

**MINUTES FOR A REGULAR SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

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**DATE: January 19, 2004**

**TIME: 7:00 P.M.**

**LOCATION: Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas**

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WORK SESSION 6:00 p.m. to 7:00 p.m.

A work session was held to discuss the philosophy of the Council and the role and responsibility of the City of Jersey Village in achieving a comprehensive flood management plan. There was discussion with no formal action taken.

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:05 p.m. with the invocation and pledge of allegiance. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, A. J. Widacki, and Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Kenneth Wall; and City Secretary Deborah Loesch.

PUBLIC COMMENTS

Public comments were received from the following:

Dorothy Starkey, regarding the condition of the playground equipment at Clark Henry Park and recommendations for improvements at the park.

Vance Burnham, 16546 Village Drive, regarding concerns of vehicles speeding on Village Drive.

Kevin Elliott, 16105 Capri, regarding the safety audit report on Carol Fox Park, organizing a "Friends of the Park" committee, and stated he agreed that the committees should also include recommendations for improvement to Clark Henry Park.

Barbara Erskine, 16118 Tahoe Drive, requested that the City should proudly display the award and plaques presented to the original planners of Carol Fox Park in the city buildings.

James Fields, 16413 St. Helier, regarding status of the flood control projects, condition of Jersey Meadow Golf Course, and methods of communications with Council members.

William Morgan, representative of HSPNT, regarding the proposed amendments to

the zoning ordinance requiring minimum setbacks for nonresidential buildings adjacent to residential buildings, stated their concerns that such a restriction could impose a hardship in developing the property efficiently.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES:

1. Planning and Zoning Commission.
  - a. Zoning text amendment relating to nonresidential building setbacks from residential subdivisions. Dale Brown, City Manager, reported that the Planning and Zoning Commission has been reviewing the regulations relating to reducing the impact of commercial development on abutting residential subdivisions. The Commission is recommending an amendment to the zoning ordinance that would apply to all commercial zones of the city that would provide "A nonresidential building may not be erected on a lot abutting a subdivision containing residential structures closer to the subdivision than 50 feet for a one-story building, 100 feet for a two-story building, or 150 feet for a three or more story building. Since this is a zoning text amendment, therefore the detailed rezoning process would not be required.
  - b. Amendments to the sign regulations. Bobby Pennington, Assistant to the City Manager, reported that the Planning and Zoning Commission has met with various businesses over the past several months to review the sign regulations and gather feedback from them since they believe the regulations are too restrictive relating to banners and signs. They believe such signage is an important element in competing for sales in the Houston auto market. The Commission is recommending adjustments to sign regulations limited on to the Hwy 290 corridor to meet the needs of the auto dealerships' requests without jeopardizing the protection and economic value of the landscape. The recommendation would be to allow dealerships and businesses within the 290 Corridor should be able to have "two wall signs" or "banners" displayed together if "both signs do not have a maximum of 200 square feet". The Commission believes that this adjustment would continue to maintain uniform sign standards while promoting a positive city image. The Commission acknowledged the efforts that have been made to accommodate business along Hwy 290 and encouraged active enforcement of all sign regulation violations by the city in order to maintain a fair standard of communicating public information.
2. Golf Course Advisory Committee. A report was presented to Council regarding the drainage analysis report prepared by the City Engineer for Jersey Meadow Golf Course. The proposed project recommends building a berm around the golf course to control the overflow of rain water onto Rio Grande and Village Drive. The Committee is in favor of the proposed project.

## 3. Parks and Landscaping Committee.

- a. Safety Audit Report for Carol Fox Park. A safety audit report was performed to identify non-conforming play equipment items and play area designs, installation problems and environmental conditions that could pose long-term hazards to children. Carmen Posey with Environments & Co conducted the Audit. Ms. Posey was in attendance at the meeting and gave a brief summary of the report. Under the guidelines of America's Playground Safety Report Card, Ms. Posey reported that the park was one point away from a failing grade. Since these guidelines are not laws, they are here to help protect children and people using the park, and the city. With this information provided, the Committee has proposed the following recommendations:

- (1) completely replace the large structure with poly wood
- (2) remove the center swings of each swing bay
- (3) replace the tire on the tire swing and the wood across the top
- (4) fill the sandbox and repair the damaged wood with poly wood
- (5) make repairs to Calvin's Cruiser with poly wood
- (6) add a park bench at the entrance of Calvin's Cruiser and the cement tunnel
- (7) remove water play equipment
- (8) install proper signs on the street and in the park
- (9) install a split rail fence around the perimeter of the park with shrubs
- (10) replace fall surface materials where necessary

The Committee plans to further consult with play equipment companies and community members to discuss specific details and design of future play equipment.

In addition to the report on Carol Fox Park, Ms. Posey also stated that there were definite problems with the fall surfaces at Clark Henry Park and even though she was not contracted to review that Park, it was her professional duty to report any unsafe conditions.

- b. Results of the Carol Fox Park Questionnaire. Nancy Bond, Chairman of the Committee reported that the results of a survey submitted to the community to receive input on their idea of the condition of Carol Fox Park. On a rating system from 1 (representing "Poor" ) to a 5 (representing "Excellent"), the average scoring indicated the overall condition of the playground equipment scored at 2.67. These results suggest that patrons are content with the condition of the park, but are more concerned about the safety of the playground equipment.

### CITY MANAGER'S REPORT

Dale Brown, City Manager, reported on the Capital Improvement Program Project update:

1. Lakeview/Jersey Drive street projects. The contractor on the Lakeview and Jersey Drive paving and utility improvements has requested to accelerate the project by moving additional work crews on site and closing access to both streets at the same time. There were concerns regarding public safety if both streets are shut down which would result in delays in emergency responses. The City Engineer will contact the contractor to work on other ways to accelerate the project.
2. White Oak Bayou Hike and Bike Trail. Harris County Precinct 4 is working on the alignment of the hike and bike trail that would start at the bridge at Equador and run along the bayou towards the Jersey Village Corporate Center property.
3. Rehabilitation of Elevated Storage Tank at Solomon. Councilmember Preece was concerned regarding the logo that had been painted on the elevated tank. Staff reported that the contractor has been contacted to correct the location of the city's and high school logos that had been painted incorrectly and not according to the specifications of the contract.

#### CONSENT AGENDA.

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the December 15, 2003 session.
- B. Acceptance of the Quarterly Investment Report ending December 31, 2003.
- C. Approval of Ordinance No. 04-01 amending the budget for fiscal year 2003-2004 to increase revenue and expenditures in Utility Fund for the sewer extension to the property known as 24 Hour Storage.

A motion was made by Councilmember Hamley and seconded by Councilmember Preece to approve items A through C on the Consent Agenda. The motion carried unanimously.

#### REGULAR AGENDA

- D. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF AN AGREEMENT BETWEEN THE CITY OF JERSEY VILLAGE, HARRIS COUNTY EMERGENCY SERVICE DISTRICT #9, AND THE CY-FAIR VOLUNTEER FIRE DEPARTMENT FOR THE SHARING OF RESOURCES OF THE POSITRON COMPUTER AIDED DISPATCH (CAD ) SYSTEM..

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to authorize the Mayor to execute a contract with the Cy-Fair Volunteer Fire Department and ESD #9 for sharing of resources of the Positron Computer Aided Dispatch System. The motion carried unanimously.

- E. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A RESOLUTION SUSPENDING THE EFFECTIVE DATE OF PROPOSED RATE CHANGES BY CENTERPOINT ENERGY ENTEX.

There was no formal action taken.

- F. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE CITY'S COMPREHENSIVE ZONING ORDINANCE TO REQUIRE MINIMUM SETBACKS FOR NONRESIDENTIAL BUILDINGS.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to table the item to next month's meeting. The motion carried unanimously.

- G. DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO ESTABLISH A COMMUNITY RATING SYSTEM (CRS) AS IT RELATES TO FLOOD INSURANCE RATES.

A motion was made by Councilmember Widacki and seconded by Councilmember Holden to authorize the city manager to enter into an agreement with Jeff Ward to establish a community rating system for flood insurance rates for the City of Jersey Village. The motion carried unanimously.

- H. DISCUSSION WITH POSSIBLE ACTION TO APPROVE CHANGE ORDER #1 WITH CONSTRUCTION LTD FOR THE FIRE STATION AND FINAL ACCEPTANCE OF THE PROJECT.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to approve Change Order #1 with Construction LTD and approve the acceptance of the project. The motion carried.

Voting:	Aye (4)	Preece, Holden, Wubbenhorst, Widacki
	Nay (1)	Hamley

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki stated his concerns on traffic on Village Drive, thanked the Parks and Landscaping Committee on doing well on the on-going projects on Hwy 290 and the parks, and the rehabilitation of Carol Fox Park.

Councilmember Hamley agreed that he also has concerns regarding traffic conditions on Village Drive.

Councilmember Preece commented on the maintenance needed at Carol Fox Park and stated his concerns to push forward on the Jones Road extension and to promote commercial development. He will call Commissioner Jerry Eversole to find out the status of the project.

Councilmember Holden congratulated Rob Missall on the birth of his child, stated concerns of the traffic on Village Drive, and maintenance of Carol Fox Park.

Councilmember Wubbenhorst commented on a recent robbery on Lewis Street and requested staff to look into the regulations that allow solicitors in the city.

Mayor Heathcott advised Council that the Charter Review Commission would like to meet with Council to interview each regarding the provisions in the city's charter. The meeting is scheduled for February 16 at 6:00 p.m. prior to the regular Council meeting.

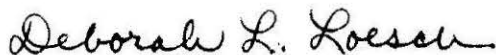
CLOSED MEETING

There was no closed meeting held.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion, carried unanimously. The meeting was adjourned at 9:15 p.m.

Respectfully submitted,



Deborah L. Loesch  
City Secretary

APPROVED AS MINUTES: February 16, 2004

Ordinance No. 04-01 is on file in the City Secretary's office and is made a part of these minutes by reference.

Copies of the reports referred to in these minutes are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A WORK SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

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**DATE:** February 16, 2004  
**TIME:** 6:00 P.M.  
**LOCATION:** Municipal Government Center Meeting Room  
16327 Lakeview, Jersey Village, Texas

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The work session was opened at 6:00 p.m. In attendance were Council members A. J. Widacki, Rusty Preece, Russell Hamley, Greg Holden, Frances Wubbenhorst and Mayor Ed Heathcott. Also in attendance were City Manager, Dale Brown, City Secretary, Deborah Loesch, and City Attorney, Kenneth Wall.

Members of the Charter Review Commission in attendance were: Joyce Berube, John Hanley, George Ohler, and David Paul.

DISCUSSION WITH THE CHARTER REVIEW COMMISSION TO PROVIDE INPUT AND/OR COMMENTS FOR AMENDMENTS RELATING TO THE PROVISIONS OF THE CHARTER.

George Ohler reviewed the discussions of the proposed changes that the Charter Review Commission were considering with the most noted changes considered being the increase of the length of term for mayor and council from 2 to 3 years and increasing the requirements for petitions for initiatives from 15 percent to 25 percent. Mayor Heathcott also included that the discussions of the proposed changes were to simplify some of the language in the charter.

Councilmember Preece stated his concerns regarding initiatives, increasing the length of term, changing the charter review from 4 years to 7 years, and the appointment and removal of municipal court judges.

Councilmember Holden was also concerned about proposing the increase in the length of the term of office.

Mayor Heathcott stated to lengthen the term of office would have value in tenure.

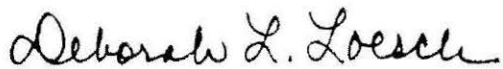
Councilmember Hamley stated his concerns with the increase in the length of term of office, potential conflicts with the contract with the city manager, and appointment of the city engineer.

Councilmember Wubbenhorst and Councilmember Widacki commented on the proposed increase in the length of term of office and recognized that there is a learning curve in the first term of office.

ADJOURN OPEN MEETING

With no further comments or discussions forthcoming, a motion being duly made and seconded the meeting was adjourned at 6:45 p.m.

Respectfully submitted,



Deborah L. Loesch  
City Secretary

APPROVED AS MINUTES: March 15, 2004



**MINUTES FOR A REGULAR SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

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**DATE:** February 16, 2004

**TIME:** 7:00 P.M.

**LOCATION:** Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

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OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation.

Presentation of the colors and Pledge of Allegiance to the United States and Texas flags were led by Scout Troop 1177 from Foundry Methodist Church.

In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, A. J. Widacki, and Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Kenneth Wall; and City Secretary Deborah Loesch.

PUBLIC COMMENTS

Public comments were received from the following:

Carolyn Grant, 16214 Koester, as spokesman for the Jersey Village Swim Team, stated that the swim team was in need of financial support and that they were selling individual sponsorships to help support the team. She requested the city to consider becoming a formal sponsor.

Terry Luker, Joe Myers Ford, remarked on the proposed amendments to the sign ordinance relating to banners.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES:

1. Golf Course Advisory Committee. A report was presented to Council regarding a recommendation for the rehabilitation of the greens at Jersey Meadow Golf Course. Mr. Bob Biggs, a member of the Committee, explained the proposed rebuilding of all 18 holes, the putting green and one nursery green for a cost of \$56,000. This would include the removal of the existing grass, fumigation of the soil, and re-sprigging of the greens with new Bermuda sprigs. The fumigation process sterilizes the soil and kill any weeds, disease pathogens, and insects. There are two options to consider: (1) temporary greens could be constructed so play could continue; or (2) shut down the course completely. The estimated time to complete the process is 9 to 11 weeks. Green fee rates would have to be reduced in order to attract players while using

- temporary greens. The committee also suggested that consideration be given to do both the drainage project and the rebuilding of the greens at the same time. Since funds are not allocated for any of these projects, Council will meet in a work session on March 15 prior to the regular meeting to discuss the proposal.
2. Parks and Landscaping Advisory Committee. A report was presented to Council on the Keep Texas Beautiful Program. Ms. Bette Jennings, a member of the Parks and Landscaping Committee explained the Keep Texas Beautiful and the Keep Jersey Village Beautiful Programs. There are several award levels to achieve, Governor's Achievement Award, Silver Award and Gold Award. To receive the Gold Award, a letter of support from Council is desired. Councilmember Preece offered to write the letter. March 20-27 volunteers at Clark Henry Park, Carol Fox Park and Jersey Meadow Golf Course will be recruited to participate in clean-up activities as a part of the Keep Jersey Village Beautiful Program.

### CITY MANAGER'S REPORT

Dale Brown, City Manager reported on the following:

1. Capital Improvement Program Projects underway: (a) street improvements are moving along faster with 2 crews working on site; and (b) Harris County is revising the contract for the Jones Road extension project.
2. Deborah Loesch, City Secretary, reported on the legislative changes affecting the upcoming general election on May 15<sup>th</sup>.
3. Chris Breaux presented a preliminary comprehensive annual financial report. A management letter will be provided in the future.
4. The proposed ordinance requiring minimum setback requirements for nonresidential buildings should be addressed at the March 15<sup>th</sup> meeting.

### CONSENT AGENDA

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the January 19, 2004 session.
- B. Approval of Ordinance No. 04-02 providing for the holding of a general election to be held on May 15, 2004 for the purpose of electing three (3) council members and providing details relating to holding such election.
- C. Approval of the appointment of Craig Eric Geffert as a reserve police officer.

A motion was made by Councilmember Preece and seconded by Councilmember Hamley to approve items A through C on the Consent Agenda. The motion carried unanimously.

#### REGULAR AGENDA

D. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2003-2004 FOR THE COMMUNITY RATING SYSTEM AGREEMENT.

A motion was made by Councilmember Preece and seconded by Councilmember Holden to approve Ordinance No. 04-03 amending the budget for fiscal year 2003-04. The motion carried unanimously.

E. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE SIGN REGULATIONS.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to approve Ordinance No. 04-04 amending Section 14-252(c) of the Code of Ordinances relating to temporary signs and establishing a fee for an annual sign change permit. The motion carried unanimously.

F. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE GOALS AND MISSION STATEMENT FOR THE KEEP TEXAS BEAUTIFUL PROGRAM.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to approve the goals and mission statement for the Keep Texas Beautiful Program. The motion carried unanimously.

Mission Statement: The Keep Jersey Village Beautiful mission is to encourage and secure the support of citizens and businesses to beautify and improve their community environment.

Goals Statement: The Keep Jersey Village Beautiful goals is to develop long-range plans and programs for the City of Jersey Village improvement and beautification, and to participate in Federal, State, County and City beautification programs.

G. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF A CONTRACT WITH LINEBARGER GOGGAN BLAIR & SAMPSON, LLP, FOR THE COLLECTION OF DELINQUENT TAXES BEGINNING APRIL 1, 2004 AND ENDING MARCH 31, 2007. and

H. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING THE IMPOSITION OF AN ADDITIONAL 20% PENALTY ON DELINQUENT TAXES.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to approve the three (3) year contract with Linebarger Goggan Blair & Sampson LLP for the collection of delinquent taxes with compensation services fees at twenty percent (20%) and the resolution authorizing the

imposition of an additional twenty percent (20%) penalty on delinquent taxes. The motion carried unanimously.

I. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF THE DEDICATION OF AN EASEMENT TO HARRIS COUNTY FOR THE PURPOSE OF THE INSTALLATION AND MAINTENANCE OF A TRAFFIC SIGNAL, IN, ALONG, OVER, UPON AND ACROSS JONES ROAD AND JERSEY MEADOW DRIVE.

A motion was made by Councilmember Widacki and seconded by Councilmember Hamley to approve the dedication of an easement to Harris County for the installation and maintenance of a traffic signal at Jones Road and Jersey Meadow Drive. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Widacki thanked Bet Jennings and the Parks and Landscaping Committee for the great transformation of the city with the landscaping and commented on how much it adds to a positive attitude for the city. He also stated Harris County Flood Control District has posted signs for the regrading the bypass channel on the north side.

Councilmember Hamley commented on the placement of the berms to look like rolling hills in a natural way for the detention/drainage at Jersey Meadow Golf Course and removing the chain link fence.

Councilmember Preece stated his desire to discuss at a future meeting street projects that could be done with the excess bond funds for street improvements. A special session will be called for the later part of March or 1<sup>st</sup> week of April to discuss the priorities.

Councilmember Holden thanked Bet Jennings for her time and dedication to the city on the landscaping projects and commented that one of the priority streets for improvements should be Equador in front of Post Elementary. In setting the priority of the street repairs, the street rating system should be used.

Councilmember Wubbenhorst complimented the Parks and Landscaping Committee for their hard work and commented on the recent meeting with the ISO consultant and the possible reduction in insurance rates for property owners.

Mayor Heathcott thanked council members for their contributing comments on a letter he had sent to Mike Talbot on potential properties for buy out.

CLOSED MEETING

A Closed Meeting was held in accordance with the authority contained in Section 551.071, to consult with the City Attorney. The Closed Meeting convened at 8:30 p.m. and adjourned at 8:40 p.m.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Holden to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:45 p.m.

Respectfully submitted,



Deborah L. Loesch  
City Secretary

APPROVED AS MINUTES: MARCH 15, 2004

Ordinance Nos. 04-02, 04-03, and 04-04 are on file in the City Secretary's office and are made a part of these minutes by reference.



**MINUTES FOR A REGULAR SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

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**DATE:** March 15, 2004

**TIME:** 6:00 P.M.

**LOCATION:** Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

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WORK SESSION

A work session was convened at 6:00 p.m. to discuss the drainage analysis and the proposed rehabilitation of the greens for Jersey Meadow Golf Course. There was discussion of the proposal to resurface 18 greens plus 1 putting green and the installation of 1 nursery green. The total cost of the renovation is \$56,000, with an approximate time line for the renovation of 10 weeks. The greens are experiencing significant diseases, but the majority of the problems are a result of weak Bermuda grass. If the greens were healthy below the surface, we could defend most of the problems. The recommended time frame to renovate greens is every 10 to 12 years. The greens at Jersey Meadow have exceeded this time frame. It was suggested that the course could be closed during the 10 weeks to do the resurfacing and also execute the drainage project to build the berms and enlarge the lakes for more detention area or keep the course open and build temporary greens. There was also a discussion to re-grade the driving range at this time. Council requested that a town hall meeting be held April 5<sup>th</sup> to solicit input from the residents on what the city should do with the golf course.

OPEN MEETING

Mayor Pro Tem Frances Wubbenhorst called the regular meeting of Council to order at 7:00 p.m. with the invocation and the pledge of allegiance.

In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, A. J. Widacki, City Manager Dale Brown; City Attorney Kenneth Wall; and City Secretary Deborah Loesch. It was noted that Mayor Ed Heathcott and Councilmember Russell Hamley were not in attendance.

PROCLAMATION

Mayor Pro Tem Frances Wubbenhorst read a proclamation supporting the Great American Clean Up in the City of Jersey Village from March 20–27, 2004 to improve the physical quality of community life and involve its citizens to participate in a clean environment contributing to the emotional, physical and economic well being of the citizens, and also to participate in the Great American Clean Up, a national program, to assist the volunteer effort in beautifying and cleaning up the city by reducing trash and litter and promoting a cleaner and more beautiful city.

PUBLIC COMMENTS

Public comments were received from the following:

Mary Ormston, 39 Parkway Place, stated concerns about the standing water on the golf course behind the homes at the Park at Jersey Village.

Bet Jennings, 8541 Ivy Falls Court, updated the Council on the status of the Keep Jersey Village Beautiful and the Hwy 290 Beautification projects. Ms. Jennings presented each council member a paint brush as an invitation to participate in the paint-a-thon on March 27<sup>th</sup> as a part of the Keep Jersey Village Beautiful and the Great American Clean Up projects. She also stated that a recycling event in connection with the Spring Fling on April 3<sup>rd</sup> was being planned.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES:

Planning and Zoning Commission. A preliminary recommendation of the Planning and Zoning Commission was presented by the City Manager, Dale Brown, regarding an amendment to the zoning ordinance relating to the screening of nonresidential lots abutting residential lots and making the wall height at 8 feet. The Commission has reviewed the proposal and recommends the Code of Ordinances be revised to state the following to the effect:

*The required walls shall be located inside the nonresidential lot lines abutting and adjacent to the residential lots; provided, however, where masonry walls are constructed by developers of residential subdivisions abutting nonresidential lots by the developer of the residential subdivision prior to development of the nonresidential lots, the masonry wall on the residential lots shall serve as the required screen and shall meet all height and structural requirements required of screens required to be built on a nonresidential lot. Where a masonry wall of at least 6 feet in height exists on the residential lots abutting a nonresidential development, the nonresidential developer shall provide a buffer yard one and on-half times the width required elsewhere in this code with twice the landscaping requirements in lieu of construction of a secondary masonry wall.*

The Commission also recommended that Council call for a joint public hearing to obtain public comments on the proposal.

CITY MANAGER'S REPORT

Dale Brown, City Manager reported on the following:

1. Revenue projections. Bobby Pennington advised that revenues continue to slightly exceed budget projections.



2. Capital Improvement Program Projects underway: (a) sanitary sewer rehabilitation is close to completion; (b) Philippine Lift Station is waiting a change order from the engineer until the new flood plain maps are issued; and (c) Jersey Drive paving is scheduled to begin in April as the contractor has been working on the water lines. Councilmember Holden asked when the lights on Lakeview would be on line.

### CONSENT AGENDA

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the February 16, 2004 sessions.
- B. Approval of Resolution No. 0-1 supporting the Keep Texas Beautiful, Inc. organization in the City of Jersey Village and establishing a Keep Jersey Village Beautiful Committee.

A motion was made by Councilmember Holden and seconded by Councilmember Preece to approve items A through B on the Consent Agenda. The motion carried unanimously.

### REGULAR AGENDA

- C. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE CITY'S COMPREHENSIVE ZONING ORDINANCE TO REQUIRE MINIMUM SETBACKS FOR NONRESIDENTIAL BUILDINGS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR REPEAL.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to approve Ordinance No. 04-06 amending the city's zoning ordinance providing that

“A nonresidential building may not be erected on a lot abutting a subdivision containing residential structures closer to the subdivision than 50 feet for a one-story building, 100 feet for a two-story building, or 150 feet for a three or more-story building.”

The motion carried unanimously.

- D. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE ACCEPTANCE OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT AND MANAGEMENT LETTER FROM NULL LAIRSON AND RESPONSE FROM STAFF.

A motion was made by Councilmember Preece and seconded by Councilmember Holden to accept the Comprehensive Annual Financial Report (CAFR) as presented by the auditors. The motion carried unanimously.

- E. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2003-2004 RELATING TO WIRELESS COMMUNICATIONS SYSTEMS, DONATION ACCOUNT TRANSFERS FOR EMERGENCY SERVICES, REPLACEMENT OF AIR CONDITIONING SYSTEM FOR THE CLUB HOUSE AT JERSEY MEADOW GOLF COURSE AND ONSITE SOFTWARE TRAINING.

A motion was made by Councilmember Widacki and seconded by Councilmember Holden to approve Ordinance No. 04-05 amending the budget for fiscal year 2003-2004. The motion carried unanimously.

- F. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE REMOVAL OF MEMBERS FROM BOARDS, COMMISSIONS, AND COMMITTEES.

There was a discussion regarding the attendance of members on various boards, committees and commissions. Councilmember Preece made a motion to remove Russ Kavanaugh, Joyce Berube and Becky Camp from the Recreation and Events Committee and Jim Sun from the Golf Course Advisory Committee for failure to attend meetings in accordance with the membership attendance ordinance. The motion died due to a lack of a second.

The discussion continued on that each committee should be able to make a recommendation depending on the needs of the committee. The responsibility should fall back on the committee to ascertain why the member has not been attending.

Councilmember Holden amended the motion to remove only Jim Sun from the Golf Course Advisory Committee for excessive absences. Councilmember Widacki seconded the motion. The motion carried unanimously.

Council instructed the City Secretary to solicit for members in the next issue of the Star.

- G. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER CALLING FOR A JOINT PUBLIC HEARING WITH THE PLANNING AND ZONING COMMISSION REGARDING AN AMENDMENT TO THE ZONING REGULATIONS IN SECTION 14-88(19)a RELATING TO SCREENING REQUIREMENTS FOR NON-RESIDENTIAL LOTS ABUTTING RESIDENTIAL LOTS.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to call for a joint public hearing on April 19, 2004 at 7:00 p.m. to receive public comments on the proposal. The motion carried unanimously.

- H. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER ADOPTION OF A RESOLUTION TO PARTICIPATE IN AN INTERLOCAL AGREEMENT WITH REGION IV EDUCATIONAL SERVICE CENTER WHICH SPONSORS THE TEXAS COOPERATIVE PURCHASING NETWORK PROVIDING FOR A COOPERATIVE PURCHASING PROGRAM FOR GOODS AND SERVICES.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to approve the resolution and interlocal agreement with Region IV Educational Service Center. The motion carried unanimously.

I. DISCUSSION WITH POSSIBLE ACTION TO APPROVE A CONTRACT WITH MYLES BOWMAN FOR TOURNAMENT SALES AT JERSEY MEADOW GOLF COURSE.

A motion was made by Councilmember Widacki and seconded by Councilmember Holden to authorize the City Manager to contract with Myles Bowman for golf course tournament sales according to the commission schedule. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Holden commented that he would like to see the recommendation come from the committee on members who have excessive absences.

Councilmember Preece concurred with Councilmember Holden that receiving input from the committee on attendance issues is a good thing, however, he was concerned that it could cause possible factions between members and should agree to adhere to the rules council has established for attendance.

Councilmember Widacki thanked the Parks and Landscaping Committee for their hard work on the projects they have been working on and also the Golf Course Advisory Committee members for their hard work on the drainage analysis and the rehabilitation of greens at the course and would like to see the attendance at the committee meetings improve.

Mayor Pro Tem Wubbenhorst thanked the volunteers on all of the committees for their hard work and that we need to consider that we have different types of committees some that require strict attendance and others that are more flexible with outside activities and events, reminded everyone to support the Keep Jersey Village Beautiful week March 20-27, and the Spring Fling on April 3<sup>rd</sup>.

CLOSED MEETING

A Closed Meeting was held in accordance with the authority contained in Section 551.071, to consult with the City Attorney. The Closed Meeting convened at 8:09 p.m. and adjourned at 8:14 p.m.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Widacki to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:20 p.m.

Respectfully submitted,



Deborah L. Loesch  
City Secretary

APPROVED AS MINUTES: April 19, 2004

Ordinance Nos. 04-05, and 04-06 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A SPECIAL SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

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**DATE: March 29, 2004**  
**TIME: 6:00 P.M.**  
**LOCATION: Municipal Government Center Meeting Room**  
**16327 Lakeview Drive, Jersey Village, Texas**

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Mayor Ed Heathcott called the special session of Council to order at 6:00 p.m. In attendance were Council members Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki, Mayor Ed Heathcott, City Manager Dale Brown; and City Attorney Kenneth Wall. It was noted that Deborah Loesch, City Secretary, was not in attendance.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF AN INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND THE CITY OF JERSEY VILLAGE FOR THE EXTENSION OF JONES ROAD FROM US HWY 290 TO FM 529 IN PRECINCT 4.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to approve the interlocal agreement between Harris County and the City of Jersey Village for the extension of Jones Road from US Hwy 290 to FM 529. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A MASTER LICENSING AGREEMENT WITH MICROSOFT FOR SOFTWARE.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to approve the Microsoft Enterprise Agreement and Enrollment Order Form. The motion carried unanimously.

CLOSED MEETING

A Closed Meeting was held in accordance with the authority contained in Section 551.074, to discuss personnel matters.


WORK SESSION

A work session was held to discuss the priority of the capital improvement program projects.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously.

Respectfully submitted,



Deborah L. Loesch  
City Secretary

APPROVED AS MINUTES: April 19, 2004

**MINUTES FOR A SPECIAL SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

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**DATE:** April 5, 2004

**TIME:** 7:00 P.M.

**LOCATION:** Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

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Mayor Ed Heathcott called the special session of Council to order at 7:00 p.m. In attendance were Council members Rusty Preece, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki, Mayor Ed Heathcott, City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Kenneth Wall, City Attorney, was not in attendance.

A town hall meeting was held to discuss the status of the city owned Jersey Meadow Golf Course and receive input from the citizens on future actions to be taken with respect to the golf course. Mayor Heathcott gave a brief overview of the current situation with the golf course, including proposed improvements and the financial debt condition. The mayor opened up the meeting to allow public statements. Comments were received from the following individuals: Bob Biggs, Bill Smith, Ralph Holle, Bruce Bowden, Joyce Berube, John McCaskill, John Turner, David McGuinn, Calvin Fenley, Bill Schuster, Chris Davison, Nan Fuelberg, Gary Wubbenhorst, Mary Ruth Razmande, Bet Jennings, Ernie English, Bob Hartsough, John Hanley, Frank Marino, Keith Ormston, F. M. McClain, Charles Daniels, Bill Carey, Art Jones, Millie Burt, Arnold Hayes, Donica Wubbenhorst, Rosemary Patin. The majority of the statements were strongly in favor of keeping the golf course.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER SUPPORTING HARRIS COUNTY COMMISSIONER'S COURT REGARDING APPROVAL OF AN INDEPENDENT FLOOD CONTROL STUDY FOR REGULATION OF DEVELOPMENT IN HARRIS COUNTY.

A motion was made by Councilmember Widacki and seconded by Councilmember Hamley to authorize the mayor to submit a letter to County Commissioner Jerry Eversole on behalf of the entire council expressing the City's desire and support of the approval of an independent flood control study to determine flooding regulations for developments in Harris County. The motion carried unanimously.

CLOSED MEETING

A Closed Meeting was held in accordance with the authority contained in Section 551.074, to discuss personnel matters. The closed meeting convened at 8:37 p.m. and adjourned at 8:50 p.m.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Widacki to adjourn the open meeting. The open meeting was adjourned at 8:50 p.m. The motion carried unanimously.

Respectfully submitted,

*Deborah L. Loesch*

Deborah L. Loesch  
City Secretary

APPROVED AS MINUTES: April 19, 2004



**MINUTES FOR A REGULAR SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

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**DATE:** April 19, 2004

**TIME:** 7:00 P.M.

**LOCATION:** Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas

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OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and the pledge of allegiance.

In attendance were Councilmembers Rusty Preece, Frances Wubbenhorst, A. J. Widacki, and Russell Hamley (arriving later at 8:10 p.m.) Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Kenneth Wall; and City Secretary Deborah Loesch. It was noted that Councilmember Greg Holden was not in attendance.

PUBLIC COMMENTS

Public comments were received from the following:

Dr. Karen M. Arnold, 8606 Wyndham, commented on the repairs needed for Carol Fox Park and encouraged council to move forward to make the necessary renovations to the park.

Wendel Skolaski, 123 Cherry Hills, requested information on the status of the installation of a traffic signal at Jones Road and Jersey Meadow Drive.

JOINT PUBLIC HEARING

A joint public hearing was held before the City Council and the Planning and Zoning Commission for the purpose of receiving public comments concerning a proposal to amend the City's comprehensive zoning ordinance to require an eight (8') foot masonry wall for development of nonresidential lots abutting residential lots or residential lots abutting nonresidential lots. Commission members present were Darcy Mingoia, David Paul, Pamela Lightbody, George Ohler, Keith Ormston, and Joyce Berube.

A brief summary was presented the Dale Brown, City Manager.

Mayor Heathcott opened the hearing for comments, hearing none, the public hearing was closed.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

The Parks and Landscaping Committee provided updates on the following projects:

1. Carol Fox Park improvements. Nancy Bond, Chairman, provided an update on the development of a plan for the upgrades and safety improvements for Carol Fox Park. The Parks and Landscaping Committee have been meeting with some of the members of the original park committee and have set two goals: keep the unique style of the original park while completely replacing the current play structures. Therefore dividing the bid process into two separate proposals; (a) custom work for the replacement of the original structures including the sandbox, shade structure, and the ship; and (b) replacement of the large play structure including the fall surface, borders, tire swing, regular swings, playhouses, and drainage. The Committee is planning a public forum on Sunday, May 23 at 3:00 p.m. to inform the public of the progress and allow the citizens to have some input. After the public forum, the Committee will meet to complete the specifications for the final bid proposals and submit to City Council on June 21<sup>st</sup>.
2. Keep Jersey Village Beautiful. Bet Jennings presented to each council member a certificate of appreciation for his or her volunteerism in acknowledgement of National Volunteer Week, April 18-24. She also reported that the city wide clean up project was successful in painting all of the structures in the parks and would like to make this an annual event. She also thanked Pat Weirich for all of her help on this project.
3. US Hwy 290 Beautification. Bet Jennings reported that 1,400 oleanders have been ordered and crews have started the plantings along Hwy 290.

CITY MANAGER'S REPORT

Dale Brown, City Manager reported on the following:

1. Revenue projections. Bobby Pennington reported that the revenue projections are in line with budget projections.
2. Jones Road Extension. Dale Brown reported that Harris County Commissioners' Court approved the contract for the extension. We are working on the details for the first part of the funding which is the design work for the street (County's responsibility) and the utilities (City's responsibility). Pate Engineering will be doing the design work, however, the contract has not been finalized.
3. Vulnerability assessment of water handling facilities. Rod Hainey, Director of Public Works reported the assessment has been completed and the recommendations will be reviewed with a plan to be developed and brought back to council in the near future.

CONSENT AGENDA

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the March 15, 2004, March 29, 2004, and April 5, 2004 sessions.
- B. Approval of the appointment of Courtney Rutherford as Assistant City Secretary.
- C. Acceptance of the Quarterly Investment Report ending March 31, 2004.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to approve items A through C on the Consent Agenda. The motion carried unanimously.

REGULAR AGENDA

- D. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN AGREEMENT WITH HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 9 AND CY-FAIR VOLUNTEER FIRE DEPARTMENT, INC. FOR AUTOMATIC AID AND RESPONSE.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to authorize the city manager to negotiate and execute a contract to provide for automatic aid, ambulance services, and communications. The motion carried unanimously. It was noted that Councilmember Hamley was absent at the time of the vote.

- E. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE APPOINTMENT OF A MEMBER TO THE GOLF COURSE ADVISORY COMMITTEE.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to appoint Scott Lockhart to the Golf Course Advisory Committee. The motion carried unanimously. It was noted that Councilmember Hamley was absent at the time of the vote.

- F. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2003-2004 TO PROVIDE ALLOCATION OF FUNDS FOR (1) CREATION OF A NEW POSITION FOR HUMAN RESOURCES; (2) RENOVATIONS OF THE GREENS AND BRIDGE REPAIRS AT JERSEY MEADOW GOLF COURSE; (3) SEVERANCE BENEFITS FOR PAID LEAVE FOR RETIRING EMPLOYEE; (4) TRAVEL AND TRAINING FOR ADMINISTRATION DEPARTMENT; (5) ELEVATOR MAINTENANCE

CONTRACT FOR FIRE STATION; (6) AMBULANCE COLLECTION FEES; AND (7) ADDITIONAL AUDIT HOURS.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to approve Ordinance No. 04-07 amending the budget for fiscal year 2003-2004. The motion carried unanimously. It was noted that Councilmember Hamley was absent at the time of the vote.

G. DISCUSSION WITH POSSIBLE ACTION TO REQUEST AUTHORIZATION TO SOLICIT FOR BIDS FOR GREENS RENOVATIONS FOR JERSEY MEADOW GOLF COURSE.

A motion was made by Councilmember Widacki and seconded by Councilmember Wubbenhorst to authorize staff to solicit for bids for the renovation of greens for Jersey Meadow Golf Course. The motion carried unanimously. It was noted that Councilmember Hamley was absent at the time of the vote.

H. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF (1) CHANGE ORDER #2 FOR THE INSTALLATION OF CONDUIT AND PULL BOXES FOR STREET LIGHTS AND (2) CHANGE ORDER #3 TO REPAIR CONCRETE SIDEWALKS AND ADDITIONAL HANDICAP RAMPS FOR THE LAKEVIEW FROM WHITE OAK BAYOU TO HONOLULU PAVING, STORM SEWER AND WATERLINE IMPROVEMENTS PROJECT WITH RAMOS INDUSTRIES.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to approve Change Order Nos. 2 and 3 with Ramos Industries. The motion carried unanimously. It was noted that Councilmember Hamley was absent at the time of the vote.

I. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER IMPROVEMENTS FOR CAROL FOX PARK.

There was discussion with no formal action taken.

J. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AUTHORIZATION FOR THE DEFENSE OF THE CITY ENGINEER IN THAT LAWSUIT STYLED *IDC, INC. VS. THE CITY OF JERSEY VILLAGE AND FRANK BROOKS.*

A motion was made by Councilmember Widacki and seconded by Councilmember Wubbenhorst to authorize the city attorney to provide defense for Frank Brooks as City Engineer in the suit styled *IDC, Inc. vs. The City of Jersey Village and Frank Brooks*. The motion carried unanimously.

K. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF A CONTRACT WITH KIM INMAN FOR TOURNAMENT SALES AT JERSEY MEADOW GOLF COURSE.

A motion was made by Councilmember Preece and seconded by Councilmember Widacki to authorize the city manager to enter into an agreement with Kin Inman for tournament sales at Jersey Meadow Golf Course. The motion carried unanimously. It was noted that Councilmember Hamley was absent at the time of the vote.

COUNCIL MEMBERS' COMMENTS

Councilmember Wubbenhorst thanked the members of the Recreation and Events for another successful event – the Spring Fling held on April 3<sup>rd</sup>, commented that she noticed the plantings on Hwy 290 and thanked the Parks and Landscaping Committee for their time and effort they have endured on the improvements for the parks, acknowledged the graduates from the Citizens Fire Academy, recognized Officer Sandy Joachim on her commendation, commented that she has noticed some of the speed limit signs are being obscured by trees, and suggested that there be a change in the appointment of members to committees, such as an interview process before the appointment occurs.

Councilmember Preece acknowledged the volunteer effort of the citizens and their interest in what is happening in the community.

Councilmember Widacki was pleased with the outcome of the town hall meeting on the golf course, echoed the volunteer effort within the community on all committees, reported on a recent meeting with Commissioner Jerry Eversole and Mike Talbot of the Harris County Flood Control District that a design manual has been put out for review by the engineering community to make a recommendation on the reduction of storm water release rate.

Mayor Heathcott stated his encouragement with the outcome of the town hall meeting on the golf course and continuation, echoed the volunteer efforts of our citizens, reported that he had received a request to remove the stop sign on Solomon and West Gulf Bank (near the high school) and also to ask staff to look at the markings on Village and Lakeview Drives creating a no passing zone.

CLOSED MEETING

A Closed Meeting was held in accordance with the authority contained in Section 551.071, to consult with the City Attorney. The Closed Meeting convened at 8:10 p.m. and adjourned at 8:30 p.m.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

*Deborah L. Loesch*

Deborah L. Loesch  
City Secretary

APPROVED AS MINUTES: May 17, 2004

Ordinance No. 04-07 is on file in the City Secretary's office and is made a part of these minutes by reference.

**MINUTES FOR A REGULAR SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

**City Council of the City of Jersey Village, Texas, convened in regular session on Monday, May 17, 2004, at 7:00 p.m. in the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas, and considered the following:**

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and the pledge of allegiance.

In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, and Russell Hamley; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Kenneth Wall; and City Secretary Deborah Loesch. It was noted that Councilmember A. J. Widacki was not in attendance.

PUBLIC COMMENTS

Public comments were received from the following:

Rod Erskine 16118 Tahoe, Bill Tyson 16021 Tahoe, Butch and Deborah Exley 16122 Tahoe, Stan Kullman 16121 Tahoe, Cliff Belkmeier 16025 Tahoe, Kim Sempe 16125 Tahoe, Terry Simpson 16114 Tahoe, Stephen and Gracie Tsai 16130 Tahoe, regarding persistent street flooding on Tahoe, west of Senate and east of Carlsbad, making the street impassible following heavy rainstorms of relatively short duration.

Mary Ormston, 39 Parkway Place, regarding standing water behind the homes on the golf course.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

1. Charter Review Commission. The Commission presented a report of their recommendations for amendments to the City's Charter. A workshop with Council and the Commission will be scheduled to discuss the recommendations. A copy of the recommendations is on file in the City Secretary's office.

CITY MANAGER'S REPORT

Dale Brown, City Manager reported on the following:

1. Jones Road Extension. Dale Brown reported that the City has received the signed contract and a purchase order for \$4.3 million from Harris County for the project. The contract with Pate Engineering for the design of the utilities is still being worked on.

CONSENT AGENDA

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the April 19, 2004 session.
- B. Approval of a revised delinquent property tax collection contract with Linebarger Goggan Blair & Sampson LLP and a revised resolution authorizing the imposition of an additional 20% penalty on delinquent taxes.
- C. Approval of an agreement with Health Administration Services to provide consulting services related to employee group medical plans.

A motion was made by Councilmember Hamley and seconded by Councilmember Holden to approve items A through C on the Consent Agenda. The motion carried unanimously.

REGULAR AGENDA

- D. DISCUSSION OF THE RENOVATIONS OF THE GREENS FOR JERSEY MEADOW GOLF COURSE.

Dale Brown, City Manager, stated that bids were received for the project on May 12, 2004. An alternate bid was sent out which provided for a no-till process. The bids are under review by staff and will present a final recommendation at the next Council meeting on May 24, 2004.

- E. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AUTHORIZATION TO SOLICIT FOR BIDS FOR REPAIRS TO THE MUNICIPAL GOVERNMENT CENTER ADMINISTRATION OFFICES.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to authorize staff to proceed for the advertisement of bids for the repairs to the administration offices. The motion carried.

Voting:	Aye	(3)	Holden, Wubbenhorst, Hamley
	Nay	(1)	Preece

- F. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL FOR THE INCREASE OF RENTAL FEES AND DEPOSITS FOR FACILITY USAGE.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Hamley to approve the increase in fees for the rental of public facilities to be effective June 1, 2004, as presented.



Councilmember Hamley made a motion to amend the original motion to provide for a differentiation between the fees for food and beverage for residents and non-residents, with the fee for residents at \$0.50 per person and non-residents at \$1.50 per person. Councilmember Preece seconded the motion. The motion carried.

Voting:       Aye   (3)   Hamley, Preece, Holden  
               Nay   (1)   Wubbenhorst

The Mayor called for a vote on the original motion as amended. The motion carried unanimously.

New fee schedule:

		<u>Deposit</u> (Refundable)		<u>Rental</u>	
		<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
1.	Service & Civic Organizations	0.00	\$150.00	0.00	\$150.00
2.	Non-Social	0.00	\$150.00	0.00	\$150.00
3.	Social	\$250.00	\$500.00	\$500.00	\$1,000.00
4.	Profit Functions	\$500.00	\$1,000.00	\$500.00	\$1,000.00
5.	Police Officer Charges: \$50.00 per hour (four (4) hour minimum)				

<u>Number of Attendees</u>			<u>Officer(s) Required</u>
1	to	50	1 Officer
51	to	100	2 Officers
101	to	150	3 Officers
151	to	200+	4 Officers

A maximum of 4 officers.

- 6. A food and beverage fee of \$0.50 per person for a resident and \$1.50 per person for a non-resident will be assessed when food and beverages are brought in. Food and beverage will be considered any form of food and/or drinks.

**G. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF AN ORDINANCE AMENDING SECTION 14-88(19)a OF THE CODE OF ORDINANCES PROVIDING FOR MASONRY WALLS BETWEEN RESIDENTIAL AND NONRESIDENTIAL LOTS.**

Dale Brown, City Manager, reported that the Planning and Zoning Commission reviewed the proposal for the amendment following a public hearing held on April 19, 2004 and approved the recommendation to amend Section 14-88(19)a to provide:

*“For the development of nonresidential lots directly abutting and adjacent to residential lots, an obscuring wall shall be required. The required wall shall be located inside the nonresidential lot lines abutting and adjacent to the residential lots; provided, however where a masonry wall has been constructed in a residential subdivision abutting nonresidential lots prior to development of the*

*nonresidential lots, the masonry wall in the residential lots shall serve as the required screen and shall meet all requirements required of screens on nonresidential lots. Where a masonry wall of at least 6 feet in height exists in the residential lots abutting a nonresidential development, the nonresidential developer shall provide a buffer yard one and one-half times the width required elsewhere in this Code with two times the landscaping requirements in lieu of a second masonry wall."*

A motion was made by Councilmember Preece and seconded by Councilmember Holden to approve Ordinance No. 04-08 amending Section 14-88(19)a of the Code of Ordinances. The motion carried unanimously.

H. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER APPROVAL OF AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2003-2004 FOR THE REPLACEMENT OF A STOLEN PUBLIC WORKS DEPARTMENT VEHICLE, INCREASE IN EMPLOYMENT TAXES, REPLACEMENT OF RADIO EQUIPMENT FOR EMERGENCY SERVICES VEHICLE.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to approve Ordinance No. 04-09 amending the budget for fiscal year 2003-2004. The motion carried unanimously.

I. DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING SECTION 2-142(B)(1) OF THE CODE OF ORDINANCES ESTABLISHING FEES AND OTHER MATTERS RELATED TO BUILDING PERMITS.

There was discussion with no formal action taken. Council requested that staff look at the permit fee structure of other cities and present a report at the next Council meeting in June. This item will be reconsidered at that time.

COUNCIL MEMBERS' COMMENTS

Councilmember Wubbenhorst stated that she was looking forward to the June 5<sup>th</sup> Council retreat, requested a written or verbal presentation from Harris County Flood Control District on the status of the projects, thanked EMS for including her in the annual dinner and commented on the effect of the volunteers on the community, and requested that staff contact Jersey Village Baptist Church regarding concern of the overflow parking on Sundays on Rio Grande preventing emergency access on the street.

Councilmember Holden also thanked EMS for including him in the annual dinner and stated he would like to see a report from Harris County Flood Control District on the progress of the projects. Mr. Holden congratulated Russell Hamley, A. J. Widacki,

and Joyce Berube on their election to council and thanked Councilmember Preece for his commitment and service to the community.

Councilmember Hamley requested information on the status of the house at 15801 Tahoe, the legality of scooters (can they be regulated by the city), City's pension plan, status of the installation of a traffic signal at Jones Road and Jersey Meadow Drive. Mr. Hamley also noted to staff that there appears to be a stop sign missing at the intersection of N. Tahoe and Honolulu, commented that the chain link fence along Rio Grande and the golf course is unsightly, and thanked the citizens for re-electing him to council.

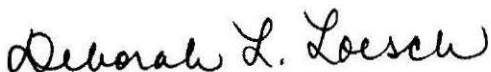
CLOSED MEETING

A Closed Meeting was held in accordance with the authority contained in Section 551.074, to discuss personnel matters. The Closed Meeting convened at 8:25 p.m. and adjourned at 8:30 p.m.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Preece and seconded by Councilmember Hamley to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:40 p.m.

Respectfully submitted,



Deborah L. Loesch  
City Secretary

APPROVED AS MINUTES: June 21, 2004

Ordinance Nos. 04-08 and 04-09 are on file in the City Secretary's office and are made a part of these minutes by reference.



**MINUTES FOR A SPECIAL SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

**City Council of the City of Jersey Village, Texas, convened in special session on Monday, May 24, 2004, at 7:00 p.m. in the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas, and considered the following:**

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. In attendance were Councilmembers Rusty Preece, Greg Holden, Frances Wubbenhorst, and Russell Hamley, A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that City Attorney Kenneth Wall was not in attendance.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION HELD MAY 15, 2004 FOR THE PURPOSE OF ELECTING THREE (3) COUNCIL MEMBERS.

A motion was made by Councilmember Preece and seconded by Councilmember Wubbenhorst approving Ordinance No. 04-10 reflecting the returns of the general election held on May 15, 2004 electing the following positions:

- |             |                |
|-------------|----------------|
| Place No. 1 | Joyce Berube   |
| Place No. 4 | Russell Hamley |
| Place No. 5 | A. J. Widacki  |

The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER DECLARING ONE (1) COUNCIL CHAIR FOR SALE AT MARKET VALUE.

Councilmember Holden made a motion and seconded by Councilmember Hamley to declare one council chair, inventory number 001048 for sale at market value. The motion carried.

- |         |         |                                      |
|---------|---------|--------------------------------------|
| Voting: | Aye (4) | Holden, Wubbenhorst, Hamley, Widacki |
|         | Nay (1) | Preece                               |

PRESENTATION AND RECOGNITION TO COUNCILMEMBER RUSTY PREECE.

Mayor Heathcott recognized out-going Councilmember Rusty Preece for his commitment and service to the community during his tenure on City Council.

ADMINISTER THE OATH OF OFFICE TO ELECTED OFFICIALS.

Mayor Heathcott presented a Certificate of Election to each of the elected officials and Deborah Loesch, City Secretary, administered the Oaths of Office.

DISCUSSION WITH POSSIBLE ACTION TO ELECT A MAYOR PRO TEM.

Mayor Heathcott nominated Councilmember Wubbenhorst to serve again as Mayor Pro Tem. Councilmember Holden made a motion to elect Ms. Wubbenhorst as Mayor Pro Tem, with a second by Councilmember Widacki. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO DESIGNATE COUNCIL MEMBERS AS LIAISONS FOR VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES.

The following council liaisons to city boards were designated:

Planning & Zoning Commission	Greg Holden
Board of Adjustment	Russell Hamley
Building Board of Adjustment	A. J. Widacki
Parks & Landscaping	Joyce Berube
Recreation & Events	Frances Wubbenhorst
Golf Course Advisory	A. J. Widacki

RECEIVE AND ACCEPT THE RESIGNATION OF RUSTY PREECE FROM THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT AND APPROVE THE APPOINTMENT OF JOYCE BERUBE TO THE BOARD.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to accept the resignation of Rusty Preece from the Board of Directors and approve the appointment of Joyce Berube to fill the position. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE AWARD OF THE BID FOR THE RECONSTRUCTION OF GREENS AT JERSEY MEADOW GOLF COURSE.

Dale Brown, City Manager, advised council that the low bidder, Eagle View Golf, is unable to complete the project at the price bid, therefore, withdrew their bid. The next lowest bidder is Coastal Turf, Inc. at \$54,000.00.

There was a discussion of alternatives for the project.

A motion was made by Councilmember Widacki and seconded by Councilmember Holden to award the bid to Coastal Turf, Inc. at \$54,000.00, to close the golf course for the duration of the project to reconstruct all 18 greens.

A motion was made by Councilmember Hamley and seconded by Councilmember Berube to amend the motion to keep the course open by building temporary greens for the duration of the project. The motion failed.

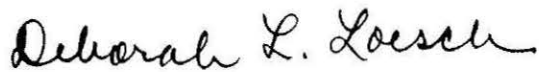
Voting:       Aye   (2)   Hamley, Berube  
              Nay   (3)   Holden, Wubbenhorst, Widacki

Mayor Heathcott called for the vote on the original motion. The motion carried unanimously.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Hamley and seconded by Councilmember Widacki to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:15 p.m.

Respectfully submitted,



Deborah L. Loesch  
City Secretary

APPROVED AS MINUTES: June 21, 2004

Ordinance No. 04-10 is on file in the City Secretary's office and is made a part of these minutes by reference.





**MINUTES FOR A WORK SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

**City Council of the City of Jersey Village, Texas, convened in a work session on Saturday, June 5, 2004 at 8:00 a.m. at Northwest Forest, 12715 Telge Road, Cypress, Texas 77429, Alamo, Classroom II.**

OPEN MEETING

Mayor Ed Heathcott called the work/planning session to order at 8:00 a.m.

In attendance were Councilmembers Joyce Berube, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki, Mayor Ed Heathcott, City Manager Dale Brown, and City Secretary Deborah Loesch, Assistant to the City Manager, Bobby Pennington, Department Directors: Kathy Hutchens, Rod Hainey, Steve Lawrenz, Charles Wedemeyer, and Sam Hewitt. It was noted that Kim Olsen, Project Manager, and Frank Brooks, City Engineer were also present.

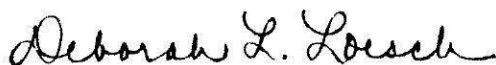
WORK SESSION

A work session was held on the following topics with discussion of general interest and no decisions were made:

1. Five-year strategic planning with departmental goals and strategies (Administration, Finance, Police, Emergency Services, Public Works, and Golf Course, and Capital Improvements).
2. Five-year budgetary/strategic planning anticipating revenues versus expenditures for the next five years and identifying essential projects and determining costs.

The work session was concluded at 3:10 p.m.

Respectfully submitted,



Deborah L. Loesch  
City Secretary

APPROVED AS MINUTES: June 21, 2004



**MINUTES FOR A REGULAR SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

**City Council of the City of Jersey Village, Texas, convened in regular session on Monday, June 21, 2004 at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas.**

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and the pledge of allegiance.

In attendance were Councilmembers Joyce Berube, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Kenneth Wall, City Attorney, was not in attendance.

PROCLAMATION

Mayor Heathcott presented Officer Sandra Joachim with a proclamation acknowledging and congratulating her on receiving the honor of being selected as the 2004 D.A.R.E. Officer of the Year by the Texas D.A.R.E. Officers Association.

INTRODUCTION

Mayor Heathcott introduced Chris Daniel, a resident of Jersey Village, who is a delegate to the Republican National Convention.

PUBLIC COMMENTS

Public comments were received from the following:

Laurel Calkins, 16001 Wall Street, commented on the city's noise ordinance and requested that council consider new regulations that would address new technology.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

Parks and Landscaping Committee. Nancy Bond, Chairman of the Parks and Landscaping Committee, presented a report on the recommendations for the playground equipment at Carol Fox Park. The committee has created conceptual plans for the playground, maintaining the original park design. The contractor will be required to develop "shop drawings" from these plans. The equipment will be constructed from recycled plastic, with the color scheme in earth tones, with a similar sandbox, redesigned ship, and two new playhouses. Mayor Heathcott extended his sincere thanks to the committee members for their hard work.

CITY MANAGER'S REPORT

Dale Brown, City Manager, reported on the following matters:

Golf Course repairs:

Reconstruction of greens at golf course. The contractor has begun the reconstruction of the greens with the spraying of chemicals to kill the grass, then mowing the greens very low. Treated the greens with lime to raise the ph level. Also have begun airfying the tee boxes and fairways, while the course is closed. Also included on the schedule to redo #1 tee box and general clean up on the course and at the clubhouse.

Staff is working on getting quotes for the drainage project, re-grading of the driving range and the replacement of a bridge.

Wyndham Village Subdivision:

Landscaping and maintenance request. The homeowners association has requested that the City participate in the maintenance of the common areas in Wyndham Village such as the irrigation meters at the entrance to the subdivision and the esplanade at Red Pheasant and also decorative street lights such has those now being installed on Lakeview and Jersey Drives. More detailed budget information is needed to be provided to council before considering taking this over equally through out the city.

Rio Grande Street at Wyndham Parkway. There are concerns of incidents of cars running through the dead end of Rio Grande. They have requested the City replace the stop sign with a yield sign. The city engineer has been asked to do a traffic study. Staff will bring back some recommendations at a future council meeting.

CONSENT AGENDA

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the May 17, May 24, and June 5, 2004 sessions.
- B. Acceptance of the resignation of Elyse Ward from the Parks and Landscaping Committee.
- C. Approval of Ordinance No. 04-11 amending the budget for fiscal year 2003-2004 relating to transfers to debt service fund and golf course fund.
- D. Approval of Change Order No. 1 with Insituform for additional televising of storm sewer lines on Jersey Drive and Tahoe Drive.

A motion was made by Councilmember Hamley and seconded by Councilmember Wubbenhorst to approve items A through D on the Consent Agenda. The motion carried unanimously.

REGULAR AGENDA

- E. Discussion with possible action to consider authorizing the solicitation for requests for proposals for the employee's group medical insurance coverage.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to authorize staff to solicit for proposals for the employees' group medical coverage. The motion carried unanimously.

- F. Discussion with possible action to consider the appointment of members to various boards, commissions, and committees.

A motion was made by Councilmember Berube and seconded by Councilmember Holden to appoint John Hanley to the Planning and Zoning Commission and Robert Cunningham to the Building Board of Adjustment and also as an alternate to the Board of Adjustment. The motion carried unanimously.

A motion was made by Councilmember Berube and seconded by Councilmember Wubbenhorst to appoint Charyce Nicholson to the Recreation and Events Committee. The motion carried unanimously.

Since there were several applications for the vacant positions on the Parks and Landscaping Committee, Council requested that Nancy Bond, Chairman, interview the candidates and report back at the July meeting.

- G. Discussion with possible action to consider an ordinance amending Section 2-142(B)(1) of the Code of Ordinances establishing fees and other matters relating to building permits.

A motion was made by Councilmember Widacki and seconded by Councilmember Wubbenhorst to approve Ordinance No. 04-12 amending fees relating to building permits. The motion carried unanimously.

- H. Discussion with possible action to consider the award of bid for the repairs to the Municipal Government Center offices.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to award the bid with Sanchez Remodeling. The motion carried unanimously.

- I. Discussion with possible action to consider an agreement with Pate Engineers for engineering services for the design of utilities associated with the Jones Road extension.

A motion was made by Councilmember Widacki and seconded by Councilmember Hamley to authorize the City Manager to execute the contracts with Pate Engineers for engineering services for Jones Road extension for street and drainage in the amount of \$479,315 (\$458,829 to be funded by Harris County) and water and sewer in the amount of \$97,709. The motion carried unanimously.

- J. Discussion with possible action concerning the development agreement with SW Jones Rd. relating to Empowerment Zone No. 1.

There was discussion with no formal action taken. SW Jones Rd. as requested payments pursuant to a development agreement dated February 19, 2001. Staff has reviewed the project costs submitted and has determined that SW Jones Rd. has satisfied the requirements to receive the contractual sales tax abatement beginning calendar year 2005. Councilmember Hamley requested an executive summary of the documentation presented to staff.

- K. Discussion with possible action to review an amendment to the city's investment policy.

A motion was made by Councilmember Berube and seconded by Councilmember Holden to amend the city's investment policy to include the finance director as an investment officer in support of the city manager. The motion carried unanimously.

- L. Discussion with possible action to consider approval to authorize the city manager to enter into an agreement with the Lakes of Jersey Village for a marquee sign at Jersey Meadow and Jones Road.

A motion was made by Councilmember Berube and seconded by Councilmember Widacki to authorize the city manager to enter into an agreement with the Lakes of Jersey Village of Texas, Ltd. for the placement of a marquee sign on Jersey Meadow Drive near its intersection with Jones Road for a term of 24 months. The motion carried unanimously.

- M. Discussion with possible action to consider authorization to solicit bids for playground equipment for Carol Fox Park.

A motion was made by Councilmember Berube and seconded by Councilmember Hamley to authorize staff to solicit bids for playground equipment for Carol Fox Park as per the conceptual plans recommended by the Parks and Landscaping Committee. The motion carried unanimously.

- N. Discussion with possible action to consider approval of an amendment to the contract for solid waste to provide for a fuel surcharge.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to amend the contract to provide for an increase in fuel surcharges. The motion failed unanimously.

#### COUNCIL MEMBERS' COMMENTS

Councilmember Widacki requested that the city attorney review the current noise ordinance and make a recommendation at next month's council meeting. He requested a follow-up on any citations issued in Municipal Court. He encouraged residents to start attending the County Commissioners' Court meetings regularly to show support of moving along faster on the completion of flood control projects. Councilmember Widacki announced that the Keep Jersey Village Beautiful program won a 3<sup>rd</sup> place award and congratulated the committee for their hard work. He also requested code enforcement to look into condition of the yards at 16425 Wall and 15509 Lakeview.

Councilmember Hamley commented on the status of the substandard home at 15801 Tahoe stating that the city needs to proceed with getting this hazard removed. Staff advised that the process will have to start at the beginning again, with the main problem being the IRS liens on the property. Councilmember Hamley also requested that the city manager and city engineer submit a recommendation on how to slow down traffic on Village Drive. Councilmember Hamley discussed replacing the fence around the golf course, realizing the cost to replace with wrought iron; he believes this would have a positive visual impact on the course. The general consensus of council would be to replace only the portion of the fence with frontage on Jones Road with wrought iron this fiscal year and to provide a recommendation at the July meeting. Councilmember Hamley stated he also agrees that we need to be more pro-active with the Harris County Flood Control District and have more face-to-face meetings with them to get updated information on the flood projects and also suggested that the city become more involved with the design of the 42-acre detention area. He also requested an update on the flood study being done by Paul Bedient.

Councilmember Berube commented on complaints she has received on the parking of tractor-trailers on West Gulf Bank at the Prologis site. She also stated her concerns of the need for mowing of the grass between the Prologis property and the high school.

Councilmember Holden stated his disappointment in Harris County Flood Control's lack of response to the city and believes the city needs to take some course of action to get some of these projects moving. He would like an explanation as to why they changed their timetable on the projects.

Councilmember Wubbenhorst stated that she would like to see someone from the Harris County Flood Control District come to a council meeting and give an update on the projects. She congratulated Officer Sandy Joachim on her award and also to the Parks and Landscaping Committee for their hard work on the playground equipment for the park.

Mayor Heathcott stated his disappointment with Harris County Flood Control District for their lack of response to the city's concerns and plans on setting up a meeting with Mike Talbot in the near future. He reminded council members that budget workshops are August 9 through the 11. He also stated his dismay that the local newspapers (Leader and 1960 Sun) are thrown and left on the street, curb, yards littering the neighborhood and have become eyesores.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Hamley and seconded by Councilmember Wubbenhorst to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 9:25 p.m.

Respectfully submitted,



Deborah L. Loesch  
City Secretary

APPROVED AS MINUTES: July 19, 2004

Ordinance Nos. 04-11 and 04-12 are on file in the City Secretary's office and are made a part of these minutes by reference.



**MINUTES FOR A REGULAR SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

**City Council of the City of Jersey Village, Texas, convened in regular session on Monday, July 19, 2004 at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas.**

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:05 p.m. with the invocation and the pledge of allegiance.

In attendance were Councilmembers Joyce Berube, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Kenneth Wall; and City Secretary Deborah Loesch.

PROCLAMATION

Mayor Heathcott read a proclamation announcing that Tuesday, August 3, 2004 is National Night Out in Jersey Village, Texas.

PUBLIC COMMENTS

Public comments were received from the following:

Joe Pennington, 8526 Ivy Falls Court, congratulated the city on the efforts of the Keep Jersey Village Beautiful program and commented on the positive appearance and encouraged the council to continue to maintain the beautification of the city and increase the projects. Mr. Pennington also commented on the enforcement of nuisance abatement laws and on citizens not cleaning up after their dogs when walking in public areas.

Joe Campbell, 16305 Lewis Street, encouraged council to continue the Keep Jersey Village Beautiful program and as a part of the ROTC program, offered the cadets to help any way to clean up around the city. He also informed council about a program they do to put out flags along the street during holidays.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

Planning and Zoning Commission. A preliminary report was presented to council regarding proposals to (1) amend the zoning ordinance to allow townhouses in a unified development scheme in zoning district C-2; and (2) reclassify a tract of land in zoning district G, second business district, containing 22.371 acres, being Block 5, Section 2, Unrestricted Reserve E (corner of West Road and Castlebridge), to zoning district C-2, residential district. The developer proposes a townhouse development with private streets, but not as a condominium.

Unified developments are allowed by code to have private streets. The only minor change to the zoning text in district C-2 would be to eliminate the term condominium. The developer has also requested that the 22± acres be rezoned from zoning district G, 2<sup>nd</sup> business district to zoning district C-2, residential district. The Planning and Zoning Commission has reviewed the application of the developer and asked council to favorably consider the amendments and recommended calling a joint public hearing to obtain public comments on the application.

Parks and Landscaping Committee. The Parks and Landscaping Committee presented a recommendation to reevaluate the landscape projects to better utilize the remaining funds for the fiscal year and delay the West Road esplanade for next year's budget. A reprioritization of the projects would focus on the most visible projects and emphasize the golf course in order to attract new golf traffic and potential homebuyers.

The Mayor and City Council were presented with several awards for the Keep Jersey Village Beautiful program from Keep Texas Beautiful. Out of 338 cities competing, the City received a Third Place Governor's Community Achievement Award, a Gold Star Affiliate, and an Award of Excellence. Also the Keep Jersey Village Beautiful program was invited to join the Keep America Beautiful program.

#### CITY MANAGER'S REPORT

Dale Brown, City Manager, reported on the following matters:

- (1) Revenue projections are very close to what was budgeted.
- (2) Jersey Meadow Golf Course is scheduled for re-opening on September 1, 2004.
- (3) Capital Improvements projects are moving along as scheduled with the Lakeview paving and water line improvements from the bayou to Honolulu are 100% complete with the final inspection being scheduled. The section of Lakeview from Senate to the bayou is about 90-95% complete. The repainting of Elevated Storage Tank #1 is 100% complete with the final inspection being scheduled. The 30-inch trunk sewer and the sanitary sewer rehabilitation have been completed in all sections with final inspection being scheduled. The televising of the storm sewer on Tahoe should be completed by the August council meeting. Work has not yet begun on the Philippine lift station because the engineer is waiting on the new flood plain information to complete the design. Jersey Drive paving and utility improvements are about 65% complete.
- (4) A Traffic Engineering Study on Speed and Safety, in draft form, for Village Green Drive, Village Drive and Rio Grande was provided to the council. A copy of the study is on file in the City Secretary's office is referred to in these minutes by reference only.
- (5) Irrigation meters for Wyndham Village subdivision. Pursuant to a request from the homeowners association for the city to take over the maintenance of

the esplanades in the subdivision, the City Manager compared the water usage for various areas throughout the city to the ones in the subdivision. Since the water usage for the areas in Wyndham Village is quite a bit more than the usage for other areas through out the city, consideration would have to be given as to whether the areas would survive with less watering.

### CONSENT AGENDA

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of the Minutes of the June 21, 2004 session.
- B. Approval to declare units 8801, 9701, 9901, and 9902 as surplus and authorize the disposal in the proper manner by the city manager.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Hamley to approve items A through B on the Consent Agenda. The motion carried unanimously.

### REGULAR AGENDA

- C. Discussion with possible action to consider the appointment of members to the Parks and Landscaping Committee and the status of the Keep Texas Beautiful Committee.

A motion was made by Councilmember Berube and seconded by Councilmember Widacki to appoint Alicia Bantaa and Karen Arnold to fill the vacancies on the Parks and Landscaping Committee. The motion carried unanimously.

There was a discussion regarding separating the Keep Jersey Village Beautiful Committee from the Parks and Landscaping Committee. Mayor Heathcott and Councilmember Holden expressed their concerns that there needs to be defined roles with a carefully written job description for both committees. Councilmember Wubbenhorst suggested that a separate project committee be formed to participate in the design of the 42-acre detention area. A motion was then made by Councilmember Berube and seconded by Councilmember Widacki to form a second committee for Keep Jersey Village Beautiful program. The motion failed.

Voting:	Aye (2)	Berube, Hamley
	Nay (3)	Holden, Wubbenhorst, Widacki

The discussion will continue at another time once a definite scope for the committee has been prepared.

D. Discussion with possible action to consider amendments to the noise ordinance.

There was discussion with no formal action taken. There was concern with the enforcement of the current ordinance, identifying specific decibel levels, and addressing sound reproduction devices. The City Attorney and the Police Chief will work together and bring back some recommendations at the next council meeting.

E. Discussion with possible action concerning the demolition of a substandard building at 15801 Tahoe.

There was discussion with no formal action taken. Staff advised the city council that they are awaiting the title report. The City has also been informed that the property has been sold, but no evidence of the sale has been provided. Council stated their concerns that this needs to move forward and that they have been extremely tolerant of the situation. The City Attorney advised that an updated title report is required before we can proceed.

F. Discussion with possible action to authorize staff to solicit for bids for solid waste disposal contract.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Hamley to authorize staff to solicit for bids for solid waste disposal contract. The motion carried unanimously.

G. Discussion with possible action to consider authorization to solicit requests for proposals for banking services contract.

A motion was made by Councilmember Berube and seconded by Councilmember Wubbenhorst to authorize staff to solicit for proposals for a banking services contract. The motion carried unanimously.

H. Discussion with possible action to approve a contract with Harris County and Harris County Flood Control District for a hike and bike trail.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to authorize the city manager to execute an interlocal agreement with Harris County and Harris County Flood Control for the construction and maintenance of hike and bike trails along the south side of White Oak Bayou within the City of Jersey Village subject to Texas Department of Transportation's final approval. The motion carried unanimously.

I. Discussion with possible action to consider calling for a joint public hearing with the Planning and Zoning Commission to receive public comments regarding proposals to amend the zoning ordinance to allow townhouses in a unified development scheme in zoning District C-2 and the reclassification of a tract of land in zoning District G,

second business district, containing 22.371 acres, being Block 5, Section Two, Unrestricted Reserve E (corner of West Road and Castlebridge), to zoning District C-2, residential district.

A motion was made by Councilmember Berube and seconded by Councilmember Widacki to call for a joint public hearing on August 16, 2004 at 7:00 p.m. The motion carried unanimously.

- J. Discussion with possible action to consider an ordinance amending the budget providing for an increase in allocation for ambulance collection fees, EMS grant receipts, GASB 34 reporting, fleet services, wrought iron fencing at golf course, \$3000 revenue for R.A.D. equipment, transfers from several accounts for golf course repairs.

A motion was made by Councilmember Berube and seconded by Councilmember Wubbenhorst to adopt Ordinance 04-13 amending the budget for fiscal year 2003-2004. The motion carried unanimously.

#### COUNCIL MEMBERS' COMMENTS

Councilmember Widacki commented on the poor condition of properties in the city and would like to see the property owners accountable for their property and comply with the regulations.

Councilmember Hamley stated concerns that dirt along Rio Grande was being left behind by the contractor, status of the repairs to the bridge on the golf course, stop sign at N. Tahoe and Honolulu, survey of water and wastewater rates and property taxes, and the buy-out process for a house on Jersey Drive.

Councilmember Berube suggested that the ordinances need to be revised to provide for a leash law for dogs and stated concerns regarding the rejection of the reprioritization of the projects for Parks and Landscaping.

Councilmember Holden commented on the Flood Control District's projects and expressing the city's discontent with the lack of information made available. Mr. Holden also expressed his condolences to the family of Moss Fetzer, the City's financial advisor, who had been killed in a tragic accident.

Councilmember Wubbenhorst commented that the Mayor, Dale Brown and herself met with Harris County Flood Control District recently and relayed to them the City's concerns and they have agreed to give us monthly updates along with an updated project map. HCFCD has completed the purchase of land upstream on Jones Road for detention, but no firm date has been set for completion. Ms. Wubbenhorst also commented on the monthly report from the Police Department amazed by the number of identity thefts, ISO rating is due shortly, Fire

training school is the week of July 26 at Texas A&M, and congratulated Debbie Loesch, City Secretary on receiving her certification as a registered Texas Municipal Clerk.

Mayor Heathcott also congratulated Debbie Loesch, City Secretary, on receiving her certification as a registered Texas Municipal Clerk.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Hamley and seconded by Councilmember Widacki to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 9:25 p.m.

Respectfully submitted,



Deborah L. Loesch  
City Secretary

APPROVED AS MINUTES: August 16, 2004

Ordinance No. 04-13 is on file in the City Secretary's office and is made a part of these minutes by reference.

**MINUTES FOR A WORK SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

The City Council of the City of Jersey Village, Texas, convened in a special work session on Monday, August 9, 2004 at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas.

OPEN MEETING

Mayor Ed Heathcott called the work session of Council to order at 7:00 p.m. In attendance were Councilmembers Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Department Directors Rod Hainey, Kathy Hutchens, Charles Wedemeyer, and Steve Lawrenz were in attendance as well as Bobby Pennington, Assistant to the City Manager and Sam Hewitt, General Manager for Jersey Meadow Golf Course. It was also noted that Councilmember Joyce Berube was not in attendance.

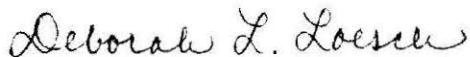
WORK SESSION

A work session was held to discuss the proposed budget for fiscal year 2004-2005. There was a review by fund with a general discussion relating to specific changes in accounts.

ADJOURNMENT

With no further discussion forthcoming, the work session adjourned at 11:00 p.m.

Respectfully submitted,



Deborah L. Loesch, TRMC  
City Secretary

APPROVED AS MINUTES: October 18, 2004





**MINUTES FOR A WORK SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

The City Council of the City of Jersey Village, Texas, convened in a special work session on Tuesday, August 10, 2004 at 7:55 p.m. at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas.

OPEN MEETING

Mayor Ed Heathcott called the work session of Council to order at 7:55 p.m. In attendance were Councilmembers Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Department Directors Rod Hainey, Kathy Hutchens, Charles Wedemeyer, and Steve Lawrenz were in attendance as well as Bobby Pennington, Assistant to the City Manager and Sam Hewitt, General Manager for Jersey Meadow Golf Course. It was also noted that Councilmember Joyce Berube was not in attendance.

WORK SESSION

A work session was held to continue the discussion of the proposed budget for fiscal year 2004-2005. There was a review by fund with a general discussion relating to specific changes in accounts and supplemental decision packages.

ADJOURNMENT

With no further discussion forthcoming, the work session adjourned at 10:45 p.m.

Respectfully submitted,



Deborah L. Loesch, TRMC  
City Secretary

APPROVED AS MINUTES: October 18, 2004



**MINUTES FOR A REGULAR SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

**City Council of the City of Jersey Village, Texas, convened in regular session on Monday, August 16, 2004 at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas.**

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and the pledge of allegiance.

In attendance were Councilmembers Greg Holden, Frances Wubbenhorst, and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Kenneth Wall; and City Secretary Deborah Loesch. It was noted that Councilmembers Joyce Berube and Russell Hamley were not in attendance.

PUBLIC COMMENTS

Public comments were received from the following:

Dr. Khalid Attisha, 1 Parkway Place, stated concerns regarding loud street noise on Village Green, 18 wheelers parking on the street and the bump in the road near the entrance to the Park at Jersey Village subdivision.

Kevin Elliott, 16205 Capri Drive, stated concerns that the bid for the playground equipment came in over budget.

JOINT PUBLIC HEARING. A Joint Public Hearing was held with the Planning and Zoning Commission to receive public comments on proposals to (1) amend the zoning ordinance to allow townhouses in a unified development scheme in zoning District C-2 and (2) reclassify a tract of land in zoning District G, second business district, containing 22.371 acres, being Block 5, Section Two, Unrestricted Reserve E (corner of West Road and Castlebridge) to zoning District C-2, residential district.

Members of the Planning and Zoning Commission present were: David Paul, George Ohler, Darcy Mingoia, Pamela Lightbody, and Keith Ormston. Mayor Heathcott opened the hearing to receive comments from the public. Dale Brown, City Manager, gave a brief summary of the proposals. After hearing none, the public hearing was closed.

CITY MANAGER'S REPORT

Dale Brown, City Manager, reported that staff has received the title report on the property at 15801 Tahoe, with action being taken at the September meeting to begin the process and a hearing with the property owner at the October meeting.

CONSENT AGENDA

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

- a. Approval of the Minutes of the July 19, 2004 session.
- b. Approval of the appointment of Duncan Klussmann, Ed Heathcott, Joyce Berube and A. J. Widacki to the Board of Directors of the Jersey Village Crime Control and Prevention District for a two year term beginning September 1, 2004.
- c. Approval of the rerate notice from TML Intergovernmental Employee Benefits Pool for employees' group dental and life insurance coverage.
- d. Approval to call for public hearings to receive public comments on (1) proposed budget for fiscal year 2004-2005 for the City; and (2) the Jersey Village Crime Control and Prevention District proposed budget for fiscal year 2004-2005 on September 20, 2004 at 7:00 p.m.
- e. Approval of Ordinance No. 04-14 amending the budget for fiscal year 2003-2004 to create a fund for Jones Road extension project, establish revenue and expenditure associated with a grant from the Texas Department of Health for a CPAP unit for the ambulance, and allocation of funds received from insurance to the Building Maintenance account for water damage to city facility.
- f. Approval of a resolution declaring expectation to reimburse expenditures with proceeds of future debt for the construction of water, sewer, streets and drainage improvements for the Jones Road Extension project.
- g. Approval of a resolution authorizing the city manager to declare expectation to reimburse expenditures with proceeds of future debt for the construction of water, sewer, streets and drainage improvements for the Jones Road Extension project.
- h. Approval of Change Order No. 1 from Ramos Industries for the Lakeview/Jersey Drive street improvement for repairs at Jersey Meadow Golf Course for the grading of the driving range for \$23,000, replacement of a bridge for \$25,000, and storm sewer repairs on course adjacent to Park at Jersey Village subdivision for \$29,731.70 for a total of \$77,731.70.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to approve items a through h on the Consent Agenda. The motion carried unanimously.

REGULAR AGENDA

- i. Discussion with possible action to consider the award of the bid for the playground equipment at Carol Fox Park.

There was discussion with no formal action taken. The item was tabled for the next council meeting.

- j. Discussion with possible action to consider the award of the bid for the solid waste disposal contract.

A motion was made by Councilmember Widacki and seconded by Councilmember Holden to accept the bid with BFI to provide solid waste disposal with back door service and recycling pickup for a 2 year contract and the option for a 1-year extension. The motion carried unanimously.

- k. Discussion with possible action to consider an ordinance amending the city's comprehensive zoning ordinance by amending regulations applicable to zoning district C-2.

A final report was received from the Planning and Zoning Commission recommending the proposed amendment to the zoning ordinance relating to zoning district C-2. A motion was made by Councilmember Holden and seconded by Councilmember Widacki to adopt Ordinance No. 04-15 as proposed. The motion carried unanimously.

- l. Discussion with possible to consider an ordinance changing the classification of a 22.371 acre tract of land and 3.861 acre tract of land presently classified in zoning district G (2<sup>nd</sup> business district) to zoning district C-2 (townhouse).

A final report was received from the Planning and Zoning Commission recommending the proposed reclassification of the tracts of land in zoning district G to zoning district C-2. A motion was made by Councilmember Widacki and seconded by Councilmember Wubbenhorst to adopt Ordinance No. 04-16 as proposed. The motion carried unanimously.

- m. Discussion of the proposed annual budget for fiscal year 2004-2005.

There was discussion with no formal action taken. Discussions were involved with proposed salary increases, additional hours for the golf course part-time staff, wireless network, equipment replacement, and the budget for Parks and Landscaping, to include Christmas decorations.

COUNCIL MEMBERS' COMMENTS

Councilmember Wubbenhorst commented on the updated flood project map, congratulated EMS on receiving a federal grant from the Office of Homeland Security, and reminded everyone of the Ice Cream Social on August 22<sup>nd</sup> at the Pavilion.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Holden and seconded by Councilmember Widacki to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

*Deborah L. Loesch*

Deborah L. Loesch, TRMC  
City Secretary

APPROVED AS MINUTES: October 18, 2004

Ordinance Nos. 04-14, 04-15, and 04-16 are on file in the City Secretary's office and are made a part of these minutes by reference.

**MINUTES FOR A SPECIAL SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

**City Council of the City of Jersey Village, Texas, convened in special session on Monday, September 7, 2004 at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas.**

OPEN MEETING

Mayor Ed Heathcott called the special meeting of Council to order at 7:00 p.m. with the invocation and the pledge of allegiance.

In attendance were Councilmembers Joyce Berube, Greg Holden, Frances Wubbenhorst, Russell Hamley and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; and City Secretary Deborah Loesch. It was noted that Kenneth Wall, City Attorney, was not in attendance.

REPORTS FROM BOARDS, COMMITTEES, AND COMMISSIONS.

Russell Hamley, as President of the Board of Directors of the Jersey Village Crime Control and Prevention District, presented a report to the City Council on the approved budget for the District from fiscal year 2004-2005. A public hearing had been held and the Board approved the budget as presented.

REGULAR AGENDA

- a. Discussion with possible action to consider the award of bid for the employees' group medical insurance coverage.

A motion was made by Councilmember Berube and seconded by Councilmember Holden to approve the renewal contract with United HealthCare as the current rate from October 15, 2004 to December 31, 2005. The motion carried unanimously.

- b. Discussion with possible action to consider the award of the bid for the playground equipment at Carol Fox Park.

A motion was made by Councilmember Hamley and seconded by Councilmember Berube to award the bid to Playgrounds by Worth and remove Alternate #4 and the sand surface from the contract (using funds from the maintenance budget for the sand). The motion carried unanimously.

c. Discussion with possible action to consider service charges for recycling pickup.

There was discussion with no formal action taken. A motion was made by Councilmember Berube to authorize a user fee for recycling, but died due to lack of a second.

d. Discussion with possible action to consider an ordinance amending the budget for fiscal year 2003-2004 relating to (1) increased expenditures for public notices; (2) revenue and expenditures for purchases under the Federal Bulletproof Vest Partnership Program; (3) purchase of materials for pole barns at 12424 Taylor Road facility; (4) transfer of funds for increased expenditures for Building Maintenance staffing; and (5) transfer of funds for overtime and S.T.E.P. for Police Services.

A motion was made by Councilmember Holden and seconded by Councilmember Hamley to adopt Ordinance No. 04-17 amending the budget for fiscal year 2003-2004. The motion carried unanimously.

e. Discussion with possible action to declare golf course mower as surplus and authorize disposal in the proper manner by the city manager.

A motion was made by Councilmember Hamley and seconded by Councilmember Wubbenhorst to declare a 1995 Jacobsen Greens King IV mower as surplus and authorize the city manager to dispose of it through sale or trade. The motion carried unanimously.

f. Discussion with possible action regarding the proposed budget for fiscal year 2004-2005.

A motion was made by Councilmember Widacki and seconded by Councilmember Holden to approve including the proposed salary changes as presented in Alternate 1A increasing the hourly rate for part-time personnel for Emergency Services and hours for part-time employees at the golf course to provide retirement benefits in the proposed budget for fiscal year 2004-2005. The motion carried unanimously.

Additional discussions included, with no formal action taken, on future park projects on Senate, renovations to Clark Henry Park, 42-acre detention area, and maintenance and repairs on the Pavilion.

CLOSED MEETING. A Closed Meeting was convened at 9:05 p.m. in accordance with the authority contained in Section 551.074 of the Local Government Code, to discuss personnel matters relating to the City Manager's annual evaluation. The Closed Meeting adjourned at 11:00 p.m.



ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 11:00 p.m.

Respectfully submitted,

*Deborah L. Loesch*

Deborah L. Loesch, TRMC  
City Secretary

APPROVED AS MINUTES: October 18, 2004

Ordinance No. 04-17 is on file in the City Secretary's office and is made a part of these minutes by reference.



**MINUTES FOR A REGULAR SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

**City Council of the City of Jersey Village, Texas, convened in regular session on Monday, September 20, 2004 at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas.**

OPEN MEETING

Mayor Ed Heathcott called the regular meeting of Council to order at 7:00 p.m. with the invocation and the pledge of allegiance.

In attendance were Councilmembers Joyce Berube, Greg Holden, Frances Wubbenhorst, Russell Hamley and A. J. Widacki; Mayor Ed Heathcott; City Manager Dale Brown; City Attorney Kenneth Wall; and City Secretary Deborah Loesch.

RECOGNITIONS. The City received a letter of recognition from Senator John Cornyn's office as a recipient of a grant award from the Fire Act grant from the Office of Homeland Security.

PUBLIC COMMENTS

Public comments were received from the following:

Nan Fuelberg, 16518 Village Drive, stated concerns of the flooding on Village Drive and from the drainage from the golf course behind their homes.

Bob Biggs, 16540 Village Drive, stated concerns of 2-wheeled vehicles on the road and repainting the no passing stripe on Village Drive from Rio Grande to the feeder road at U.S. Hwy 290.

PUBLIC HEARINGS. Public hearings were held to receive public comments concerning the (1) Jersey Village Crime Control and Prevention District budget for fiscal year October 1, 2004 through September 30, 2005; and (2) City of Jersey Village proposed annual budget for fiscal year October 1, 2004 through September 30, 2005. Mayor Heathcott opened the hearing for comments, receiving none, the hearing was closed.

CITY MANAGER'S REPORT

Dale Brown, City Manager, reported that the Jersey Drive and Lakeview Drive street improvement projects were on schedule and should be completed by the end of the year.

CONSENT AGENDA

The following items are considered routine by the City Council and are enacted by one motion. There was no separate discussion on these items unless a Councilmember requested, in which event, the item would be removed from the general order of business and considered in its normal sequence on the agenda.

- a. Receipt of Appraisal Roll and Certified Estimated Collection Rate for tax year 2004.
- b. Approval of the engagement letter with Null-Lairson for auditing services.
- c. Approval of an interlocal agreement with Harris County Flood Control District to allow Emergency Services to use the property at 8221 N. Tahoe for fire protection training session.

Councilmember Hamley requested that item d be removed from the Consent Agenda and considered in the normal sequence on the agenda.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Hamley to approve items a through c on the Consent Agenda. The motion carried unanimously.

REGULAR AGENDA

- d. Discussion with possible action to approve Ordinance No. 04-18 amending the budget for fiscal year 2003-2004 relating to architectural fees associated with the Fire Station project.

There was discussion regarding the \$135,000 in architectural fees associated with the construction of the Fire Station project. A motion was made by Councilmember Holden and seconded by Councilmember Widacki to approve Ordinance No. 04-18 amending the budget for fiscal year 2003-2004. The motion carried unanimously.

- e. Discussion with possible action to appoint members to various boards and committees (Planning & Zoning Commission, Board of Adjustment, Building Board of Adjustment, and Golf Course Advisory Committee).

A motion was made by Councilmember Berube and seconded by Councilmember Wubbenhorst to reappoint David Paul, Ernie English, and Pamela Lightbody to the Planning and Zoning Commission; Andrew Henderson and Herman Lauhoff to the Board of Adjustment; and Benny Grimmer, Robert Clark, Clint Childress, and Frank Gullo to the Building Board of Adjustment. The motion carried unanimously.

A motion was made by Councilmember Widacki and seconded by Councilmember Berube to reappoint to the Golf Course Advisory Committee John Terrell, Bill Schuster, Bob Biggs, Bill Smith, and Charles Daniels. The motion carried unanimously. There are two positions not filled at this time. When the City Secretary receives applications, the members will be reconsidered for reappointment.

- f. Discussion with possible action to consider the future functions of the Parks and Landscaping and Keep Texas Beautiful committees.

The Parks and Landscaping Committee made a report to Council regarding the future of Keep Jersey Village Beautiful. Their recommendation would be to maintain one committee with the designs for beautification prepared by the committee membership with the predominate function being the Keep Jersey Village Beautiful program.

A motion was made by Councilmember Berube and seconded by Councilmember Widacki to establish a committee named Keep Jersey Village Beautiful and within that committee Parks and Landscaping would be a subcommittee. The motion carried.

Voting:       Aye (4):       Berube, Holden, Wubbenhorst, Widacki  
                   Nay (1):       Hamley

Since the Parks and Landscaping Committee is established by ordinance, changes regarding the restructuring would need to amend the ordinance. The amendments will be discussed at the October meeting.

- g. Discussion with possible action to consider award of the request for proposals for banking services contract.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to authorize staff to negotiate an agreement for banking services with Sterling Bank and if necessary as a second option with Southwest Bank of Texas. The motion carried unanimously.

- h. Discussion with possible action to consider a proposed ordinance enacting Section 10-5 of the Code of Ordinances relating to animal waste disposal; amending Section 10-36 of the Code of Ordinances defining the term "at large"; providing for severability; providing for repeal; and providing for a penalty as provided by Section 1-8 of the Code of Ordinances.

A motion was made by Councilmember Berube and seconded by Councilmember Widacki to adopt Ordinance No. 04-21 enacting new regulations regarding animal waste disposal and defining the term "at large" to require dogs, when off the premises of its owner, must be under the control by leash or chain.

- i. Discussion with possible action to appoint the city's representatives to H-GAC's 2005 General Assembly.

A motion was made by Councilmember Holden and seconded by Councilmember Hamley to designate Mayor Heathcott and the city's representative and Councilmember Wubbenhorst as the alternate. The motion carried unanimously.

- j. Discussion with possible action to cast votes for the Texas Municipal League Intergovernmental Risk Pool Board of Trustees election.

A motion was made by Councilmember Berube and seconded by Councilmember Wubbenhorst to cast a vote for Mary Gauer, Place 6; Jim Moncur, Place 7; Leo Montalvo, Place 8; and Andres Garza, Place 9. The motion carried unanimously.

- k. Discussion with possible action to receive the report of the building official regarding the structure at 15801 Tahoe Drive and schedule a hearing to determine whether the structure complies with Section 34-250 of the Code of Ordinances and other matters relating thereto.

A motion was made by Councilmember Hamley and seconded by Councilmember Berube to hold a hearing on October 18, 2004 at 7:00 p.m. and instructed staff to give proper notice to the property owner. The motion carried unanimously.

**CLOSED MEETING.** A Closed Meeting was convened at 8:15 p.m. in accordance with the authority contained in Section 551.074 of the Local Government Code, to discuss personnel matters relating to the city manager's annual evaluation and adjourned at 8:38 p.m.

- l. Discussion with possible action to consider the salary for the city manager for the 2004-2005 fiscal year.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to authorize an increase of 3% in salary for the city manager. The motion carried unanimously.

- m. Discussion with possible action to consider an ordinance adopting the budget for fiscal year October 1, 2004 through September 30, 2005.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to adopt Ordinance No. 04-19 adopting the budget for fiscal year 2004-2005. The motion carried unanimously.

- n. Discussion with possible action to consider (1) a motion to set the tax rate for Debt Service for 2004; (2) a motion to set the tax rate for Maintenance and Operation for 2004; and (3) adopt an ordinance providing for the assessment, levy, and collection of ad valorem taxes by the City of Jersey Village, Texas for year 2004; providing for the date on which such taxes shall be due and payable; providing for penalty and interest on all taxes not timely paid; and repealing all ordinances and parts of ordinances in conflict herewith.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Hamley to set the tax rate for debt service for 2004 at \$0.30955 per \$100 valuation. The motion carried unanimously.

A motion was made by Councilmember Holden and seconded by Councilmember Widacki to set the tax rate for operation and maintenance for 2004 at \$0.36545 per \$100 valuation. The motion carried unanimously.

A motion was made by Councilmember Berube and seconded by Councilmember Wubbenhorst to adopt Ordinance No. 04-20 for the assessment, levy, and the collection of ad valorem taxes for tax year 2004 with a tax rate at \$0.675 per \$100 valuation. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Hamley commented on his disappointed of the condition of the golf course after having been closed for 2-1/2 months for renovations and with the understanding that all repairs would be completed before re-opening. He also restated his request that a stop sign be placed at the intersection of N. Tahoe and Honolulu.

ADJOURNMENT

With no further discussion forthcoming, a motion was made by Councilmember Berube and seconded by Councilmember Widacki to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 9:00 p.m.

Respectfully submitted,



Deborah L. Loesch, TRMC  
City Secretary

APPROVED AS MINUTES: October 18, 2004

Ordinance Nos. 04-18, 04-19, 04-20, and 04-21 are on file in the City Secretary's office and are made a part of these minutes by reference.





**MINUTES FOR A REGULAR SESSION  
OF THE JERSEY VILLAGE CITY COUNCIL**

The City Council of the City of Jersey Village, Texas convened in a special work session and regular session on Monday, October 18, 2004 at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas.

OPEN MEETING

WORK SESSION

A work session was held at 4:00 P.M. at Our Savior Lutheran Church, 5000 W. Tidwell, Houston, Texas 77091 to tour the outdoor facilities, particularly the 44 acres developed along White Oak Bayou. Council members attending: Mayor Ed Heathcott, Joyce Berube, Frances Wubbenhorst, and Russell Hamley. Staff members present: Dale Brown, City Manager, Deborah Loesch, City Secretary, Bobby Pennington, Director of Parks and Recreation, and Kim Olsen, Director of Public Works. Also attending were members of the Parks and Landscaping Committee: Megan Sharp, Karen Arnold and Betty Jennings. Norman Adams, representative of the church, led the tour.

REGULAR SESSION CONVENED AT 7:00 P.M. with the invocation and pledge of allegiance. Councilmembers in attendance: Mayor Ed Heathcott, Joyce Berube, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki. Staff member present: Dale Brown, City Manager, Deborah Loesch, City Secretary, and Kenneth Wall, City Attorney.

PROCLAMATIONS

Proclamations were announced by Mayor Heathcott for National Make a Difference Day on October 23, 2004 and Texas Recycles Day on November 15, 2004. Both of these proclamations are to promote responsible environmental stewardship and volunteer service in the community.

PUBLIC COMMENTS. At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate or vote on any matter raised in public comments.

Public comments were received from:

Nawal Soliman, 15628 Ginger Lane, regarding problems with their recent water bills.

Stephen Scott, 16202 Acapulco, regarding problems with recent water bills.

REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

The Planning and Zoning Commission presented reports on the following proposals:

- a. Amending the zoning regulations in Section 14-101(b)(1)a of the Code of Ordinances to eliminate the restriction that single-family residences in Blocks 26, 38, 41, 42, and 47 shall not exceed 1-1/2 stories recommending removing the restrictions to allow for 2-1/2 stories and to call for a joint public hearing at the next Council meeting; and

- b. Amending the zoning regulations in Section 14-88 a (25) of the Code of Ordinances to allow for the use of barb wire along with security fencing in zoning district H, Industrial District recommending adopting the amendment and to call for a joint public hearing at the next Council meeting.

#### CITY MANAGER'S REPORT

Mr. Dale Brown, City Manager reported that the renovations to the #8 tee box for Jersey Meadow Golf Course was proposed by the Men's Golf Association and had received donations of approximately \$2900. Mr. Brown advised that the actual cost for the renovations would be approximately \$50,000 and since there were no funds budgeted for such improvements, the project could not be done at this time. Also, the project has not been brought before the Golf Course Advisory Committee at this time. Councilmember Wubbenhorst stated that it would be appropriate for the city to give some kind of an acknowledgement to the MGA and that they were not expecting that the work be done at this time. Mr. Brown also reported that a stop sign at Honolulu and N. Tahoe had been installed.

HEARING. A hearing was held regarding the building official's report of a substandard structure at 15801 Tahoe and giving the property owners and other interested parties the opportunity to show cause why the City Council should not declare the structure a public nuisance and order its repair or demolition. It was noted by Council of the receipt of the Building Official's report. Mayor Heathcott opened the hearing for comments. It was noted that no one was present to speak, therefore the hearing was closed.

CONSENT AGENDA. The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda. Councilmember Hamley requested that item a be removed from the consent agenda and considered in the normal sequence on the agenda.

- b. Acceptance of the resignation of Pat Weirich and Nancy Bond from the Parks and Landscaping Committee.
- c. Approval of the appointment of Karen Farris as Assistant City Secretary.
- d. Acceptance of the Quarterly Investment Report ending September 30, 2004.

A motion was made by Councilmember Hamley and seconded by Councilmember Wubbenhorst to accept the items b through d on the consent agenda. The motion carried unanimously.

#### REGULAR AGENDA

- a. Discussion with possible action to consider approval of the Minutes of the August 9, 10, 16, September 7, 20, 2004 sessions.

Councilmember Hamley noted that the September 20<sup>th</sup> meeting minutes reflected that he was not present, but actually he was present. With the correction so noted, a motion was made by Councilmember Hamley and seconded by Councilmember Berube to approve the minutes of the August 9, 10, 16, September 7, 20, 2004 sessions. The motion carried unanimously.

- e. Discussion with possible action to adopt an order declaring the structure at 15801 Tahoe to be a public nuisance and ordering its repair or demolition.

A motion was made by Councilmember Widacki and seconded by Councilmember Hamley to approve the Order declaring that the structure at 15801 Tahoe, after notice was given in accordance with Section 34-253(2) of the Code of Ordinances and Section 214.001(e) of the Texas Local Government Code to the property owner, and all mortgagees and lien holders were given the opportunity to appear and show cause why the property should not be ordered to be repaired or demolished; that the structure is substandard and dangerous structure and a hazard to the health, safety and welfare as provided in Section 34-250 of the Code of Ordinances; and that the structure is a public nuisance, thereby ordering that the structure be repaired, demolished or removed on or before November 18, 2004.

The motion carried unanimously.

- f. Discussion with possible action to consider an ordinance repealing Article II and Article III of Chapter 46 of the Code of Ordinances eliminating the Parks and Landscaping Committee and the Recreation and Events Advisory Committee.

A motion was made by Councilmember Berube and seconded by Councilmember Holden to approve Ordinance No. 04-24. The motion carried unanimously.

- g. Discussion with possible action to consider approval of a motion to create a Parks and Landscaping/Keep Jersey Village Beautiful Committee and a Recreation and Events Committee and adopting a mission statement for each committee.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Berube to approve the creation of a Recreation and Events Committee to be composed of the current standing membership of 7 members: Dorothy Starkey, Jill Klein, Charyce Nicholson, Karen Listi, Becky Camp, Melissa Walker, and Russ Kavanaugh with the purpose of the committee will be to make recommendations to the director of parks and recreation, the city manager and city council regarding policy matters pertaining to recreation and events. The recreation and events committee shall have the following specific purposes: (1) solicit funds, gifts, and bequests for events; (2) review and make recommendations on recreational programs and events for the city; (3) review and make recommendations on matters when requested by the director of parks and recreation, city manager and city council; (4) promote and stimulate public interest in events and programs and to assist the director of parks and recreation in solicitation of cooperation of public and private agencies; (5) review and make recommendations on changes, modifications and amendments to recreation event policies of the city; and (6) organize volunteer groups for conduct of events under the direction of the director of parks and recreation. The Recreation and Events Committee shall have no right, power or authority to obligate or bind the city in any manner whatsoever. The consensus of the committee shall determine the time for conducting of meetings.

The motion carried unanimously.

A motion was made by Councilmember Berube and seconded by Councilmember Widacki to approve the creation of a Keep Jersey Village Beautiful Committee to be

composed of the current standing membership of 7 members: Alicia Bantaa, Megan Sharp, Carol Tomko, Karen Arnold, Betty Jennings, and 2 vacant positions yet to be filled, with the purpose of the committee is to encourage and secure the support of citizens and businesses to beautify and improve their community environment. The committee is also established to function in an advisory role to the director of parks and recreation with regard to issues involving parks and other property under the ownership and control of the city. Specifically, the committee will advise the director in the development, implementation and evaluation of a long-range plan to address the parks and landscaping needs of the city. The staff liaison will be the City Secretary. The consensus of the committee shall determine the time for conducting of meetings.

The motion carried. Voting: Aye (4): Berube, Holden, Wubbenhorst, Widacki

Nay (1): Hamley

h. Discussion with possible action to appoint members to the Golf Course Advisory Committee.

The item was tabled to the next council meeting to allow the Golf Course Advisory Committee to review the applications and make recommendations to council.

i. Discussion with possible action to consider an ordinance amending the budget for fiscal year 2004-2005 regarding the purchase of an additional ambulance.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Berube to approve Ordinance No. 04-22 amending the budget for fiscal year 2004-2005. The motion carried unanimously.

j. Discussion with possible action to consider calling for a joint public hearing with the Planning and Zoning Commission to receive public comments regarding proposals to amend the zoning regulations in (1) Section 14-101(b)(1)a of the Code of Ordinances eliminating the restriction that single-family residences in Blocks 26, 38, 41, 42, and 47 shall not exceed 1-1/2 stories and (2) Section 14-88 a(25) of the Code of Ordinances to allow the use of barb wire along with security fencing in zoning district H, Industrial District.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to call for a joint public hearing on November 15, 2004 at 7:00 p.m. The motion carried unanimously.

k. Discussion with possible action to consider approval of the purchase of new Christmas lights and decorations for Senate Ave.

A motion was made by Councilmember Berube and seconded by Councilmember Wubbenhorst to approve the purchase of new Christmas lights and decorations for Senate Avenue. The motion carried unanimously.

l. Discussion with possible action to consider an ordinance amending Section 66-72(a) of the Code of Ordinances establishing a no parking/tow away zone on Meadow Lane, north side, from Jersey Drive west to the end of the street.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Widacki to approve Ordinance No. 04-23 establishing a no parking/tow away zone on the

north side of Meadow Lane from Jersey Drive to the end of the street. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Wubbenhorst stated concerns regarding the problems residents are having with their water bills and would like to see them corrected, reminded everyone of the Fall Frolic and Dance on October 29<sup>th</sup> at 6:00 p.m. to 9:00 p.m. at the Pavilion and the Beat the Heat 5K run and Fire Department Open House on October 30. She also congratulated Mayor Heathcott for his election to the Board of Directors for Texas Municipal League.

Councilmember Hamley requested an update on the drainage study on Tahoe and Carlsbad.

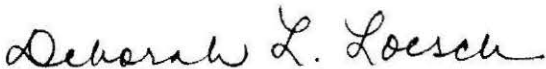
Councilmember Widacki requested information regarding the enforcement of the city's noise ordinance.

Mayor Heathcott welcomed Kim Olsen as the new Director of Public Works.

ADJOURN OPEN MEETING

With no further discussion forthcoming, a motion was made by Councilmember Hamley and seconded by Councilmember Widacki to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 7:58 p.m.

Respectfully submitted,



Deborah L. Loesch, TRMC  
City Secretary

APPROVED AS MINUTES: November 15, 2004

Ordinance Nos. 04-22, 04-23, 04-24 are on file in the City Secretary's office and are made a part of these minutes by reference.



## MINUTES FOR A REGULAR SESSION OF THE JERSEY VILLAGE CITY COUNCIL

The City Council of the City of Jersey Village, Texas convened in regular session on Monday, November 15, 2004 at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas.

### OPEN MEETING

The meeting was called to order by Mayor Heathcott with the invocation and pledge of allegiance. In attendance were Councilmembers Joyce Berube, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Dale Brown, City Manager, Deborah Loesch, City Secretary, and Kenneth Wall, City Attorney.

PUBLIC COMMENTS. At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate or vote on any matter raised in public comments.

Public comments were received from:

Charles Daniels, 16101 Crawford St., regarding the activities of the Golf Course Advisory Committee.

### REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

A brief update was given by Deborah Loesch, City Secretary, on the landscaping projects proposed for the year for Keep Jersey Village Beautiful (KJVB) Committee and also on the success of the recent city-wide garage sale which was sponsored by KJVB.

### CITY MANAGER'S REPORT

Dale Brown, City Manager, reported that they city had received its new Public Protection Class rating from ISO. The new rating resulting in a Class 2 which is an improvement from the former Class 4. The new rating will result in property insurance premium savings to all property owners within the city limits of Jersey Village of approximately 10%.

CONSENT AGENDA. The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- a. Approval of the Minutes of the October 18, 2004 session.
- b. Acceptance of the resignation of Carol Tomko from the Parks and Landscaping/Keep Jersey Village Beautiful Committee.

A motion was made by Councilmember Hamley and seconded by Councilmember Widacki to accept the items a through b on the consent agenda. The motion carried unanimously.

REGULAR AGENDA

- c. Discussion with possible action concerning the demolition of the structure at 15801 Tahoe.

There was discussion with no formal action being taken. City Council, finding that the structure at 15801 Tahoe to be in violation of Article VI of Chapter 34 of the Code of Ordinances, on October 18, 2004 ordered that it shall be repaired, demolished, or removed within 30 days of the order. Staff was awaiting the expiration of the 30 days before taking any action. Bids were being sought for the demolition and also for an inspection for the presence of any materials that might contain asbestos. Staff anticipated that any such action would probably occur after the Thanksgiving holidays.

- d. Discussion with possible action to consider the by-laws for the Keep Jersey Village Beautiful and Recreation and Events Committees.

A motion was made by Councilmember Hamley and seconded by Councilmember Berube to accept the by-laws for both committees as presented. The motion carried unanimously.

The by-laws referred to herewith are by reference only. A copy of each is on file in the office of the City Secretary.

- e. Discussion with possible action to appoint members to the Golf Course Advisory Committee.

Having received a recommendation from the Golf Course Advisory Committee, a motion was made by Councilmember Holden and seconded by Councilmember Widacki to appoint Les Manning and Vance Burnham to the committee to fill the 2 open positions. The motion carried unanimously.

COUNCIL MEMBERS' COMMENTS

Councilmember Wubbenhorst complemented Emergency Medical Services for their efforts in getting the new ISO rating in place; thanked the members of the Recreation and Events for their hard work on the Fall Frolic; commented on the success of the 5K Fun Run along with the Emergency Services open house; and reminded everyone to attend Holiday in the Park on December 5<sup>th</sup> from 1:00 – 4:00 pm at Clark Henry Park.

Councilmember Holden also thanked Emergency Medical Services and Chief Hutchens for the completion of the new ISO rating; commented on how much he enjoyed the EMS Open House; commented that the 5K Fun Run was very well organized; and requested further information on the placement of traffic signs on Village Drive and Rio Grande and also on the flood study being done by Rice University.



Councilmember Berube also congratulated everyone on the success of the 5K Fun Run; commented on the success of the city-wide garage sale; and stated that work will begin on replacing the playground equipment at Carol Fox Park on Monday, November 22.

Councilmember Hamley also congratulated Chief Hutchens on the completion of the ISO rating and commented on pursuing a study to look at revenues generated through Municipal Court.

Councilmember Widacki also congratulated Emergency Medical Services, Chief Hutchens and all volunteers for the improved ISO rating.

Mayor Heathcott also congratulated Emergency Services and Chief Hutchens on the improved ISO rating and the improvement of the quality of life for our citizens.

CLOSED MEETING

A Closed Meeting was convened at 7:30 p.m. in accordance with the authority contained in Section 551.071, to consult with the City Attorney regarding pending litigation matters. The Closed Meeting adjourned at 7:55 p.m.

ADJOURN OPEN MEETING

With no further discussion forthcoming, a motion was made by Councilmember Wubbenhorst and seconded by Councilmember Holden to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 7:55 p.m.

Respectfully submitted,



Deborah L. Loesch, TRMC  
City Secretary

APPROVED AS MINUTES: December 20, 2004



## **MINUTES FOR A REGULAR SESSION OF THE JERSEY VILLAGE CITY COUNCIL**

The City Council of the City of Jersey Village, Texas convened in regular session on Monday, December 20, 2004 at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas.

### OPEN MEETING

The meeting was called to order by Mayor Heathcott with the invocation and pledge of allegiance given by Mayor Pro Tem Frances Wubbenhorst. In attendance were Councilmembers Joyce Berube, Greg Holden, Frances Wubbenhorst, Russell Hamley, and A. J. Widacki; Dale Brown, City Manager, Deborah Loesch, City Secretary. It was noted that Kenneth Wall, City Attorney was not attendance.

### PROCLAMATIONS AND RECOGNITIONS

Mayor Heathcott recognized the Emergency Services Department and all the volunteers congratulating them for receiving the Volunteer EMS Provider of the Year award by the State of Texas. He also recognized the accomplishments the department has made in receiving several grants for \$57,000 to purchase protective clothing from the Office of Homeland Security and \$37,380 to purchase an additional ambulance and associate equipment from the Texas Department of Health. Also the department was instrumental in the improved ISO rating for the city resulting in reduced property insurance premiums.

PUBLIC COMMENTS. At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate or vote on any matter raised in public comments.

Public comments were received from:

Chris Davison, 15902 Juneau, commented on vehicles parking on the streets for extended period of time.

Susan Eppes, 8101 Rio Grande St., commented on the condition of the maintenance center on Rio Grande.

Bob Biggs, 16540 Village Drive, commented on requiring flags for motor scooters and bicycles when on the roadways.

### REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

A brief update was given by Deborah Loesch, City Secretary, on the landscaping projects proposed for the year for Keep Jersey Village Beautiful (KJVB) Committee and also on the success of the recent city-wide garage sale which was sponsored by KJVB.

### CITY MANAGER'S REPORT

Dale Brown, City Manager, gave a brief update on the demolition of the structure at 15801 Tahoe.

CONSENT AGENDA. The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- a. Approval of the Minutes of the November 15, 2004 session.
- b. Approval of Ordinance No. 04-25 amending Section 14-88 (a)(25) of the Code of Ordinances allowing the use of barbed wire in zoning District H, Industrial District.
- c. Approval of Ordinance No. 04-26 amending Section 10-2 of the Code of Ordinances relating to the keeping of dogs and cats.
- d. Approval of the appointment of Pat Clark, Nawal Soliman, Joe Campbell as members and Lisa Aden as an alternate to the Keep Jersey Village Beautiful Committee.
- e. Approval of the appointment of Emil Andrew Martinez and Edward Cavazos, Jr. as Reserve Police Officers.
- f. Approval of support for the Jersey Village Police Department for the renewal of the Contractual Training Provider Agreement with the Texas Commission on Law Enforcement Standards and Education for a two year period expiring February 28, 2007.
- g. Approval of a city prisoner agreement with Harris County beginning January 1, 2005.
- h. Approval of the annual county fire protection contract with Harris County for the period of March 1, 2004 to March 31, 2005.
- i. Approval of the 2004 Tax Roll.
- j. Approval of the purchase of uniforms for Parks and Recreation, Golf Course, and Public Works from Cintas.

A motion was made by Councilmember Hamley and seconded by Councilmember Berube to accept the items a through j on the consent agenda. The motion carried unanimously.

REGULAR AGENDA

- k. Discussion with possible action to consider a request to participate in the partial reconstruction of Hillcrest Drive.

There was discussion with no action taken.

- l. Discussion with possible action to consider Ordinance No. 04-27 amending Ordinance No. 02-17 confirming the city's intent to accept and maintain Dillard Drive, a public street.

A motion was made by Councilmember Berube and seconded by Councilmember Hamley to adopt Ordinance No. 04-27 confirming the city's intent to accept and maintain

Dillard Drive as a public street and acknowledging the revisions in the right-of-way for Dillard Drive. The motion carried unanimously.

- m. Discussion with possible action to authorize the city manager to contract with Brooks & Sparks for engineering services relating to drainage surveys for Tahoe and Capri streets (east of Carlsbad and west of Senate Avenue).

A motion was made by Councilmember Berube and seconded by Councilmember Holden to authorize the city manager to contract with Brooks and Sparks for surveying services to be performed on Tahoe and Capri (east of Carlsbad and west of Senate Ave.). The motion carried unanimously.

- n. Discussion with possible action to consider Ordinance No. 04-28 amending Section 14-352 of the Code of Ordinances establishing a variance process for building permit fees.

A motion was made by Councilmember Holden and seconded by Councilmember Berube to adopt Ordinance No. 04-28 establishing a variance process for waiving of building permit fees. The motion failed unanimously.

- o. Discussion with possible action to ratify the interim agreement with Backyard Grill to provide concessionaire services at Jersey Meadow Golf Course.

A motion was made by Councilmember Widacki and seconded by Councilmember Wubbenhorst to ratify the interim agreement with Backyard Grill to provide concessionaire services at Jersey Meadow Golf Course. The motion carried unanimously.

Under discussion, Councilmember Hamley requested that additional vendors be contacted before considering a formal contract.

- p. Discussion with possible action to consider Ordinance No. 04-29 amending the 2004-2005 fiscal year budget to purchase a police vehicle and extended warranties, transfer of funds within Parks & Recreation Department accounts, and funds for the Senate Avenue sewer extension to American Storage and O'Reilly's.

A motion was made by Councilmember Holden and seconded by Councilmember Wubbenhorst to adopt Ordinance No. 04-29 amending the budget for fiscal year 2004-2005. The motion carried unanimously.

#### COUNCIL MEMBERS' COMMENTS

Councilmembers Widacki, Wubbenhorst, Holden, Berube, Hamley and Mayor Heathcott all congratulated and complimented the Emergency Services Department for the excellent job that they do for the citizens.

In addition, Councilmember Widacki commented on the White Oak Bayou channel improvements by Harris County Flood Control District through Jersey Village in the next 4 years. Councilmember Berube commented on the amount of rain fall during a recent storm event the week of Thanksgiving, not one house was flooded. Councilmember Holden commented on the status of the traffic study for Village Drive and Rio Grande and the Rice University flood drainage study and requested reports by the February meeting. Councilmember Wubbenhorst thanked Parks and Landscaping committee for the improved Christmas decorations, commented

on the kind article in the 1960 Sun about Keep Jersey Village Beautiful, and wished everyone season's greetings. Mayor Heathcott commented on how great public relations tool to have the Santa Clause deliveries.

ADJOURN OPEN MEETING

With no further discussion forthcoming, a motion was made by Councilmember Hamley and seconded by Councilmember Berube to adjourn the open meeting. The motion carried unanimously. The meeting was adjourned at 8:25 p.m.

Respectfully submitted,



Deborah L. Loesch, TRMC  
City Secretary

APPROVED AS MINUTES: January 17, 2005

Ordinance Nos. 04-27, 04-28, and 04-29 are on file in the City Secretary's office and are made a part of these minutes by reference.