

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: January 21, 2002

TIME: 7:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and Joyce Berube; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch.

PRESENTATION FROM HARRIS COUNTY FLOOD CONTROL DISTRICT

Mayor Heathcott introduced County Commissioner Jerry Eversole, Michael Talbott, Director of the Harris County Flood Control District, and Art Storey, Executive Director of Harris County Public Infrastructure Department.

Mr. Talbott gave an updated presentation on the Flood Control District's near term flood damage reduction projects in the White Oak Bayou Watershed. Mr. Talbott explained that the District's purpose is to construct and maintain projects to reduce flooding in the County and that the District has been working on a White Oak Bayou Regional Plan over the last 16 years. During the presentation, Mr. Talbott further explained the proposed projects for the next three (3) years would have a direct benefit to Jersey Village. These projects were originally scheduled for 2004-2005. The projects proposed over the next three years are (1) excavation of the 43 acre detention pond at Rio Grande (during summer of 2002); (2) Jersey Village by-pass to be re-graded to direct the water flow eastward, away from Jersey Village, instead of westward to empty into White Oak Bayou at Wyndham Village (during spring of 2003); and (3) the by-pass will be fully constructed and open for operation by summer 2004. In addition to these projects Harris County Flood Control District will be completing major channel improvements downstream of Jersey Village. According to Michael Talbott, these improvements alone will result in reducing flood levels between 1-4 feet based on a 10-year storm. This revised scheduling is the result of three years of effort between the City and Harris County Flood Control District with further projects being discussed that would benefit the City over the next 5-8 years. Mr. Talbott received questions from the audience.

PUBLIC COMMENTS

Public comments were received from:

Bill Rowden introduced himself as a candidate for the North Harris County Regional Water Authority Board of Directors, District 3, election.

Ray Denson introduced himself as a candidate for the North Harris County Regional Water Authority Board of Directors, District 3, election.

Laurel Caulkins, 16001 Wall Street, asked the question what has the Council been doing to address the flooding issue.

J. T. Levay, 16206 Singapore, commented on the flooding problems in Jersey Village.

A.J. Widacki, 16312 Smith Street, commented on the efforts this Council has taken to address the flooding issues, stated that citizens should have more confidence in your elected officials and his support for all the bond issues are necessary to Jersey Village.

Richard Crawford, 15407 Philippine, stated the City needs to move forward to get the roads repaired and work on providing incentives for residents to stay.

Gerilyn Edgar, 15622 Jersey Drive, requested a status report on the elevation application and information on the format for the public forum meetings on the bond propositions.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

Jill Klein, Chairman of the Recreation and Events Committee reported that the Committee would be holding a Sock Hop Dance at the Civic Center on March 23, 2002.

CITY MANAGER'S REPORT

The following items were reported on and discussed:

- A. Budget Philosophies work session. A work session was scheduled for 6:00 p.m. prior to the start of the February 18, 2002 regular meeting.
- B. Election Returns from the February 2, 2002 Bond Election. The City Secretary announced the returns from the election would be posted on the front door of City Hall, on the voice mail announcement from the City Secretary's phone number 713-466-2102, City's web site www.ci.jersey-village.tx.us at the City Secretary's home page, and at www.jerseyvillage.info.

- C. North Harris County Regional Water Authority import fees and purchase of the City of Houston interconnect. The City Manager reported that has been no further developments.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in it's normal sequence on the agenda.

- A. Approval of the Minutes of the December 17, 2001 session.
- B. Approval of the appointment of Reserve Police Officer Steve Baird.
- C. Approval of Harris County Appraisal District's 2001 Correction Roll #8 as an amendment to the Tax Roll with a decrease in appraised value of \$114,090.00 resulting in a tax decrease of \$770.11 based on a tax rate of \$.675/100.
- D. Approval of Harris County Appraisal District's 2001 Supplemental Roll #4 as an amendment to the Tax Roll with an increase in appraised value of \$2,780,990.00 resulting in a tax increase of \$18,771.68 based on a tax rate of \$.675/100.
- E. Acceptance of Quarterly Investment Report for the quarter ending December 31, 2001.

A motion was made by Councilmember Hamley to accept items A through E on the Consent Agenda. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO ADOPT A RESOLUTION ESTABLISHING GOLAS FOR THE REDUCTION OF FLOODING AND ENCOURAGING ACTIONS BY HARRIS COUNTY FOR THE COMPLETION OF THOSE GOALS.

A motion was made by Councilmember Preece to table to allow the Technical Advisory Committee to review the Harris County Flood Control District's plans and reconsider the priority of the projects referred to in the resolution. Councilmember Hamley seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AUTHORIZATION FOR THE ADVERTISEMENT OF BIDS FOR (1) TAHOE LIFT STATION; AND (B) SANITARY SEWER REHABILITATION PROJECT.

A motion was made by Councilmember Berube to authorize the advertisement of bids for the Tahoe Lift Station Rehabilitation and Sanitary Sewer Rehabilitation projects. Councilmember

Holden seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A PROPOSAL BY THE CITY ENGINEER TO PROVIDE ENGINEERING SERVICES FOR THE EXTENSION OF A 12" WATER LINE ON SEANTE AVENUE ACROSS WHITE OAK BAYOU AND AUTHORIZE THE ADVERTISEMENT OF BIDS.

A motion was made by Councilmember Wubbenhorst to approve the change in scope of the White Oak Bayou project, authorize Brooks & Sparks to provide engineering services for the 12" water line extension, and authorize the City Manager to advertise for bids. Councilmember Preece seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2001-2002 TO TRANSFER FUNDS FROM A DONATION ACCOUNT TO AN EXPENDITURE ACCOUNT FOR EMS EKG MONITOR AND APPROPRIATE FUNDING FOR A RANGE BALL WASHER AT JERSEY MEADOW GOLF COURSE.

A motion was made by Councilmember Preece to adopt Ordinance No. 02-01 amending the budget for fiscal year 2001-2002. Councilmember Berube seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER SETTING THE RATE FOR COMPENSATION FOR ELECTION JUDGES AND CLERKS FOR THE FEBRUARY 2, 2002 BOND ELECTION.

A motion was made by Councilmember Berube to set the rate of compensation for election judges and clerks at \$7.00 per hour with an additional \$25.00 allowed for the presiding judge. Councilmember Hamley seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A LICENSE WITH RELIANT HL&P FOR THE TRACT OF LAND IN THE UTILITY RIGHT-OF-WAY AT JERSEY MEADOW GOLF COURSE.

A motion was made by Councilmember Holden to approve the license with Reliant HL&P for the use of the fee strip for golf course purposes and authorize the City Manager to take such action as necessary to execute such license. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER GUIDELINES AND POLICY FOR USE OF PUBLIC FACILITIES.

There was discussion with no formal action taken. A discussion was held on the types of organizations that use city facilities and the maintenance of those facilities. The City Secretary is to prepare a draft policy and guidelines for the use of public facilities for further

consideration and discussion at the March meeting.

COUNCIL MEMBERS' COMMENTS

There was discussion regarding including a referendum on the ballot for the general election in may for the removal of the City of Jersey Village from the North Harris County Regional Water Authority. This item is to be included in the March agenda for consideration.

Councilmember Berube stated she was pleased with the Star Member Program for the golf course and the response to the Parks and Landscaping Committee Arbor Day program.

Councilmember Hamley stated his concerns that the Mayor's letter in the recent issue of the Star stated too much political opinion and it should be more non-partisan.

Councilmember Preece inquired about the placement of the stop sign at Village Drive and Village Green Drive.

Councilmember Holden thanked Commissioner Eversole, Mike Talbott, and Art Storey for attending the meeting. He stated that Harris County Flood Control District has been responsive to the City's concerns and that there are on-going meetings on the flooding issues. He also stated he feels that the flooding issues are a separate issue from the bonds.

Councilmember Wubbenhorst complimented the new Star look. She stated that it was a good idea of sending a separate letter to the flood damaged property owners informing them of the presentation by Harris County Flood Control District. She also stated that the new web site looks good, but her email is not working. She requested that an additional marquee should be added in next year's budget. She will be attending a 911 Early Warning meeting on Tuesday, January 22.

Mayor Heathcott stated he was pleased with the placement of the stop signs at Village Drive and Village Green Drive. He complimented the City Manager and Fire Chief for a great presentation at the public forums and thanked Kathy Hutchens for coming to the aid of Jersey Village Baptist Church during a recent flood caused by a pipe break.

CLOSED MEETING

There was no Closed Meeting held.

ADJOURNMENT

A motion was made by Councilmember Preece to adjourn the open meeting. Councilmember Hamley seconded the motion. The motion carried unanimously. The meeting was adjourned at 10:10 p.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: February 18, 2001

Ordinance No. 02-01 is on file in the City Secretary's office and is made a part of these minutes by reference.

**MINUTES FOR A SPECIAL SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: February 5, 2002

TIME: 7:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the special meeting of Council to order at 7:10 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, and Joyce Berube; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Councilmember Russell Hamley and City Attorney Ken Wall were not in attendance.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION FOR THE CONSIDERATION AND APPROVAL OF A RESOLUTION CANVASSING THE RETURNS AND DECLARING THE RESULTS OF A BOND ELECTION HELD ON FEBRUARY 2, 2002 AND OTHER MATTERS IN CONNECTION THEREWITH.

A motion was made by Councilmember Preece to approve the resolution canvassing the returns and declaring the results of the bond election that a majority of electors voting having voted "FOR" Proposition 1 (\$2.5 million for fire station facilities) and that Proposition 1 passed; "AGAINST" Proposition 2 (\$2.8 million for city hall and civic center facilities) and that Proposition 2 failed; and "FOR" Proposition 3 (\$5.0 million for streets) and that Proposition 3 passed. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously.

ADJOURNMENT

A motion was made by Councilmember Wubbenhorst to adjourn the open meeting. Councilmember Preece seconded the motion. The motion carried unanimously. The meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch

City Secretary

APPROVED AS MINUTES: February 18, 2002

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: February 18, 2002

TIME: 6:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

WORK SESSION

A work session was held to discussion budgetary planning strategies. The work session began at 6:00 p.m. with all members of Council present. Items discussed concerning budget preparations and strategies included: simplifying the budget document, using a 12-month budget, fund balances, budget review process, evaluating budget against actuals, evaluating programs, enterprise funds, and capital improvement program. Additional work sessions will be scheduled to continue the discussions.

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and Joyce Berube; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch.

INTRODUCTIONS OF NEW POLICE OFFICERS

Charles N. Wedemeyer, Jr., Police Chief, introduced the newly hired police officers Eusevio Del Toro, John Jackson, Monroe Anderson, Jr., and Steven Baird.

PUBLIC COMMENTS

Public comments were received from:

John McCaskill, 8321 Rio Grande, commented on the proposed plans for a new fire station facility to reconsider the plans to reduce cost and stated his concerns with the increase in property taxes.

Howard Mead, 16105 Congo, commented that the proposed plans for the construction of the fire station needs to move forward and to build for the future and commented on the water contract with the City of Houston and the North Harris County Regional Water Authority's request to purchase the interconnect.

Bob Biggs, 16540 Village Drive, stated his concerns regarding the need to cover up the storage area behind the plant and garden business on Hwy 290.

Robert Clark, 16302 St. Helier, thanked the citizens for the vote in favor of Proposition 1 and also thanks the volunteers for their efforts.

George Moore, 16330 Lakeview, stated that the City needs to move forward quickly to build the new fire station as designed, however, he requested that the placement of the temporary portable building for the fire truck needs to be revisited.

Virginia Hill, 15917 Juneau Lane, thanked the EMS personnel for the excellent care as they attend to her husband, about 4-5 months ago and who recently died, stating that because of that care he received he was able to live a few months longer. She also stated that we should feel fortunate to live in a city with people who provide such good care.

Jill Klein, 16414 Wall St., stated that the plans for the construction of the fire station need to move forward as designed.

Dorothy Starkey, commented how good the information that was provided during the bond election and now it is time to move forward with the plans and begin construction for the fire station. She also stated that consideration should be given to include in the general election in May a vote of confidence referendum for the North Harris County Regional Water Authority.

John Lawson, 16026 Tahoe, commented that since the results of the election were in favor of the fire station and street repairs that it is time to move forward and set the strategy for the construction and funding for the projects. He requested the strategy the start of construction and funding for the street projects and the plans for the fire station to be presented at the next council meeting. He also stated his concern in staffing levels at the Police Department and requested information to be presented at the next Council meeting on competitive wages, benefits, retaining personnel, and the demands for services and staffing. He stated his concerns of the effect on subsidence with the City of Houston continuing to pump water from the ground and what can the City do to mitigate the excessive pumping.

CITY MANAGER'S REPORT

The City Manager reported on the following matters:

Local option for property tax exemption to certain charitable organizations. Effective September 1, 2001, House Bill 1689 added Tax Code Section 11.184 allowing taxing units to give property tax relief to organizations that provide specific charitable services. The question for Jersey Village is does the City want to provide a property tax exemption to the organizations that may be providing charitable service activities? Do these organizations exist within the City other than churches, schools, etc.? The discussion indicated that there were no

other organizations within the city that would be affected by the change and therefore there would be no need to allow the exemption.

Emergency Services staffing mandates by FLSA. The Fire Department was advised that it would be necessary to revise the system of providing personnel for daytime staffing. The volunteers from the department are filling the day staff positions. The interpretation of the Fair Labor Standards Act does not allow anyone to receive compensation and also volunteering for the same organization. Therefore, the department will have to seek employees from outside the city, hopefully from neighboring departments. Councilmember Hamley suggested that we lobby the U.S. representatives to relax the rules for emergency medical services.

Golf Course Operations. The City Manager reported on the rounds played, tournaments, and the Star Member Program.

Police Department Monthly Activities. The Police Chief reported during the month of January several significant events such as thefts, robberies, burglary, and fatalities occurring in the city.

Pool Schedule for 2002. The Public Works Director reported that the swimming pool would open earlier this year, for two weekends in May beginning May 18th.

Principal Financial Demutualization of stock. The City Secretary reported that the City's health insurance carrier, Principal Financial, recently experienced a Demutualization and gave all of its policy holders shares of common stock. The City received 1,122 shares and since by law the City cannot own such stock, the stock was sold and received \$26,801.28 for the sale. This receipt will be used to help fund the expenditures for health insurance premiums.

Tropical Storm Allison Recovery Process. The Public Works Director reported on a Needs Assessment Program with the Federal Emergency Management Agency and Harris County Flood Control District to identify the mapping needs of our community, specifically the Flood Maps. New maps are due sometime in 2003.

Status of Capital Improvement Projects. The Public Works Director reported on the status of the capital improvement projects currently under construction. At the March meeting, there will be discussion relating the connection of Jersey Meadow Drive with the driveway to Jersey Meadow Golf Course.

Early voting hours for the May 4, 2002 General Election. The City Secretary reported that early voting will begin on April 17th for the May 4, 2002 General Election. The hours for early voting will be from 8:30 a.m. to 4:30 p.m. with additional hours on Saturday, April 27th from 8:00 a.m. to 1:00 p.m.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the January 21, 2002 and February 5, 2002 sessions.
- B. Approval of an ordinance calling for the May 4, 2002 General Election for the purpose of electing three (3) council members for Place 1, Place 4, and Place 5.
- C. Approval to solicit request for proposals for long-term disability insurance renewal for employees.
- D. Approval of a request for property tax overpayment to Mark Eidson in an amount of \$1,000.35.
- E. Approval to declare 1982 Fire Department Rescue Truck as surplus and authorize the City Manager to offer for sale at public auction.
- F. Approval of Harris County Appraisal District's 2001 Correction Roll #10 as an amendment to the Tax Roll with a decrease in appraised value of \$141,750.00 resulting in a tax decrease of \$956.81 based on a tax rate of \$.675/100.
- G. Approval of Harris County Appraisal District's 2000 Supplemental Roll #12 as an amendment to the Tax Roll with an increase in appraised value of \$2,210.00 resulting in a tax increase of \$14.92 based on a tax rate of \$.675/100.
- H. Approval of Harris County Appraisal District's 2001 Supplemental Roll #5 as an amendment to the Tax Roll with an increase in appraised value of \$2,161,710.00 resulting in a tax increase of \$14,591.55 based on a tax rate of \$.675/100.

Items A and E were requested to be removed from the Consent Agenda and considered as separate items by Councilmember Preece.

A motion was made by Councilmember Preece to approve items B, C, D, F, G, and H on the Consent Agenda; Councilmember Hamley seconded the motion. The motion carried unanimously.

On Item A, Councilmember Preece made a motion to approve the minutes of the January 21, 2002 session as corrected to revise the comment made by Councilmember Preece to state that he "inquired about the placement of the stop sign at Village Drive and Village Green" and the minutes of the February 5, 2002 session as written. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously.

Item E, Councilmember Hamley made a motion to declare the 1982 Chevrolet Rescue Truck as surplus and authorize the City Manager to dispose of it. Councilmember Holden seconded the motion. The motion carried unanimously.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO RECEIVE AND ACCEPT THE ANNUAL AUDIT REPORT FROM SANDERSON & KNOX.

Greg Cox with Sanderson & Knox presented the audit reported to Council. A motion was made by Councilmember Preece to receive and accept the audit report for fiscal year ending September 30, 2001 subject to revisions addressing problems within the utility billing process and the assessment of internal controls structure. Councilmember Berube seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO REVIEW THE CITY'S INVESTMENT POLICY.

Council reviewed the policy and there was no action taken on this item.

DISCUSSION WITH POSSIBLE ACTION TO ADOPT A RESOLUTION ESTABLISHING GOALS FOR THE REDUCTION OF FLOODING AND ENCOURAGING ACTIONS BY HARRIS COUNTY FOR THE COMPLETION OF THOSE GOALS.

A motion was made by Councilmember Hamley to adopt Resolution No. 02-1 establishing goals for the reduction of flooding in Jersey Village. Councilmember Holden seconded the motion. Councilmember Holden stated that a transmittal letter should be included with the Resolution when forwarding to Harris County. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO AWARD THE BIDS FOR (1) BID NO. 2002-01 LAKEVIEW, PHILIPPINE, HAMILTON CIRCLE, AND RIO GRANDE PAVING, STORM SEWER AND WATER LINE IMPROVEMENTS AND (2) BID NO. 2002-02 WATER PLANT NO. 2 ELEVATED WATER STORAGE TANK REHABILITATION.

Since the bids for the Lakeview and Philippine street project came in over budget, the City Engineer requested to revise the project because of the concerns raised regarding how to handle the traffic congestion and re-bid the project. A motion was made by Councilmember Preece to reject all the bids received for Bid No. 2002-01 and authorize the City Manager to readvertise the project with the revised scope of the project by the City Engineer. Councilmember Berube seconded the motion. The motion carried unanimously.

A motion was by Councilmember Wubbenhorst to award the bid for Bid No. 2002-02 for the Water Plant No. 2 elevated storage tank rehabilitation to D & W Contractors and authorize the City Manager to complete the contract. Councilmember Holden seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION REGARDING A NEW FIRE STATION AND RELOCATION OF CITY HALL.

Alternatives for the location of a new fire station other than the one originally proposed that would compose of primarily an apparatus building, with offices, day room and training room located in the building currently used as city hall was discussed. Councilmembers expressed their concerns on the other sites or alternatives proposed. It was agreed that this construction should be a long-term plan to avoid additional remodeling and/or construction in the future. Mayor Heathcott stated his support for the original site plan and that he did not hear any discussion to change his opinion that other alternatives should be considered.

A motion was made by Councilmember Berube to proceed with the construction of the fire station as originally drawn on the original site with relocating City Hall to the old church office building. Councilmember Wubbenhorst seconded the motion.

Councilmember Preece stated in his opinion to proceed with this plan would indicate that the City plans to spend \$2.8 million to build a city hall regardless of the vote at the February 2, 2002 bond election.

Councilmember Hamley concurred with Councilmember Preece and that some costs are built-in needs and we need to see more options to clearly understand the mandate of the voters.

With the call of the question, the motion carried.

Voting: Aye (3): Holden, Wubbenhorst, Berube
 Nay (2) Preece, Hamley

DISCUSSION WITH POSSIBLE ACTION TO INITIATE THE PROCESS FOR THE SALE OF BONDS AUTHORIZED AT THE SPECIAL ELECTION HELD ON FEBRUARY 2, 2002.

A motion was made by Councilmember Wubbenhorst to authorize the City Manager to proceed with the plans to sell \$2.3 million in bonds for fire station facilities. Councilmember Berube seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A REQUEST FROM THE NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY TO REIMBURSE THE CITY FOR ENGINEERING, RIGHT-OF-WAY, AND CONSTRUCTION COSTS INVOLVED IN THE INTERCONNECT LINE BETWEEN JERSEY VILLAGE AND THE CITY OF HOUSTON'S WATER LINE.

Ed Schackelford, Executive Director of the North Harris County Regional Water Authority, addressed the Council regarding this proposal. A joint meeting with the Authority and City Council will be planned in the next few weeks and an outline for the contract will be provided in advance of that public meeting.

No formal action was taken on this item.

DISCUSSION WITH POSSIBLE ACTION REGARDING A NO PARKING ZONE ON JERSEY DRIVE BETWEEN RIO GRANDE AND U.S. HWY 290 ACCESS ROAD.

There was discussion with no formal action taken. An ordinance will be prepared for consideration at the March meeting, which will establish a no parking zone along Jersey Drive from Rio Grande to U.S. Hwy 290 access road, except on Sundays.

COUNCIL MEMBERS' COMMENTS

Councilmember Berube suggested that a committee should be established to assist with the capital improvements program.

Councilmember Hamley concurred with the placement of the stop sign at Village Green and Village Drive and would like to see it permanently installed.

Councilmember Preece stated his disappointment that Council decided to spend \$2.8 million on a project that the voters rejected.

Councilmember Holden requested that a semi-annual meeting of the Board of Directors of the Jersey Village Crime Control and Prevention District be scheduled to review the budget and police department staffing. He also requested information regarding the compensatory time policy and short/long term disability benefits.

Councilmember Wubbenhorst thanked Dale Brown and Kathy Hutchens on a great job done for the public forums and to Debbie Loesch for the long hours devoted to the election acknowledging that staff is working a lot of overtime. Ms. Wubbenhorst also reported that she will be attending the 911 Early Warning meetings and a presentation at a Council meeting on the system is being planned in the near future.

Mayor Heathcott also thanked Dale Brown and Kathy Hutchens on their excellent presentations and the time they committed for the public forums. Mr. Heathcott requested additional information on employee health benefits.

CLOSED MEETING

A Closed Meeting was convened at 10:30 p.m. under Section 551.074 of the Open Meetings Law, Chapter 551, Government Code, to discuss personnel matters. The Closed Meeting adjourned at 10:50 p.m.

ADJOURNMENT

A motion was made by Councilmember Preece to adjourn the open meeting. Councilmember Berube seconded the motion. The motion carried unanimously. The meeting was adjourned at 10:25 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: March 18, 2002

Resolution No. 02-1 is on file in the City Secretary's office and is made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: March 18, 2002

TIME: 7:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and Joyce Berube; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch.

PUBLIC COMMENTS

Public comments were received from:

James Fields, 16413 St. Helier, commented on the number of EMS calls made during the year within in the city limits and outside of the city in the ETJ and possible need for a second ambulance and follow up responses to citizens on code enforcement complaints.

Darcy Mingoia, Cy-Fair Chamber of Commerce, offering to the City the opportunity to participate in their advertising publications.

Howard Mead, 16105 Congo, presented to the City certificates of appreciation from the American Legion Post for service and assistance by allowing the American Legion to use city facilities to hold their meetings and for the displaying of the American flag.

Frank Maher, 16325 St. Helier, encouraged the City Council to continue to move forward with the construction of a new fire station.

CITY MANAGER'S REPORT

The City Manager reported on the following matters:

Mail Order Prescription Drug Plan. The City Secretary reported that a proposal had been received from the health insurance carrier to add a mail order prescription drug plan. The proposal is currently being reviewed and also a benefits survey is being circulated among the employees to see how many would be interested in participating. The results of that survey will be provided to Council at the April 15th meeting.

Rules and Regulations Concerning Use of Public Facilities. The City Secretary provided a draft for discussion of possible rules and regulations to set for using the facilities reflecting the ideas indicated at earlier meetings. Additional regulations are to be provided such as providing for non-resident fees, higher fees for social events, and to expand the policy to include an alcoholic beverage policy. Further action on adopting these rules and regulations will be discussed at the April 15th council meeting.

Golf Course Operations. The City Manager reported that staff has been discussing with Joe Myers Ford representatives planning tournaments at Jersey Meadow Golf Course and also providing radio station on-site broadcasting to promote the golf course.

Police Department Monthly Activities. The Police Department Monthly Activity Report was presented which included training hours. The Police Chief reported during the month of February several significant events such as suspicious persons, disturbances, missing persons, and major accidents occurring in the city.

Hazard Mitigation Grant Program Buy-out Application. The City Manager reported that there has been no change in the buy-out program.

Status of Capital Improvement Projects. The Public Works Director reported on the status of various capital improvement projects such as the Castlebridge bridge connection and the landscaping and streetlights along Senate Avenue.

Sale of 1982 Chevrolet Fire Rescue Truck. The Fire Chief reported that the 1982 Rescue Truck had been sold to Faught Volunteer Fire Department for \$7,000.

Audit Management Letter. The Finance Director submitted his response to the audit management letter.

Jersey Village Crime Control and Prevention District Board Meeting. The City Secretary reported that a meeting is been tentatively scheduled for April 15th prior to the regular council meeting pending availability of the president of the Board, Duncan Klussmann.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in it's normal sequence on the agenda.

- A. Approval of the Minutes of the February 18, 2002 session.
- B. Approval of the appointment of Reserve Police Officer Donald Flanery.
- C. Approval of the request for a refund for property tax overpayment to:
 1. Si C. Lou in an amount of \$680.40;

2. Mark R. Evans in an amount of \$1,007.77; and
 3. Gregory and Donna Pisani in an amount of \$930.83.
- D. Approval of Harris County Appraisal District's 2001 Correction Roll #12 as an amendment to the Tax Roll with a decrease in appraised value of \$1,943,560.00 resulting in a tax decrease of \$13,119.03 based on a tax rate of \$.675/100.
- E. Approval of Harris County Appraisal District's 2001 Supplemental Roll #6 as an amendment to the Tax Roll with an increase in appraised value of \$840,480.00 resulting in a tax increase of \$5,673.24 based on a tax rate of \$.675/100.

A motion was made by Councilmember Hamley to approve items A through E on the Consent Agenda; Councilmember Holden seconded the motion. The motion carried unanimously.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO AWARD THE BIDS FOR: (1) BID NO. 2002-03, SANITARY SEWER REHABILITATION; (2) BID NO. 2002-04, TAHOE LIFT STATION; AND (3) BID NO. 2002-005, LAKEVIEW, PHILIPPINE, HAMILTON CIRCLE AND RIO GRANDE PAVING, STORM SEWER AND WATER LINE IMPROVEMENTS.

Staff received only two bids for Bid No. 2002-03, Sanitary Sewer Rehabilitation on March 5, 2002. These two bids were not opened as per City procedures. Staff requested Council's approval to open the bids at the public meeting. After opening the bids from Insituform Technologies, Inc. and Garver Construction, Ltd. The bids were then deferred to the City Engineer for his review and recommendation at the next council meeting.

A motion was made by Councilmember Preece to award the bid for the Tahoe Lift Station to Environmental Engineers & Constructors II, Ltd for a total bid of \$155,950.00 and authorize the City Manager to execute the contract and give notice to proceed. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously.

A motion was made by Councilmember Wubbenhorst to award the bid for the Lakeview, Philippine, Hamilton Circle and Rio Grande paving, storm sewer and water line improvements to TJ&T Enterprises for a bid of \$1,988,030.00 and authorize the City Manager to execute the contract and give notice to proceed. Councilmember Holden seconded the motion. The motion carried. Voting: Aye (4) Preece, Holden, Wubbenhorst, Hamley; Nay (1) Berube.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE ESTABLISHING A NO PARKING ZONE ON JERSEY DRIVE BETWEEN RIO GRANDE AND U.S. HWY 290 ACCESS ROAD.

A motion was made by Councilmember Berube to approve and adopt Ordinance No. 02-03 amending Section 66-71(a) of the Code of Ordinances establishing a no parking zone on

Jersey Drive along the east side of Jersey Drive between U.S. Hwy 290 and Rio Grande, except on Sundays. Councilmember Holden seconded the motion. The motion carried unanimously. It was noted that Councilmember Preece was absent for the vote.

DISCUSSION WITH POSSIBLE ACTION TO AWARD THE CONTRACT FROM LONG TERM DISABILITY INSURANCE FOR EMPLOYEES.

A motion was made by Councilmember Berube to award the contract for long term disability insurance for employees to UNUM/Provident for a period of two years at \$0.42/\$100 of covered payroll. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously. It was noted that Councilmember Preece was absent for the vote.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING ORDINANCE NO. 02-02, PASSED, APPROVED AND ADOPTED FEBRUARY 18, 2002, CALLING FOR A GENERAL ELECTION TO BE HELD MAY 4, 2002, PROVIDING FOR SUBMISSION TO THE QUALIFIED ELECTORS OF THE CITY OF JERSEY VILLAGE A NONBINDING PROPOSITION REGARDING WHETHER THE CITY OF JERSEY VILLAGE SHOULD REMAIN IN THE JURISDICTION OF THE NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY; AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION.

There was discussion with no formal action taken. This item was tabled to be considered at a later date.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A CONDITIONAL AWARD OF THE CONTRACT FOR THE FIRE STATION CONSTRUCTION PENDING SALE OF BONDS.

A motion was made by Councilmember Holden to conditionally award the contract for the fire station construction to Construction LTD at a cost of \$2,137,000 plus alternates totaling \$2,239,400 on the condition of the sale of bonds. Councilmember Berube seconded the motion. The motion carried.

Voting: Aye (3): Holden, Wubbenhorst, Berube; Nay (2) Preece, Hamley

Under discussion Councilmember Preece stated his concerns that the cost of the project was too high and that this particular plan obligates the city to build a new city hall structure at \$2.8 million, which is not what the voters wanted.

Councilmember Hamley stated his concerns that we were paying too much and that the bids should have been more competitive and noted problems with the bid. Mr. Hamley also stated that there are more contractors available since the September 11th tragedy and can get a better price now if we go out for bids again. He proposed rejecting the bid.

Councilmember Berube commented that the Cy-Fair Volunteer Fire Department had seen the plans and remarked that the city was getting a superb building that will last a long time.

Councilmember Holden stated that his position has not changed and that city hall facilities still have to be addressed.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE CONNECTION WITH JERSEY MEADOW DRIVE AND THE DRIVEWAY TO THE GOLF COURSE.

A motion was made by Councilmember Berube to authorize the city manager to contract for construction of an asphalt driveway to connect Jersey Meadow Golf Course with Jersey Meadow Drive for a cost not to exceed \$16,000.00. Councilmember Hamley seconded the motion. The motion carried unanimously. It was noted that Councilmember Preece was not present for the vote.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2001-2002 RELATING TO JERSEY MEADOW DRIVE CONNECTION, COMMUNICATION REPAIRS, SCADA SYSTEM PURCHASE ORDER AMENDMENT, SALES COMMISSIONS FOR STAR MEMBERSHIP PROGRAM AND TOURNAMENTS, AND CART MAINTENANCE REPAIRS.

A motion was made by Councilmember Berube to approve and adopt Ordinance No. 02-04 amending the budget for fiscal year 2001-2002. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously. It was noted that Councilmember Preece was not present for the vote.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER RULES AND PROCEDURES FOR CITY COUNCIL MEETINGS.

There was discussion with no formal action taken. A handout will be adopted at the April meeting providing for a 5-minute rule for public comments.

COUNCIL MEMBERS' COMMENTS

Councilmember Berube reported that the Recreation and Events Bunny Hop Dance will be on Saturday, March 23rd in the Civic Center, Parks and Landscaping Committee is taking on other projects, and reminded Council members to submit their tree survey to the Parks and Landscaping Committee.

Councilmember Hamley stated that he would like the city to pursue working with the Cy-Fair Chamber of Commerce on economic development and requested that an outline of a contract for the promotion of tourism be provided at the April meeting.

Councilmember Wubbenhorst reported on the meetings with 911 Network and their

presentation to the City on the Early Warning System, the next board meeting will be March 27th at 1:00 p.m. and encouraged members to bring any legislative issues that should go before the state legislature to the legislative committee with the Cy-Fair Chamber of Commerce.

CLOSED MEETING

A Closed Meeting was convened at 9:10 p.m. under Section 551.074 of the Open Meetings Law, Chapter 551, Government Code, to discuss personnel matters regarding the duties, compensation, and conditions of employment for the City Manager. The Closed Meeting adjourned at 10:05 p.m.

ADJOURNMENT

A motion was made by Councilmember Hamley to adjourn the open meeting. Councilmember Holden seconded the motion. The motion carried unanimously. The meeting was adjourned at 10:10 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: April 15, 2002

Ordinance Nos. 02-03 and 02-04 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A SPECIAL SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: April 8, 2002

TIME: 5:30 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the special meeting of Council to order at 5:35 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, and Joyce Berube; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch. It was noted that Councilmember Hamley arrived for the meeting at 7:30 p.m.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AUTHORIZING THE ISSUANCE OF "CITY OF JERSEY VILLAGE, TEXAS, GENERAL OBLIGATION BONDS, SERIES 2002"; LEVYING AN AD VALOREM TAX; AND AUTHORIZING THE EXECUTION OF A PAYING AGENCY AGREEMENT AND OTHER MATTERS IN CONNECTION THEREWITH.

A motion was made by Councilmember Holden to approve and adopt Ordinance No. 02-05 issuing \$2.3 million in General Obligation Bonds, Series 2002 to SAMCO Capital Markets with an effective interest rate of 4.91807 for the construction of fire station facilities. Councilmember Berube seconded the motion. Under discussion, Councilmember Preece stated that he intended to vote in favor of the issuance and that he supported the bonds for the fire department. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING FISCAL YEAR BUDGET 2001-2002 RELATING TO: (1) THE CITY MANAGER'S EMPLOYMENT AGREEMENT; AND (2) ADDITIONAL EXPENDITURES AT JERSEY MEADOW GOLF COURSE.

A motion was made by Councilmember Wubbenhorst to approve and adopt Ordinance 02-06 amending the budget for fiscal year 2001-2002 providing for funds for severance pay relating to an employment agreement with the city manager and for additional expenses incurred for the rental cost of a chipper for the golf course. Councilmember Holden seconded the motion. Councilmember Preece made a motion to table for discussion at the April 15th meeting to allow for citizen input. The motion to table died due to lack of a second. Following further

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discussion, the call for vote was made and the motion carried. Voting: Aye (3) Holden, Wubbenhorst, Berube; Nay (1) Preece.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO EXECUTE AN EMPLOYMENT AGREEMENT WITH THE CITY MANAGER.

A motion was made by Councilmember Berube to authorize the Mayor to execute an employment agreement with City Manager. Councilmember Holden seconded the motion. The motion carried. Voting: Aye (3) Holden, Wubbenhorst, Berube; Nay (1) Preece.

DISCUSSION OF A PRELIMINARY REPORT FROM THE PLANNING AND ZONING COMMISSION RELATING TO AMENDING THE ZONING REGULATIONS APPLICABLE TO SETBACKS FOR TOWNHOUSE AND PATIO HOME LOTS.

There was discussion with no formal action required. A preliminary report from the Planning and Zoning Commission was presented by the City Manager recommending amending the zoning regulations applicable to setback lines from 25 feet to 16 feet for townhouse and patio home lots and receive comments at a joint public hearing scheduled for April 15, 2002 at 7:00 p.m.

The meeting was recessed at 6:10 p.m. and reconvened at 7:00 p.m. for the Town hall Meeting with the North Harris County Regional Water Authority.

Mr. Ed Schackleford, Executive Director for the Authority, gave a presentation on the purpose of the Water Authority and the benefits to the City of Jersey Village should there be an agreement to reimburse the City of Jersey Village for the construction of the interconnect with the City of Houston. Questions were received from the audience after the presentation.

ADJOURNMENT

A motion was made by Councilmember Preece to adjourn the open meeting. Councilmember Hamley seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: April 15, 2002

Ordinance No. 02-05 and 02-06 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: April 15, 2002

TIME: 7:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and Joyce Berube; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch.

Scout Troop 1177 presented colors and led the pledge of allegiance.

PRESENTATIONS, RECOGNITIONS, AND PROCLAMATIONS

The Fire Department presented a video of the Fire Department in Action. At the conclusion of the presentation, Mayor Heathcott designated May 19 – 25 as Emergency Medical Services Week, recognizing the value and the accomplishments of emergency medical services provided by the department.

Mayor Heathcott also designated May 6 – 10 as Municipal Clerks Week recognizing and expressing appreciation to our Municipal Clerk and for all Municipal Clerks for the vital services they perform and the dedication to the communities they represent.

There was a brief reception in honor of retiring Councilmember Joyce Berube. Before the reception Mayor Heathcott dedicated and presented to Ms. Berube a Mexican Plum tree to be planted in her honor in appreciation and gratitude for her contributions to the overall quality of life in Jersey Village through her support of the Parks and Landscaping Committee's tree program to beautify the City with trees. The tree was not available for the meeting but will be planted in an appropriate place at one of the City's parks. Mayor Heathcott also presented to Ms. Berube a Proclamation with appreciation and gratitude worthy of high recognition for the outstanding quality of public service and many accomplishments rendered in the past eight years.

PUBLIC COMMENTS

Public comments were received from:

James Fields, 16413 St. Helier, thanked Chief Hutchens and City Secretary Debbie

Loesch for the professionalism they exhibit for the City. Mr. Fields commented on Item H under Consent Agenda and Regular Agenda items A, C, E, and J.

JOINT PUBLIC HEARING. A joint public hearing was held with the Planning and Zoning Commission to receive public comments concerning a proposal to amend the City's comprehensive zoning ordinance by amending the zoning regulations applicable to setbacks for townhouse and patio home lots from a 25 rear building setback line to 16 feet. Mayor Heathcott opened the joint public hearing. Present from the Planning and Zoning Commission were Tom Eustace, Chairman, George Ohler, David Paul, Bart Adriance, and Dan Berube. Dale Brown, City Manager, presented a summary of the request by the property owner to amend the rear setback standards pertaining to townhouse and patio homes in District C. The Commission also reviewed the rear setbacks for townhouse and patio homes in District F as they apply to buildings and structures abutting District A. The proposed revisions are the result of the need by the developers for additional room to build the houses requested by prospective homebuyers. Mayor Heathcott opened the floor for public comments. After receiving only one public comment from James Fields, the joint public hearing was closed.

CITY MANAGER'S REPORT

The City Manager provided an update on the following matters:

Senate Avenue Lights. Councilmember Holden commented on the failure of the contractor to place conduit in the esplanades on the reconstructed portion of Senate Avenue.

Golf Course Operations. The City Manager reported that there is a continuing increase in rounds played at the golf course and that \$30,000 of renovations to the clubhouse as budgeted in the capital improvement program this year were being scheduled to start this month. It was also reported that a new Grounds Superintendent had been hired.

Import fee by North Harris County Regional Water Authority. The Public Works Director reported that the import fee and pumpage fee were the same rate with possible grandfathering for Jersey Village on the import fees. The import fee will be deferred till July. Staff informed Council that there were no funds appropriated in this year's budget for the import fees.

Groundbreaking Ceremonies. Groundbreaking ceremonies for the new fire station will be held on Monday, April 22nd at 6:00 p.m. at the corner of Jersey Drive and Lakeview Drive.

Sidewalk Repair Program. Councilmember Preece commented on the fact that now that the inventory for all the sidewalks, noting repairs, was complete, that the City needs to move forward to make the repairs, with possible outsourcing with a contractor to get the project complete.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

A report was presented by the Building Board of Adjustment regarding an appeal from builders for the City to amend the Code of Ordinances to allow post-tension foundations. The Board recommended that a slight modification post-tension foundations should be allowed as an acceptable foundation type with the following proposed amendments:

1. Inclusion of Figures 14-21 and 14-22 as a part of the design. Copies of the drawings are attached as a part of these minutes.
2. The City Engineer shall approve in writing the placement of all cables and the placement of concrete.
3. All foundations shall be designed and sealed by a registered professional engineer. This will provide quality assurance.
4. Exception: A foundation for an addition to an existing single family dwelling not exceeding 600 square feet in ground floor area shall be designed to support all applied loads for post tension designed foundations which shall be designed and sealed by a registered professional engineer as per 14-355(b).

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in it's normal sequence on the agenda.

- A. Approval of the Minutes of the March 18, 2002 and April 8, 2002 sessions.
- B. Approval of the resignation of Linda Gragg from the Parks and Landscaping Committee.
- C. Approval of a request for refund for property tax overpayment to Transamerica Real Estate Tax Service in an amount of \$835.65.
- D. Approval of Harris County Appraisal District's 2001 Correction Roll #14 as an amendment to the Tax Roll with an increase in appraised value of \$47,440.00 resulting in a tax increase of \$320.22 based on a tax rate of \$.675/100.
- E. Approval of Harris County Appraisal District's 2000 Correction Roll #28 as an amendment to the Tax Roll with a decrease in appraised value of \$213,360.00 resulting in a tax decrease of \$1,440.18 based on a tax rate of \$.675/100.
- F. Approval of Harris County Appraisal District's 2000 Supplemental Roll #13 as an amendment to the Tax Roll with an increase in appraised value of \$32,070.00 resulting in a tax increase of \$216.47 based on a tax rate of \$.675/100.

- G. Approval of Harris County Appraisal District's 2001 Supplemental Roll #7 as an amendment to the Tax Roll with an increase in appraised value of \$418,850.00 resulting in a tax increase of \$2,827.24 based on a tax rate of \$.675/100.
- H. Approval of authorization of the City Manager to execute a mutual aid fire protection agreement with other fire departments in Harris County.
- I. Approval of Ordinance No. 02-07 amending Section 66-11 of the Code of Ordinances of said City, establishing prima facie speed limits on U.S. Hwy 290; providing for severability; providing for repeal; and providing a penalty as provided by Section 1-8 of the Code. (Reducing the speed limit from 70 mph to 55 mph)
- J. Approval of a proposal with Health Administration Services, to provide consulting services for the review and recommendation for employees' group medical insurance plan.

A motion was made by Councilmember Hamley to approve items A through J on the Consent Agenda; Councilmember Wubbenhorst seconded the motion. The motion carried unanimously.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE DEMOLITION OF A SUBSTANDARD BUILDING AT 15801 TAHOE.

A motion was made by Councilmember Preece to call for a hearing on the structure at 15801 Tahoe Drive to be held at 7:00 p.m., May 20, 2002 and give such proper notice of such hearing to be provided to the property owner or his representative. Councilmember Hamley seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF AN ASSIGNMENT OF TRANSFER OF TAX ABATEMENT AGREEMENT FROM REAL PROPERTY LOCATED IN CITY OF JERSEY VILLAGE REINVESTMENT ZONE.

A motion was made by Councilmember Holden approving the transfer of the tax agreement to Goodman Manufacturing Company, L.P. and authorizing the City Manager to sign the transfer agreement on behalf of the City of Jersey Village. Councilmember Preece seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION AWARD THE BID FOR BID NO. 2002-03, SANITARY SEWER REHABILITATION.

A motion was made by Councilmember Preece to award the bid to Garver Construction Ltd. in the amount of \$172,128.30 and authorize the City Manager to execute a contract and give notice to proceed. Councilmember Holden seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE

AMENDING SECTION 14-355 OF THE CODE OF ORDINANCES; PERMITTING POST-TENSION FOUNDATIONS AND ESTABLISHING STANDARDS THEREFOR; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING A PENALTY AS PROVIDED IN SECTION 1-8 OF THE CODE.

A motion was made by Councilmember Berube to approve and adopt Ordinance No. 02-08 permitting post-tension foundations and establishing standards therefor. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE APPROVAL OF A PRELIMINARY PLAT FOR JOE MYERS SUBDIVISION #2.

A motion was made by Councilmember Wubbenhorst to approve the preliminary plat for Joe Myers Subdivision #2. Councilmember Holden seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE CITY'S COMPREHENSIVE ZONING ORDINANCE BY AMENDING REGULATIONS APPLICABLE IN ZONING DISTRICTS C AND F TO REDUCE THE REAR YARD SETBACKS FOR TOWNHOUSE AND PATIO HOME LOTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR REPEAL.

A final report was submitted by the Planning and Zoning Commission recommending the City Council approve and adopt an ordinance amending the City's comprehensive zoning ordinance by amending regulations applicable in zoning districts C and F to reduce the rear yard setback for townhouse and patio home lots from 25 feet to 16 feet.

A motion was made by Councilmember Berube to approve and adopt Ordinance No. 02-09 reducing the rear yard setback for townhouse and patio home lots in districts C and F from 25 feet to 16 feet and to include three story and specify non-residential buildings. Councilmember Hamley seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A CONTRACT WITH CY-FAIR CHAMBER OF COMMERCE FOR THE PROMOTION OF TOURISM IN JERSEY VILLAGE.

A motion was made by Councilmember Preece to authorize the City Manager to contract with the Cy-Fair Chamber of Commerce to provide services to the City of Jersey Village to promote and enhance tourism in Jersey Village. Councilmember Berube seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF RULES AND PROCEDURES FOR PUBLIC COMMENTS AND PUBLIC PARTICIPATION AT COUNCIL MEETINGS.

A motion was made by Councilmember Holden approving a handout adopting a 5 minute time limit for public comments, allowing the presiding officer to extend the time, if necessary, or interrupt a citizen if comments become repetitive, redundant, loud and abusive or otherwise disrupting the decorum of the meeting, and recognize a citizen to give comments when such comments would be helpful to the Council's consideration of the agenda item. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously.

The handout is attached hereto as a part of these minutes.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AUTHORIZATION TO PURCHASE A FIRE PUMPER TRUCK THROUGH HOUSTON-GALVESTON AREA COUNCIL (HGAC).

A motion was made by Councilmember Berube to authorize the City Manager to order a Fire Department pumper truck as specified through Houston-Galveston Area Council (HGAC). Councilmember Hamley seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER REPAIRS TO RESIDENTIAL SPRINKLER SYSTEMS ALONG SENATE AVENUE DAMAGED DURING STREET RECONSTRUCTION.

A motion was made by Councilmember Preece authorizing the City Manager to repair the residential sprinkler systems on Senate Avenue at an estimated cost of \$4,500.00. Councilmember Holden seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER ALLOCATION OF FUNDS FOR RENOVATIONS TO THE CIVIC CENTER AUDITORIUM.

A motion was made by Councilmember Wubbenhorst to authorize the City Manager to make necessary renovations to the Civic Center Auditorium at an estimated cost of \$35,000.00. Councilmember Hamley seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2001-2002 REALLOCATING CAPITAL IMPROVEMENT PROGRAM PROJECTS; ALLOCATING FUNDS FOR RENOVATIONS AND EQUIPMENT FOR THE CIVIC CENTER; LIABILITY AND PROPERTY INSURANCE PREMIUMS; AND APPROPRIATE ADDITIONAL FUNDS FOR UNEXPECTED BUILDING MAINTENANCE REPAIRS.

A motion was made by Councilmember Holden to approve and adopt Ordinance No. 02-10 amending the budget for fiscal year 2001-2002. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER MUNICIPAL COURT PRESIDING JUDGE APPOINTMENT.

A motion was made by Councilmember Preece to nominate Tody Dupont as Presiding Judge. Councilmember Berube seconded the motion. The motion carried. Voting - Aye (3): Preece, Hamley, Berube; Nay (2): Holden, Wubbenhorst.

COUNCIL MEMBERS' COMMENTS

Councilmember Berube thanked everyone on Council and Staff for the reception and her appreciation for the kind words and recognition she was given.

Councilmember Hamley requested that the cabling for the microphones be redone not to show on the floor.

Councilmember Wubbenhorst thanked the Fire Department for the invitation to the annual dinner and apologized for missing the Bunny Hop Dance, which was on the same night. She reported that the 911 Early Warning System was approved which will include a \$0.15 charge per call.

Mayor Heathcott congratulated Fire Chief Kathy Hutchens for 20 years in the fire service. He requested that staff look into a situation regarding overnight parking at Carol Fox Park.

CLOSED MEETING

There was no Closed Meeting held.

ADJOURNMENT

A motion was made by Councilmember Preece to adjourn the open meeting. Councilmember Berube seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:45 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: May 20, 2002

Ordinance Nos. 02-07, 02-08, 02-09, and 02-10 are on file in the City Secretary's office and are made a part of these minutes by reference.

PUBLIC PARTICIPATION

A City Council Meeting Is ...

The process of making and amending laws, developing policy and making decisions for governing your City by Citizens who have been elected by you.

The Council holds regular meetings on the third Monday of each month. (City Hall Council Chambers, 7:00 p.m.) Workshops and special meetings may also be called, and notice of same will be posted and publicized.

The Council ...

Is an elected City Council composed of a Mayor and five Councilmembers. They are elected from the city at large and serve two-year terms. Under the provisions of the City Charter, and subject only to the limitations imposed by the State and Federal Law, they enact local legislation, adopt budgets, and determine policies. They recognize the chief function of local government is to serve the best interest of the people.

The Agenda ...

The Council follows a regular order of business in the conduct of its meetings. Items to be considered by the Council are listed on an Agenda that is posted on the City bulletin board at least 72 hours in advance of the meeting. Information about the meetings may also be obtained by calling the City Secretary's office at (713) 466-2102. All meetings are open to the public.

Council Action ...

Business presented to the Council is disposed of by one of the following actions:

ORDINANCES. An ordinance or amendment to an ordinance is a "legislative act". An ordinance is the most binding and permanent type of Council action and may be repealed or changed by a subsequent ordinance.

RESOLUTIONS. A resolution may be passed expressing the policy of the Council or directing certain types of administrative action.

MOTIONS. A motion is ordinarily used to indicate majority approval of a procedural action, such as to approve a report or recommendation. It may also be used to authorize administrative officials to take certain action. A motion authorizes the disposition of business on the agenda.

REFERRAL. When the Council is not prepared to take definite action or when further study is needed, the Mayor may refer the matter to the City Manager, City Attorney, or to an administrative official for investigation, study and later report.

CONSENT AGENDA. This is a list of those items that are considered routine and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember or citizen so requests, in which event, the item will be removed from the general order of business and considered individually.

1. All meetings of the City Council are held in accordance with The Open Meetings Act, Chapter 551 of the Government Code requiring that every meeting be open to the public, except for executive sessions as permitted by statute.
2. **PUBLIC COMMENTS.** This portion of the City Council meeting is set aside for members of the public to address the City Council on any item of business that is not formally scheduled on the agenda or to address any item on the agenda.
 - Public comments will only be permitted during this specified time on the agenda.
 - Members of the public should complete a Public Comment Card prior to the start of the meeting and present it to the City Secretary.
 - When called upon, the person should stand state his/her name and address for the record. All remarks should be addressed to the City Council as a whole, not to individual members. Public comments will be limited to one appearance per citizen and shall have a five (5) minute time limit, unless extended by the presiding officer. If the presiding officer determines that the comments of any citizen are becoming repetitive, redundant, loud, and abusive or otherwise disrupting the decorum of the meeting, the presiding officer may interrupt such citizen's comments and terminate the citizen's privilege to speak.
3. The audience may not participate in the discussions of the Council, unless recognized by the presiding officer when the comments of such citizen would be helpful to the council's consideration of the agenda item.
4. In compliance with the Texas Open Meetings Act, the City Council may not deliberate or vote on any matter raised in Public Comments.

Citizens who have questions about procedure or the Public Comment Card may ask for assistance from the City Secretary.

**MINUTES FOR A SPECIAL SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: April 22, 2002
TIME: 6:30 P.M.
LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the special meeting of Council to order at 6:30 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and Joyce Berube; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Ken Wall, City Attorney, was not in attendance.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2001-2002 APPROPRIATING FUNDS FROM GENERAL FUND BALANCE FOR THE PURCHASE OF A FIRE PUMPER TRUCK THROUGH HOUSTON-GALVESTON AREA COUNCIL (HGAC).

A motion was made by Councilmember Preece to approve and adopt Ordinance No. 02-11 amending the budget for fiscal year 2001-2002 appropriating funds for the purchase of a fire department pumper truck for an amount of \$340,698.00. Councilmember Hamley seconded the motion. The motion carried unanimously.

ADJOURNMENT

A motion was made by Councilmember Preece to adjourn the open meeting. Councilmember Berube seconded the motion. The motion carried unanimously. The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: May 20, 2002

Ordinance No. 02-11 is on file in the City Secretary's office and is made a part of these minutes by reference.

**MINUTES FOR A SPECIAL SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: May 7, 2002
TIME: 7:00 P.M.
LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the special meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Greg Holden, Frances Wubbenhorst, Russell Hamley, and Joyce Berube; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Councilmember Rusty Preece and Ken Wall, City Attorney, were not in attendance.

PUBLIC COMMENTS

Public comments were received from:

Ernie English, 8710 Wyndham Village Drive, congratulated the winners of the May 4, 2002 election and encouraged the City Council to work together with the Jersey Village Concerned Citizens Committee for the good of the city.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE
CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL
ELECTION HELD MAY 4, 2002 FOR THE PURPOSE OF ELECTING THREE (3)
COUNCIL MEMBERS.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to approve and adopt Ordinance No. 02-12 declaring the official canvass of the returns of the general election reflecting the following persons were duly elected to the respective positions:

Councilmember, Place No. 1	Rusty Preece
Councilmember, Place No. 4	Russell Hamley
Councilmember, Place No. 5	A. J. Widacki

The motion carried unanimously.

ADMINISTER OATH OF OFFICE TO ELECTED OFFICIALS.

Deborah Loesch, City Secretary, administered the Oaths of Office to the elected officials Russell Hamley and A. J. Widacki.

DISCUSSION WITH POSSIBLE ACTION TO ELECT A MAYOR PRO TEM.

Mayor Heathcott nominated Councilmember Russell Hamley as mayor pro tem. A motion was made by Councilmember A. J. Widacki and seconded by Councilmember Holden to approve the appointment of Councilmember Russell Hamley as mayor pro tem. The motion carried unanimously.

ADJOURNMENT

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 7:15 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: May 20, 2002 _____

Ordinance No. 02-12 is on file in the City Secretary's office and is made a part of these minutes by reference.

**MINUTES FOR A WORK SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: May 18, 2002

TIME: 8:00 A.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the work/planning session to order at 8:00 a.m.

In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki, Mayor Ed Heathcott, City Manager Dale Brown, and City Secretary Deborah Loesch, Department Directors, Kathy Hutchens, Rod Hainey, Louis Rodriguez, Charles Wedemeyer, and Sam Hewitt. It was also noted that Frank Brooks as City Engineer was present.

WORK SESSION

A work session was held on the following topics and no decisions were made:

1. Departmental goals and strategies (Administration, Finance, Police, Emergency Services, Public Works, and Golf Course)
2. Comprehensive Plan for future land use and transportation, water distribution, and sewer collections.
3. Capital Improvements Plan evaluating all capital needs of the City.
4. Five-year Budgetary/Strategic Planning anticipating revenues versus expenditures for the next five years.

The work session was concluded at 4:15 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: June 17, 2002

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: May 20, 2002
TIME: 6:00 P.M.
LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

WORK SESSION AT 6:00 P.M.

A work session was held to review the current group health insurance plan for employees with Mr. Dick Hillyer of Health Administration Services. Mr. Hillyer explained the current plan and how it compares with other plans, cost of premiums versus claims experience, and possible modifications to the plan to reduce overall cost of the plan. A specifications document will be prepared and brought back for review prior to submitting for requests for proposals for the renewal of the contract. Some of the modifications to consider: reduction of benefits for non-PPO providers from 70/30 to 50/50, higher co-pays, and higher co-pay for emergency room visits in a non-PPO hospital.

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:10 p.m. with the invocation. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch.

PUBLIC COMMENTS

There were no public comments received.

John Melcher gave a presentation from the 911 Network on the Early Warning Notification System (reverse 911) providing advanced digital technology sending pre-recorded messages to groups, regions announcing any imminent danger or hazardous situation. The cost will be \$0.15 per ½ minute call with participation being voluntary. There will be no cost until you use it. The system will provide reports of the number of calls made and received and how they were received, via fax voice machines, etc. The database also includes unlisted numbers and cell phone numbers can be added. Mr. Melcher stated that the Board would be meeting on Wednesday, May 22nd to vote on the system. Mr. Melcher explained that the system could be a legitimate life-saving tool.

CITY MANAGER'S REPORT

The City Manager provided an update on the following matters:

1. Jersey Village Crime Control and Prevention District. Mr. Brown reported that an annual report is being prepared for council and the public and will be provided at the June meeting.
2. Lakes of Jersey Village. Mr. Brown reported that the City has not taken possession of the streets in the subdivision from the developer. The City Engineer has not yet approved the streets.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in it's normal sequence on the agenda.

- A. Approval of the Minutes of the April 15, 2002, April 22, 2002 and May 7, 2002 sessions.
- B. Acceptance of the resignation of Dan Berube as a Reserve Police Officer.
- C. Acceptance of the resignation of Dan Berube from Position No. 3 of the Planning and Zoning Commission.
- D. Acceptance of the resignation of Phil McMahon from Position No. 2 of the Board of Adjustment.
- E. Approval of an Interlocal Agreement with Harris County for emergency management operations.
- F. Acceptance of Quarterly Investment Report for the quarter ending March 31, 2002.
- G. Approval of the appointment of Kimberly Faircloth as Assistant City Secretary.
- H. Approval of the appointment of Joyce Underhill as a Reserve Police Officer.
- I. Approval of Harris County Appraisal District's 2001 Correction Roll #16 as an amendment to the Tax Roll with a decrease in appraised value of \$286,240.00 resulting in a tax decrease of \$1,932.12 based on a tax rate of \$.675/100.
- J. Approval of Harris County Appraisal District's 2001 Supplemental Roll #8 as an amendment to the Tax Roll with an increase in appraised value of \$747,250.00 resulting in a tax increase of \$5,043.94 based on a tax rate of \$.675/100.

A motion was made by Councilmember Hamley to approve items A through J on the Consent Agenda; Councilmember Wubbenhorst seconded the motion. The motion carried unanimously.

HEARING

A hearing was held to discuss with the property owner the condition and demolition of a substandard building at 15801 Tahoe. Mr. Pat McDermott, property owner, was present at the hearing. Mr. McDermott presented his position on the condition of the structure and stated that he has discussed this with an architect and planned on having the structure examined to see if it could be repaired. Council asked Mr. John Brown, Building Official for the City, if the structure could be reasonably repaired. Mr. Brown stated that in his opinion he felt it could not be reasonably repaired. The Council expressed their concerns that the structure had not been repaired since the flood of 1998 and that it was in such deplorable condition. Should the Council order the demolition and removal of the structure, there would be an opportunity for Mr. McDermott to come back to Council before the deadline with information from the architect and ask Council to re-evaluate the circumstances. With no further discussions, the hearing was closed.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE DEMOLITION OF A SUBSTANDARD BUILDING AT 15801 TAHOE.

A motion was made by Councilmember Preece to approve the Order to proceed with the demolition of the structure at 15801 Tahoe by September 1, 2002. Councilmember Hamley seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO APPOINT MEMBERS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES.

A motion was made by Councilmember Preece to appoint Joyce Berube to the Planning and Zoning Commission and seconded by Councilmember Widacki. Councilmember Holden made a motion to amend the motion to include the appointment of Ms. Berube to the Parks and Landscaping Committee and Recreation and Events Committee; seconded by Councilmember Widacki. The amendment was approved unanimously. Mayor Heathcott called for the vote to appoint Ms. Berube to the Planning and Zoning Commission, Parks and Landscaping Committee, and Recreation and Events Committee. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO DESIGNATE COUNCIL MEMBERS AS LIAISONS FOR VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES.

The following members were designated as liaisons for boards, commissions, and committees:

Rusty Preece	Parks and Landscaping
Greg Holden	Planning and Zoning Commission
Frances Wubbenhorst	Recreation and Events
A. J. Widacki	Golf Course Advisory and Building Board of Adjustment
Russell Hamley	Board of Adjustment

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE ELIMINATION OF THE REQUIREMENT FOR DRIP IRRIGATION SYSTEMS IN THE RIGHT-OF-WAY.

There was discussion with no formal action taken. The item was deferred to the June meeting whereby the City Attorney will prepare an ordinance for consideration of the elimination of the requirement for drip irrigation systems in the right-of-way.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2001-2002 RELATING TO EMS GRANT FUNDS, GOLF COURSE CONCESSIONS AND MAINTENANCE, AND ACCOUNTING SPECIALIST POSITION IN FINANCE.

A motion was made by Councilmember Preece to approve and adopt Ordinance No. 02-13 amending the budget for fiscal year 2001-2002; seconded by Councilmember Wubbenhorst. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki commented on the need for a turning lane on Jones Road in front of the entrance to the Lakes of Jersey Village. He requested that the City should contact the County to ask for a traffic engineering study or encourage the developer to have a warrant study done to submit to the County. Mr. Widacki also stated that the revenues from the golf course are continuing to increase especially in April and we need to keep them moving. Sam Hewitt is doing a good job.

Councilmember Hamley stated his concerns that there are still recreational vehicles being parked in the front yards after the date had expired for doing flood repairs and requested a report on the number of recreational vehicles still being used and why. Mr. Hamley commented on the need for a turning lane on Jones Road for the Lakes of Jersey Village and requests a traffic study done and provided to the County. Mr. Hamley also commented that the revenues at the golf course are increasing.

Councilmember Preece thanked the citizens for coming out and voting in the election.

Councilmember Wubbenhorst reported that the State Transportation Department was having a public meeting on the 290 corridor at Jersey Village High School on Thursday, May 23rd at 6:00 p.m.; Manmade Disaster Preparedness Class beginning on Thursday, May 23rd at 7:00

p.m. in the Civic Center with additional classes being held Monday, June 3rd and Thursday, June 6th; and Cy-Fair VFD Blood Drive on Saturday, May 25th.

Mayor Heathcott thanked the City Manager and Staff for the hard work put into the preparation of retreat books and commended John Brown to his hard work and recognized the heavy workload he has been working through.

CLOSED MEETING

There was no Closed Meeting held.

ADJOURNMENT

A motion was made by Councilmember Preece to adjourn the open meeting. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:10 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: June 17, 2002

Ordinance No. 02-13 is on file in the City Secretary's office and is made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: June 17, 2002
TIME: 6:00 P.M.
LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

WORK SESSION AT 6:00 P.M.

The work session was convened at 6:00 p.m. on the capital improvements program with discussions involving the following topics:

1. Priorities for the projects in the program;
2. Consideration of additional personnel to manage the projects, coordinate the activities involved and personnel costs would be covered from the project budget;
3. Accelerated schedule from 5 years to 3 years;
4. Street rehabilitation; and
5. Renovations for office space for City Hall and other options available.

The session concluded at 7:05 p.m.

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:15 p.m. with the invocation. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch.

PUBLIC COMMENTS

Michelle Carter, representative with Merriman Holt Architects, made a presentation regarding a product to offer an alternative for parking lots, which the Jersey Village Baptist Church would like to use for its overflow parking areas. The product is a grass paving reinforcement system, a porous paving to reduce run-off volume and rate, and economical product to install and is for light to moderate vehicle use.

Arthur Jones, 15318 Mauna Loa, commented on the traffic flow around the construction on Philippine and requested that the City set up temporary no parking zones on Argentina so that traffic could get through the detours.

John and Ruth Pettijohn, 16034 Crawford, requested Council to consider extending the time allowing for use of recreational vehicles as temporary housing during renovations as the result of the flooding from Allison.

Steve Villars, 16309 Crawford, requested Council to consider allowing the use of recreational vehicles as temporary housing during renovations for situations such as mold, water leaks. He commented that it is good to keep the owner on site during the remodeling.

Bill Franklin, 16030 Kube Court, requested an extension of time for using a recreational vehicle as temporary housing during renovations relating to the flood and mold.

Bob Karlin, 16548 Village Drive, commented on the excessive speeding on Village Drive.

Joyce Berube, 15926 Juneau, representing the realtors in the Jersey Village area, commented on a recent Houston Chronicle article regarding realty sales since the Allison flood. Ms. Berube stated that statistics indicate that in the year prior to the flood homes on the market were 49, after the flood through June 2002, reported 47. There were no homes currently listed as rental on the MLS. Ms. Berube also provided a comparison of the appraisal value of the homes recently sold that had flooded to the actual selling price, indicating that the homes sold for a price much higher than the appraised value. In addition to the comment on the sale of homes in Jersey Village, she offered a proposal to consider contracting the maintenance of certain landscaped areas through out the city to an outside contractor.

CITY MANAGER'S REPORT

The City Manager provided an update on the following matters:

1. Jersey Village Crime Control and Prevention District Annual Report. Mr. Dale Brown, City Manager, presented a draft of the annual report for district, which included operations from the creation through September 2001.
2. Mr. Brown reported that the rehabilitation of the elevated water storage tank on Village Drive will be completed soon and the City's name will be on the side of the tank, which will be seen from U.S. Highway 290.
3. Mr. Brown reported that the Lakeview/Rio Grande drainage and paving project is moving along, however the storm drain on Rio Grande is not functional as yet.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

A report was presented by the Planning and Zoning Commission regarding proposals to amend the City's comprehensive zoning ordinance by:

1. Rezoning 29.6 acres of land in District J, each of Jones Road, to District A as a request submitted by Sandwater LP. The Commission had reviewed the application and submittals of the developer and recommended that Council

- consider the amendments and call for a joint public hearing to receive public comments;
2. Amending the zoning ordinance to create a new condominium district and the proposed regulations thereto to provide the ability to construct three-story two-family residential structures, a maximum of 50 feet in height as submitted by BSL Development Company. The Commission had reviewed the application and submittals of the developer and recommended that Council consider the amendments and call for a joint public hearing to receive public comments; and
 3. Rezone 9.6993 acres in District F to District C-2, new residential condominium district. The Commission had reviewed the application and submittals of the developer and recommended that Council consider the amendments and call for a joint public hearing to receive public comments.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in it's normal sequence on the agenda.

- A. Approval of the Minutes of the May 18, 2002 work session and May 20, 2002 regular session.
- B. Approval of Harris County Appraisal District's 2001 Correction Roll #18 as an amendment to the Tax Roll with a decrease in appraised value of \$54,180.00 resulting in a tax decrease of \$365.72 based on a tax rate of \$.675/100.
- C. Approval of Harris County Appraisal District's 2001 Supplemental Roll #9 as an amendment to the Tax Roll with an increase in appraised value of \$76,790.00 resulting in a tax increase of \$518.33 based on a tax rate of \$.675/100.
- D. Acceptance of the resignation of Joyce Berube from the Jersey Village Crime Control and Prevention District Board of Directors.
- E. Approval of the appointment of A. J. Widacki to the Jersey Village Crime Control and Prevention District Board of Directors.
- F. Approval of the adoption of Ordinance No. 02-14 amending the budget for fiscal year 2001-2002 relating to EMS grant funds.

A motion was made by Councilmember Wubbenhorst to approve items A through F on the Consent Agenda; Councilmember Holden seconded the motion. The motion carried unanimously.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO CALL FOR A JOINT PUBLIC HEARING WITH THE PLANNING AND ZONING COMMISSION TO RECEIVE PUBLIC COMMENTS REGARDING THE REZONING OF A TRACT OF LAND FROM DISTRICT J TO DISTRICT A; TO CONSIDER THE CREATION OF A NEW CONDOMINIUM DISTRICT AND THE REGULATIONS THERETO; AND AMEND THE ZONING MAP TO PROVIDE FOR THE CREATION OF A CONDOMINIUM DISTRICT.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to call for a joint public hearing with the Planning and Zoning Commission for Monday, July 15, 2002 at 7:00 p.m. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE RELATING TO THE USE OF RECREATIONAL VEHICLES AS TEMPORARY HOUSING UNDER CERTAIN EMERGENCY SITUATIONS.

There was discussion with no formal action taken. The City Attorney will prepare a draft ordinance for consideration at the June meeting to provide relief under certain emergency conditions.

DISCUSSION WITH POSSIBLE ACTION TO APPOINT MEMBERS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES.

A motion was made by Councilmember Widacki and seconded by Councilmember Wubbenhorst to appoint Doug Smith-Barry to a regular position on the Board of Adjustment. The motion carried unanimously. Councilmember Widacki clarified the motion to appoint Mr. Smith-Barry to Position No. 2 of the Board of Adjustment; seconded by Councilmember Hamley. The motion carried unanimously.

A motion was made by Councilmember Widacki and seconded by Councilmember Wubbenhorst to appoint Darcy Mingoia to Position No. 1 of the Planning and Zoning Commission. The motion carried unanimously.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to nominate and appoint Jim Sun to the Golf Course Advisory Committee. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE ELIMINATION OF THE REQUIREMENT FOR DRIP IRRIGATION SYSTEMS IN THE RIGHT-OF-WAY.

A motion was made by Councilmember Preece and seconded by Councilmember Holden to approve and adopt Ordinance No. 02-15 amending Chapter 14 of the Code of Ordinances by repealing Section 14-310(7)(b) and eliminating the requirement of soaking type irrigation systems within the street right-of-way. The motion carried. Voting: Aye (4) – Preece, Holden, Hamley, and Widacki. Nay (1) – Wubbenhorst.

Under discussion, members discussed the need to continue to encourage water conservation and should revisit the ordinance in the next 3-5 years.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A REQUEST FROM TIM FRAZIER TO WAIVE PENALTIES AND INTEREST IN THE AMOUNT OF \$141.45 FOR 2001 PROPERTY TAXES.

There was no action taken on this item. The item died due to lack of a motion.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF THE FINAL PLAT FOR JOE MYERS SUBDIVISION #2.

A motion was made by Councilmember Hamley and seconded by Councilmember Holden to approval the final plat submitted for Joe Myers Subdivision #2. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

- A. Review ordinances relating to water restrictions during drought conditions. Mayor Heathcott asked that the members review the current ordinance and become familiar since we are in the heat of the summer. Possibly the ordinance needs to be reviewed to address the receiving of water from the City of Houston or any interruptions of water supply from Houston.
- B. Discuss establishing an Economic Development Committee and developing a charge for the committee. Councilmember Hamley would like to see the Economic Development Committee redeveloped. Councilmember Wubbenhorst stated that the committee should focus on working with the Economic Development Committee of the Cy-Fair Chamber of Commerce. Staff will advertise and seek potential candidates for the committee and work on a draft by-law and charge for the committee.

Councilmember Widacki complimented staff on the capital improvement program status reports and stated that he would like to see the same type of reports on the Harris County Flood Control District projects on a monthly basis. He also complimented Sam Hewitt and Trevor Ogden on the upward trend in rounds and for their efforts. In his response to the

speed humps issue on Village Drive; he stated that we should survey the residents before making any decisions.

Councilmember Hamley stated that he would like to see a time line on the dates for project on the 43-acre detention and by pass from Harris County Flood Control District, in favor of installing speed humps on Village and Wall to slow down traffic, and would like to consider out sourcing maintenance of common areas and golf course.

Councilmember Preece stated that he was in favor of out sourcing the maintenance for landscaping on Senate Ave and all city parks, except the golf course. He also stated he would like to see the attendance roster of members on all boards and committees and would like to revisit the decision regarding the financing of the new fire truck as approved, was it the best decision, should be discussed during the budget process.

Councilmember Holden commented on the on-going street construction and the need to limit parking on streets in the construction area, traffic conditions on Village Drive, and setting a mandatory attendance for members of boards and committees. He also commended the Fire Department on their excellent efforts during the recent house fire.

Councilmember Wubbenhorst suggested that we should place the city's web site address on the marquee, additional marquees placed throughout the city, and the placement on stop signs notices of meetings. She also would like to see Harris County Flood Control District do another presentation on the status of the projects, which affect Jersey Village. Ms. Wubbenhorst reported that the Cy-Fair Chamber is arranging meetings in December for local officials to meet with State representatives. She thanked the Fire Department on their efforts on the house fire on Honolulu and felt reassured to hear how well we take care of our firefighters in these situations and also thanked the Police Department for their presence in the area during school hours.

Mayor Heathcott reported on a program being used in Oklahoma City in which workshops were held to educate the citizens on plants, soil irrigation and projects that would enhance the beauty and eye appeal of the city. Mr. Heathcott also stated he would like to continue a discussion at the June meeting on the traffic problem on Village Drive.

CLOSED MEETING

There was no Closed Meeting held.

ADJOURNMENT

A motion was made by Councilmember Preece to adjourn the open meeting. Councilmember Hamley seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:50 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: July 15, 2002

Ordinance Nos. 02-14 and 02-15 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: July 15, 2002

TIME: 6:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

WORK SESSION AT 6:00 P.M.

The work session was convened at 6:00 p.m. to discuss a proposed Career Development Plan (compensation plan) for employees to begin fiscal year 2002-2003.

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance being given by Councilmember Russell Hamley. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, and Russell Hamley; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch. It was noted that A. J. Widacki was not in attendance.

PUBLIC COMMENTS

Mr. Bob Biggs, as a Golf Course Advisory Committee member, commented on the increased rounds and revenues at the golf course, physical appearance of the course is good, renovations to the restrooms are almost finished, and the Charles Daniels has been selected as Chairman of the Committee to replace A. J. Widacki.

JOINT PUBLIC HEARING

A joint public hearing was held with the Planning and Zoning Commission to receive public comments regarding proposals to amend the City's comprehensive zoning ordinance by:

- (1) reclassifying land located in zoning District J (4th business district), a tract or parcel of land containing 29.65 acres, being TR 30A, Satsuma Acreage, 8802 Jones Road, to zoning District A;
- (2) amending the zoning ordinance to establish regulations for a new condominium residential district (C-2); and
- (3) reclassifying land located in zoning District F (1st business district), a tract or parcel of land containing 9.6993 acres, being all of Reserve A-1 out of the Boundary Line Adjustment Plat of Lakes of Jersey Village, to zoning District C-2 (Residential Condominium).

Mayor Heathcott opened hearing for public comments. Present from the Planning and Zoning Commission were Greg Bonagurio, Joyce Berube, Darcy Mingoia, Bart Adriance and David Paul. Dale Brown, City Manager, presented a brief overview of the proposals. Hearing no comments from the public, the hearing was closed.

CITY MANAGER'S REPORT

The City Manager provided an update on the following matters:

1. Capital Improvements Projects update: Lakeview and Philippine drainage/paving project, Fire Station construction, Tahoe Lift Station, Elevated Storage Tank #2 at Village Drive, Senate Avenue landscaping and lighting, sewer rehabilitation, water line over White Oak Bayou, repainting of Ground Storage Tank #3, Castlebridge connection. The street programs under construction are ahead of schedule. Philippine Street should reopen for school. The SCADA system upgrade is 100% complete.
2. Landscaping maintenance contract. The Public Works Department presented a list of all of the activities performed by the Parks Department. This list was part of a bid specification a landscaping maintenance contract. Councilmember were asked to review the list of activities and provide specific areas that they felt should be contracted out not all of the activities.
3. Cy-Fair Chamber of Commerce promotion of tourism for the City of Jersey Village. It was reported that the Chamber would show Jersey Meadow Golf Course on the new maps and on the front cover of the brochure.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in it's normal sequence on the agenda.

- A. Approval of the Minutes of June 17, 2002 regular session.
- B. Approval of Harris County Appraisal District's 2000 Supplemental Roll #14 as an amendment to the Tax Roll with an increase in appraised value of \$108,620.00 resulting in a tax increase of \$733.19 based on a tax rate of \$.675/100.
- C. Approval of Harris County Appraisal District's 2000 Correction Roll #29 as an amendment to the Tax Roll with a decrease in appraised value of \$22,120.00 resulting in a tax decrease of \$149.31 based on a tax rate of \$.675/100.
- D. Approval of Harris County Appraisal District's 2001 Correction Roll #20 as an amendment to the Tax Roll with a decrease in appraised value of \$5,100.00 resulting in a tax decrease of \$34.43 based on a tax rate of \$.675/100.

- E. Approval of Harris County Appraisal District's 2001 Correction Roll #22 as an amendment to the Tax Roll with a decrease in appraised value of \$15,930.00 resulting in a tax decrease of \$107.53 based on a tax rate of \$.675/100.

A motion was made by Councilmember Hamley to approve items A through E on the Consent Agenda; Councilmember Holden seconded the motion. The motion carried unanimously.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING SECTION 14-88(6) OF THE CODE OF ORDINANCES; ALLOWING FOR THE USE OF RECREATIONAL VEHICLES FOR TEMPORARY HOUSING; PROVIDING FOR REGULATIONS APPLICABLE THERETO; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR REPEAL FOR THOSE RESIDENCES WHICH BECOME UNINHABITABLE AS A RESULT OF FLOOD, FIRE OR ENVIRONMENTAL CONDITIONS.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to approve and adopt Ordinance No. 02-16 with the addition of the wording "if necessary" following the language requiring appropriate sewer and electrical connections. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION RELATING TO TRAFFIC CALMING OPTIONS FOR VILLAGE DRIVE.

There was a discussion of possible options available to consider for the traffic conditions on Village Drive. Literature was provided to Council on the different types and uses for traffic calming options used in other cities. It was the consensus of the Council that the driveway located near the high lines should be reopened and the sidewalk removed to allow for patrol vehicles to monitor traffic flow at that location. There was no formal action taken.

DISCUSSION WITH POSSIBLE ACTION TO APPOINT MEMBERS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES AND CONSIDER AN ORDINANCE ESTABLISHING ATTENDANCE REQUIREMENTS FOR MEMBERS.

A motion was made by Councilmember Hamley and seconded by Councilmember Wubbenhorst to appoint Herman Lauhoff to Position No. 4 on the Board of Adjustment and Pamela Lightbody as an Alternate on Board of Adjustment. The motion carried unanimously.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to approve and adopt Ordinance No. 02-20 enacting Section 2-37 providing for the removal of members of boards and committees for failure to attend meetings. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AUTHORIZATION TO SOLICIT FOR PROPOSALS FOR THE EMPLOYEES' GROUP MEDICAL INSURANCE COVERAGE.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Preece authorizing the solicitation of requests for proposals for employees' group medical insurance coverage as currently in place and to include alternates to provide for a \$20.00 copay, an out of network benefit to 60% and to include coverage for council members. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES ALLOWING FOR GRASS REINFORCED PAVING PRODUCTS IN PARKING LOT STANDARDS.

A motion was made by Councilmember Hamley and seconded by Councilmember Preece to approve and adopt Ordinance No. 02-21 amending Section 14-281(C)(1) of the Code of Ordinances allowing the use of grass paving in parking lots for off-street parking spaces in excess of the minimum number of spaces required. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE CONFIRMING THE CITY'S INTENT TO ACCEPT AND MAINTAIN A PUBLIC STREET KNOWN AS DILLARD DRIVE.

A motion was made by Councilmember Hamley and seconded by Councilmember Holden to approve and adopt Ordinance No. 02-17 confirming the City's intent to accept and maintain a public street to be known as Dillard Drive and subject to its dedication by plat approved by the City in accordance with Article III of Chapter 14 of the Code of Ordinances and its construction in accordance with all applicable requirements of Chapter 14 of the Code of Ordinances. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROPRIATION OF FUNDS TO PURCHASE A REPLACEMENT VEHICLE FOR THE POLICE DEPARTMENT TO REPLACE VEHICLE RECEIVING SIGNIFICANT DAMAGE AND TOTALED BY INSURANCE COMPANY.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to authorize the City Manager to purchase a 2003 Crown Victoria for the police department to replace unit 9906. The motion carried unanimously. It was noted that Councilmember Preece was not present for the vote.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A CHANGE ORDER TO CLEAN AND TELEWISE ADDITIONAL SEWER LINES FOR FUTURE REHABILITATION IN AN AMOUNT OF \$22,919.80 TO BRH GARVER INC.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to approve Change Order #1 with BRH Garver Inc. to the existing contract to clean and televise additional sanitary sewer lines in an amount not to exceed \$25,000.00. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE FOLLOWING ORDINANCES: (1) AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CITY'S COMPREHENSIVE ZONING ORDINANCE BY CREATING DISTRICT C-2, CONDOMINIUM DISTRICT; PROVIDING FOR REGULATIONS APPLICABLE IN ZONING DISTRICT C-2; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR REPEAL AND (2) AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, CHANGING THE CLASSIFICATION OF A 9.5756, BEING MORE OR LESS, ACRE TRACT OF LAND DESCRIBED HEREIN PRESENTLY CLASSIFIED IN ZONING DISTRICT F TO ZONING DISTRICT C-2 (CONDOMINIUM); CHANGING THE CLASSIFICATION OF A 29.65 ACRE TRACT OF LAND DESCRIBED HEREIN PRESENTLY CLASSIFIED IN ZONING DISTRICT J TO ZONING DISTRICT A (SINGLE-FAMILY DWELLING); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR REPEAL.

A final report and recommendation was presented by the Planning and Zoning Commission after reviewing the application and submittals of the developer and receiving comments from the Joint Public Hearing, the Commission recommended that Council amend the zoning regulations to provide for a Condominium Residential District (C-2) with 10-foot setbacks between buildings, amend the zoning map to designate a 9.5756 acre tract of land adjacent to Jones Road as district C-2, and amend the zoning map to rezone a 29.65 acre tract of land adjacent to Jones Road from district J to district A.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to approve and adopt Ordinance No. 02-18. Councilmember Preece stated his concern with the title "Condominium" as an unacceptable title for the district. After further discussions the following motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to amend the motion to revise the name of the district to "Residential District C-2" removing the title of "Condominium". The motion to amend carried: Voting Aye (3) – Preece, Holden, Wubbenhorst; Voting Nay (1) – Hamley.

The motion to adopt Ordinance No. 02-18 as amended carried unanimously.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to approve and adopt Ordinance No. 02-19 classifying a 9.5756 acre, being more or less, tract of land as Residential District C-2 and rezone a 29.65 acre tract of land from district J to district A. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Hamley commented that he would like to see the budget worksheets sometime in the first part of August before the budget workshops begin. He also welcomed Steve Lawrenz to the City as the new Finance Director.

Councilmember Preece welcomed Steve Lawrenz as the new Finance Director to the City, stated he would like a review of the tables used for reporting water usage and sales, and commented on the President's Management Agenda, copies of which he had provided for the council, which are budget philosophies from President Bush.

Councilmember Holden welcomed Steve Lawrenz to the City, stated Jersey Meadow Golf Course is in good shape, would like to see an update from Harris County Flood Control District on the status of the projects in such a form that the information could be presented to the citizens, and commented on the construction workers on the Philippine project are parking their vehicles in such a way they are blocking the street at Argentina.

Councilmember Wubbenhorst stated that the Early Warning 911 reverse system will be coming soon and requested an update from the Harris County Flood Control District on the various projects affecting Jersey Village.

Mayor Heathcott thanked Debbie Loesch, City Secretary, for getting the new sound system installed.

CLOSED MEETING

There was no Closed Meeting held.

ADJOURNMENT

A motion was made by Councilmember Preece to adjourn the open meeting. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:10 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: August 19, 2002

Ordinance Nos. 02-16, 02-17, 20-18, 02-19, 02-20, and 02-21 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A WORK SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: August 12, 2002

TIME: 7:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the work session of Council to order at 7:00 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch.

WORK SESSION

A work session was held to discuss the proposed budget for fiscal year 2002-2003.

ADJOURNMENT

The meeting adjourned at 10:30 p.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: September 16, 2002

**MINUTES FOR A WORK SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: August 13, 2002

TIME: 7:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the work session of Council to order at 7:00 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch.

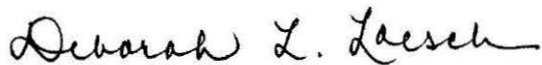
WORK SESSION

A work session was held to discuss the proposed budget for fiscal year 2002-2003.

ADJOURNMENT

The meeting adjourned at 11:30 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: September 16, 2002

STATE OF TEXAS COUNTY OF DALLAS

Know all men by these presents, that _____ of the County of _____ State of _____

do hereby certify that _____

is the true and correct _____

of the County of _____ State of _____

and that the foregoing is a true and correct copy of the _____

_____ of the County of _____ State of _____
do hereby certify that _____
is the true and correct _____
of the County of _____ State of _____

_____ of the County of _____ State of _____

_____ of the County of _____ State of _____

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: August 19, 2002

TIME: 7:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch. It was noted that Councilmember Russell Hamley was not in attendance.

Mayor Heathcott read a proclamation recognizing September 2002 as Leukemia and Lymphoma Awareness Month

PUBLIC COMMENTS

Gloria McKay, 16313 Lakeview, addressed Council regarding drainage problems on the street in front of her property and the replacement of the driveway as the result of the reconstruction of the street, the expansion at Joe Myers' dealership, and the condition of landscaping maintenance and appeal of city hall and other city properties.

CITY MANAGER'S REPORT

The City Manager provided an update on the following matters:

Capital Improvements Projects update:

Lakeview and Philippine drainage/paving project is ahead of schedule with sidewalk and driveway approaches to finish.

Fire Station construction has been delayed due to wet weather conditions.

Tahoe Lift Station has not started.

Elevated Storage Tank #2 at Village Drive is waiting on final inspection.

SCADA system is operating at 100%.

Senate Avenue landscaping and lighting fixtures are on order and waiting on the conduit to be installed.

12" water line over White Oak Bayou will be added to the TJ&T contract as a change order.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in it's normal sequence on the agenda.

- A. Approval of the Minutes of the July 15, 2002 regular session.
- B. Approval of Stephen Lawrenz as Tax Assessor-Collector for the City of Jersey Village, as an officer or employee designated to make the calculations provided for in Chapter 26 of the Texas Tax Code.
- C. Approval of a TexPool Resolution amending the authorized representatives for the City.
- D. Acceptance of the resignations of Doris Chandler, Shawn Massey, and Jessica Pearlman from the Recreation and Events Committee.
- E. Approval of the appointment of Rebecca Camp to the Recreation and Events Committee.
- F. Approval of the Rerate Notice with TML Intergovernmental Employee Benefits Pool for the employees' group dental and life insurance coverage.
- G. Approval of the reappointment of Duncan Klussmann, Ed Heathcott, Rusty Preece, and A. J. Widacki to the Board of Directors of the Jersey Village Crime Control and Prevention District for terms to expire September 1, 2004.
- H. Approval of the request for deletion of properties on the tax rolls not in Jersey Village: Account Nos. 0701399 Black Heritage Society, 0644511 Corrosion Control System, and 0560972 PES Inc.
- I. Approval of a lease and maintenance agreement with Harris County for the use of Harris County's 800-megahertz radio system.
- J. Approval of Harris County Appraisal District's 2000 Correction Roll #30 as an amendment to the Tax Roll with a decrease in appraised value of \$1,108,530.00 resulting in a tax decrease of \$7,482.58 based on a tax rate of \$.675/100.
- K. Approval of Harris County Appraisal District's 2001 Correction Roll #24 as an amendment to the Tax Roll with a decrease in appraised value of \$1,066,450.00 resulting in a tax decrease of \$7,198.54 based on a tax rate of \$.675/100.

- L. Approval of the adoption of Ordinance No. 02-22 amending the budget for fiscal year 2002-2003 for additional expenditures for the wiring of the new stage for the public address system, public notice requirements for the renewal permit for water well #3, air packs for the fire department, upgrade to utility software, golf course utilities, and transfer of funds from the Utility Fund to General Fund.
- M. Approval of an agreement with Brooks and Sparks for the design and engineering services for the paving and drainage improvements for Lakeview Drive, 12" water line construction crossing White Oak Bayou, and rehabilitation of elevated water storage tank #2.

Councilmember Greg Holden requested that Item M be removed from the Consent Agenda and considered as a separate item on the agenda.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to approve items A through L on the consent agenda. The motion carried unanimously.

REGULAR AGENDA

APPROVAL OF AN AGREEMENT WITH BROOKS AND SPARKS FOR THE DESIGN AND ENGINEERING SERVICES FOR THE PAVING AND DRAINAGE IMPROVEMENTS FOR LAKEVIEW DRIVE, 12" WATER LINE CONSTRUCTION CROSSING WHITE OAK BAYOU, AND REHABILITATION OF ELEVATED STORAGE TANK #2.

The projects are scheduled as a part of the City's capital improvement program for the next fiscal year therefore requiring engineering plans to be completed. With no further discussion forthcoming, a motion was made by Councilmember Holden and seconded by Councilmember Widacki to approve the contracts with Brooks and Sparks for engineering design services related to the projects. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER ORDINANCE NO. 02-23 AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS BY ADDING ARTICLE V THERETO; ESTABLISHING A MUNICIPAL COURT BUILDING SECURITY FUND; PROVIDING FOR THE ASSESSMENT AND COLLECTION OF A MUNICIPAL COURT BUILDING SECURITY FEE; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to adopt Ordinance No. 02-23 establishing a Municipal Court Building Security fee in the amount of \$3.00 as a cost of court from the defendant upon conviction in municipal court for a misdemeanor offense. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CALL FOR PUBLIC HEARINGS ON SEPTEMBER 16, 2002 AT 7:00 P.M. TO RECEIVE PUBLIC COMMENTS ON (1) PROPOSED 2002-2203 ANNUAL BUDGET; AND (2) JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT PROPOSED 2002-2003 ANNUAL BUDGET.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Preece to call for the public hearings to be held on September 16, 2002 at 7:00 p.m. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A REQUEST TO CONCUR WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR THE DEVELOPMENT AND CONSTRUCTION OF THE JERSEY VILLAGE WEST WHITE OAK BAYOU TRANSIT CONNECTION TRAIL FOR A HIKE AND BIKE TRAIL WITHIN THE EASEMENT GRANTED TO HARRIS COUNTY FLOOD CONTROL DISTRICT FOR DRAINAGE.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to authorize the City Manager to complete the Authorization to Proceed with the Jersey Village White Oak Bayou Transit Connector Enhancement Project. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE ADVERTISEMENT FOR BIDS FOR A LANDSCAPE MAINTENANCE CONTRACT.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to authorize staff to proceed with the bid process for proposals for a landscape maintenance contract for the esplanades on Senate Avenue, Jersey Drive, and Rio Grande Street from Lakeview to Village Drive. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE ADVERTISEMENT OF BIDS FOR THE PURCHASE OF 70 GOLF CARTS FOR JERSEY MEADOW GOLF COURSE.

A motion was made by Councilmember Widacki and seconded by Councilmember Holden to authorize staff to proceed with the bid process for proposals for the golf cart fleet for Jersey Meadow Golf Course. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO DISCUSS "MONDAYS WITH THE MAYOR".

There was discussion with no formal action taken.

DISCUSSION WITH POSSIBLE ACTION CONCERNING NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY'S OFFER TO PURCHASE THE INTERCONNECT PIPELINE TO THE CITY OF HOUSTON'S WATER SUPPLY.

There was discussion with comments made by the Mayor and Council members regarding the Authority's decision to withdraw their offer of \$750,000 to purchase the pipeline interconnect to the City of Houston. Mayor Heathcott stated that Mr. Ed Schackleford met with the City Manager, the Mayor, and Director of Public Works on July 22, 2002 at which time the Authority gave an informal notice to the city of a 30 day period to take action on the original proposal to purchase. A special session of Council was to be scheduled in August to devote an entire meeting to this offer. Approximately one week after the meeting, the City received a formal letter from the Authority dated July 25, 2002. The City began developing information on the capital costs incurred for water infrastructure to receive credit against the pumpage fees in preparation for presentation to Council in August. On August 6, 2002, the City was informed by letter from the Authority that the offer to purchase the interconnect was withdrawn at its meeting on August 5, 2002.

In response to the statement of events, Mayor Heathcott stated that he felt that the City is dealing with an unstable entity and that the City has acted responsibly in dealing with these matters and it is time to close the issue.

Councilmember Holden concurred with the comments made by Mayor Heathcott that the City did act responsibly in dealing with the Authority; and that he had concerns that they were intending to divert water through Jersey Village to other municipal utility districts and the other was their ability to provide water on a long-term basis.

Councilmember Widacki concurred with Mayor Heathcott and Councilmember Holden and also stated he had reservations about the Authority since its creation.

Councilmember Wubbenhorst also concurred and felt it was a wise decision not to go with the Authority since they never really gave the City a sound solution to consider.

Councilmember Preece commented that there have always been two issues all along one about the City's control over the water supply and the other was the lack of information on future pricing.

Council expressed an interest in submitting another resolution to the Texas Legislature to allow the City to leave the authority. This will be addressed at another time.

There was no formal action taken on this item.

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki commended Public Works for moving the street projects along and to Sam Hewitt and the Golf Course personnel for improving the operations at Jersey Meadow.

Councilmember Preece restated his concern that the analysis report on water usage has incomplete data and the revised reporting should be given a level of priority. He also stated

that the City should begin tying in succeeding streets on the street reconstruction projects since substantial completion will be in October. The next project should be started in the next 5 months as not to lose the momentum.

Councilmember Holden stated he was pleased to see the street projects going so well. He also stated his concerns that he sees the same lots within the city continuously in violation of city codes and the status of the demolition of the McDermott house on Tahoe.

Councilmember Wubbenhorst restated her desire to have an update on the Flood Control District projects put in the JV Star and announced the ice cream social planned by the Recreation and Events Committee on August 25, 2002 from 6:00 p.m. to 8:00 p.m. at Carol Fox Park.

Mayor Heathcott commented on the status of the fire station construction. He stated concerns with the performance by the contractor and what can be done to move the project along.

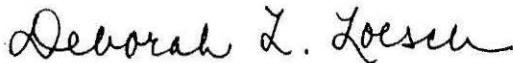
CLOSED MEETING

A Closed Meeting was convened at 8:30 p.m. under Chapter 551 of the Government Code, Section 551.074 to discuss personnel matters relating to the City Manager's annual evaluation and adjourned at 8:40 p.m.

ADJOURNMENT

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:40 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: September 16, 2002

Ordinance No. 02-23 is on file in the City Secretary's office and is made a part of these minutes by reference.

**MINUTES FOR A WORK SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: August 21, 2002

TIME: 7:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the work session of Council to order at 7:00 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch.

WORK SESSION

A work session was held to discuss the proposed budget for fiscal year 2002-2003.

ADJOURNMENT

The meeting adjourned at 11:40 p.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: September 16, 2002

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**MINUTES FOR A SPECIAL SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: August 26, 2002

TIME: 7:00 P.M.

LOCATION: City Hall Meeting Room, 16501 Jersey Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the special session of Council to order at 7:00 p.m. In attendance were Councilmembers Rusty Preece, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Council members Greg Holden and Frances Wubbenhorst and Ken Wall, City Attorney, were not in attendance.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING SECTION 14-255 OF THE CODE OF ORDINANCES RELATING TO SIGNS AT CIVIC EVENTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR REPEAL.

A motion was made by Councilmember Hamley and seconded by Councilmember Widacki to approve Ordinance No. 02-24 amending Section 14-255(1) of the Code of Ordinances allowing one temporary monument type ground sign to be placed at each major entrance to the event. The motion carried unanimously.

ADJOURNMENT

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: September 16, 2002

Ordinance No. 02-24 is on file in the City Secretary's office and is made a part of these minutes by reference.

**MINUTES FOR A SPECIAL SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: September 9, 2002

TIME: 7:15 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the special session of Council to order at 7:15 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Ken Wall, City Attorney, was not in attendance.

PUBLIC COMMENTS

There were no public comments received.

REPORTS FROM BOARDS, COMMITTEES, AND COMMISSIONS

Russell Hamley, Vice President, of the Jersey Village Crime Control and Prevention District Board of Directors, presented the budget approved by the Board for the District for fiscal year 2002-2003 to the City Council. (The budget presented is on file in the City Secretary's office and is part of these minutes by reference only.)

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AWARD OF BID FOR GROUP HEALTH INSURANCE.

Mr. Dick Hillyer with Health Administration Services, Inc., as consultant to the City, reported to Council the results of the bid proposals received for the employees' group medical insurance coverage. At this time there were only 2 bids, which were considered as finalists (UniCare and United Health Care). City staff and Mr. Hillyer are continuing to quantify the proposals to make the appropriate recommendation. Also, Mr. Hillyer reported that the City received a proposal for a self-funded program which he is analyzing and will report back on September 16th the advantages and disadvantages for considering a self-funded plan.

CLOSED MEETING

A Closed Meeting was convened at 7:50 p.m. under Chapter 551 of the Government Code, Section 551.074 to discuss personnel matters relating to the City Manager's annual evaluation and adjourned at 8:07 p.m.

DISCUSSION WITH POSSIBLE ACTION TO SET THE SALARY FOR THE CITY MANAGER FOR THE 2002-2003 BUDGET YEAR.

A motion was made by Councilmember Holden and seconded by Councilmember Widacki to increase the salary of the City Manager by four and one-half percent (4.5%). The motion carried. Voting: Aye (3) Holden, Wubbenhorst, Widacki; Nay (1) Preece.

Councilmember Hamley was absent for the remainder of the meeting.

DISCUSSION WITH POSSIBLE ACTION TO REVIEW AND DISCUSS THE PROPOSED BUDGET FOR FISCAL YEAR 2002-2003.

The City Manager reviewed with Council the need to adjust the budget to provide for additional fees for architect fees for the fire station and create additional fund accounts for management of court fees.

There was discussion with no formal action taken.

ADJOURNMENT

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: September 16, 2002

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: September 16, 2002

TIME: 6:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

WORK SESSION

A work session was held to review and discuss with the architect from CLR for the fire station construction project the anticipated fees incurred on this project. The Mayor called the work session to order at 6:00 p.m. In attendance were Council members Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley (arrived at 6:50 p.m. and left the meeting at 8:30 p.m.), and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch. Also in attendance was Stephen Scott, architect from CLR.

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:10 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch.

PUBLIC COMMENTS

Public comments were received from:

Nancy Rose, representing the Cy-Fair ISD D.A.R.E. program, commended the City of Jersey Village for participating in the program and for the excellent work done by Officer Sandra Joachim.

David Pritchard, 15602 Australia, stated his support of the D.A.R.E. program and continuing the program to schools outside of the city limits.

Barry Watson, 16006 Kube Ct., stated his concerns regarding the school attendance zone for the Lakes of Jersey Village was zoned to send elementary students to Bang Elementary instead of Post Elementary in Jersey Village. He stated that he was not in favor of dividing up the city and requested Council to formally address this issue with the school district.

PUBLIC HEARINGS. Public hearings were held to receive oral or written comments concerning (1) the proposed Annual Budget for fiscal year October 1, 2002 through September 30, 2003 and (2) the Jersey Village Crime Control and Prevention District budget for fiscal year October 1, 2002 through September 30, 2003.

Mayor Heathcott opened the public hearing on the City's Annual Budget for comments. Hearing none, the hearing was closed. The public hearing on the Crime Control and Prevention District's budget was opened for comments. Hearing none, the hearing was closed.

The public hearing portion of the meeting was closed at 7:25 p.m.

CITY MANAGER'S REPORT

The City Manager provided an update on the following matters:

Allison Flood Repetitive Loss Buy-out Program. Mr. Dale Brown, City Manager reported that there is some money left in the program to complete the buy-out process. FEMA is looking into the grant applications, cumulative damages, and looking at purchasing the least expensive first. The City's application is finally being reviewed. Further information will be provided later.

Capital Improvements Projects update:

The street reconstruction project on Lakeview and Philippine is at 85% complete, working on sidewalks and the connection to Rio Grande bridge. Mayor Heathcott brought to the attention of staff possible problem at the southeast corner of Lakeview & Philippine; the curb was breaking down as the result of the turning of school buses.

The contractor is on site at the Tahoe Lift Station.

Final inspection expected soon on the elevated storage tank on Village Drive.

The Fire Station project has been delayed due to the delivery of the steel and weather problems.

Senate Avenue lighting are scheduled for shipment in November.

12" water line over White Oak Bayou will be added to the TJ&T contract as a change order, not yet scheduled.

Scheduled to submit bids for rehabilitation of elevated storage tank #1.

Water well #3 repairs are being scheduled to replace starter.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the August 12, 13, 19, 21, and 26, 2002 and September 9, 2002 sessions.
- B. Acceptance of the resignation of Benny Grimmer from the Building Board of Adjustment.
- C. Acceptance of the resignation of Tom Eustace from the Planning and Zoning Commission.
- D. Approval of corporate authorization resolutions for Sterling Bank for safe deposit box lease, and signature card agreements.

A motion was made by Councilmember Hamley and seconded by Councilmember Wubbenhorst to approve items A through D on the consent agenda. The motion carried unanimously.

REGULAR AGENDADISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE AWARD OF THE BID FOR EMPLOYEES' GROUP HEALTH INSURANCE.

There was discussion with no formal action taken. Mr. Dick Hillyer reported that the evaluation processes on the proposals were still on going with the underwriters. Staff requested direction from Council as to which of the proposals would be acceptable to pursue. It was the general consensus of Council that the proposal submitted by United HealthCare (NLI) PPO that maintained current benefit levels with some reduced benefits was the most attractive and reasonable. Mr. Hillyer stated that he would confirm the rates and report back at the September 23, 2002 meeting with a final recommendation.

Councilmember Russell Hamley was absent for the remainder of the meeting.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE AWARD OF THE BID FOR THE GOLF CART FLEET FOR JERSEY MEADOW GOLF COURSE.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to award the bid to Ez Go for the purchase of 70 golf carts for the golf cart fleet. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE AWARD OF THE BID FOR THE LANDSCAPE MAINTENANCE CONTRACT FOR ESPLANADES ON SENATE AVENUE, JERSEY AND RIO GRANDE DRIVES FROM LAKEVIEW TO VILLAGE DRIVE.

There was discussion with no formal action taken. Further action would be considered at the September 23, 2002 meeting. There were differences in the bid specifications whereas the specifications were generated from a computer measurements and did not reflect the actual square footage of the areas. Therefore explaining the dramatic differences between the bids received. Councilmember Preece requested a comparison analysis for doing the work in house and review the analysis to reconsider on September 23rd. The City Attorney advised that since there were material discrepancies in the bid, the vendors cannot be held to their bid. However, since the project would be under \$25,000, the city would not have to take additional bids.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE APPOINTMENT OF VARIOUS MEMBERS TO BOARDS, COMMISSIONS, AND COMMITTEES (PLANNING & ZONING COMMISSION, BUILDING BOARD OF ADJUSTMENT, BOARD OF ADJUSTMENT, GOLF COURSE ADVISORY COMMITTEE).

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to appoint John "Bart" Adriance, David Paul, Keith Ormston, and Pamela Lightbody to the Planning and Zoning Commission. The motion carried unanimously.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to appoint Robert Clark and Frank Gullo to the Building Board of Adjustment. The motion carried unanimously.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to appoint Herman Lauhoff and Andrew Henderson to the Board of Adjustment. The motion carried unanimously.

A motion was made by Councilmember Widacki and seconded by Councilmember Holden to appoint Bill Smith, Charles Daniels, Bob Biggs, Jim Sun, Bill Carey, William McCrea, and John Terrell to the Golf Course Advisory Committee. The motion carried unanimously.

The City Secretary will continue to solicit interested candidates to apply for the vacant positions on the boards.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AUTHORIZATION FOR THE ADVERTISEMENT FOR BIDS FOR THE REHABILITATION OF ELEVATED STORAGE TANK #1.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to authorize the City Manager to advertise for bids for the rehabilitation of the elevated storage tank #1 on Solomon. The motion carried unanimously.

There was discussion regarding the placement of the high school logo, city logo or even the golf course logo on the tank. The contract would allow for two (2) logos and it was agreed to place the City's logo and the high school's. Staff would research the cost to add a second logo for the golf course to the storage tank on Village Drive.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE APPROVAL OF RULES AND REGULATIONS FOR THE USE OF PUBLIC FACILITIES.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to approve and adopt the rules and regulations as submitted by staff with the modifications and corrections to reflect that the facilities would not be available on Mondays and that candles would not be permitted except with the permission of the fire marshal. The motion carried unanimously.

A copy of the adopted rules and regulations is on file in the City Secretary's office and is made a part of these minutes by reference.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2001-2002 RELATING TO COMPENSATION FOR MUNICIPAL COURT JUDGES; EMPLOYEE HEALTH INSURANCE PREMIUMS; ELECTRICAL REPAIRS FOR AIR CONDITIONING AT GOLF COURSE CLUB HOUSE.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to approve and adopt Ordinance No. 02-25 amending the annual budget for fiscal year 2001-2002. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE PROPOSED 2002-2003 BUDGET.

There was discussion with no formal action taken. Staff asked for last minute instructions from Council and informed Council of the inclusion of the fire truck finance payment, modifications to budget to reflect an increase for health insurance rates, and additional fees for architectural services. Council requested that a committee be formed to negotiate with the architect on the issue of over runs. The committee will consist of the City Manager, Dale Brown, City Engineer, Frank Brooks, and Council members Hamley and Widacki.

DISCUSSION WITH POSSIBLE ACTION TO DESIGNATE A REPRESENTATIVE AND ALTERNATE TO THE HOUSTON-GALVESTON AREA COUNCIL 2003 GENERAL ASSEMBLY.

A motion was made by Councilmember Holden and seconded by Councilmember Preece to appoint Mayor Heathcott as the representative and Councilmember Wubbenhorst as the alternate. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CAST VOTES FOR THE TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL BOARD OF TRUSTEES ELECTION.

A motion was made by Councilmember Preece and seconded by Councilmember Holden to cast votes for the following Place 1, Robert T. Herrera; Place 2, Makia Epie; Place 3, Ruby L. White; and Place 4, Rickey C. Childers. The motion carried unanimously.

CLOSED MEETING

A Closed Meeting was held in accordance with the provisions of the Open Meetings Law, Chapter 551, Government Code, with the authority contained in Section 551.071 to consult with the Attorney for the City. The Closed Meeting convened 8:38 p.m. and adjourned at 10:50 p.m.

The Open Meeting was reconvened at 10:50 p.m.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE LITIGATION TO ENFORCE SUBDIVISION REGULATIONS IN THE EXTRA TERRITORIAL JURISDICTION.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to authorize litigation against Garfield J. Edmonds III and Alloy and Stainless Fasteners and other owners and lien holders to enforce subdivision ordinance in the extra territorial jurisdiction. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki commented that the flashing light on Philippine for the school zone does not match the correct time.

Councilmember Preece requested information on whether the traffic engineering study that was performed on Senate at Seattle was sufficient to use to install a stop sign at Senate at Wall Street.

Councilmember Holden requested an item on the October agenda to adopt a resolution to encourage Cy-Fair Independent School District to realign the attendance zone to include the Lakes of Jersey Village in schools in Jersey Village.

Councilmember Wubbenhorst announced that the Recreation & Events annual ice cream social was a success, the Fall event will be October 26th in which we will be playing night golf with glow in the dark balls and a dance at the club house. She also stated that she was

glad to see the update in the Star on the Flood Control projects, requested that rules be posted at Clark Henry Park and that the school zone on Philippine is being ignored.

Mayor Heathcott requested the installation of a directional sign on Hwy 290 feeder road for Jersey Drive, inquired about the traffic enforcement along Village Drive, and announced that he would pursue sending a letter to Cy-Fair ISD requesting the realignment of the attendance zone for the Lakes of Jersey Village.

ADJOURNMENT

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 10:15 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: October 21, 2002

Ordinance No. 02-25 is on file in the City Secretary's office and is made a part of these minutes by reference.

**MINUTES FOR A SPECIAL SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: September 23, 2002

TIME: 7:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:05 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch.

PUBLIC COMMENTS

There were no public comments received.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE AWARD OF THE CONTRACT FOR THE EMPLOYEES' GROUP MEDICAL INSURANCE COVERAGE.

A motion was made by Councilmember Preece and seconded by Councilmember Holden to award the contract for the employees' group medical insurance coverage to United HealthCare PPO Plan NLI for a plan policy date to be effective October 15, 2002. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION RELATING TO A LANDSCAPING MAINTENANCE CONTRACT FOR THE ESPLANDES ON SENATE AVENUE, JERSEY DRIVE, RIO GRANDE FROM LAKEVIEW TO VILLAGE DRIVE TO (1) REJECT BIDS SUBMITTED; AND (2) AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT FOR LANDSCAPE MAINTENANCE.

A motion was made by Councilmember Hamley and seconded by Councilmember Holden to reject all the bids received. The motion carried unanimously.

Under discussion, Councilmember Hamley indicated his desire to not reduce the crew size, but to reallocate the manpower to the streets. Councilmember Preece stated that by privatizing the maintenance of the esplanades would allow crews to devote schedules to other projects. Councilmember Preece also stated that this program could be expanded with time

by looking at attrition in the future rather than replacing an open position and that there could be significant savings, if the quality is there.

With no further discussions forth coming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to authorize the City Manager to negotiate a contract with HLS Enterprise of Texas, Inc. in the amount of \$15,723.40 to provide landscape maintenance for the esplanades on Senate Avenue, Jersey Drive, and Rio Grande (from Lakeview to Village Drive). The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A CHANGE ORDER WITH RESCO ELECTRIC LTD. IN THE AMOUNT OF \$24,000.00 FOR REPAIRS TO WELL #3.

A motion was made by Councilmember Widacki and seconded by Councilmember Wubbenhorst to authorize the City Manager to execute Change Order No. 1 in the amount of \$24,000.00 to Resco Electric Ltd. to replace the starter control and starter at Well #3. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A CHANGE ORDER WITH ENVIRONMENTAL ENGINEERS AND CONSTRUCTORS LTD IN THE AMOUNT OF \$6,621.09 TO RELOCATE THE TAHOE LIFT STATION CONTROL PANEL.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to authorize the City Manager to execute Change Order No. 2 with Environmental Engineers and Constructors Ltd in the amount of \$6,621.09 to relocate the Tahoe Lift Station control panel. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING SECTION 70-77 OF THE CODE OF ORDINANCES; ESTABLISHING RATES AND CHARGES FOR WATER AND WASTEWATER SERVICE; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to approve and adopt Ordinance No. 02-26 to increase water and wastewater rates effective on bills rendered after October 1, 2002. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE APPROVAL OF AN ORDINANCE ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2002 THROUGH SEPTEMBER 30, 2003.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to approve Ordinance No. 02-27 adopting the annual budget for fiscal year 2002-2003. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE A MOTION TO SET THE TAX RATE FOR DEBT SERVICE FOR 2002.

A motion was made by Councilmember Hamley and seconded by Councilmember Holden to adopt the debt service tax rate of \$0.32827 per \$100 valuation for the tax year 2002. The motion carried unanimously.

Under discussion, Councilmember Preece stated his concerns that the budget did not reflect the debt service for the \$5 million in bonds approved for street improvements. The transmittal letter included in the budget will be revised to reflect the accelerated schedule for debt service later in the budget year.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE TAX RATE FOR MAINTENANCE AND OPERATION FOR 2002.

A motion was made by Councilmember Hamley and seconded by Councilmember Wubbenhorst to adopt the maintenance and operation tax rate of \$0.34673 per \$100 valuation for the tax year 2002. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO ADOPT AN ORDINANCE PROVIDING FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALOREM TAXES BY THE CITY OF JERSEY VILLAGE, TEXAS FOR YEAR 2002; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

A motion was made by Councilmember Hamley and seconded by Councilmember Wubbenhorst to adopt Ordinance No. 02-28 providing for the assessment, levy, and collection of ad valorem taxes for the year 2002. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF BANKING RESOLUTIONS WITH STERLING BANK.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to approve banking resolutions with Sterling Bank. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF AN ORDINANCE AMENDING THE BUDGET FOR 2001-2002 RELATING TO TRANSFER FUNDS FROM GOLF COURSE MAINTENANCE TO GOLF COURSE ADMINISTRATION FOR SALARIES.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to approve Ordinance No. 02-29 amending the budget for 2001-2002 relating to golf course salaries. The motion carried unanimously.

CITY MANAGER'S REPORT

The City Manager provided an update on the following matters:

Financing options for purchasing the golf cart fleet. Staff has begun contacting several companies for financing agreements.

Demolition of substandard structure at 15801 Tahoe. Staff has begun receiving bids for the demolition; however, Floodsmart, Inc. is looking into elevating the house.

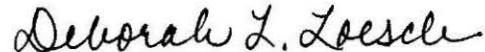
ADJOURNMENT

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:00 p.m.

CLOSED MEETING

There was no Closed Meeting held.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: October 21, 2002

Ordinance No. 02-26, 02-27, 02-28, and 02-29 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: October 21, 2002

TIME: 7:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:05 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch. It was noted that Councilmember Greg Holden was not in attendance.

PUBLIC COMMENTS

Public comments were received from:

J. T. Levay, 16206 Singapore, regarding the 43-acre detention pond in Jersey Village.

Gillian Cawte, 8505 Hawaii, regarding publicity in the JV Star for the Jersey Village Garden Club for the annual Christmas Decorating Contest.

CITY MANAGER'S REPORT

The City Manager provided an update on the following matters:

Substandard home at 15801 Tahoe. Mr. Ken Kelso is continuing to pursue the purchase of this property. In the interim he is cleaning up the grounds and surveying the lot to determine whether the structure can be elevated. Mr. Kelso's company specializes in building evaluations.

Senate Avenue & Wall Street stop sign. The City Manager has requested a copy of the traffic study from Harris County that was done at Senate Avenue and Seattle to see if that study will justify the placement of a stop sign at the Senate and Wall intersection. Staff is looking into contracting with a firm to pursue a traffic study for this location.

Allison Flood Repetitive Loss Buy-out Program. The Texas Emergency Management Agency contacted the City stating that the city had 30 days to make any amendments to the buy-out application. This amendment would allow the city the opportunity to opt out of the buy-out program. The City Manager instructed them to go ahead with the program as

submitted. They are currently in the second phase of the buy-out program with the priority of purchase would be the (1) cheapest home and (2) the number of times flooded. There are approximately 3500 homes being considered for buy-out, with only four (4) homes in Jersey Village on the list: 16106 Crawford, 7815 Zilonis Court, 15421 Jersey Drive, and 15407 Philippine Street. Further information will be provided when received.

Economic Development: Enterprise Zone. Councilmember Wubbenhorst and Dale Brown, City Manager recently met with representatives of an economic development consulting company regarding designating part of the city and the ETJ as an Enterprise Zone. This designation would allow developers of commercial or industrial properties to receive incentives from the state such as reimbursement of state sales tax, low interest loans, etc. There is a provision that allows a city to designate an enterprise zone due to being part of a declared disaster area. The consultants are determining whether Jersey Village qualifies. Further information will be provided when received.

Capital Improvements Projects update:

The street reconstruction project on Lakeview and Philippine is at 95% complete, anticipating completion in about 30-40 days with the weather delaying the completion of the driveways and curbs.

Chichester drainage improvements project has been added to the program.

Tahoe Lift Station is complete, waiting on final inspection.

Elevated storage tank #2 on Village Drive is complete.

Fire Station construction project. The structural steel has been partially installed. Not all of the steel has been delivered on the site. Delays are the result of no activity due to problems with the steel.

Senate Avenue lighting conduit has been installed under the roadway. The foundations for the lights are scheduled for delivery in the third week of October.

12" water line over White Oak Bayou will be added to the TJ&T contract as a change order.

The award of the bid for rehabilitation of elevated storage tank #1 will be considered at the November Council meeting.

Castlebridge connection project is scheduled to bid in November 2002 and construction to begin February 2003.

Rod Hainey, Director of Public Works, also provided a summary of the monthly activities of the various departments within Public Works.

Deborah Loesch, City Secretary, announced that the polling place for the November general election for both early and election day voting would be held at Epiphany Lutheran Church, 8101 Senate Avenue.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

A quarterly report was provided from the Golf Course Advisory Committee with recommendations and suggestions for Jersey Meadow Golf Course. Councilmember Widacki, as Council liaison, summarized the report for Council. Various improvements have been implemented to improve the course, such as, distance markers placed on the driving range, 150 yard markers placed on the fairways on par 4's and 5's, new range ball dispenser and washer was purchased, survey of residents on their interest in the golf course, continuing to evaluate options for improvement of the irrigation system, and installed a suggestion box to improve communications with customers and employees. The committee also recommended against contracting out the operations and course maintenance. Councilmember Hamley was concerned why the committee was against contracting for operations and maintenance. Councilmember Widacki stated that the committee felt that incentives would be lacking with an outside group to perform, of the proposals received none were financially feasible, conflicts could be created between operations and maintenance as to who is in charge (loyalty issue), and there are not many companies available in the area that contract for maintenance. There are more in the state of Florida, not many in Texas.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in it's normal sequence on the agenda.

- A. Approval of the Minutes of the September 16 and 23, 2002 sessions.
- B. Approval of Harris County Appraisal District's 2001 Supplemental Roll #10 as an amendment to the Tax Roll with an increase in appraised value of \$94,550.00 resulting in a tax increase of \$638.21 based on a tax rate of \$.675/100.
- C. Approval of Harris County Appraisal District's 2000 Supplemental Roll #15 as an amendment to the Tax Roll with an increase in appraised value of \$32,540.00 resulting in a tax increase of \$219.65 based on a tax rate of \$.675/100.
- D. Approval of Harris County Appraisal District's 2001 Correction Roll #25 as an amendment to the Tax Roll with a decrease in appraised value of \$127,270.00 resulting in a tax decrease of \$859.07 based on a tax rate of \$.675/100.
- E. Approval Harris County Appraisal District's 2000 Correction Roll #31 as an amendment to the Tax Roll with a decrease in appraised value of \$71,350.00 resulting in a tax decrease of \$481.61 based on a tax rate of \$.675/100.

- F. Approval of an ambulance internship agreement with Cy-Fair College and the City of Jersey Village EMS to provide for an internship program for EMS students.

A motion was made by Councilmember Hamley and seconded by Councilmember Preece to approve items A through F on the consent agenda. The motion carried unanimously.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF THE PRELIMINARY PLAT FOR WYNDHAM LAKE SUBDIVISION.

This subdivision is proposed on a 25-acre tract behind the Church of Christ on Jones Road to include 50 single-family 10,000 square foot lots. The plat has been reviewed by the Planning and Zoning Commission and recommends approval.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Hamley to approve the preliminary plat for Wyndham Lake Subdivision. Under discussion, Councilmember Preece stated his concerns that there would be access to Jones Road from the south side of the tract through the Lakes of Jersey Village and that limited access should be maintained as a concern that many residents have expressed to him.

The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN AGREEMENT FOR THE COLLECTION OF AMBULANCE SERVICE FEES.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Preece to authorize the City Manager to enter into a contract with Specialized Billing for ambulance service billing.

The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER CHANGE ORDER NO. 1 WITH TJ&T FOR THE 12" WATER LINE ACROSS WHITE OAK BAYOU AND THE SIDEWALK PAVING AT PHILIPPINE/EQUADOR PARK.

A motion was made by Councilmember Widacki and seconded by Councilmember Wubbenhorst to authorize the City Manager to execute a change order with TJ&T to install a 12" water line across White Oak Bayou and a sidewalk at Philippine/Equador Park at a cost of \$76,805.98.

The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER FINANCING OPTIONS FOR THE PURCHASE OF THE GOLF CART FLEET FOR JERSEY MEADOW GOLF COURSE.

There was discussion with no formal action taken. During discussion it was agreed by Council that staff should proceed to prepare amendments to the budget to provide the appropriations for the purchase through a loan from General Fund to Golf Course Fund providing a formal amortization schedule and interest due for payments. Further action will be considered at the November meeting.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A REQUEST FROM LOGITECH, INC. TO WAIVE PENALTIES AND INTEREST IN THE AMOUNT OF \$3,963.22 FOR 2001 PROPERTY TAXES.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst to waive fines and penalties for Logitech, Inc. incurred after February 2002.

The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE CITY MANAGER TO EXECUTE A PURCHASE AGREEMENT FOR THE PURCHASE OF A UHF CHANNEL AND ASSOCIATED HARDWARE FOR PUBLIC WORKS DEPARTMENT.

Staff recently received notice that the City could purchase an additional UHF channel and associated hardware for the Public Works Department. This channel would allow the Public Works Department to communicate by radio with other city departments.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to authorize the City Manager to purchase a UHF Channel and associated hardware for Public Works Department with Interconnect Tele-Com Corp.

The motion carried. Voting - Aye: Wubbenhorst, Hamley, Widacki
Nay: Preece

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2002-2003 IN THE AMOUNT OF \$10,000 FOR THE PURCHASE OF A UHF CHANNEL AND ASSOCIATED HARDWARE FOR PUBLIC WORKS DEPARTMENT AND \$6,400.00 FOR THE PAYMENT DUE FOR A MOWER FOR THE GOLF COURSE.

A motion was made by Councilmember Widacki and seconded by Councilmember Wubbenhorst to adopt Ordinance No. 02-30 amending the budget for fiscal year 2002-2003.

The motion carried. Voting - Aye: Wubbenhorst, Hamley, Widacki
Nay: Preece

DISCUSSION WITH POSSIBLE ACTION REGARDING THE USE OF THE JV STAR FOR CIVIC ANNOUNCEMENTS.

There was discussion with no formal action taken. The discussion was relating to philosophy of the types of articles that should be included in the Star publications. Space limitations sometimes can be an issue depending on the articles each month. Council agreed that sometimes there is too much "fluff" in the Star. There should be more emphasis on general community interest and less on how to do things.

CLOSED MEETING

A Closed Meeting was held in accordance with the provisions of the Open Meetings Law, Chapter 551, Government Code, with the authority contained in Section 551.072 to discuss real estate transactions. The Closed Meeting convened 8:50 p.m. and adjourned at 9:10 p.m.

The Open Meeting was reconvened at 9:15 p.m.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE CITY MANAGER TO MAKE AN OFFER FOR THE PURCHASE OF PROPERTY AT 16597 VILLAGE DRIVE FOR A PUBLIC WORKS FACILITY.

There was no action taken.

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki stated he would like to see an update on the flood control projects, especially on the additional retention area upstream of Jersey Village, and status of providing recreational facilities relating to the retention area.

Councilmember Hamley requested that a regular status report of the retention project be provided to the residents through the Star and on other projects in the Jersey Village area.

Councilmember Preece commented on the use of the delinquent tax attorneys in addressing issues regarding collection of penalties and interest relating to property taxes. He stated that he intends to contact Commissioner Eversole in support of the importance of the extension of Jones Road to FM 529 for economic development, encouraged all members to contact Commissioner Eversole, and requested that the City Secretary re-send the previous correspondence of the City's support of the project.

Councilmember Wubbenhorst announced the Fall Fling and Swing hosted by the Recreation and Events Committee on October 26 at the golf course. She requested that the Council's email addresses be posted on the City's web site. She also reported that at the recent Mayors' and Councils' Association dinner meeting, Paul Bettencourt, Harris County Tax Assessor Collector, made an offer to locate a tax office in Jersey Village and that she had a conversation with Commissioner Eversole at a chamber of commerce luncheon in which she relayed to him the concerns of Jersey Village were flooding and the Jones Road extension.

Mayor Heathcott thanked the Fire Chief and Police Chief for their support to the Jersey Village High School homecoming parade and also stated how delighted he was with the large turnout at the Fire Department's open house.

ADJOURNMENT

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 9:20 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: November 18, 2002

Ordinance No. 02-30 is on file in the City Secretary's office and is made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: November 18, 2002

TIME: 7:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

WORK SESSION AT 6:45 P.M.

A work session was held for city staff to present a demonstration of the proposed paperless agenda program being developed.

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Ken Wall; and City Secretary Deborah Loesch.

PUBLIC COMMENTS

Public comments were received from:

Charles Daniel, 16125 Acapulco, regarding animal leash laws for the city, trimming of trees around streetlights, and a water leak on Acapulco.

Joyce Berube, 15926 Juneau, proposed that city staff should seek out and propose to Wal-Mart to build a store on the ProLogis site and any taxes received from such location would be in a reserve account to assist flood damage victims.

Gloria McKay, 16313 Lakeview, stated her support of Item I regarding the extension of repairs on Lakeview.

Charles and Irene Bodden, 15401 Jersey Drive, commented on the need for street improvements on Jersey Drive as well as improved drainage.

Jim Pulliam, 15713 Tenbury, presented a solution to the flooding problem. The City Manager informed the public that a town hall meeting was been scheduled with state, county, and city officials. The date was not yet known.

CITY MANAGER'S REPORT

The City Manager provided an update on the following matters:

Flood of October 28, 2002. Approximately 110 homes have been identified as having received some amount of water. Specific homes have been assigned to staff to provide personalized contact with those who experienced flooding. A preliminary list of the structures experiencing flooding was provided.

Substandard home at 15801 Tahoe. A contract for purchase of the property should be completed once an elevation survey is completed.

Senate Avenue & Wall Street stop sign. The county has not yet provided staff with a copy of their traffic survey. Epsilon Engineering (A. J. Widacki, Vice President of Engineering) has volunteered to donate a traffic study to the city on this site.

Allison Flood Repetitive Loss Buy-out Program. The buy-out program is proceeding slowly. A revised request for buyout of homes in Jersey Village was submitted to the state in October. There were omissions in the application and the county will review the application further and get back to the City.

Jones Road Extension. Members of the Chamber of Commerce, Pate Engineers, the City Manager and two principal property owners within the city were meeting to review progress. Further meetings are being planned. The property owners are supportive of the extension.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the October 21, 2002 session.
- B. Approval of amendments to the Harris County Tax Rolls:
 1. Harris County Appraisal District's 2002 Correction Roll #2 with a decrease in appraised value of \$231,130.00 resulting in a tax decrease of \$1,540.88 based on a tax rate of \$.675/100.
 2. Harris County Appraisal District's 2002 Supplemental Roll #1 with an increase in appraised value of \$40,844,040.00 resulting in a tax increase of \$275,697.27 based on a tax rate of \$.675/100.

- 3. Harris County Appraisal District's 2002 Correction Roll #4 with a decrease in appraised value of \$106,470.00 resulting in a tax decrease of \$718.67 based on a tax rate of \$.675/100.
- C. Approval of Ordinance No. 02-31 temporarily eliminating permit fees for flood damage repairs and providing for waiver of deposits relating to the flood of October 28, 2002.
- D. Approval of a contract with A&T Environmental Cleaning for debris cleanup relating to the October 28, 2002 flood.
- E. Approval to declare certain city property as surplus and authorize the City Manager to dispose of the property by sale or destruction at his discretion.

A motion was made by Councilmember Hamley and seconded by Councilmember Holden to approve items A through E on the consent agenda. The motion carried unanimously.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER ADOPTION OF A RESOLUTION OF A RESOLUTION IN SUPPORT OF REZONING OF THE SCHOOL ATTENDANCE ZONE FOR THE LAKES OF JERSEY VILLAGE AND WYNDHAM LAKE SUBDIVISIONS.

A motion was made by Councilmember Hamley and seconded by Councilmember Preece to adopt Resolution No. 02-03 urging the Cypress Fairbanks Independent School District to reconsider the attendance zone for the Lakes of Jersey Village and Wyndham Lake subdivisions. Councilmember Wubbenhorst made a motion to amend the motion to strike the paragraph regarding the boundary lines. Councilmember Holden seconded the motion. The motion to amend the initial motion carried unanimously.

There was a call for the vote on the adoption of the Resolution 02-03 as amended, the motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2002-2003 REGARDING THE FOLLOWING ADJUSTMENTS: (1) APPROPRIATING FUNDS FROM CAPITAL REPLACEMENT FUND FOR THE PURCHASE OF THE GOLF CART FLEET FOR JERSEY MEADOW GOLF COURSE WITH THE GOLF COURSE FUND TO REIMBURSE CAPITAL REPLACEMENT FUND OVER A FOUR-YEAR PERIOD; (2) DECREASE OF FUNDS IN THE UTILITY FUND FOR BUDGETED ITEM ALSO IN CAPITAL REPLACEMENT FOR A 5-HP SEWER RODDING MACHINE; (3) EXPENDITURE OF FUNDS FROM UTILITY FUND FOR THE PURCHASE OF ONE HANDHELD WATER METER-READING UNIT AND ASSOCIATED SOFTWARE; (4) EXPENDITURE OF FUNDS TO BE REIMBURSED FROM CRIME CONTROL

DISTRICT BUDGET FOR PURCHASE OF THREE AUTOCITE UNITS; (5) EXPENDITURE OF FUNDS TO BE REIMBURSED FROM CRIME CONTROL DISTRICT BUDGET FOR PURCHASE OF COMPUTER AND RADIO EQUIPMENT ASSOCIATED WITH NEW POLICE VEHICLE; AND (6) ACCOUNTING FOR INSURANCE REIMBURSEMENT FOR REPAIRS TO POLICE VEHICLE.

A motion was made by Councilmember Widacki and seconded by Councilmember Holden to approve and adopt Ordinance No. 02-32 amending the annual fiscal year budget for 2002-2003. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER SETTING A DATE FOR THE ELECTION FOR THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT.

There was no formal action taken. Council instructed staff to place the proposition on the ballot for the general election in May. Councilmember Preece also requested that any charter amendments should be looked at in order to place on the ballot if necessary.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE CHANGE ORDER #2 WITH TJ&T ENTERPRISES EXTENDING NEW PAVING ON LAKEVIEW DRIVE AND SEWER EXTENSION AT POLICE SERVICES BUILDING.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to approve the change order #2 with TJ&T and authorize the City Manager to execute such change order. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE CHANGE ORDER #3 WITH ENVIRONMENTAL ENGINEERS & CONSTRUCTION FOR TAHOE LIFT STATION FOR INSTALLATION OF A RED ALARM LIGHT ON CONTROL PANEL AND PAINTING OF THE HATCH COVERS.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to approve the change order #3 with Environmental Engineers & Construction and authorize the City Manager to execute such change order. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF AN INTERLOCAL PARTICIPATION AGREEMENT FOR THE TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (TASB) FOR THE PURCHASE OF LAWN MOWERS AND OTHER EQUIPMENT AT A DISCOUNTED PRICE FOR PUBLIC WORKS.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to approve the TASB agreement and authorize the City Manager to execute such agreement. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki reported on the on-going Flood Control Projects and requested the inclusion of incentive clauses in construction contracts to accelerate the completion of projects. Mr. Widacki also reported that the traffic study on Wall and Senate should begin shortly, reported that he has noticed several street lights out on Senate and Jersey and expressed his support to keep the contractor busy on the improvements to Jersey Drive and be ready to move on to the Chichester drainage project.

Councilmember Hamley stated his appreciation to Councilmember Widacki for his efforts on the flood control projects and stated that flooding is the most important issue affecting the city and more emphasis should be on exploring detention areas upstream of Jersey Village.

Councilmember Preece thanked Councilmember Widacki for helping with the traffic study at Wall Street and Senate Avenue. Mr. Preece also requested updates on the progress of the landscaping contract for Senate Avenue, which will now be included in the monthly reports, reminded staff that he would like to be included in the meetings with Commissioner Eversole on the Jones Road extension matter, and stated his concerns relating to drainage in the northeast part of the City.

Councilmember Holden stated that Harris County needs to be more responsive to Jersey Village and the City should be more aggressive to speed up these projects.

Councilmember Wubbenhorst supports expediting the flood projects and thanked Mayor Heathcott and Councilmember Holden for supporting the school attendance zone issue. Ms. Wubbenhorst extended her thanks to the Recreation and Events Committee members for the hard work on the Fall Swing and reminder everyone that Holiday in the Park will be December 15, 2002 from 1:00 p.m. to 4:00 p.m.

Mayor Heathcott agreed with all the comments on the flooding issues and reminded everyone to stay focused. Mayor Heathcott announced the musical program at Jersey Village Baptist Church on December 14th at 2:00 p.m.

CLOSED MEETING

No Closed Meeting was held

ADJOURNMENT

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:20 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: December 16, 2002

Ordinance Nos. 02-31, 02-32, and Resolution No. 02-03 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION
OF THE JERSEY VILLAGE CITY COUNCIL**

DATE: December 16, 2002

TIME: 7:00 P.M.

LOCATION: Civic Center, 16327 Lakeview Drive, Jersey Village, Texas

WORK SESSION AT 7:00 P.M.

A work session was held to discuss the Jones Road extension. David Hamilton with Pate Engineers presented alternatives for alignment of Jones Road to FM 529.

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Kenneth Wall, City Attorney, was not in attendance.

PUBLIC COMMENTS

Public comments were received from:

David McGuinn, 16508 Village Drive, stated residents along Village Drive are concerned about the water running off the golf course is draining onto their lots. They believe that recent building development is also contributing to the drainage problem.

Nan Fuelberg, 16518 Village Drive, questioned the effectiveness of the retention pond at Jersey Village Baptist Church.

J. T. Levay, 16206 Singapore, stated his concerns that the retention pond being built on the 43-acre tract would not work.

Councilmember Widacki stated that he has observed the water coming off the golf course and discussions have been occurring within committees to look at detention on the golf course.

Mike Descant, 15901 Singapore, stated his concerns about commercial vehicles parking overnight and would like to see Council legislate more restrictive regulations. He also requested the City to look at making repairs to the street at 15910 Singapore.

Councilmember Preece stated he was in agreement that the regulations relating to commercial vehicles should be strengthened.

CITY MANAGER'S REPORT

The City Manager provided an update on the following matters:

Relocation of City Hall offices. Dale Brown, City Manager, reported that the relocation of administration offices began on Thursday, December 12 and are now fully relocated at 16327 Lakeview. He also thanked Joe Myers Dealerships for donating some office furniture.

Flood and Flood Mitigation Issues. The Flood Control District is combining all the flooding initiatives into one overall plan. Harris County Flood Control District is looking at the affect on the city of the improvements proposed for the next couple of years and the projected decrease in flood levels resulting from the improvements. Also being looked at is the internal drainage system in Jersey Village. If buyouts are proposed it will be in conjunction with improvement that will further reduce flooding in the city.

Substandard home at 15801 Tahoe. Ken Kelso is buying the property and is waiting on the title company to call to close. He is planning on rehabilitating the structure instead of demolishing by elevating to foundation.

Senate Avenue and Wall Street Stop Sign. Data has been gathered and is now being analyzed.

Capital Improvement Program Update. Rod Hainey, Director of Public Works reported on the status of the following projects: Philippine/Lakeview/Rio Grande street reconstruction is 98% complete; Tahoe Lift Station rehabilitation is 100% complete; Fire Station new construction has experienced some weather delays with completion date scheduled for March 2003; Senate Avenue landscaping and lighting has experienced weather delays and the lights have been delivered; 12" water line over White Oak Bayou project has been stopped as there maybe one buried underground; repainting of Elevated Storage Tank #1 is currently on hold until January for award of bid; and Chichester Drainage project schedule is due from the Engineer.

Councilmember Hamley requested a new copy of the work schedule for the fire station new construction showing completion in March 2003.

Councilmember Preece stated his displeasure that nothing was being done since Council issued the order to demolish the structure at 15801 Tahoe. He also asked if there was a resolution to the architectural fees in question on the fire station buildings. Councilmember Preece stated he was disappointed that bid documents had not gone out on the next phase on the street construction. Dale Brown stated he believes that the City Engineer was still working the design phase on and also stated that the City has a possible

candidate for the position of Construction Manager. Staff is currently contacting references with a possible start date of January 2003.

CONSENT AGENDA

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered in it's normal sequence on the agenda.

- A. Approval of the Minutes of the November 18, 2002 session.
- B. Approval of amendments to the Harris County Tax Rolls:
 - 1. Harris County Appraisal District's 2002 Supplemental Roll #2 as an amendment to the Tax Roll with an increase in appraised value of \$3,832,120.00 resulting in a tax increase of \$25,866.81 based on a tax rate of \$.675/100.
 - 2. Harris County Appraisal District's 2001 Supplemental Roll #11 as an amendment to the Tax Roll with an increase in appraised value of \$222,910.00 resulting in a tax increase of \$1,594.64 based on a tax rate of \$.675/100.
 - 3. Harris County Appraisal District's 2000 Correction Roll #32 as an amendment to the Tax Roll with a decrease in appraised value of \$39,890.00 resulting in a tax decrease of \$269.25 based on a tax rate of \$.675/100.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to approve items A through B on the consent agenda. The motion carried unanimously.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES DEFINING THE TERM "MODEL HOME" AND REGULATING MODEL HOME SIGNS.

A motion was made by Councilmember Hamley and seconded by Councilmember Holden to approve and adopt Ordinance No. 02-33 amending Chapter 14 of the Code of Ordinances, defining the term "model home" and regulating model home signs. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER CALLING FOR A JOINT PUBLIC HEARING WITH THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION ON JANUARY 20, 2003 TO RECEIVE WRITTEN OR ORAL

COMMENTS REGARDING AMENDING THE REGULATIONS IN ZONING DISTRICTS A, B, C, AND F TO ALLOW MODEL HOMES AS A PERMITTED USE.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Hamley to call for a joint public hearing with the Planning and Zoning Commission on January 20, 2003 at 7:00 p.m. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER PARTICIPATION IN THE INSTALLATION OF A TRAFFIC SIGNAL AT JONES ROAD AT JERSEY MEADOW DRIVE.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to authorize the City Manager to notify Harris County that the City of Jersey Village's intention to participate in the project in an amount not to exceed \$20,000. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER PARTICIPATION IN THE TEXAS DEPARTMENT OF PUBLIC SAFETY'S FAILURE TO APPEAR PROGRAM.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to approve and authorize the City Manager to execute an Interlocal Cooperation Contract with the Texas Department of Public Safety to assist in the collection of overdue fines and warrants. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki commented that he had noticed that there were some lights burned out on Senate Avenue at Jersey Drive.

Councilmember Hamley stated that he has had repeated complaints regarding a resident living in a trailer parked on Crawford Street that has not moved out since flood repairs should have been completed and when will the City issue citations.

Councilmember Preece requested additional information regarding an offer from the Council Tax Assessor to open a tax office in Jersey Village.

Councilmember Wubbenhorst commented on the following: construction projects should state a clear priority objective on the scheduling of the project; thanked Commissioner Eversole, Ms. Pamela Rocchi, Cy-Fair Chamber of Commerce and Pate Engineers for their participation in the Jones Road extension; thanked EMS for allowing her to participate in the EMS conference where she was introduced to new technology and equipment; complimented the Police Department on a great open house; reminded everyone of Holiday in the Park; thanked Jersey Village Baptist Church for the invitation to their Christmas musical; and thanked City Staff and Public Works for their hard work and efforts on the remodeling for city offices.

Mayor Heathcott stated that beautification of the City was important, especially code enforcement. He has noticed that there are several homes that need painting and are becoming an eyesore. He also stated that he had received complaints that the driveways were too narrow on Philippine.

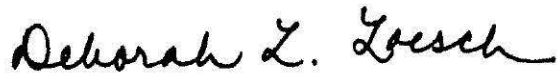
CLOSED MEETING

No Closed Meeting was held

ADJOURNMENT

A motion was made by Councilmember Hamley and seconded by Councilmember Wubbenhorst to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:35 p.m.

Respectfully submitted,



Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: January 20, 2003

Ordinance No. 02-33 is on file in the City Secretary's office and is made a part of these minutes by reference.

