATE BILL 46

It was noted by Mayor Terrien that Senate Bill 46 which gives the cities and counties the power to regulate the location of sexually oriented businesses that have a state liquor license has passed the Senate and is now in the House. Motion was duly made, seconded, and the vote unanimous to send a letter supporting this bill to our representative in the House.

ORDINANCE CHANGING THE CITY'S FISCAL YEAR

Motion was duly made, seconded, and the vote unanimous to adopt Ordinance No. 83-10, an ordinance providing that the fiscal year for the City of Jersey Village, Texas, shall commence on October 1 of each calendar year and end September 30 of the following year; providing for an interim fiscal period commencing July 1, 1983 and ending September 30, 1983; making certain findings; and repealing all ordinances or parts of ordinances inconsistent or in conflict herewith.

DISCUSSION WITH POSSIBLE ACTION CONCERNING CLOSING SEATTLE AND CONGO STREETS

Mr. Dick Ambrus and Mr. John Walters representing the citizens group on Seattle and Congo addressed the Council concerning the permanent closing of these streets. The citizens are not opposed to the commercial development but felt that by opening these streets there would be additional traffic and security problems. They also felt that this would cause a decline in property values. Numerous other citizens addressed the Council concerning this issue.

After further discussion by Council, motion was duly made, seconded, and the vote unanimous to recess the meeting at 8:35 p.m.. The meeting reconvened at

8:45 p.m. and no further action was taken.

AWARDING THE BID FOR PAVING OF VILLAGE DRIVE

Mr. Bob Moore, Director of Public Works, and Mr. Art Storey, Engineer for the City, recommended to City Council to accept the bid of \$33,183.25 from Gatlin/Spencer, Inc. for the paving of approximately three hundred fifty feet of Village Drive. Motion was duly made, seconded, and the vote unanimous to accept this bid.

ISSUANCE OF CERTIFICATES OF OBLIGATION

Motion was duly made, seconded, and the vote unanimous to adopt Ordinance No. 83-11, an ordinance authorizing the issuance of City of Jersey Village, Texas, Certificates of Obligation, Series 1983, for the purpose of evidencing the indebtedness of the City for all or any part of the contract costs of constructing approximately three hundred fifty (350) feet of concrete street, including curb and gutter, same being an extension of Village Drive; and containing other provisions relating to the subject.

AWARDING THE BID FOR STANDBY GENERATOR

Mr. Bob Moore, Director of Public Works, recommended to City Council to accept the bid of \$12,146.00 from Oilfield Equipment Repair for the standby generator. Motion was duly made, seconded, and the vote unanimous to accept this bid with \$12,000.00 coming from Revenue Sharing and the balance from the General Fund.

ORDINANCE ESTABLISHING NO PARKING ON VILLAGE DRIVE

Motion was duly made, seconded, and the vote unanimous to adopt Ordinance No. 83-12, an ordinance designating "No Parking" zones along the south side of Village Drive between its intersection with U. S. Highway 290 and Rio Grande Street, and along the north side of Village Drive between its intersection with U. S. Highway 290 to a point five hundred (500) feet east of such intersection; providing it unlawful to park a motor vehicle within such no parking zones; making certain findings; directing the placement of "No Parking" signs within such zone; providing a penalty of an amount not to exceed two hundred dollars (\$200.00) for each violation thereof; and providing a severability clause.

ORDINANCE AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES, SECTION 16-7

Motion was duly made, seconded, and the vote unanimous to adopt Ordinance No. 83-13, an ordinance amending Section 16-7 of the Jersey Village Code by striking all of paragraph (b) thereof and substituting therefor a new paragraph (b); and providing for the appointment and removal of members of the Police Reserve Force with noted change.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE TO REGULATE
FIRE AND BURGLAR ALARMS

After discussion by Council, a committee composed of Council Members Fraser and Haubenreich and Chiefs Parsley and Maher were appointed to further study this ordinance and make their recommendations at the next meeting.

ORDINANCE AMENDING SECTION 21-52

Motion was duly made, seconded, and the vote unanimous to adopt Ordinance No. 83-14, an ordinance amending the Jersey Village Code by striking all of Section 21-52 thereof and substituting therefor a new Section 21-52 and by adding a new section, to be numbered 21-53; providing for computation of water and waste water bills, providing due dates, disconnections for non-payments, rates and providing for computation of water usage and waste water treatment; making certain findings related to the subject; and providing a severability clause.

PROCLAMATION OF MAY 22 THROUGH MAY 28 AS NATIONAL PUBLIC WORKS WEEK

Motion was duly made, seconded, and the vote unanimous to proclaim May 22 through May 28 as National Public Works Week in Jersey Village.

BIDS FOR LAWN MAINTENANCE

Motion was duly made, seconded, and the vote unanimous to authorize the City Administrator to negotiate with the current vendor to continue with his contract for the interim budget period with authorization limits of negotiation up to ten (10) per cent.

ORDINANCE PROHIBITING USE OF MOTOR VEHICLES IN CITY PARKS

Motion was duly made, seconded, and the vote unanimous to authorize the City Attorney to prepare an ordinance prohibiting the use of motor vehicles in city parks.

EXECUTIVE PERSONNEL

Motion was duly made, seconded, and the vote unanimous to recess to closed chambers for the purpose of executive personnel discussion at 9:50 p.m. Council resumed the meeting at 10:20 p.m.

APPOINTMENTS BY THE MAYOR

Motion was duly made, seconded, and the vote unanimous to approve the following appointments by the Mayor.

PROSECUTOR FOR MUNICIPAL COURT - Jerry Adam

ATTORNEYS FOR THE CITY - Olson and Olson

FINANCIAL ADVISOR FOR THE CITY - Moroney, Beissner and Company, Inc.

JUDGE FOR MUNICIPAL COURT - Steve Hammerstein

INSURANCE COMMITTEE - Fred Feigley, Frank McKeown, Bob Plaster,
Teri Dold, John White, Earl Thompson, Terry Adam-
Agent of Record

ELECTRICAL BOARD - Bob Howe, Chairman, Howard Stanford and Gary Blume

BOARD OF ADJUSTMENT - Dick Ambrus, George Ohler, Chris Kimbell, Beverly
Gusler, David Zimmerman, Alternate-Bob Reach

PARKS BOARD - Sue Justice, Merilee Beazley, Tippy Carmody, Fannie Messec,
John Weed, David Sims

DIRECTOR OF PARKS AND RECREATION - Awanda Whitworth

EMERGENCY MANAGEMENT CO-ORDINATOR - Howard Stanford

INSURANCE COMMITTEE REPRESENTATIVE - George Haubenreich

CONSENT AGENDA

Carol Fox, City Administrator requested Items A and B be removed from the consent agenda and tabled. Motion was duly made, seconded, and the vote unanimous to approve Item C on the consent agenda.

CITY'S FIVE PER CENT RETIREMENT PLAN

After discussion concerning the City's five per cent retirement plan and the City employees' deferred compensation plan, motion was duly made, seconded, and the vote unanimous to appoint Council member Jeff Lehmann to work with City Administrator Carol Fox to further research the City's plan and to report to City Council at the next regular called meeting.

DISCUSSION WITH POSSIBLE ACTION CONCERNING CLOSING SEATTLE AND CONGO STREETS

Motion was duly made, seconded, and the vote unanimous to return to Item 5 on the agenda. After further discussion by the Council, motion was duly made, seconded, and the vote unanimous to appoint Council members Susan Weed and Jack Wright, Carol Fox, City Administrator, and Bob Moore, Director of Public Works to look into the feasibility of the opening or closing of Seattle and Congo Streets.

ADJOURNMENT

With all business completed, motion was duly made, seconded, and the vote unanimous to adjourn the meeting at 10:30 p.m.

Respectfully submitted,


Gloria Roehling
City Secretary

Approved by Council: 6/20/83

Ordinance No.'s 83-10, 83-11, 83-12, 83-13 and 83-14 are on file in the City Secretary's office and are made a part of these minutes by reference.

CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

Incorporated 1956

MINUTES FOR THE JOINT PUBLIC WORKSHOP OF THE JERSEY VILLAGE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION

TIME: 8:00 A.M.

DATE: May 14, 1983

PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Len Terrien. Noted present were Council members Ron Fraser, Jack Wright, George Haubenreich and Susan Weed; Commission members Roy Whiteman, Gary Pankonien, Ray Kennedy, and Ralph Martin; Carol Fox, City Administrator; John Olson, Attorney for the City; Art Storey, Engineer for the City; and Bob Moore, Director of Public Works. It was noted that Council member Jeff Lehmann and Commission Chairman Carl Norman were late in arriving.

Invocation

JOINT PUBLIC WORKSHOP FOR CITY COUNCIL AND PLANNING AND ZONING COMMISSION

Mr. Frank Wadlington, Chief Designer District 12 of the Texas Department of Highways and Transportation, briefly addressed the current status of U. S. Highway 290 and Beltway Eight.

Mr. John Olson, Attorney for the City, reviewed the various aspects of the City Council's and the Planning and Zoning Commission's legal responsibilities and duties.

Mr. Bob Moore, Director of Public Works, and Mr. Art Storey, Engineer for the City, conducted a general workshop regarding the past and future overall developments in Jersey Village and the extraterritorial jurisdiction, addressing subject matters such as water, sewer, streets and other city services.

ADJOURNMENT

With all business completed, motion was duly made, seconded, and the vote unanimous to adjourn the meeting at 12:10 p.m.

Respectfully submitted,


Gloria Rochling
City Secretary

Council Approved 6/20/83

CITY of JERSEY VILLAGE, TEXAS

16501 JERSEY DRIVE / 466-6159

HOUSTON, TEXAS 77040

Incorporated 1956

MINUTES FOR THE SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 P.M.
DATE: June 13, 1983
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Terrien. Noted present were Council members Jeff Lehmann, George Haubenreich, Jack Wright, Ron Fraser and Susan Weed.

Invocation

DISCUSSION WITH POSSIBLE ACTION CONCERNING A CHANGE IN THE HEALTH, LIFE AND DENTAL INSURANCE PLAN AND COVERAGE FOR CITY EMPLOYEES

Council Haubenreich gave information on a new health, life and dental plan for city employees. Dental and life insurance to be with Travelers; health insurance with U. S. Life. A motion was duly made, seconded and the vote unanimous to go ahead with Travelers and U. S. Life.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE A CONTRACT BETWEEN THE CITY OF JERSEY VILLAGE AND THE WYATT COMPANY

Motion was duly made, seconded, and the vote unanimous for the Mayor to sign a contract with the Wyatt Company to perform an audit and a report of recommendations of all current insurance policies and insurance needs for the city.

ADJOURNMENT

With all business completed, motion was duly made, seconded, and the vote unanimous to adjourn the meeting at 7:41 P.M.

Respectfully submitted,

Wanda Parker

Wanda Parker
Secretary

Approved by Council: 6/20/83



Incorporated 1956

MINUTES FOR THE REGULAR CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 P.M.
DATE: JUNE 20, 1983
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Terrien. Noted present were Council members Ron Fraser, George Haubenreich, Jack Wright and Susan Weed; Carol Fox, City Administrator; Bob Moore, Director of Public Works; Art Storey, Engineer for the City; John Olson, Attorney for the City; and Wanda Parker, Secretary. It was noted that council member Jeff Lehmann was absent.

Invocation and Pledge of Allegiance

PUBLIC HEARING CONVENED

Mayor Terrien convened the public hearing for the purpose of receiving written and oral comments from the public concerning the proposed stub budget (July, August and September) for 1983 for the General Fund, Utility Fund and I&S Funds. All interested citizens groups, senior citizens and organizations were welcomed. No comments were made by the audience or Council. Motion was duly made, seconded and the vote unanimous to close public hearing. Public hearing closed at 7:10 P.M.

Convened Regular called Meeting at 7:10 P.M.

APPOINTMENTS BY MAYOR

Motion was duly made, seconded and the vote unanimous to approve the following appointments effective June 20, 1983:

- (1) Wanda Parker, City Secretary/Deputy Tax Assessor-Collector/
Court Clerk, at a monthly salary of \$1,250;
- (2) Laverne Hale, Assistant City Secretary/Deputy Tax Assessor-
Collector, at a monthly salary of \$1,175;
- (3) Paula Bruner, as Deputy Court Clerk, at a monthly salary of
\$1,003.

REPORT BY CITY ADMINISTRATOR

A report was given by Carol Fox, City Administrator, concerning the various projects that the departments were involved in during the month and projects that will be coming up in the future.

DISCUSSION WITH POSSIBLE ACTION ACKNOWLEDGING A CITIZENS' PETITION
REGARDING CLOSING SEATTLE AND CONGO STREETS

Mr. Dick Ambrus presented a citizens' petition on behalf of 1,043 residents of Jersey Village opposing opening Seattle and Congo Streets to commercial development. Motion was duly made, seconded and the vote unanimous to accept the petition. The petition is on file in the City Secretary's office and is made a part of these minutes by reference.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A TRAFFIC AND SAFETY SURVEY
REGARDING THE OPENING AND/OR CLOSING OF SEATTLE AVENUE AND CONGO LANE

Mr. Art Storey presented his traffic and safety survey (a copy is attached to these minutes for reference). After brief discussion, no further action was taken at this time.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE AN ORDINANCE TO ADOPT THE CITY
OF JERSEY VILLAGE'S THREE MONTH STUB BUDGET

Motion was duly made, seconded, and the vote unanimous to move this item to follow item 31 on the agenda.

DISCUSSION WITH POSSIBLE ACTION TO ACCEPT AND APPROVE THE CONSTRUCTION OF
VILLAGE DRIVE AND AUTHORIZE PAYMENT

Mr. Art Storey recommended that we accept construction, subject to the 28 day break of concrete. Mr. Bob Moore agreed that we should accept the construction and authorize payment. Motion was duly made, seconded and vote unanimous to authorize payment for the construction.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE CITY SECRETARY TO ADVERTISE
FOR BIDS FOR TWELVE FIRE HYDRANTS

Motion was duly made, seconded, and the vote unanimous to authorize the City Secretary to advertise for bids for the installation of twelve fire hydrants.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A REPORT BY THE CITY ENGINEERS FOR
THE CITY ABOUT THE STATUS OF THE CITY WATER SUPPLY

Mr. Storey stated that our Minimum Requirements and Approved Requirements are satisfactory for the present. A copy of these requirements are attached for reference. He said our highest priority was another source of water. Motion was duly made, seconded, and vote unanimous to again consider this item on the September agenda.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE REORGANIZATION OF PARKS BOARD TO
ESTABLISH RECREATIONAL AND BEAUTIFICATION COMMITTEES

The Mayor proposed a new concept for the City's Parks and Recreation structure. The Recreation Committee would plan and implement recreational activities; Beautification Committee design new areas of landscape and plan for maintenance of current projects. Motion was duly made, seconded and vote unanimous to request the Attorney for the City to prepare an ordinance establishing both committees.

DISCUSSION WITH POSSIBLE ACTION TO AMEND CODE OF ORDINANCES SECTION 13 $\frac{1}{2}$ -32/
PARKS BOARD COMPOSITION TO REDUCE THE NUMBER OF MEMBERS

Motion was duly made, seconded, and the vote unanimous to request the Attorney for the City to draft an amendment to this ordinance reducing the number of Parks Board members from seven to five.

Motion was duly made, seconded, and the vote unanimous to recess the meeting at 8:15 P.M. The meeting reconvened at 8:35 P.M.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A TRAFFIC SURVEY AS PERFORMED BY
THE CITY ENGINEER REGARDING THE REQUEST FOR ADDITIONAL TRAFFIC CONTROL ON
LAKEVIEW DRIVE

Mr. Storey presented his survey concluding that STOP signs should not be installed on Lakeview at Carlsbad and Australia, and that monitoring of the Lakeview/Senate intersection be continued by the Director of Public Works. It was noted that the reduced speed limit on Lakeview has aided traffic control. Motion was duly made, seconded and vote unanimous to remove this item from the agenda.

DISCUSSION WITH POSSIBLE ACTION ON A PROPOSED ORDINANCE TO PROHIBIT MOTOR
VEHICLES ON HARRIS COUNTY FLOOD CONTROL EASEMENTS LOCATED WITHIN THE CITY
OF JERSEY VILLAGE

Chief Parsley stated that we needed an ordinance to prohibit motorcycles from the bayou (Harris County Flood Control easements). We have no control over the Harris County property and it was suggested that a verbal warning by the property owners or placement of private property signs might prohibit this traffic. Motion was duly made, seconded and vote unanimous to table this item and request the Attorney for the City to review for further consideration.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE PRELIMINARY PLANS PREPARED BY
THE CITY ENGINEER FOR WATER AND SEWER SERVICES TO THE NEWLY ANNEXED AREAS
ADJACENT TO JONES ROAD

Mr. Storey recommended we table this item until MUD 199 and MUD 8 complete their waste treatment surveys. Motion was duly made, seconded and vote unanimous to table this item until the July meeting.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE CODE OF ORDINANCES SECTION 18-5/
SUBDIVISION - PRELIMINARY PLAT, PARAGRAPH (c) - TO CHANGE SUBMISSION TIME
FOR PRELIMINARY PLATS FROM 10 DAYS TO 20 DAYS

Mr. Carl Norman, Planning & Zoning Chairman, stated that City Staff needed the 20 days response time to review proposed plats. Motion was duly made, seconded and the vote unanimous to request the Attorney for the City to amend the Code of Ordinances to adopt the change from 10 to 20 days. The Attorney for the City stated it would be necessary for the City Secretary to post a notice of public hearing on this change.

DISCUSSION WITH POSSIBLE ACTION CONCERNING AN AMENDMENT TO THE CODE OF ORDINANCES REGARDING CERTAIN REQUIREMENTS FOR BUILDING PERMITS

Mr. Moore and Mrs. Fox requested we table this item. Motion was duly made, seconded and vote unanimous to table this item.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A POSSIBLE AMENDMENT TO THE CODE OF ORDINANCES SECTION 21-51/DEPOSITS FOR UTILITY SERVICE

Mrs. Fox stated that the shopping center owners and the renters of these properties both have to make a \$20.00 utility deposit. She suggested that the dollar amount of the deposit be raised for renters of both commercial and residential properties and that only the renter would be required to make a utility deposit. This increase would only affect new owners or renters in the City. Motion was duly made, seconded and vote unanimous to request the Attorney for the City to prepare an ordinance to amend the Code of Ordinances Section 21-51/DEPOSITS FOR UTILITY SERVICE to reflect the change from a \$20.00 deposit to a \$35.00 deposit and to change the requirement for a double deposit on rental properties.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A STREET SIGN SURVEY

Motion was duly made, seconded and vote unanimous to table this item due to Council Lehmann's absence.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE ESTABLISHMENT OF A LAND USE PLANNING COMMITTEE

The Mayor proposed a Land Use Planning Committee. This committee would investigate the need and propose implementation plans for comprehensive land use plans for the City of Jersey Village. The committee would consist of five members, to include a Council member and an area developer acting as advisor to the committee. The committee would act in an advisory capacity to City Council and Planning and Zoning, with no authority to financially encumber the City whatsoever. Motion was duly made, seconded and vote unanimous to request the Attorney for the City to prepare an ordinance creating this committee.

EXECUTIVE SESSION

Motion was duly made, seconded and the vote unanimous to recess to closed chambers for the purpose of discussion of personnel or for the purpose of a private consultation with the Attorney for the City at 9:25 P.M. Council resumed the meeting at 10:45 P.M.

- B. Approval of the bills paid for April and May 1983.
- C. Approval of the Minutes for May 14, May 16, May 30 and June 13, 1983.
- D. Approval of Ordinances 83-15 designating a "No Parking - Tow Away Zone" along both sides of Senate Avenue between its intersection with U. S. Highway 290 to a point one thousand two hundred and sixteen feet (1,216') north of such intersection; providing it unlawful to park a motor vehicle within such "No Parking - Tow Away Zone"; making certain findings; directing the placement of "No Parking - Tow Away Zone" signs within such zone; providing a penalty of an amount not to exceed two hundred dollars (\$200.00) for each violation thereof; and providing a severability clause.
- E. Approval of Ordinance 83-16 providing it unlawful for any person to operate or cause to be operated a motor vehicle upon City Park property except on improved roadways and other areas specifically designated for such use; and providing a penalty of an amount not to exceed \$200 for each violation thereof.

DISCUSSION WITH POSSIBLE ACTION TO AMEND CODE OF ORDINANCES SECTION 16-5(b)
POWERS AND DUTIES OF CHIEF OF POLICE - SECOND PARAGRAPH - TO REPEAL THIS
PROVISION AS IT PERTAINS TO THE APPOINTMENT OF TWO COUNCIL MEMBERS AND THE
DISMISSAL OF POLICE OFFICERS

Motion was duly made, seconded and vote unanimous to repeal this provision and request the Attorney for the City to prepare an amendment to this ordinance.

A REPORT BY COUNCILMAN HAUBENREICH CONCERNING ACTIVITIES BY THE CITY'S
INSURANCE COMMITTEE

Councilman Haubenreich reported the committee had taken a good hard look at all the City's insurance policies and recommends a three month extension on all existing policies to coincide with our new fiscal year. During the next three months, the Wyatt Company will perform a study of these policies as to sufficient coverage.

DISCUSSION WITH POSSIBLE ACTION AUTHORIZING THE EXTENSION OF EXISTING INSURANCE
POLICIES UNTIL OCTOBER 1, 1983

Motion was duly made, seconded and vote unanimous to renew all insurance policies for a three month term until October 1, 1983, with the exception of the Law Enforcement and Public Official policies and the Volunteer Firemen's Accident Policy, which we will commit to a one year policy effective July 1, 1983.

DISCUSSION WITH POSSIBLE ACTION TO PURCHASE A SHORT TERM UMBRELLA INSURANCE
POLICY TO OCTOBER 1, 1983, IF POSSIBLE

Motion was duly made, seconded and vote unanimous to authorize the Mayor to sign for umbrella liability coverage through Midland Company for \$3,000,000 for City Officials, with a premium of \$3500.00 for a 12 month policy.

DISCUSSION WITH POSSIBLE ACTION AUTHORIZING INSURANCE COVERAGE FOR RESERVE POLICE OFFICERS UNDER WORKMEN'S COMPENSATION EFFECTIVE OCTOBER 1, 1983

Councilman Haubenreich stated there is no current accident coverage for the five reserve police officers and it would cost the City \$844.00 to place them on the City's existing Workmen's Compensation policy. He stated he would look into it further and obtain a current quote with a recommended effective date of October 1, 1983. Motion was duly made, seconded and vote unanimous to table this item until the September meeting.

DISCUSSION WITH POSSIBLE ACTION CONCERNING AN INDEMNITY AGREEMENT BETWEEN THE CITY OF JERSEY VILLAGE AND ITS ELECTED AND CERTAIN APPOINTED OFFICIALS

Councilman Haubenreich requested the Attorney for the City to comment as to the validity today of the June 1, 1976, Statement of Policy regarding expenses of litigation and indemnification of the Mayor and Council members from liability. The Attorney for the City stated he thought the statement was sufficient but requested additional time to review and to consider another similar policy as proposed by Councilman Haubenreich. Motion was duly made, seconded and the vote unanimous to authorize the Attorney for the City to review the proposed indemnity agreements and return to Council with his recommendations at the July meeting.

DISCUSSION WITH POSSIBLE ACTION REQUIRING CITY EMPLOYEES SHARING COSTS OF MEDICAL INSURANCE

Councilman Haubenreich stated it is the recommendation of the insurance committee, and it is timely for the employees to bear a portion of the cost of their health, dental and life insurance due to increased costs for such coverage. Motion was duly made, seconded and vote unanimous to adopt a policy for employees to share the cost of medical insurance as follows - cost for employees' insurance - \$0.0; cost for dependent coverage - \$20.00 per month, effective October 1, 1983.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE AN ORDINANCE TO ADOPT THE CITY OF JERSEY VILLAGE'S INTERIM THREE MONTH STUB BUDGET (JULY - SEPT 1983) FOR THE GENERAL & UTILITY AND INTEREST & SINKING FUNDS

The City Administrator stated we needed to add to Dept 21 - Fire Department, \$100.00 for an annual typewriter maintenance contract and the umbrella insurance policy would add \$3500.00 to Dept. 16 - Other Requirements. Motion was duly made, seconded and vote unanimous to adopt Ordinance 83-17 with the changes as recommended by the City Administrator.

ADJOURNMENT

With all business completed, motion was duly made, seconded, and the vote unanimous to adjourn the meeting at 11:50 P.M.

Respectfully submitted,

Wanda Parker

Wanda Parker
City Secretary

Date Approved by Council: 7/15/83

Ordinances 83-15, 83-16, 83-17 are on file in the City Secretary's office and are made a part of these minutes by reference.



Incorporated 1956

MINUTES FOR THE REGULAR CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 P.M.
DATE: July 18, 1983
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Terrien. Noted present were Council members Ron Fraser, George Haubenreich, Jeff Lehmann and Jack Wright; Carol Fox, City Administrator; Bob Moore, Director of Public Works; Art Storey, Engineer for the City; John Olson, Attorney for the City; and Wanda Parker, City Secretary. It was noted that Council member Susan Weed was absent.

Invocation and Pledge of Allegiance

PUBLIC HEARING CONVENED

Mayor convened the public hearing for the purpose of receiving written and oral comments from the public concerning the following items:

- A. Action to amend the Code of Ordinances, Section 18-5/SUBDIVISION - PRELIMINARY PLAT, paragraph (c) to change submission time for preliminary plats from 10 days to 20 days, as recommended by the Planning and Zoning Commission.
- B. Implementing and adopting the Overall Map Master Plans (1) Water Distribution System - August 1979; (2) Storm Sewer - January 1980; (3) Sanitary Sewer - January 1980; and (4) Paving - March 1980.

No comments were made by the audience or Council. Motion was duly made, seconded and the vote unanimous to close public hearing. Public hearing closed at 7:15 P.M.

Convened Regular Called Meeting at 7:15 P.M.

REPORT BY CITY ADMINISTRATOR

A report was given by Carol Fox, City Administrator, concerning the various projects that the departments were involved in during the month and projects that will be coming up in the future. Frank Maher explained the situation where the fire department received three calls in a three minute period and the excellent way it was handled by all concerned.

Mayor reminded Council that in August and September we would have budget workshops. We will not have any meetings until after August 18, 1983.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE AN ORDINANCE RATIFYING AND CONFIRMING THE ADOPTION OF THE CITY OF JERSEY VILLAGE, TEXAS, OVERALL MAP MASTER PLAN (COMPREHENSIVE PLAN), AND AS AMENDED; MAKING CERTAIN FINDINGS; AND CONTAINING OTHER MATTERS RELATED TO THE SUBJECT

Motion was duly made and seconded to adopt Ordinance 83-18. Council members Fraser, Haubenriech and Wright voted for the motion. Council member Lehmann voted against the motion. Motion passed.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE DONATION OF BULLETIN BOARD SIGNS TO THE CITY, PLACEMENT OF SUCH SIGNS AND DESIGN AS PREVIOUSLY APPROVED BY CITY COUNCIL AT THE MARCH 14, 1983, CITY COUNCIL MEETING

Motion was duly made, seconded and vote unanimous to appoint a committee of Mr. Fraser, Mrs. Fox, Mr. Moore and Mr. Weed, Chairman of the Parks Board, to get together with Mr. Red Smith and come to some conclusions on the signs as approved by Council.

Motion was duly made, seconded and vote unanimous to move Item 23 to follow Item 6.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE ADDITION OF A \$1.00 DONATION FOR THE PARKS AND RECREATION FUND ON THE MONTHLY WATER AND SEWER BILLS

Motion was duly made and seconded to develop a plan to print "Parks and Recreation Donation-\$1.00" on the water billing. Council members Fraser, Haubenreich and Lehmann voted for the motion. Council member Wright voted against the motion. Motion passed.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE SOUTHWESTERN BELL PROPOSED RATE INCREASE, AUTHORIZING CITY PARTICIPATION IN A JOINT STUDY AND LEGAL REPRESENTATION THROUGH THE TEXAS MUNICIPAL LEAGUE AND AUTHORIZING THE EXPENDITURE OF FUNDS FOR SUCH PARTICIPATION

Motion was duly made, seconded and the vote unanimous that the City of Jersey Village join TML in the fight against the proposed rate increase by Southwestern Bell and authorize the 4¢ per capita expenditure for this purpose.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A PROPOSED ORDINANCE TO PROHIBIT MOTOR VEHICLES ON HARRIS COUNTY FLOOD CONTROL EASEMENTS LOCATED WITHIN THE CITY OF JERSEY VILLAGE

Mr. Olson stated that he did not think the City has the authority to adopt an ordinance prohibiting motor vehicles on the Harris County flood control easements. Motion was duly made, seconded and the vote unanimous to authorize Chief of Police and Attorney for the City to contact the County Attorney regarding a sign prohibiting motor vehicles in these areas and advise next Council meeting as to what action was taken.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE MASTER PRELIMINARY PLAT OF STEEPLECHASE PARK, SECTION 4 IN THE CITY'S EXTRATERRITORIAL JURISDICTION AS APPROVED BY THE PLANNING AND ZONING COMMISSION AND TO APPROVE AN AMENDMENT TO THE CITY'S MASTER PLAN

Motion was duly made, seconded and vote unanimous to approve the preliminary plat; with the exception of the waste water treatment, which should be referred back to Planning and Zoning; and also to authorize the Attorney for the City to prepare an ordinance to change the Master Plan to include the water plan in that area.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE PRELIMINARY PLANS PREPARED BY THE CITY ENGINEER FOR WATER AND SEWER SERVICES TO THE NEWLY ANNEXED AREAS ADJACENT TO JONES ROAD

Mr. Storey stated that last year we annexed four parcels of land along Jones Road. We had a service plan whereby we could serve them with utilities. We now need to upgrade this service plan, taking into consideration Steeplechase and possibly Winchester Country. Motion duly made, seconded and vote unanimous to approve the service plan update (a copy is attached for reference) for the service on the west side of Jones Road, contingent upon obtaining any additional easements. It was noted that the Attorney for the City, Director of Public Works and City Administrator would research ownership of easements and return to Council with their recommendations.

DISCUSSION WITH POSSIBLE ACTION TO AWARD THE BID FOR THE INSTALLATION OF APPROXIMATELY TWELVE FIRE HYDRANTS

Mr. Moore stated that we had received four bids on the fire hydrants and that D. George and Company was low bidder. In order to stay within the \$50,000 budget, we will drop a fire hydrant on Glamorgan and add one on Jersey. Motion duly made, seconded and vote unanimous to make the installation changes necessary to stay within the budget and award the low bid to D. George and Company in the amount of \$60695.00 *50,000.00 (amount approved by C.C. 8/29/83)*
Motion duly made, seconded and vote unanimous to recess the meeting at 10:00 P.M. The meeting was reconvened at 10:10 P.M.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE OPENING AND/OR CLOSING OF SEATTLE STREET AND CONGO LANE

Councilman Haubenreich recommended that Council retire to executive session to discuss this item. Motion duly made, seconded and vote unanimous to retire to executive session at 10:12 P.M. Council resumed the meeting at 10:35 P.M.

After comments from three residents, motion duly made, seconded and vote unanimous to have the Attorney for the City and his firm continue the legal research into this matter concerning the City's position and all aspects of the difficulty and for Mr. Olson and his firm to retain, at a reasonable cost, such other experts in the field involving these issues in order to assist him in arriving at a thorough and correct legal opinion on these matters.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A STREET SIGN SURVEY AND AUTHORIZATION FOR ADOPTION OF SUCH SURVEY BY ORDINANCE

Motion duly made, seconded and vote unanimous to authorize the Attorney for the City to draft an ordinance to adopt the inventory of signs provided by Mr. Moore's office, to the extent that this adoption does not conflict with any other sign ordinance.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE AN ORDINANCE TO SET SPEED LIMIT SIGNS ON VILLAGE AND VILLAGE GREEN DRIVES AND TO ESTABLISH "NO PASSING" ZONES IN THE 15700 AND 16300 BLOCKS OF LAKEVIEW AND 16500 BLOCK OF VILLAGE DRIVE

Motion duly made, seconded and vote unanimous to authorize speed limit signs on Village and Village Green Drives and authorize the Attorney for the City to draft an ordinance establishing "No Passing" zones in the 15700 and 16300 blocks of Lakeview and 16500 block of Village Drive.

DISCUSSION WITH POSSIBLE ACTION TO AMEND COUNCIL'S MOTION OF JUNE 20, 1983,
CONCERNING THE ESTABLISHMENT OF A LAND USE PLANNING COMMITTEE BY ORDINANCE

Motion was duly made, seconded and vote unanimous to establish this committee by resolution only.

DISCUSSION WITH POSSIBLE ACTION TO RATIFY A LETTER OF CONSENT BY THE CITY
ADMINISTRATOR CONCERNING AN EXISTING ENCROACHMENT OF A SWIMMING POOL AND DECKING
AND EAVES OF A GARAGE INTO A TEN (10) FOOT UTILITY EASEMENT LOCATED ON LOT 5,
BLOCK 35, COUNTRY CLUB ESTATES, SECTION 3 (16518 DELOZIER)

Motion was duly made, seconded and vote unanimous to ratify the letter of consent by City Administrator. A copy is attached to these minutes by reference.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE AN ORDINANCE AMENDING CODE OF
ORDINANCES CHAPTER 4/BLDGS. AND BLDG. REGULATIONS, ARTICLE II/BUILDING CODE,
SECTION 4-23/AMENDED, CONCERNING SEPARATION BETWEEN TOWNHOUSES AND COMMON
FIRE WALLS

Motion was duly made, seconded and vote unanimous to approve Ordinance #83-19 - an ordinance amending Section 4-23, Subsection 403.3(3), of the Jersey Village Code to Require Extension of Fire Walls Between Townhouses.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE CODE OF ORDINANCES, CHAPTER 4/
BLDGS. AND BLDG. REGULATIONS

Motion was duly made, seconded and vote unanimous to authorize the Attorney for the City to draft an ordinance to adopt Items A through G, as listed on the agenda, with a change to Item A - Building Inspector changed to Building Official; also, to include the adoption of the ANSI Elevator and Escalator Code of 1981 with 1982 Supplements; also, to delete Board of Adjustment from each code and amend the Code of Ordinances as so stated. The Director of Public Works was directed to review each code in its entirety before final adoption.

DISCUSSION WITH POSSIBLE ACTION TO AMEND CODE OR ORDINANCES, SECTION 7-57 (d) TO
CONSIDER ADD-ON CONSTRUCTION EXPANDING GROUND FLOOR AREA TO THE MINIMUM OF
3,000 SQUARE FEET OR MORE

Motion was duly made, seconded and vote unanimous to authorize the Attorney for the City to draft an ordinance that if an expanded ground floor area creates 3,000 square feet or more, that a sprinkler system be required for the entire ground floor area. It was noted that the Fire Marshal would write a letter to the companies in the Village stating the Council's findings.

CONSENT AGENDA

Motion was duly made, seconded and vote unanimous to approve the following items on the Consent Agenda:

- A. Approval of Minutes for June 20, 1983.
- B. Approval of Ordinance No. 83-20 amending Section 21-51 of the Jersey Village Code to Require a Security Deposit of \$35.00 to Receive City Water Service.

- C. Approval of Ordinance # 83-21 amending Section 13 ½-32 of the Jersey Village Code; and providing that the Parks Board shall consist of (5) members.
- D. Approval of Ordinance # 83-22 amending Subsection (b) of Section 16-5 of the Jersey Village Code providing that the Chief of Police shall have the power and authority to reprimand or dismiss an officer of the police department with prior approval of the City Administrator; and providing that nothing contained herein shall limit any rights to grievance procedures established for all City employees.
- E. Approval of Ordinance # 83-23 providing for the creation of a City Recreation Committee; providing for the composition of its members and their terms of office; providing duties and responsibilities; and providing other matters related to the subject.
- F. Approval of Ordinance # 83-24 providing for the creation of a City Beautification Committee; providing for the composition of its members and their duties and responsibilities; and providing other matters related to the subject.

EXECUTIVE SESSION

Motion was duly made, seconded and the vote unanimous to recess to closed chambers for the purpose of discussion of personnel or for the purpose of a private consultation with the Attorney for the City at 11:55 P.M. Council resumed the meeting at 12:14 P.M.

DISCUSSION WITH POSSIBLE ACTION CONCERNING APPOINTMENTS BY THE MAYOR WITH APPROVAL BY CITY COUNCIL

Motion duly made, seconded and vote unanimous to approve the following appointments:

Paul Neilsen - Beautification Committee
Pat Parchman - Beautification Committee

The following were appointed to a committee to study personnel policies and practices:

Councilman Jack Wright
Councilman Ron Fraser
City Secretary Wanda Parker
City Employee Ross Hausley
Police Sgt. Andy Hunzicker

It was noted, probably two additional persons will be appointed to this committee.

DISCUSSION WITH POSSIBLE ACTION CONCERNING AN INDEMNITY AGREEMENT BETWEEN
THE CITY OF JERSEY VILLAGE AND ITS ELECTED AND CERTAIN APPOINTED OFFICIALS

After discussion with Attorney for the City and Council Members, motion duly made, seconded and the vote unanimous to refer this item to the Insurance Committee concerning availability of individual indemnity insurance policies.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR OR MAYOR
TO SIGN ALL CITY CHECKS UP TO A MAXIMUM DOLLAR AMOUNT OF \$1500.00 WITHOUT A
REQUIRED SECOND SIGNATURE, WITH THE EXCEPTION OF STANDARD MONTHLY OPERATING
BILLS, SUCH AS UTILITIES, WASTE TREATMENT, REFUSE COLLECTION, MOSQUITO
SPRAYING, LAWN MAINTENANCE, POOL MANAGEMENT, ETC.

Motion duly made, seconded and vote unanimous to allow the City Administrator, Mayor or Mayor Pro Temp to sign checks up to a maximum dollar amount of \$1500 without a required second signature; except those bills considered standard monthly operating costs. It was noted that checks issued to City Administrator should have two signatures.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR, WITH THE
MAYOR'S APPROVAL, TO MAKE WHATEVER NECESSARY BUDGET TRANSFERS ARE NEEDED
WITHIN EACH DEPARTMENT, IN ORDER TO CLOSE FISCAL YEAR 7/1/82 - 6/30/83 AND RATIFY
IN THE AUGUST 1983 CITY COUNCIL MEETING

Motion duly made, seconded and vote unanimous to authorize the City Administrator, with Mayor's approval, to make whatever necessary budget transfers are needed to close fiscal year, with Council's ratification at the August City Council meeting..

DISCUSSION WITH POSSIBLE ACTION CONCERNING EXXON SERVICE STATION STRIPING A
SECTION OF JERSEY DRIVE FOR BRAKE TESTING VEHICLES

Motion duly made, seconded and vote unanimous to authorize Chief Parsley to write a letter to Exxon explaining that City Council in their July 18, 1983 meeting ruled that such brake testing in Jersey Village was dangerous for our citizens and also an improper use of our streets.

ADJOURNMENT

With all business completed, a motion was duly made, seconded and the vote unanimous to adjourn the meeting at 12:35 A.M.

Respectfully Submitted,



Wanda J. Parker
City Secretary

Date Approved by Council: 8 1 8 3

Ordinances 83-18, 83-19, 83-20, 83-21, 83-22, 83-23 and 83-24 are on file in the City Secretary's office and are made a part of these minutes by reference.



Incorporated 1956

MINUTES FOR THE REGULAR CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 P.M.
DATE: AUGUST 15, 1983
PLACE: CITY HALL, 16501 JERSEY DRIVE, JERSEY VILLAGE, TEXAS

The meeting was convened and called to order by Mayor Pro Temp Jeff Lehmann. Noted present were Council members Ron Fraser, George Haubenreich and Jack Wright; Carol Fox, City Administrator; Bob Moore, Director of Public Works; Art Storey, Engineer for the City; John Olson, Attorney for the City; and Wanda Parker, City Secretary. Noted absent was Council member Susan Weed and Mayor Len Terrien.

Invocation and Pledge of Allegiance

REPORT BY CITY ADMINISTRATOR

A report was given by Carol Fox, City Administrator, concerning the various projects that the departments were involved in during the month and projects that will be coming up in the future.

Motion was duly made, seconded and vote unanimous to move item 19 to item 3.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE STUB YEAR BUDGET TO ALLOCATE FUNDS FOR A REPLACEMENT OF THE POLICE DEPARTMENT'S PRESENT BASE RADIO DUE TO LIGHTNING DAMAGE

After much discussion about delivery time, price and age of present equipment, motion duly made, seconded and vote unanimous to call a special called meeting on August 18, 1983, to discuss this item further. It was noted that a committee consisting of Ron Fraser, Jack Wright and Chief Parsley would meet to discuss base radio requirements.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE APPROVAL OF THE SANITARY SEWER SYSTEM FOR STEEPLECHASE PARK, SECTION 4 (M.U.D. 199)

Motion duly made, seconded and vote unanimous to accept the Master Preliminary Plat - Sanitary Sewer, as recommended by Planning and Zoning.

DISCUSSION WITH POSSIBLE ACTION TO AWARD A BID FOR THE SALE OF A 1978 FORD GARBAGE TRUCK WITH PACKER

Motion duly made, seconded and vote unanimous to accept the bid by Norris Hardin of \$5,000 for the garbage truck.

DISCUSSION WITH POSSIBLE ACTION TO AWARD A BID FOR THE SALE OF MISCELLANEOUS
RADIO EQUIPMENT

Motion duly made, seconded and vote unanimous to accept the bid from the Friendswood Volunteer Fire Department of \$200.00 for 1 Dictaphone 8 Channel dual head tape recorder Series 4000.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE CITY SECRETARY TO ADVERTISE FOR
BIDS FOR THE LANDSCAPE MAINTENANCE CONTRACT TO BEGIN OCTOBER 1, 1983 and ENDING
SEPTEMBER 30, 1984

Motion duly made, seconded and vote unanimous to authorize the City Secretary to advertise for bids for the Landscape Maintenance Contract with two alternates; (1) include Clark W. Henry Park area; (2) include Senate at Jersey Mini-Park. It was noted by the Attorney for the City that these landscape employees should be covered under an indemnity agreement while working under this contract with the City.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE A RESOLUTION SUPPORTING A HARRIS COUNTY
TOLL ROAD AUTHORITY AND THE \$900 MILLION REVENUE BOND GUARANTEE REFERENDUM

Motion duly made, seconded and vote unanimous to table this item.

DISCUSSION WITH POSSIBLE ACTION CONCERNING WRECKER COMPANY APPLICATIONS FOR TOWING
SERVICE IN JERSEY VILLAGE CITY LIMITS

Chief Parsley stated that a policy needed to be implemented as far as taking applications from wrecker companies, and how to handle them. The Attorney for the City stated he has some ordinances for other cities that he would get copies of for Chief Parsley. It was noted that Bellaire has a wrecker ordinance and Chief Parsley will call for a copy. Motion duly made, seconded and vote unanimous to table.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE ATTORNEY FOR THE CITY TO TAKE
WHATEVER STEPS ARE NECESSARY TO COLLECT DELINQUENT 1982 ADVALOREM TAXES

Motion duly made, seconded and vote unanimous for the City to execute a contract with the Attorney for the City to collect delinquent 1982 Ad Valorem taxes.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE CERTAIN CORRECTIONS ON THE 1982 TAX ROLLS

Motion duly made, seconded and vote unanimous to accept tax roll corrections as follows:

Block 1, Lot 5	\$ 25,000
Block 5, Lot 24	25,000
Block 31, Lot 44	25,000
Block 32, Lot 6	25,000
Block 60, Lot 5	25,000
Block 65, Lot 4	25,000
	<hr/>
	\$150,000

DISCUSSION WITH POSSIBLE ACTION TO INCREASE CITY FEES FOR ALCOHOLIC BEVERAGE PERMITS (CODE OF ORDINANCE CHAPTER 2½)

Motion was duly made, seconded and the vote unanimous to authorize the Attorney for the City to amend Code of Ordinance Chapter 2½ - Alcoholic Beverages.

DISCUSSION WITH POSSIBLE ACTION TO INCREASE PERMISSIBLE MUNICIPAL COURT FINES

Motion was duly made, seconded and the vote unanimous to appoint a committee of Councilman Haubenreich, Attorney for the City, John Olson, and Municipal Court Judge, Steve Hammerstein, to discuss the court fines as they pertain to Jersey Village and as approved by S.B. 856.

DISCUSSION WITH POSSIBLE ACTION TO RATIFY ACTION TAKEN BY SIGN COMMITTEE REGARDING DONATION OF BULLETIN BOARD SIGNS

Motion was duly made, seconded and vote unanimous to ratify action as outlined in City Administrator's memo of July 25, 1983, authorizing three signs - one at Jersey Drive at U.S. Highway 290; one at Village Drive at U.S. Highway 290; and one at Village Drive at Jones Road. It was noted that the developer would negotiate for the placement of the sign on Village Drive at Jones Road.

Motion was duly made, seconded and vote unanimous to move Items 15 and 24 to follow Item 13.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A REPORT BY THE POLICE CHIEF AND ATTORNEY FOR THE CITY REGARDING A SIGN PROHIBITING MOTOR VEHICLES ON HARRIS COUNTY FLOOD CONTROL EASEMENTS

Chief Parsley reported that Harris County has agreed to place signs on each end of the Harris County Flood Control easements and possibly in between prohibiting motor vehicles on these easements. Motion was duly made, seconded and the vote unanimous to accept the action as taken by Chief of Police and Attorney for the City.

EXECUTIVE SESSION

Motion was duly made, seconded and the vote unanimous to recess to closed chambers for the purpose of discussion of personnel or for the purpose of a private consultation with the Attorney for the City at 9:00 P.M. Council resumed the meeting at 9:52 P.M.

Motion was duly made, seconded and the vote unanimous to move Item 23 to follow Executive Session.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A NEW RETIREMENT PLAN FOR THE CITY OF JERSEY VILLAGE EMPLOYEES

Councilman Lehmann presented a copy of Metropolitan MPAA-3 prototype retirement plan. Motion was duly made, seconded and the vote was unanimous authorizing the Attorney for the City to analyze this retirement plan and bring his findings back to the next meeting.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A REPORT BY THE DIRECTOR OF PUBLIC WORKS CONCERNING A PROGRAM TO ELIMINATE THE INFILTRATION IN THE SANITARY SEWERS

Mr. Moore, Director of Public Works, presented a program for the elimination of infiltration in the sanitary sewers (copy attached for reference). It was noted that Mr. Moore; City Administrator and Attorney for the City should study the legality of conducting some type of survey on drains around swimming pools and downspouts around houses for possible infiltration. It was also noted that the infiltration problem should be given priority at the budget workshops for the 1983-1984 budget.

CONSENT AGENDA

Motion was duly made, seconded and the vote unanimous to approve the following items on the Consent Agenda:

- A. Approval of the Minutes of July 18, 1983, City Council meeting.
- B. Approval of the June 1983 Utility Fund bills.
- C. Approval of Ordinance 83-25 amending Section 18-5(c) of the Jersey Village Code to provide that plats shall be submitted at least twenty (20) days prior to regular meetings of the Planning and Zoning Commission in order to be considered; and containing other matters relating to the matter.
- D. Approval of an Ordinance 83-26 amending City of Jersey Village, Texas Ordinance No. 82-10 passed and approved the 1st day of July 1983, and being an ordinance adopting "The Original General and Revenue Sharing Budget of the City of Jersey Village, Texas, for Fiscal Year 1982 - 1983" (including utility fund budget), by adding to this budget adopted thereby an Addendum No. 3; providing for certain amendments to such budget; making certain findings; and providing other matters related to the subject.

DISCUSSION WITH POSSIBLE ACTION REGARDING THE DRAFT REPORT BY THE ENGINEER FOR THE CITY REGARDING THE EXTRATERRITORIAL JURISDICTION UTILITY PROPOSAL BY JAMES B. GRIZZARD

The Engineer for the City stated the letter was prepared by him for the Planning and Zoning Commission and was meant as information only for City Council. Motion was duly made, seconded and the vote unanimous to table this item.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE ORDINANCE TO AMEND THE CODE OF ORDINANCES SECTION 7-57 (d) - ALL NEW CONSTRUCTION NOT EXCEEDING TWO (2) STORIES IN HEIGHT IN WHICH THE GROUND FLOOR AREA EXCEEDS THREE THOUSAND (3,000) SQUARE FEET (EXCEPT WHEN THE BUILDING IS INTENDED FOR OCCUPANCY AS A SINGLE-FAMILY DWELLING) MUST HAVE AN APPROVED AUTOMATIC SPRINKLER SYSTEM AND AN APPROVED AUTOMATIC FIRE DETECTION SYSTEM IN EACH STORY AND BASEMENT OF THE BUILDING

Motion was duly made, seconded and vote unanimous to accept Ordinance No. 83-27 amending subsection (d) of Section 7-57 of the Jersey Village Code to require installation of sprinkler and fire detection systems for certain types of building construction which results in ground floor areas of more than 3000 square feet; and providing a penalty of an amount not to exceed \$200.00 for each day of violation.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE STUB YEAR BUDGET FOR RADIO TOWER REPAIRS FOR APPROXIMATELY \$3,300.00

Motion duly made, seconded and vote unanimous to move this item to the emergency called session on August 18, 1983.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE STUB YEAR BUDGET TO ALLOCATE \$2,000.00 FOR THE WIRING OF THE NEW EMERGENCY GENERATOR SYSTEM

Motion was duly made, seconded and vote unanimous to move this item to emergency called meeting on August 18, 1983.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE AN ORDINANCE TO ADOPT THE INVENTORY OF CURRENT TRAFFIC SIGNS TO THE EXTENT THIS ADOPTION DOES NOT CONFLICT WITH ANY OTHER SIGN ORDINANCE

Motion was duly made, seconded and vote unanimous to table this item.

ADJOURNMENT

With all business completed, a motion was duly made, seconded and vote unanimous to adjourn the meeting at 11:40 P.M.

Respectfully submitted,

Wanda J. Parker
Wanda J. Parker
City Secretary

DATE APPROVED BY COUNCIL 8/29

Ordinances 83-25, 83-26 and 83-27 are on file in the City Secretary's office and are made a part of these minutes by reference.



Incorporated 1956

MINUTES FOR THE SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 8:00 P.M.
DATE: August 18, 1983
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Len Terrien. Noted present were Council members Ron Fraser, George Haubenreich, Jeff Lehmann and Jack Wright; and Carol Fox, City Administrator, acting as City Secretary. Noted absent was Council member Susan Weed.

Invocation and Pledge of Allegiance

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE STUB YEAR BUDGET TO ALLOCATE FUNDS FOR A REPLACEMENT OF THE POLICE DEPARTMENT'S PRESENT BASE RADIO DUE TO LIGHTNING DAMAGE

After discussion, motion was duly made, seconded and the vote unanimous to authorize a purchase order to Motorola Communications for the purchase and installation of the following radio equipment:

Table with 3 columns: Item ID, Description, and Price. Includes items like C73KSB3146 (MSR 2000 Base PL 2 Trans 2-1) for \$4,390.00 and C144 (Line Driver/4 Wire Audio) for 102.00. Total is \$4,942.00 plus freight costs.

and, to also authorize the City Administrator to appropriate funds for the purchase and installation of either an antenna or transmission line, whichever is deemed necessary, to re-establish proper radio communications.

Motion was then made, seconded and the vote unanimous to authorize the City Administrator to negotiate with Motorola for the purchase and installation of lightning arrestors, as needed, for each electrical outlet used by communications equipment in the Police Department building, at a cost of approximately \$150.00 per outlet.

ADJOURNMENT

With all business completed, a motion was duly made, seconded and the vote unanimous to adjourn the meeting at 8:25 P.M.

Respectfully submitted,
Carol H. Fox,
Acting as City Secretary

Approved by Council 8/29



Incorporated 1956

MINUTES FOR THE EMERGENCY CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 8:00 P.M.
DATE: August 18, 1983
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened at 8:25 P.M. and called to order by Mayor Len Terrien. Noted present were Council members Ron Fraser, George Haubenriech, Jeff Lehmann and Jack Wright; and Carol Fox, City Administrator, acting as City Secretary. Noted absent was Council member Susan Weed.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE STUB YEAR BUDGET FOR RADIO TOWER REPAIRS FOR APPROXIMATELY \$3,300.00.

After discussion, motion was duly made, seconded and the vote unanimous to appropriate funds for the following radio tower repairs:

- (1) Plumb tower and back guy and re-tension \$ 896.00
(2) Paint Tower \$ 725.00
(3) Ground co-ax and tower and guy wires \$ 950.00
(4) Remount co-ax cable, if necessary \$ 300.00
(5) plus 15% as contingency funding for unknown problems not visible until the tower is climbed \$ 3,302.00

And, to authorize additional lightning arrestors for the radio equipment in the tower, as deemed necessary. It was noted by Council this action is taken to greatly minimize the personal safety of City employees.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE STUB YEAR BUDGET TO ALLOCATE \$2,000.00 FOR THE WIRING OF THE NEW EMERGENCY GENERATOR SYSTEM.

Motion was duly made, seconded and the vote unanimous to authorize Parrish Electric Company to install the new emergency generator system and appropriate maximum funding of \$2000.00 for such electrical work.

ADJOURNMENT

With all business completed, a motion was duly made, seconded and the vote unanimous to adjourn the meeting at 8:37 P.M.

Respectfully submitted,

Handwritten signature of Carol H. Fox

Carol H. Fox
Acting as City Secretary

Approved by Council: 8/29



Incorporated 1956

MINUTES FOR THE SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 P.M.
DATE: August 29, 1983
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Len Terrien. Noted present were Council members Ron Fraser, George Haubenrieck, Jeff Lehmann and Jack Wright; Carol Fox, City Administrator; Bob Moore, Director of Public Works; and Wanda Parker, City Secretary. Council member Susan Weed arrived at 7:32 P.M.

Invocation and Pledge of Allegiance

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE OPENING AND/OR CLOSING OF SEATTLE AVENUE AND CONGO LANE, PENDING AVAILABILITY OF RESEARCH DATA

The Mayor stated that the information had not come back from the Attorney for the City and his consultant. He also informed the audience that it was not because of any action or inaction by Council that this item would have to be tabled again. Motion was duly made and seconded to remove this item from the agenda. Council member Lehmann voted against the motion. Council members Fraser, Wright and Haubenreich voted for the motion. Motion passed. Council member Lehmann asked the Minutes to reflect his statement as follows: "On the 15th of August, when I served as Mayor Pro Temp, I specifically set these items for a special session this evening to be considered at long last, once and for all. The Attorney for the City and the Engineer apparently have failed to come through with the data they promised us would be available this evening. I just want to express my displeasure at the continuance again of this matter, and so my negative vote to the motion."

DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE MASTER PRELIMINARY PLAT OF LA HACIENDA NORTHWEST

Mr. Moore stated that the master preliminary plat had been approved by Planning and Zoning on August 2, 1983, and City Council needs to either approve or disapprove the plat within 30 days, or it would be automatically approved. Motion was duly made, seconded and vote unanimous to approve the master preliminary plat of La Hacienda Northwest.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE LEASE AGREEMENT OF A NEW XEROX 1035

Motion was duly made, seconded and vote was unanimous to authorize the City Administrator to enter into a contract with Xerox for a 1035 copying machine.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE A RESOLUTION SUPPORTING A HARRIS COUNTY
TOLL ROAD AUTHORITY AND THE \$900 MILLION REVENUE BOND GUARANTEE REFERENDUM

Mr. Dave Cooney, Administrative Assistant to Judge Jon Lindsay, presented a chart showing the toll roads presently proposed in Harris County. The election on September 13, 1983, would authorize the County, if approved, to use their AAA credit rating to authorize the bonds to build the toll roads. After much discussion, motion was duly made, seconded and the vote was unanimous authorizing Council members Jeff Lehmann and Jack Wright to meet with Judge Jon Lindsay and get back to Council with a recommendation.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE STUB YEAR BUDGET TO INCREASE ACCOUNT
NO. 4205-24 FOR A \$100 DONATION TO BE USED TOWARD THE PURCHASE OF FIRE PREVENTION
MATERIALS

Motion was duly made, seconded and the vote was unanimous to amend the stub year budget to increase Account No. 4205-24 for a \$100 donation.

DISCUSSION WITH POSSIBLE ACTION CONCERNING ENTEX'S PROPOSED STATEMENT OF INTENT
TO CHANGE RATES FOR THE CITY OF JERSEY VILLAGE

Mr. Gregory and Mr. Tyson, from Entex, presented their position as far as the rate increase is concerned. They indicated that the price of gas has gone down and the rate increase proposed would not raise the price of gas for the residents. After discussion by Council, no action was taken. The proposed rates will become effective 9/22/83, as a result.

CONSENT AGENDA:

Motion was duly made, seconded and the vote was unanimous to approve the following items on the Consent Agenda:

- A. Approval of the amended Minutes of July 18, 1983, the Regular Called Meeting Minutes of August 15, 1983, and the Special Called Meeting and the Emergency Called Meeting of August 18, 1983, City Council Meetings.
- B. Approval of the June 1983 General Fund bills and approval of the bills paid for July 1983.
- C. Approval of the June 1983 General Fund Treasurer's Report and approval of the Treasurer's Reports for July 1983.

Motion was duly made, seconded and the vote was unanimous to move Item 10 before Item 9.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE EMERGENCY FUNDING FOR ADDITIONAL TRASH
PICKUP DUE TO HURRICANE ALICIA DAMAGE

Motion was duly made, seconded and the vote was unanimous not to approve emergency funding and let things take their normal course. It was noted that Waste Management is doing everything they can to get the trash picked up. They had six trucks in the Village on Saturday, August 27th, at no additional charge to the City.

EXECUTIVE SESSION

Motion was duly made, seconded and the vote was unanimous to recess to closed chambers for the purpose of discussion of personnel at 8:32 P.M. Council resumed the meeting at 11:30 P.M.

ADJOURNMENT

With all business completed, a motion was duly made, seconded and the vote was unanimous to adjourn the meeting at 11:30 P.M.

Respectfully submitted,

Wanda J. Parker
Wanda J. Parker
City Secretary

Approved by Council: 9/19/83



Incorporated 1956

MINUTES FOR THE REGULAR CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 7:00 P.M.
DATE: September 19, 1983
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Len Terrien. Noted present were Council members Ron Fraser, George Haubenreich, Jeff Lehmann, Susan Weed and Jack Wright; Carol Fox, City Administrator; Bob Moore, Director of Public Works; and Wanda Parker, City Secretary; Attorney for the City; and Engineer for the City.

Invocation and Pledge of Allegiance

Pledge of Allegiance was led by Cub Scouts from Den 4, Pack 1177.

REPORT BY CITY ADMINISTRATOR

A report was given by Carol Fox, City Administrator, concerning the various projects that the departments were involved in during the month and projects that will be coming up in the future. Shari Woolson, Chairman of the Beautification Committee, made a presentation, with pictures and newspaper article, about the playground equipment donated by Grandy's Country Cooking Restaurant to the City of Jersey Village.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE APPROVAL OF SHORT FORM SUBDIVISION PLAT BROOKHOLLOW WEST SECTION 9

Motion was duly made, seconded and the vote was unanimous to approve the Brookhollow Plat, as recommended by Mr. Moore.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE APPROVAL OF THE FINAL PLAT FOR STEEPLECHASE PARK SECTIONS 4 AND 5

After much discussion, motion was duly made, seconded and the vote was unanimous to approve the plat for Steeplechase Park Sections 4 and 5, as recommended by Planning and Zoning, subject to an agreement to be negotiated between the Developer, M.U.D. District, Engineer for the City, Attorney for the City, Councilman Wright and the Director of Public Works, and approved by Council.

DISCUSSION WITH POSSIBLE ACTION TO AWARD THE BID FOR LAWN MAINTENANCE CONTRACT, BEGINNING OCTOBER 1, 1983, AND ENDING SEPTEMBER 30, 1984

Motion was duly made, seconded and the vote was unanimous to award the lawn maintenance contract to the low bidder, Landscape Maintenance, Inc., at \$345.92 per week.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A REPORT BY THE DIRECTOR OF PUBLIC WORKS ON THE STATUS OF EXTENDING WATER AND SEWER SERVICE TO OUR EXTRATERRITORIAL JURISDICTION AREAS, AS WELL AS CURRENT CITY LIMITS

Mr. Moore made a presentation concerning Jersey Village's water and sewer capability. At this time, we are processing 500,000 to 600,000 gallons of sewage a day, with a capability of 1.3 million. We presently have 1386 houses, either built, or in the process of being built, in the Village. Some excess water capacity is available with just Jersey Village residents using it. We are presently servicing Brookhollow since Hurricane Alicia damaged their well. Mr. Moore will make a final report to Council at the October City Council meeting.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE 1983-1984 BUDGET PREPARATIONS AND WORKSHOPS

Mr. DeShazer and Mr. Mott from the Harris County Appraisal District were present and advised Council that we should receive our tax rolls, barring any further disputes, within the next 20 to 30 days. Budget workshops are scheduled for Tuesday, September 27, 1983, at 7:00 P.M., and Saturday, October 1, 1983, at 1:00 P.M.

Motion was duly made, seconded and the vote was unanimous to recess at 8:35 P.M. The meeting was reconvened at 8:43 P.M.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE CODE OF ORDINANCES 18-5 - SUBDIVISIONS - PRELIMINARY PLAT, TO PROVIDE ALL RESERVE ACREAGE ON PRELIMINARY AND FINAL PLATS SHALL HAVE A ONE FOOT RESERVE PARALLEL TO EACH SIDE OF ANY PROPOSED STREET RIGHT-OF-WAY

Motion was duly made, seconded, and vote was unanimous to authorize the Attorney for the City to prepare an amendment to the Code of Ordinances 18-5 - SUBDIVISIONS - PRELIMINARY PLAT - to provide all Reserve acreage on preliminary and final plats shall have a one foot reserve parallel to each side of any proposed street right-of-way.

DISCUSSION WITH POSSIBLE ACTION TO AMEND CODE OF ORDINANCES 18-5 - SUBDIVISIONS - TO ADD A NEW PARAGRAPH (f) - "THE CONDITIONAL APPROVAL OF THE PRELIMINARY PLAT BY THE COMMISSION DOES NOT CONSTITUTE IN ANY MANNER THE ACCEPTANCE OF THE SUBDIVISION NOR THE IMPROVEMENTS PREPARED THEREIN, BUT IS MERELY AN AUTHORIZATION TO PROCEED WITH THE PREPARATION OF THE FINAL PLAT"

Motion was duly made, seconded, and the vote was unanimous to remove this item from the agenda.

DISCUSSION WITH POSSIBLE ACTION TO CREATE AN ORDINANCE MAKING IT UNLAWFUL TO DESTROY OR IN ANY WAY INJURE CITY OR PUBLIC PROPERTY

Motion was duly made, seconded and the vote was unanimous to remove this item from the agenda.

EXECUTIVE SESSION

Motion was duly made, seconded and the vote was unanimous to recess to closed chambers for the purpose of discussion of personnel or for the purpose of a private consultation with the Attorney for the City at 8:50 P.M. Council resumed the meeting at 9:36 P.M.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE OPENING AND/OR CLOSING OF SEATTLE AVENUE OR CONGO LANE

Mr. Jerry King of Walter P. Moore and Associates reviewed the traffic engineering study before the Council and the public. The audience was afforded an opportunity to ask any questions of Mr. King. None were asked. Mr. Dan Prashner, attorney representing La Hacienda Northwest, addressed City Council concerning La Hacienda's request for access to Seattle Street. The Mayor then polled the Council members and each member made their views known on this issue. Motion was duly made and seconded to deny access to Seattle Avenue by the La Hacienda Project. Council members Fraser, Haubenreich, Weed and Wright voted for the motion. Council member Lehmann voted against the motion. Motion passed. It was also noted that no decision would be made at this time about the opening and/or closing of Congo Lane.

Motion was duly made, seconded and the vote was unanimous to move Item 20 before Item 13.

DISCUSSION WITH POSSIBLE ACTION TO RENEW THE WORKERS' COMPENSATION CONTRACT BETWEEN THE CITY OF JERSEY VILLAGE AND THE TEXAS MUNICIPAL LEAGUE

Mr. Jim Drew from Texas Employers' Insurance Association was present and explained to Council the bidding process done by TML, and why TEIA lost their contract. Motion was duly made, seconded and the vote was unanimous directing the City Administrator to accumulate documentation from TEIA for City Council to review and ratify at their next meeting.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE A CONTRACT BETWEEN THE CITY OF JERSEY VILLAGE AND OLSON AND OLSON FOR THE COLLECTION OF DELINQUENT 1982 PROPERTY TAXES

Motion was duly made, seconded and the vote was unanimous to authorize a contract between the City of Jersey Village and Olson and Olson for the collection of delinquent 1982 property taxes.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER RENEWING THE FRANCHISE AGREEMENT BETWEEN THE CITY OF JERSEY VILLAGE AND ENTEX FROM 2% to 3% OF GROSS RECEIPTS

Motion was duly made, seconded and the vote was unanimous recommending staff negotiate with Entex regarding a franchise agreement rate increase from 2% to 3% of gross receipts.

Motion was duly made, seconded and the vote was unanimous to move Item 24 before Item 15.

DISCUSSION WITH POSSIBLE ACTION CONCERNING APPOINTMENTS BY THE MAYOR WITH APPROVAL BY CITY COUNCIL

Motion was duly made, seconded and the vote was unanimous to approve the following appointments as recommended by the Mayor:

Fire Marshal:	Kathy Kaale
Beautification Committee:	Deborah Keeling
Police Department:	Bob Parsley Andy Hunzicker Lynn Parks Dan Byerly Jessie Hernandez Mike Kelly Bob LeRouax Joyce Meyer Ed Morrow Billy Parker Mark Tymniak

DISCUSSION WITH POSSIBLE ACTION CONCERNING A NEW RETIREMENT PLAN FOR THE CITY OF JERSEY VILLAGE EMPLOYEES

Motion was duly made, seconded and the vote was unanimous authorizing the Attorney for the City to contact Paine Webber to do a study and then meet with the retirement group and get information back to City Council.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE WYATT COMPANY'S AUDIT AND REVIEW OF JERSEY VILLAGE'S RISK MANAGEMENT AND INSURANCE PROGRAM AND AUTHORIZATION TO REVIEW, AS OF OCTOBER 1, ALL NEEDED INSURANCE COVERAGE FOR THE CITY

Motion was duly made, seconded and the vote was unanimous authorizing Councilman Haubenreich and Mrs. Fox to initiate renewal of all insurance coverage by October 1, 1983, and to return to Council for ratification.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A REQUIREMENT FOR THE POSTING OF AFTER-HOUR EMERGENCY TELEPHONE NUMBERS AND NAMES IN ALL LOCATIONS OTHER THAN RESIDENCES

After discussion, the Mayor requested Fire Marshal Kaale to review this subject and possibly return to Council with an alternate.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE ADMINISTRATIVE PERSONNEL POLICY AS FOLLOWS:

A. Page 11 - COMPENSATORY TIME - to add the following wording:

"Compensatory time will be taken within the year in which it was earned or it will be forfeited; with the exception that any compensatory time earned in the month of December, may be carried over into the following calendar year."

B. A new section to be added, on or after Page 56 - entitled PERSONNEL FORMS - to include the following items:

- "1. All requests for compensatory time and/or vacation time earned or taken and approved by the Department Head, must be remitted to the Assistant City Secretary on the proper forms within the pay period in which it is earned or taken. Failure to submit completed forms will result in no compensation for earned time.
2. All absentee and lateness reports must be filled out the day the employee returns to work and remitted to the Assistant City Secretary with the payroll information for that pay period. Failure to submit completed forms will result in no compensation for earned time."

Motion was duly made, seconded and the vote was unanimous to amend the Administrative Personnel Policy to include the information as stated above.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE STUB YEAR BUDGET TO INCLUDE A DONATION OF \$110.00 FOR ANTENNAS AND CABLE. ACCOUNT NO. 5581-22 WILL BE INCREASED BY \$110.00

Motion was duly made, seconded and the vote was unanimous to amend the stub year budget to include a donation of \$110.00 in Account No. 5581-22 for antennas and cable.

DISCUSSION WITH POSSIBLE ACTION CONCERNING AN ORDINANCE AMENDING SECTION 4-23, SUBSECTION 403-3(3) OF THE JERSEY VILLAGE CODE TO PROVIDE REGULATIONS REGARDING THE EXTENSION OF FIRE WALLS BETWEEN TOWNHOUSES

Motion was duly made, seconded and the vote was unanimous to send this ordinance back to the Fire Marshal and the Attorney for the City for re-draft and re-submittal to Council.

DISCUSSION WITH POSSIBLE ACTION TO RATIFY THE RE-APPOINTMENT OF JUDGE WILDENTHAL TO THE BOARD OF DIRECTORS OF GULF COAST WASTE DISPOSAL AUTHORITY

Motion was duly made, seconded and the vote was unanimous to ratify the re-appointment of Judge Wildenthal to the Board of Directors of Gulf Coast Waste Disposal Authority.

DISCUSSION WITH POSSIBLE ACTION TO ACCEPT THE RESIGNATION OF ANN THACKER FROM THE BEAUTIFICATION COMMITTEE

Motion was duly made, seconded and the vote was unanimous to accept the resignation of Ann Thacker from the Beautification Committee.

CONSENT AGENDA

Motion was duly made, seconded and the vote was unanimous to approve the following items on the Consent Agenda:

- A. Approval of the Minutes of the Special Called City Council Meeting of August 29, 1983.
- B. Approval of the Treasurer's Reports for August 1983.
- C. Approval of the bills paid for August 1983.

- D. Discussion with possible action to approve an ordinance to adopt the inventory of current traffic signs to the extent this adoption does not conflict with any other sign ordinance. Motion was duly made, seconded and the vote was unanimous to table this item.
- E. Discussion with possible action to adopt an ordinance to increase City fees for alcoholic beverage permits. The Attorney for the City advised that by State Statute, we are allowed to charge one-half of the State Alcoholic Beverage Fee. Motion was duly made, seconded and the vote was unanimous to drop this item from the agenda.

ADJOURNMENT

With all business completed, a motion was duly made, seconded and the vote was unanimous to adjourn the meeting at 11:35 P.M.

Respectfully submitted,



Wanda J. Parker
City Secretary

Council Approved: 10/17/83



Incorporated 1956

MINUTES FOR THE SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

DATE: September 27, 1983
TIME: 7:00 P.M.
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Len Terrien. Noted present were Council members Ron Fraser, George Haubenreich, Jeff Lehmann and Jack Wright; City Administrator, Carol Fox; Director of Public Works, Bob Moore; City Secretary, Wanda Parker. It was noted that Council member Susan Weed was absent.

Invocation and Pledge of Allegiance

DISCUSSION WITH POSSIBLE ACTION TO NOMINATE A CANDIDATE FOR THE POSITION ON THE HARRIS COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS FOR 1984

Motion was duly made, seconded and the vote was unanimous to nominate Larry Henry for the position on the Harris County Appraisal District Board of Directors for 1984.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE CHIEF OF POLICE TO OFFER FOR SALE, TO THE HIGHEST BIDDER, ONE 1979 CHRYSLER NEWPORT

Motion was duly made, seconded and the vote was unanimous to authorize the Chief of Police to offer for sale, to the highest bidder, one 1979 Chrysler Newport.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE ADMINISTRATIVE PERSONNEL POLICY CONCERNING WORKERS' COMPENSATION INSURANCE AND SICK LEAVE

Motion was duly made, seconded and the vote was unanimous to continue administration of the personnel policy as is until the committee can meet and make necessary changes.

DISCUSSION WITH POSSIBLE ACTION TO RENEW THE WORKERS' COMPENSATION CONTRACT

Mr. Jim Drew from Texas Employers' Insurance Association was present to answer questions from Council. Motion was duly made, seconded and the vote was unanimous that the City enter into the appropriate insurance agreement for its workers' compensation with the program that is being administered by TELA as presented, subject to the legal approval of the Attorney for the City.

DISCUSSION WITH POSSIBLE ACTION CONCERNING RENEWAL OF ALL INSURANCE COVERAGE BY OCTOBER 1, 1983

Motion was duly made, seconded and the vote was unanimous to table and bring back to October 1, 1983 meeting.

EXECUTIVE SESSION

Motion was duly made, seconded and the vote was unanimous to remain in council chambers for the purpose of discussion of personnel.


BUDGET WORKSHOP

A budget workshop was held by Council with no action taken at this time.

ADJOURNMENT

With all business completed, motion was duly made, seconded and the vote was unanimous to adjourn at 11:35 P.M.

Respectfully submitted,


Wanda J. Parker
City Secretary

Council Approved 10/17/83



MINUTES FOR THE SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 1:00 P.M.
DATE: October 1, 1983
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Len Terrien. Noted present were Council members Ron Fraser, George Haubenreich, Jeff Lehmann; Susan Weed arrived a few minutes late; Jack Wright was absent; Carol Fox, City Administrator and Bob Moore, Director of Public Works.

DISCUSSION WITH POSSIBLE ACTION CONCERNING RENEWAL OF ALL INSURANCE COVERAGE BY OCTOBER 1, 1983

After discussion regarding insurance coverage for the City of Jersey Village, motion was duly made, seconded and the vote unanimous to approve the following items:

- (1) To insure under Texas Employers Insurance Association workers' compensation - five reserve police officers.
- (2) To insure under Texas Employers Insurance Association workers' compensation - twenty-five volunteer firemen, contingent upon the cancellation of the existing Travelers Insurance Company's policy on the City's volunteer firemen, and pro-rated return of premium.
- (3) To add additional insured "City of Jersey Village" to the existing Emergency Medical Technician Professional Liability policy for an additional premium of \$70.00.
- (4) To increase the limits of liability to \$1 million on the existing Emergency Medical Technicians Professional Liability policy for an additional premium of \$262. Such increase is contingent upon what minimum amount of coverage the City's umbrella policy will pick up.
- (5) To leave the blanket bond limit of \$25,000 as is.
- (6) To take no action on insurance coverage for robbery or burglary.
- (7) To authorize coverage for Time Element losses based on a four month loss period at an additional premium of \$350.00.
- (8) To authorize all risk insurance coverage on all of the City's two-way radio equipment, base stations and antenna tower, at an approximate annual premium of \$1,875.00.

(9) To take no action for boiler and machinery breakdown coverage.

BUDGET WORKSHOP

A budget workshop was held with no action taken at this time.

EXECUTIVE SESSION

Motion was duly made, seconded and the vote unanimous to recess to closed chambers for the purpose of executive session at 4:00 P.M. Council resumed the meeting at 4:30 P.M.

It was noted that Councilwoman Weed left the meeting at 4:30 P.M.

Council then resumed the budget workshop.

ADJOURNMENT

With all business completed, motion was duly made, seconded and vote unanimous to adjourn at 6:25 P.M.

Respectfully Submitted,



Carol H. Fox,
City Administrator

Council Approved 10/1/83



Incorporated 1956

MINUTES FOR THE SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

DATE: October 3, 1983
TIME: 7:00 P.M.
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Len Terrien. Noted present were council members Ron Fraser, George Haubenreich, Jeff Lehmann and Jack Wright; City Secretary, Wanda Parker.

Invocation and Pledge of Allegiance

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE PURCHASE OF A USED DPS PATROL CAR

Motion was duly made, seconded and the vote unanimous to authorize the purchase of a used DPS patrol car out of the 1983/84 budget.

EXECUTIVE SESSION

Motion was duly made, seconded and the vote unanimous to remove this item from the agenda.


BUDGET WORKSHOP

A budget workshop was held by Council with no action at this time.

ADJOURNMENT

With all business completed, motion was duly made, seconded and the vote unanimous to adjourn at 11:45 P.M.

Respectfully submitted,


Wanda J. Parker,
City Secretary

Council Approved: 10/17/83



Incorporated 1956

MINUTES FOR THE SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

DATE: October 12, 1983
TIME: 7:00 P.M.
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order at 7:35 P.M. by Mayor Len Terrien. Noted present were council members Ron Fraser, George Haubenreich and Jeff Lehmann; Carol Fox, City Administrator; Bob Moore, Director of Public Works; Bob Parsley, Chief of Police; Frank Maher, Fire Chief; Kathy Kaale, Fire Marshal and Wanda Parker, City Secretary. It was noted that Council members Jack Wright and Susan Weed were absent.

Invocation and Pledge of Allegiance

Motion was duly made, seconded and vote unanimous to move Item 3 before Item 2.

BUDGET WORKSHOP

Mr. Pete Fisher of Moroney, Beissner & Company, Inc. was present and advised the Council members about the financial condition of the City and future considerations for sound fiscal management of the City's resources. Mr. Fisher also recommended that the water and sewer fund stand on its own whenever possible.

A budget workshop was held by Council with no action at this time.


EXECUTIVE SESSION

Motion was duly made, seconded and vote unanimous to recess to closed chambers for the purpose of discussion of personnel at 12:10 A.M. Council resumed the meeting at 12:15 A.M.

ADJOURNMENT

With all business completed, a motion was duly made, seconded and the vote unanimous to adjourn the meeting at 12:15 A.M.

Respectfully submitted,


Wanda J. Parker
City Secretary

Council Approved: 10/17/83



Incorporated 1956

MINUTES FOR THE REGULAR CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

TIME: 6:30 P.M.

DATE: October 17, 1983

PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The public hearing was convened and called to order by Mayor Terrien. Noted present was council member Jack Wright; Carol Fox, City Administrator; Bob Moore, Director of Public Works; Frank Maher, Fire Chief; Kathy Kaale, Fire Marshal; Shari Woolson, Chairman of the Beautification Committee; Awanda Whitworth, Director of Parks and Recreation; and Wanda Parker, City Secretary.

Invocation and Pledge of Allegiance

PUBLIC HEARING CONVENED

Mayor convened the public hearing for the purpose of receiving written and oral comment from the public on the proposed uses of revenue sharing funds in the upcoming budget for the Fiscal Year 1983/84. The amount of unused revenue sharing money available from the previous year is approximately \$14,800.00. The amount of entitlement funds which the City of Jersey Village expects to receive during its fiscal year is approximately \$34,800.00.

Comments made by the City Staff are as follows:

- a. Awanda Whitworth asked for three water fountains @ \$400 each to be located at Clark W. Henry Park, the pavilion and Senate Avenue. Park lights at Clark W. Henry Park for nighttime ball playing and lights at Senate Avenue Park. She also asked for money to revamp entranceways to city.
- b. Shari Woolson asked for flagpoles and bases for Senate Avenue Park.
- c. The Fire Marshal asked for a Hydrocarbon Gas Detector @ \$820.
- d. Emergency Management Coordinator asked for a radio @ \$1250.
- e. Fire Department asked for the following:
 - 1) Hand held radio \$1500
 - 2) Monitor Receiver with recorder \$1000
 - 3) Rescue tools (1 Kelly tool @ \$100, 2 Hooligan tools @ 100 \$ 300
 - 4) Fire hose and new nozzle \$1000
- f. The City Secretary asked for a word processor @ \$2000

No other requests were received.

The public hearing was closed at 6:45 P.M.

Convened regular City Council meeting at 7:04 P.M.

Noted present were council members Ron Fraser, George Haubenreich, Jeff Lehmann and Jack Wright; Carol Fox, City Administrator; Bob Moore, Director of Public Works; Art Storey, Engineer for the City; John Olson, Attorney for the City; and Wanda Parker, City Secretary. It was noted that Susan Weed was absent.

Motion was duly made, seconded and the vote unanimous to move item 8 before item 4.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE CITY OF JERSEY VILLAGE'S ENDORSEMENT FOR THE PROPOSED 9-1-1 EMERGENCY TELEPHONE NETWORK SYSTEM TO BE VOTED ON AT THE NOVEMBER 8TH GENERAL ELECTION

Ms. Laverne Hogan, from Commissioner Bass' office spoke to City Council about the 9-1-1 emergency system network and election of November 8th. She explained that the voters simply vote yes or no for the system. The system was unanimously approved by the Harris County Commissioner's Court. It would cost the citizens 20¢/month for the system and the fee would be added to their phone bill. Motion was duly made, seconded and the vote unanimous to endorse the 9-1-1 emergency network and to authorize the City Administrator to advise the media.

DISCUSSION WITH POSSIBLE ACTION TO ACCEPT THE RESIGNATION OF COUNCILWOMAN SUSAN WEED FROM COUNCIL POSITION #5, EFFECTIVE THIS DATE, AND TO DECLARE A VACANCY FOR COUNCIL POSITION #5

Motion was duly made, seconded and the vote unanimous to accept Susan Weed's resignation and declare a vacancy for Council Position #5.

Motion was duly made, seconded and the vote unanimous to move Item 21 before Item 5.

EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF PERSONNEL, ARTICLE 6252-17, SECTION 2(g)

Motion was duly made, seconded and the vote unanimous to recess to executive session at 7:40 P.M. Council resumed the meeting at 7:55 P.M.

DISCUSSION WITH POSSIBLE ACTION CONCERNING AN APPOINTMENT BY THE COUNCIL TO FILL THE VACATED COUNCIL POSITION #5

Motion was duly made, seconded and the vote unanimous to nominate Dick Ambrus to fill the vacated Council position #5. Nominations were closed. Motion was duly made, seconded and the vote unanimous to accept Dick Ambrus as Councilman for Position #5. It was noted that letters of appreciation should be written to Susan Weed and all the people interviewed for the Council Position #5.

REPORT BY CITY ADMINISTRATOR

The department heads made the following presentations:

The Fire Marshal explained the fire prevention programs that were presented to the children at Post Elementary School during Fire Prevention Week.

The Fire Chief reminded council about the meeting on November 3rd entitled "Skywarn." He also explained about the losses sustained at the wreck at U. S. Highway 290 and Jones Road that was replaced by the insurance company of one of the truck lines.

The Police Chief told council about the program that was carried out during October to fingerprint children.

The Director of Parks and Recreation invited Council to the Ribbon Cutting Ceremony and the Tree Fest on October 22, 1983, at the Senate Avenue Park.

DISCUSSION WITH POSSIBLE ACTION TO DECLARE THE OFFICIAL NAME OF THE CITY PARK LOCATED AT JERSEY DRIVE AND SENATE AVENUE AS THE "SENATE AVENUE PARK"

Motion was duly made, seconded and the vote unanimous to name the City Park at Jersey Drive and Senate Avenue - "SENATE AVENUE PARK".

It was noted at this time, that a budget meeting would be held on Thursday, October 27, 1983, at 7:00 P.M., in the Fire Station.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE MR. JERRY KING OF WALTER P. MOORE TO CONDUCT A STUDY OF THE VARIOUS OPTIONS OPEN TO THE CITY OF JERSEY VILLAGE AS TO THE ALIGNMENT OF FM 529 AND THE FUTURE WEST GULF BANK CORRIDOR

Mr. Moore stated this was discussed at the last Planning and Zoning meeting and it was recommended that the City seek a definite alignment of West Gulf Bank Road. Motion was duly made, seconded and the vote unanimous to authorize Walter P. Moore to conduct a study of the various options open to the City of Jersey Village as to the alignment of FM 529 and the future West Gulf Bank Corridor, up to and including an amount of \$1500.

DISCUSSION WITH POSSIBLE ACTION TO RECEIVE THE PETITIONS FOR ANNEXATION FOR PARTS OF LOTS 14 AND 15 OF FAIRVIEW GARDENS AND LOT 11 OF FAIRVIEW GARDENS, ANNEX #2

Motion was duly made, seconded and the vote unanimous to combine Items 10 and 11 on the agenda.

Motion was duly made, seconded and the vote unanimous to accept the two petitions for annexation and to authorize Bob Moore to develop a service plan for Lot 11 of Fairview Gardens, Annex #2.

Motion was duly made, seconded and the vote unanimous to request the Director of Public Works to develop a service plan for Lots 14 and 15 of Fairview Gardens. It was also noted that Mr. Moore was authorized to contact McDonald's, Brake Check and Texaco, concerning possible annexation into Jersey Village. Motion duly made, seconded and the vote unanimous to set a public hearing concerning the annexations for the November meeting, and authorizing the City Administrator to post a notice in the newspaper.

DISCUSSION CONCERNING A REPORT ON THE STATUS OF STEEPLECHASE, M.U.D. 199 NEGOTIATIONS

Mr. Olson stated that he and Mr. Moore met with the engineer and attorney for Steeplechase, M.U.D. 199 and advised them what we required of them from a legal standpoint. The meeting was worthwhile and Steeplechase, M.U.D. 199 is willing to cooperate with the City.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE WATER DISTRIBUTION MAP MASTER PLAN FOR JONES ROAD FROM U. S. HIGHWAY 290 TO THE NORTHERN EXTREMITIES OF OUR EXTRATERRITORIAL JURISDICTION TO INCREASE THE 8" WATER LINE TO A 12" WATER LINE, AS RECOMMENDED BY PLANNING AND ZONING

Motion was duly made, seconded and the vote unanimous to approve Ordinance # 83-29 to amend the water distribution map master plan for Jones Road for the addition of the 12" water line from U. S. Highway 290 to the northern extremities of our extraterritorial jurisdiction.

DISCUSSION WITH POSSIBLE ACTION CONCERNING ADOPTING THE RESOLUTION FOR A PROPOSED CONSTITUTIONAL AMENDMENT PURSUANT TO SENATE JOINT RESOLUTION 17 - PUBLIC FUNDING OF SEWER LATERAL RELOCATION UPON PRIVATE PROPERTY

Motion was duly made, seconded and the vote unanimous to remove this item from the agenda.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE ATTORNEY FOR THE CITY TO DRAFT AN ORDINANCE TO LICENSE VENDING AND GAME MACHINES

Motion was duly made, seconded and the vote was unanimous to authorize the Attorney for the City to draft an ordinance to license vending and game machines.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE GRANTING OF A NEW FRANCHISE AGREEMENT WITH ENTEX

Motion was duly made, seconded and the vote was unanimous authorizing the City Administrator and the Attorney for the City to renegotiate a street rental fee contract and new franchise agreement with Entex.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE ATTORNEY FOR THE CITY TO DRAFT AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, ARTICLE V. - ELECTRICAL CODE, SECTION 4-66/FEE TO INCREASE THE PERMIT ISSUING FEE FROM \$1.00 TO \$5.00 AND TO INCREASE THE MINIMUM PERMIT FEE FROM \$10.00 TO \$25.00 AND TO AMEND SECTION 4-68/NATIONAL CODE ADOPTED TO ADOPT THE 1981 EDITION OF THE NATIONAL ELECTRICAL CODE; AND TO AMEND SECTION 4-93 - CERTIFICATE OF FEES/ TO INCREASE THE ANNUAL FEE FOR JOURNEYMEN ELECTRICIANS FROM \$5.00 TO \$8.00 AND TO INCREASE THE ANNUAL FEE FOR APPRENTICE ELECTRICIANS FROM \$3.00 TO \$5.00 AS RECOMMENDED BY THE CITY'S ELECTRICAL BOARD

Motion was duly made, seconded and the vote unanimous to authorize the Attorney for the City to draft an ordinance to amend the Code of Ordinances Article V - Electrical Code, sections as listed above.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE CITY SECRETARY TO ADVERTISE FOR BIDS FOR THE CITY'S DEPOSITORY CONTRACT TO BEGIN DECEMBER 1, 1983 THROUGH NOVEMBER 30, 1984

Motion was duly made, seconded and the vote was unanimous to table this item until the next meeting.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE SALE OF A 1975 FORD ½ TON PICKUP AND A CUSHMAN VEHICLE

Motion was duly made, seconded and the vote was unanimous to authorize the sale of a 1975 Ford ½ ton pickup and a Cushman vehicle.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE AN ORDINANCE RATIFYING THE APPROVE STUB YEAR BUDGET AMENDMENTS FOR THE GENERAL, UTILITY AND REVENUE SHARING FUNDS

Motion was duly made, seconded and the vote was unanimous to approve Ordinance 83-28 ratifying the approved stub year budget amendments.

DISCUSSION WITH POSSIBLE ACTION CONCERNING APPOINTMENTS BY THE MAYOR WITH APPROVAL BY CITY COUNCIL

Motion was duly made, seconded and the vote was unanimous to approve the following appointments:

David Nix was appointed to the Land Use Planning Committee

Mayor Terrien administered the oath of office to Kathy Kaale, the Fire Marshal.

CONSENT AGENDA


Motion was duly made, seconded and the vote was unanimous to approve the following item on the consent agenda.

A. Approval of the Minutes of September 19, 1983, September 27, 1983, October 1, 1983, October 3, 1983 and October 12, 1983.

ADJOURNMENT

With all business completed, motion was duly made, seconded and the vote was unanimous to adjourn the meeting at 9:35 P.M.

Respectfully submitted,


Wanda J. Parker
City Secretary

APPROVED BY COUNCIL: 11/21/83

Ordinances 83-28 and 83-29 are on file in the City Secretary's office and are made a part of these minutes by reference.



Incorporated 1956

MINUTES OF THE SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

DATE: October 27, 1983

TIME: 7:00 P.M.

PLACE: Fire Station, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Len Terrien at 7:26 P.M. Noted present were council members Ron Fraser, George Haubenreich, Jeff Lehmann and Jack Wright; Carol Fox, City Administrator, Bob Moore, Director of Public Works and Wanda Parker, City Secretary.

Invocation was waived for a moment of silence for the dead in Beirut and Grenada. Pledge of Allegiance was led by the two new police officers.

The Mayor administered the oath of office to Dick Ambrus as Councilman, Position #5, as appointed by Council on October 17, 1983.

DISCUSSION WITH POSSIBLE ACTION CONCERNING APPOINTMENTS BY THE MAYOR WITH APPROVAL BY CITY COUNCIL

Motion was duly made, seconded and the vote unanimous to make the following appointments:

Patrolman Michael G. Lindsey

Patrolman Joseph M. Smith

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE ADMINISTRATIVE PERSONNEL POLICY CONCERNING WORKERS' COMPENSATION AND SICK LEAVE

After much discussion between Council, the Mayor and the City Administrator, a motion was duly made, seconded and the vote unanimous to move into Executive Session for the discussion of personnel, Article 6252-17, Section 2(g), at 8:40 P.M. Council resumed the meeting at 8:48 P.M.

A motion was duly made, seconded and the vote unanimous to ratify the action of the City Administrator on the particular case in point and to extend the policy of the City Administrator in that particular case until our next regular scheduled council meeting; and amend the printed policy of the City of Jersey Village on the procedure of sick leave - sick leave will be charged in workers' compensation claims at the rate of 1/3 of a day of sick leave for each worker's compensation day away from work, at the option of the employee.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE CITY SECRETARY TO ADVERTISE FOR BIDS FOR THE CITY'S DEPOSITORY CONTRACT TO BEGIN DECEMBER 1, 1983.

Motion was duly made, seconded and the vote unanimous to authorize the City Secretary to advertise for bids for the City's Depository Contract to begin December 1, 1983, with the changes as recommended by the Attorney for the City.

DISCUSSION WITH POSSIBLE ACTION TO APPOINT A REPRESENTATIVE AND ONE ALTERNATE TO THE HOUSTON-GALVESTON AREA COUNCIL'S 1984 GENERAL ASSEMBLY

Motion was duly made, seconded and the vote unanimous to appoint Len Terrien as the representative and Dick Ambrus as the alternate to the Houston-Galveston Area Council's 1984 General Assembly.

DISCUSSION WITH POSSIBLE ACTION TO CAST THE CITY'S VOTE FOR THE CANDIDATE OF ITS CHOICE FOR A DIRECTOR OF THE HARRIS COUNTY APPRAISAL DISTRICT FOR THE TERM BEGINNING JANUARY 1, 1984

Motion was duly made, seconded and the vote unanimous to cast the vote of the City of Jersey Village for Larry L. Henry as a Director of the Harris County Appraisal District for the term beginning January 1, 1984.

DISCUSSION WITH POSSIBLE ACTION TO AMEND COUNCIL'S MOTION DATED OCTOBER 17, 1983, TO INCREASE THE EXPENDITURE FOR THE STUDY BY WALTER P. MOORE OF THE VARIOUS OPTIONS OPEN TO THE CITY OF JERSEY VILLAGE AS TO THE ALIGNMENT OF FM 529 AND THE FUTURE GULF BANK CORRIDOR FROM \$1500 to \$2000.

Motion was duly made, seconded and the vote unanimous to amend Council's motion dated October 17, 1983, to increase the fee to Walter P. Moore to \$2000.

BUDGET WORKSHOP

The Tax Assessor/Collector submitted the certified 1983 appraised tax roll and the effective tax rate calculations, informing council at that time of the Calculated Effective Tax Rate, the value of new property and the value of all property on the 1983 tax rolls. The Tax Assessor's submissions were accepted by council and instructions were given to duly publish the Effective Tax Rate and calculations used to determine the Effective Tax Rate.

ADJOURNMENT

With all business completed, motion was duly made, seconded and the vote unanimous to adjourn the meeting at 11:30 P.M.

Respectfully submitted,


Wanda J. Parker
City Secretary

Approved by Council: 11/21/83



MINUTES FOR THE SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

DATE: November 3, 1983
TIME: 7:30 P.M.
PLACE: Fire Station, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Terrien. Noted present were council members Dick Ambrus, Ron Fraser, George Haubenriech and Jeff Lehmann and Carol Fox, City Administrator. Noted absent was council member Jack Wright.

Invocation and Pledge of Allegiance

Motion was duly made, seconded and the vote unanimous to move Item #4 before #2.

BUDGET WORKSHOP

Motion was duly made, seconded and the vote was unanimous to approve the following merit salary increases, effective January 1, 1984:

\$15K and below	3%
\$25K and below	1½%
Above \$25K	0

It was noted that Council members George Haubenriech and Dick Ambrus will assist the City Administrator in establishing a performance evaluation program.

DISCUSSION WITH POSSIBLE ACTION TO SET THE DATE, TIME AND PLACE FOR A PUBLIC MEETING FOR THE PURPOSE OF RECEIVING WRITTEN AND ORAL COMMENTS FROM THE PUBLIC CONCERNING THE PROPOSED ANNUAL BUDGETS FOR FISCAL YEAR 1983/84 FOR THE GENERAL FUND, UTILITY FUND, INTEREST AND SINKING BOND FUNDS, AND THE REVENUE SHARING FUND. ALL INTERESTED CITIZENS, GROUPS, SENIOR CITIZENS, AND ORGANIZATIONS REPRESENTING THE INTERESTS OF SENIOR CITIZENS ARE ENCOURAGED TO ATTEND AND TO SUBMIT COMMENTS

Motion was duly made, seconded and the vote unanimous to set the public hearing on November 21, 1983, at 7:00 P.M., for the budget hearing.

EXECUTIVE PERSONNEL SESSION FOR THE PURPOSE OF DISCUSSION OF PERSONNEL, ARTICLE 6252-17, SECTION 2(g)

Motion was duly made, seconded and the vote unanimous to remove Executive Session from the agenda.

ADJOURNMENT

With all business completed, motion was duly made, seconded and the vote unanimous to adjourn the meeting at 10:30 P.M.

Respectfully submitted,

Carol H. Fox

Carol H. Fox
City Administrator

APPROVED BY COUNCIL: 11/21/83



Incorporated 1956

MINUTES FOR THE REGULAR CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

DATE: November 21, 1983
TIME: 7:00 P.M.
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Terrien at 7:03 P.M. Noted present were council members Dick Ambrus, Ron Fraser, George Haubenreich, Jeff Lehmann and Jack Wright; Carol Fox, City Administrator; Attorney for the City, John Olson; Engineer for the City, Art Storey, Director of Public Works, Bob Moore; City Secretary, Wanda Parker.

Invocation and Pledge of Allegiance to the Flag

The Mayor made a presentation to the Restaurant Management Group from Grandy's for the playground equipment at the Senate Avenue Park.

PUBLIC HEARINGS CONVENED

The Mayor convened the first public hearing for the purpose of receiving testimony from any interested person regarding the proposed annexation of:

- A. 1.9337 acres, more or less, and more particularly described as follows:
"Fairview Gardens, Annex No. 2, Lot 11"
- B. 1.36 acres, more or less, and more particularly described as follows:
"Parts of Lots 14 and 15 of Fairview Gardens, Annex No. 3"

Mr. Norm Handler was present as an interested person on Item B. He stated that it would be in the best interests of both the City and him for the property to be annexed. Mr. Moore presented the service plan on the annexations.

With no further comments from the audience, a motion was duly made, seconded and the vote unanimous to close the first public hearing.

The second public hearing was convened for the purpose of receiving written and oral comment from the public concerning the proposed annual budgets for fiscal year 1983/84 for the General Fund, Utility Fund, Interest & Sinking Funds, and the Revenue Sharing Fund. All interested citizens, groups, senior citizens, and organizations representing the interests of senior citizens, were encouraged to attend and to submit comments.

With no comments from the audience, a motion was duly made, seconded and the vote unanimous to close the second public hearing.

DISCUSSION WITH POSSIBLE ACTION TO RATIFY THE SETTING OF A SECOND PUBLIC HEARING FOR TUESDAY, NOVEMBER 29, 1983, at 7:00 P.M. AT THE CITY HALL, 16501 JERSEY DRIVE, JERSEY VILLAGE, TEXAS FOR THE PURPOSE OF RECEIVING TESTIMONY FROM ANY INTERESTED PERSON REGARDING THE PROPOSED ANNEXATION OF:

- A. 1.9337 acres, more or less, and more particularly described as follows:
"Fairview Gardens, Annex No. 2, Lot 11"
- B. 1.36 acres, more or less, and more particularly described as follows:
"Parts of Lots 14 and 15 of Fairview Gardens, Annex No. 3"

Motion was duly made, seconded and the vote unanimous to set a second public hearing for Tuesday, November 29, 1983, at 7:00 P.M.

DISCUSSION WITH POSSIBLE ACTION CONCERNING ADDITIONAL REVISIONS REGARDING THE PROPOSED 1983/84 BUDGETS FOR THE GENERAL FUND, UTILITY FUND, INTEREST AND SINKING BOND FUNDS, AND THE REVENUE SHARING FUND.

Motion was duly made, seconded and the vote unanimous to make revisions as recommended by the City Administrator.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE APPROVAL OF AN ORDINANCE TO ADOPT THE 1983/84 BUDGETS FOR THE GENERAL FUND, UTILITY FUND, AND THE USE OF REVENUE SHARING FUNDS AS CONTAINED THEREIN AND THE INTEREST AND SINKING BOND FUNDS

Motion was duly made, seconded and the vote unanimous to approve Ordinance No. 83-30 to adopt the 1983/84 budgets.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE FISCAL YEAR 1983/84, PROVIDING FOR THE DEPOSIT OF FUNDS IN THE GENERAL FUND AND FOR SETTING ASIDE OF CERTAIN OF THE TAXES FOR RETIREMENT OF BONDED INDEBTEDNESS OWED BY THE CITY OF JERSEY VILLAGE

Motion was duly made, seconded and the vote unanimous to approve Ordinance No. 83-31 levying taxes for the use and support of the City of Jersey Village.

REPORT BY CITY ADMINISTRATOR

A report was given by Carol Fox, City Administrator, concerning the various projects that the departments were involved in during the month. Kathy Kaale, Fire Marshal, presented the puppet show on fire prevention that was given to the schools in the area during Fire Prevention Week. Bob Parsley, Police Chief, in conjunction with Chemical Month, had a presentation on drugs and drug paraphernalia.

DISCUSSION WITH POSSIBLE ACTION TO ACCEPT THE RESIGNATION OF TIPPY CARMODY FROM THE PARKS BOARD

Motion was duly made, seconded and the vote unanimous to accept Tippy Carmody's resignation from the Parks Board

DISCUSSION WITH POSSIBLE ACTION CONCERNING APPOINTMENTS BY THE MAYOR AS APPROVED BY CITY COUNCIL

Motion was duly made, seconded and the vote unanimous to make the following appointments:

Accept Jack Wright's resignation from the Personnel Committee, and appoint him to Land Use Planning Committee as a Council Representative.

Pat Patterson	Police Officer
Susan Weed	Member - Land Use Planning Committee
Gary Huddleston	Citizen Member - Personnel Committee
Dick Ambrus	Council Representative - Personnel Committee
Charles T. Harris	Member - Parks Board
Frank J. Hevrdejs	Member - Board of Adjustment
Richard Koenig	Member - Computer Evaluation Member
Fred Messec	" " " "
Doug Peters	" " " "
Susan Yerkes	" " " "
Penny Cronan	" " " "
Gary Quinlan	" " " "
Dick Ambrus	Council Representative - Computer Evaluation Committee

Motion duly made, seconded and vote unanimous to move Item 27 before Item 12.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE 1984 OPERATIONS BUDGET FOR WHITE OAK CENTRAL SEWAGE TREATMENT PLANT

Mr. Laverne Pedersen from the Gulf Coast Waste Disposal Authority spoke to Council on the 1984 Operations Budget, explaining that the expense for the City would be increased by \$400 per month. Motion was duly made, seconded and the vote was unanimous to approve the 1984 Operations Budget for White Oak Central Sewage Treatment Plan.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE TO REGULATE FIRE AND BURGLAR ALARM SYSTEMS AND SERVICE COMPANIES AND TO ESTABLISH A FEE FOR SAME

Motion was duly made, seconded and the vote unanimous to table this item until December.

DISCUSSION WITH POSSIBLE ACTION TO DESIGNATE COUNCIL CHAMBERS AND THE FIRE DEPARTMENT'S TRAINING ROOM AS POLLING PLACES FOR ALL FEDERAL, STATE AND COUNTY ELECTIONS

Motion was duly made, seconded and vote was unanimous to designate Council Chambers and the fire department's training room as polling places. It was also noted that staff should check with the Baptist Church about using their parking lot for these elections.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE A RESOLUTION AUTHORIZING THE CITY OF JERSEY VILLAGE'S PARTICIPATION WITHIN THE GREATER HARRIS COUNTY 9-1-1 EMERGENCY NETWORK

Motion was duly made, seconded and the vote unanimous to approve a resolution authorizing Jersey Village's participation in the Greater Harris County 9-1-1 emergency network.

DISCUSSION WITH POSSIBLE ACTION TO:

- A. AUTHORIZE THE ENGINEER FOR THE CITY TO DRAFT THE PLANS AND SPECIFICATIONS FOR APPROXIMATELY 900' OF 33" SEWER LINE FROM THE TREATMENT PLANT SITE UNDER WHITE OAK BAYOU TO THE LIFT STATION ON EQUADOR.
- B. AUTHORIZE THE CITY SECRETARY TO ADVERTISE FOR BIDS FOR SUCH PROJECT.
- C. AUTHORIZE THE CITY ADMINISTRATOR AND THE ATTORNEY FOR THE CITY TO NEGOTIATE FOR THE SALE OF CERTIFICATES OF OBLIGATION FOR APPROXIMATELY \$150,000 FOR SUCH PROJECT.

Motion was duly made, seconded and the vote unanimous to authorize the Engineer for the City to draft the plans and specifications; removing Item B and approving Item C - authorizing the City Administrator and the Attorney for the City to negotiate for the sale of Certificates of Obligation; also, adding Item D - authorizing the Engineer for the City to complete an additional survey from the Equador lift station across Jersey Village High School's property to the city limits.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE CODE OF ORDINANCES SECTION 17-83 SIDEWALKS GENERALLY, SUB-SECTION (a) - TO SET A MINIMUM WIDTH OF 4' FOR ALL SIDEWALKS IN BUSINESS OR COMMERCIAL AREAS, WITH A PROVISION TO ESTABLISH THE DIRECTOR OF PUBLIC WORKS TO GRANT GREATER WIDTH

Motion was duly made, seconded and the vote unanimous to authorize the Attorney for the City to draft an ordinance to amend Code of Ordinances Section 17-83 - subject to discretionary language between the Attorney for the City and the staff.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE AN ORDINANCE TO AMEND CODE OF ORDINANCES SECTION 4-23, SUB-SECTION 403-3(3) SEPARATION BETWEEN TOWNHOUSES, OF THE JERSEY VILLAGE CODE, TO PROVIDE REGULATIONS REGARDING THE EXTENSION OF FIRE WALLS BETWEEN TOWNHOUSES

Motion was duly made, seconded and the vote unanimous to approve Ordinance 83-32 - separation between townhouses.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE ATTORNEY FOR THE CITY TO PREPARE A DRAFT LETTER TO BE SENT TO ALL PROPERTY OWNERS LOCATED IN THE CITY'S EXTRA-TERRITORIAL JURISDICTION CONCERNING LEGAL REQUIREMENTS FOR SUBDIVIDING PROPERTY

Motion was duly made, seconded and the vote unanimous to authorize the Attorney for the City to prepare the draft letter.

TO CONSIDER AND IF DEEMED APPROPRIATE, ADOPT A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AND THE CITY SECRETARY TO ATTEST, A CONTRACT BETWEEN THE CITY OF JERSEY VILLAGE AND HARRIS COUNTY MUNICIPAL UTILITY DISTRICT 199; SAID CONTRACT PROVIDING FOR THE USE OF INTERIM WATER SUPPLY AND WASTEWATER TREATMENT WITHIN THE DISTRICT; AND PROVIDING A SCHEDULE FOR THE INSTALLATION OF PERMANENT WATER SUPPLY AND WASTEWATER TREATMENT FACILITIES WITHIN THE DISTRICT

Mr. Olson, Attorney for the City, stated that the agreement is consistent with the City's overall master plan. Motion was duly made, seconded and vote unanimous to adopt resolution, subject to changes being made on plats.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR AND THE ATTORNEY FOR THE CITY TO DISCUSS WITH THE MUNICIPAL UTILITY DISTRICTS LOCATED IN THE CITY'S EXTRATERRITORIAL JURISDICTION A PROPOSED CONTRACT BETWEEN THE CITY AND THE MUNICIPAL UTILITY DISTRICTS, FOR CITY FIRE PROTECTION

Motion was duly made, seconded and vote unanimous authorizing the City Administrator and the Attorney for the City to discuss with the MUDs located in the City's extraterritorial jurisdiction for a proposed contract for city fire protection.

It was also noted that staff, Frank Maher and the City Administrator are to address the fire coverage in other areas of the City's extraterritorial jurisdiction.

DISCUSSION WITH ACTION TO AWARD THE CITY'S DEPOSITORY CONTRACT TO BEGIN DECEMBER 1, 1983

Motion was duly made, seconded and the vote unanimous to award the City's depository contract to Pinemont Bank for two years beginning December 1, 1983.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE ATTORNEY FOR THE CITY TO DRAFT AN ORDINANCE PROVIDING FOR THE APPOINTMENT OF TWO ALTERNATE MEMBERS TO THE BOARD OF ADJUSTMENT

Motion was duly made, seconded and the vote unanimous to authorize the Attorney for the City to draft an ordinance providing for the appointment of two alternate members to the board of adjustment.

May it be noted that Councilman Jack Wright left the meeting at 9:20 P.M. because of illness.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE ADMINISTRATIVE PERSONNEL POLICY CONCERNING WORKER'S COMPENSATION AND SICK LEAVE

Motion was duly made, seconded and the vote unanimous to table this item until December, so that Councilman Ambrus and the City Administrator may have more time to meet and come to some decision.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE AN ORDINANCE AMENDING THE CODE OF ORDINANCES SECTION 20-8.1. - SPEED LIMITS ON CERTAIN ROADS AND STREETS TO ESTABLISH SPEED LIMITS ON JONES ROAD AS FOLLOWS:

- A. From U. S. 290 to the northwest line of the South White Oak Bayou as it intersects Jones Road, thirty-five (35) miles per hour.
- B. For the remainder of Jones Road within the city limits, the speed limit shall be forty-five (45) miles per hour.

Motion was duly made, seconded and the vote unanimous to approve an ordinance amending the Code of Ordinances Section 20-8.1. - speed limits on Jones Road, with changes as recommended by the Attorney for the City.

CONSENT AGENDA

Motion was duly made, seconded and the vote unanimous to approve Items A, B, C and F on the Consent Agenda and remove Items D and E for further discussion:

- A. Approval of the Treasurer's Report for September 1983.
- B. Approval of the bills paid for the month of September.
- C. Approval of the minutes of the City Council meetings for October 17, October 27, and November 3, 1983.
- F. Approval of an Ordinance to amend the Code of Ordinances, Article V - ELECTRICAL CODE, Section 4-66/FEEES to increase the permit issuing fee from \$1.00 to \$5.00 and to increase the minimum permit fee from \$10.00 to \$25.00 and to amend Section 4-68/NATIONAL CODE ADOPTED to adopt the 1981 edition of the National Electrical Code; and to amend Section 4-93 - CERTIFICATE FEES/to increase the annual fee for journeymen electricians from \$5.00 to \$8.00 and to increase the annual fee for apprentice electricians from \$3.00 to \$5.00, as recommended by the City's Electrical Board.
- D. Approval of an ordinance to license vending and game machines. Motion was duly made, seconded and the vote unanimous to direct staff, the Attorney for the City and Councilman Lehmann to work toward drafting an ordinance regulating vending and game machines in the City of Jersey Village.
- E. Approval of an ordinance to adopt the inventory of current traffic signs to the extent this adoption does not conflict with any other sign ordinance. Motion was duly made, seconded and the vote unanimous to table this item until December.

EXECUTIVE SESSION

Motion was duly made, seconded and the vote unanimous to remove this item from the agenda.

ADJOURNMENT

With all business completed, the meeting was adjourned at 9:50 P.M.

Respectfully submitted,


Wanda J. Parker
City Secretary

Council Approved December 19, 1983

Ordinances No. 83-30 83-31, 83-32, 83-33 and 83-34 are on file in the City Secretary's office and are made a part of these minutes by reference



Incorporated 1956

MINUTES OF SPECIAL CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

DATE: November 29, 1983
TIME: 7:00 P.M.
PLACE: Mayor's Office, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Terrien at 7:00 P.M. Noted present were Council members Ron Fraser, George Haubenreich and Jeff Lehmann; City Administrator, Carol Fox and City Secretary, Wanda Parker. Noted absent were Council members Dick Ambrus and Jack Wright.

Invocation

PUBLIC HEARING CONVENED

The Mayor convened the public hearing for the purpose of receiving testimony from any interested person regarding the proposed annexation of:

- A. 1.9377 acres, more or less, and more particularly described as follows:
"Fairview Gardens, Annex No. 2, Lot 11"
- B. 1.36 acres, more or less, and more particularly described as follows:
"Parts of Lots 14 and 15 of Fairview Gardens, Annex No. 3"

With no comments made, a motion was duly made, seconded and the vote unanimous to close the public hearing and convene the special called meeting of the Jersey Village City Council.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE 1983 TAX ROLLS

Motion was duly made, seconded and the vote unanimous to table this item until the regularly called meeting in December.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO REQUEST FROM THE TEXAS DEPARTMENT OF COMMUNITY AFFAIRS TECHNICAL ASSISTANCE FOR IMPROVING THE MUNICIPAL PERSONNEL MANAGEMENT SYSTEM OF THE CITY

Motion was duly made, seconded and the vote unanimous approving the resolution and authorizing the City Administrator to request the technical assistance.

EXECUTIVE SESSION

Motion was duly made, seconded and the vote unanimous to remove this item from the agenda.

ADJOURNMENT

With all business completed, the meeting was adjourned at 7:10 P.M.

Respectfully submitted,

Wanda J. Parker
Wanda J. Parker
City Secretary

Council Approved: December 19, 1983



PUBLIC HEARING

Notice is hereby given that a public hearing before the City Council of the City of Jersey Village, Texas, will be held on the 29th day of November 1983, at 7:00 P.M. at 16501 Jersey Drive, Fire Station, Jersey Village, Texas, for the purpose of receiving testimony from any interested person regarding the proposed annexation of:

- A. 1.9337 acres, more or less, and more particularly described as follows:

"Fairview Gardens, Annex No. 2, Lot 11"

- B. 1.36 acres, more or less, and more particularly described as:

"Parts of Lots 14 and 15 of Fairview Gardens, Annex No. 3"

Respectfully submitted,


Wanda J. Parker
City Secretary



Incorporated 1956

MINUTES FOR THE REGULAR CALLED MEETING OF THE JERSEY VILLAGE CITY COUNCIL

DATE: December 19, 1983
TIME: 7:00 P.M.
PLACE: City Hall, 16501 Jersey Drive, Jersey Village, Texas

The meeting was convened and called to order by Mayor Terrien at 7:00 P.M. Noted present were council members Dick Ambrus, Ron Fraser, George Haubenreich, Jeff Lehmann and Jack Wright; City Administrator, Carol Fox; Attorney for the City, John Olson and Assistant City Secretary, Laverne Hale.

Invocation and Pledge of Allegiance to the Flag

REPORT BY CITY ADMINISTRATOR

A report was given by Carol Fox, City Administrator, concerning various projects that the departments were involved in during the month.

Motion was duly made, seconded and the vote unanimous to move Item 18 to precede Item 2 on the agenda.

DISCUSSION WITH POSSIBLE ACTION TO ACCEPT A GIFT OF \$1,000.00 TO THE CITY'S PARKS AND RECREATION DEPARTMENT AND TO APPROVE THE APPROPRIATE 1983/84 BUDGET AMENDMENTS FOR SUCH GIFT

Councilman Jack Wright presented a copy of a check for \$1,000.00 from the Exxon Voluntary Involvement Program for the Senate Avenue Park Jogging Trail. Motion was duly made, seconded and the vote unanimous that the \$1,000.00 be applied to Account 3705-39, Park Donations, and \$1,000.00 be applied on the expenditures account 5583-39 - Parks Equipment, for the purchase of Exercise Stations. It was noted that a letter of thanks would be prepared for the Mayor's signature.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A REPORT BY MR. JERRY KING OF WALTER P. MOORE AND ASSOCIATES REGARDING THE EXTENSION OF WEST GULF BANK ROAD

Mr. Jerry King presented a drawing and discussed their recommendations for the alignment and extension of West Gulf Bank Road. There was further discussion by council members, Mr. Langford and Mr. Leon Shepley, both land owners in that area.

Motion was duly made, seconded and the vote unanimous to approve "Scheme A" as recommended by Mr. Jerry King and to amend the Master Thoroughfare Plan to follow this Scheme "A".

A REQUEST BY MR. DON SMITH TO ADDRESS CITY COUNCIL TO DISCUSS THE LACK OF AVAILABILITY OF CITY SERVICES TO HIS PROPERTY IN JERSEY VILLAGE, BLOCKS 58 AND 67, COUNTRY CLUB ESTATES, SECTION IV, PHASE II

Mr. Don Smith asked City Council what steps should be taken to acquire City services for his property in Blocks 58 and 67 in the City of Jersey Village.

After a discussion, Mayor Terrien appointed a committee consisting of Don Smith, the City Attorney, John Olson, Director of Public Works, Bob Moore, and Councilman Jeff Lehmann, to meet and discuss the availability of the City services and the best methods to provide them for these areas.

TO CONSIDER AND IF DEEMED APPROPRIATE, ADOPT A NEW CITY OF JERSEY VILLAGE EMPLOYEE RETIREMENT PLAN, EFFECTIVE JANUARY 1, 1984

- A. DISCUSSION WITH POSSIBLE ACTION TO DISCONTINUE THE CURRENT CITY OF JERSEY VILLAGE EMPLOYEE DEFERRED INCOME PLAN, EFFECTIVE JANUARY 1, 1984.
- B. DISCUSSION WITH POSSIBLE ACTION TO DISCONTINUE ANY 5% CONTRIBUTION MADE BY THE CITY TO THE CITY EMPLOYEE'S SALARY FOR THE PURPOSE OF RETIREMENT.

After a discussion with Councilman Lehmann, Mr. Jeff Weiss of Paine Webber, Mrs. Margaret Young of Hand and Associates, and the Council, motion was duly made, seconded and the vote unanimous to adopt a new City of Jersey Village Employee Retirement Plan, effective January 1, 1984; and to authorize the Mayor to sign all necessary documents. It was noted Council would return to Items 4A and B on the agenda at a later time in this meeting in order to provide the City Attorney additional time for research. A plan committee consisting of Jeff Lehmann, Dick Ambrus and Carol Fox was appointed to serve as the named "Plan Administrators."

DISCUSSION WITH POSSIBLE ACTION CONCERNING APPROVAL OF THE PROPOSED BID DOCUMENTS FOR THE MUNICIPAL SWIMMING POOL MAINTENANCE CONTRACT, TO BEGIN MARCH 1, 1984, AND AUTHORIZING THE CITY SECRETARY TO ADVERTISE FOR BIDS FOR SUCH CONTRACT

Motion was duly made, seconded and the vote unanimous to approve the bid documents as amended and adopt the insurance requirement changes as recommended by the Wyatt Corporation, and to authorize the City Secretary to advertise for bids for such contract.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE FOLLOWING ORDINANCE REGARDING ANNEXATIONS

An Ordinance annexing the hereinafter described territory to the City of Jersey Village, Harris County, Texas, and extending the boundary limits of said City so as to include said hereinafter described property within the City limits, and granting to said territory and to all future inhabitants of said property all of the rights and privileges of other citizens and binding said future inhabitants by all of the acts and ordinances of the said City:

- A. 1.9377 acres, more or less, and more particularly described as follows:
"Fairview Gardens, Annex No. 2, Lot 11"
- B. 1.36 acres, more or less, and more particularly described as follows:
"Parts of Lots 14 and 15 of Fairview Gardens, Annex No. 3"

Motion was duly made, seconded and the vote unanimous to adopt Ordinances 83-35 and 83-36, subject to the verification of the metes and bounds by the Engineer for the City.

The Mayor announced that Chief Parsley had just received notification from the 100 Club of Houston advising him that our Police Officer Michael Kelly has been selected to receive the Officer of the Year Award. He will receive an appropriate award at the next City Council meeting in January.

Motion was duly made, seconded and the vote unanimous to return to Item 4 on the agenda.

Motion was duly made, seconded and the vote unanimous to adopt Ordinance 83-40 to discontinue the current City of Jersey Village employee deferred compensation plan, effective January 1, 1984.

DISCUSSION WITH POSSIBLE ACTION REGARDING A PROGRESS REPORT ON THE FUTURE WATER AND SEWER REQUIREMENTS OF JERSEY VILLAGE

Mr. Art Storey, Engineer for the City, and Mr. Bob Moore, Director of Public Works, gave a progress report on the future water and sewer requirements of Jersey Village.

Motion was duly made, seconded and the vote unanimous for staff to report back at the January meeting with their recommendations as to what we should be doing now; where we should be doing it; what timeframe is involved; and at what costs to obtain additional water supply for the City of Jersey Village.

DISCUSSION WITH POSSIBLE ACTION CONCERNING A PROPOSED BOND COMMITTEE

The Mayor assigned each Council member to a section of the City and asked that they come up with two names of people from their respective section to serve on a Bond Committee. These names are to be presented at the next Council meeting in January.

Motion was made, seconded and the vote unanimous to move Item 12 to precede Item 9 on the agenda.

DISCUSSION WITH POSSIBLE ACTION CONCERNING APPOINTMENTS OR ACCEPTING RESIGNATIONS BY THE MAYOR, AS APPROVED BY CITY COUNCIL

Motion was duly made, seconded and the vote unanimous to accept the resignation of Mr. Howard Stanford, the Emergency Management Coordinator, effective December 31, 1983.

Motion was duly made, seconded and the vote unanimous to appoint Kathy Kaale as a non-paid regular Police Officer and Arson Investigator.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE STREET RENTAL AND FRANCHISE AGREEMENT WITH ENTEX

Motion was duly made, seconded and the vote unanimous to adopt Ordinance No. 83-38 - AN ORDINANCE GRANTING ENTEX, INC., ITS SUCCESSORS AND ASSIGNS, THE RIGHT, PRIVILEGE AND FRANCHISE FOR A PERIOD OF THIRTY (30) YEARS TO CONSTRUCT, LAY, MAINTAIN, OPERATE, EXTEND, REMOVE, REPLACE AND REPAIR A SYSTEM OF PIPE LINES, GAS MAINS, LATERALS AND ATTACHMENTS AND ALL DESIRABLE INSTRUMENTALITIES IN, UNDER, OVER, ACROSS AND ALONG ANY AND ALL STREETS, AVENUES, PARKWAYS, SQUARES, ALLEYS AND ALL OTHER PUBLIC PLACES IN THE CITY OF JERSEY VILLAGE, HARRIS COUNTY, TEXAS FOR THE PURPOSE OF TRANSPORTING, DISTRIBUTING, SUPPLYING AND SELLING GAS (NATURAL AND/OR ARTIFICIAL AND/OR MIXED) FOR HEATING, LIGHTING, POWER, AND FOR ALL OTHER PURPOSES FOR WHICH GAS MAY BE USED, TO THE MUNICIPALITY OF SAID CITY OF JERSEY VILLAGE, TEXAS, AND ITS INHABITANTS AND OTHERS; PROVIDING CONDITIONS CONTROLLING THE USE OF PUBLIC THOROUGHFARES AND

EXTENSIONS THEREIN: ESTABLISHING STANDARDS OF SERVICE; PROVIDING FOR PAYMENT OF THREE PERCENT (3%) OF THE GROSS RECEIPTS FROM THE SALE OF GAS WITHIN THE CITY; PROVIDING FOR ACCEPTANCE; PROVIDING A SEVERABILITY CLAUSE; MAKING MISCELLANEOUS PROVISIONS; AND REPEALING ALL ORDINANCES IN CONFLICT HEREWITH.

DISCUSSION WITH POSSIBLE ACTION TO APPOINT AN ALTERNATE MUNICIPAL JUDGE AND COURT PROSECUTOR

Motion was duly made, seconded and the vote unanimous to authorize the Attorney for the City to prepare an ordinance to provide for the appointment of an alternate municipal judge and court prosecutor.

DISCUSSION WITH POSSIBLE ACTION TO RATIFY THE 1983 TAX ROLLS

Motion was duly made, seconded, and the vote unanimous to ratify the 1983 tax rolls as of November 30, 1983.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE ADMINISTRATIVE PERSONNEL POLICY CONCERNING WORKER'S COMPENSATION AND SICK LEAVE

Motion was duly made, seconded and the vote unanimous to table Item 13 until the January meeting.

DISCUSSION WITH POSSIBLE ACTION TO AMEND THE CODE OF ORDINANCES, CHAPTER 4/BLDGS. AND BLDG. REGULATIONS FOR THE FOLLOWING CHANGES:

- A. Section 4-2/DIRECTOR OF PUBLIC WORKS TO SERVE AS BUILDING INSPECTOR - to add "or his designate;
- B. Section 4-3/SWIMMING POOL CODE - subparagraph (a) - to adopt the 1983 edition of the Standard Swimming Pool Code and any amendments as recommended by the Director of Public Works;
- C. Section 4-21/BUILDING CODE ADOPTED - to adopt the 1983 edition of the Standard Building Code and any amendments as recommended by the Director of Public Works;
- D. Section 4-34/PLBG. CODE ADOPTED - to adopt the 1982 edition of the Standard Plumbing Code and any amendments as recommended by the Director of Public Works;
- E. Section 4-47/MECHANICAL CODE ADOPTED - to adopt the 1982 edition of the Standard Mechanical Code and any amendments as recommended by the Director of Public Works;
- F. Section 7-57/FIRE PREVENTION CODE ADOPTED - to adopt the 1982 edition of the Standard Fire Prevention Code and any amendments as recommended by the Director of Public Works;
- G. To adopt the ANSI Elevator Code of 1981 with 1982 Supplements;
- H. To adopt the Standard Gas Code, 1983 Edition and any amendments as recommended by the Director of Public Works.

Motion was duly made, seconded and the vote unanimous to authorize the preparation of the Ordinances to adopt Items A through H.

TO CONSIDER, AND IF DEEMED APPROPRIATE, ACTION ON A PROPOSED ORDINANCE PROVIDING FOR THE LICENSING OF COIN OPERATED MACHINES

Motion was duly made, seconded and the vote unanimous to table this item.

CONSENT AGENDA:

Motion was duly made, seconded and the vote unanimous to approve the following items:

- A. Approval of the Treasurer's reports for October and November 1983.
- B. Approval of the bills paid for the months of October and November 1983.
- C. Approval of the minutes of the City Council meetings for November 21, and November 29, 1983.
- D. Motion was duly made, seconded and the vote unanimous to remove this item from the agenda.
- E. Approval of an ordinance prescribing a penalty of 15% for all delinquent Ad Valorem taxes. Ordinance No. 83-37
- F. Approval of an ordinance to amend the Code of Ordinances Section 17-82 Sidewalks Generally, Sub-Section (a) to set a maximum width of 4' on all sidewalks in business or commercial areas. Ordinance No. 83-39
- G. Motion was duly made, seconded and the vote unanimous to refer this item to the Planning and Zoning Commission.

EXECUTIVE SESSION

Motion was duly made, seconded and the vote unanimous to recess to closed chambers for the purpose of discussion of personnel or for the purpose of a private consultation with the Attorney for the City, at 10:20 P.M. Council resumed the meeting at 10:35 P.M.

ADJOURNMENT

With all business completed, motion was duly made, seconded and the vote unanimous to adjourn the meeting at 10:39 P.M.

Respectfully submitted,



Laverne Hale
Assistant City Secretary

COUNCIL APPROVED: 1/6/84

Ordinance Nos. 83-35, 83-36, 83-37, 83-38, 83-39, 83-40 are on file in the City Secretary's office and are made a part of these minutes by reference