

Andrew Mitcham, Mayor
Drew Wasson, Council Position No. 1
Greg Holden, Council Position No. 2
Bobby Warren, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bleess, City Manager
Lorri Coody, City Secretary
Scott Bounds, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, September 16, 2019, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by Peter Swann, Pastor Hope Church

C. PRESENTATIONS

1. Proclamation recognizing Tuesday, October 1, 2019 as National Night Out in Jersey Village to provide a unique opportunity for the City of Jersey Village to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts. *Andrew Mitcham, Mayor*

D. FISCAL 2019-2020 MUNICIPAL BUDGET ITEMS

1. Conduct a public hearing on the City of Jersey Village municipal budget for fiscal year 2019-2020. *Andrew Mitcham, Mayor*
 - a. Receive presentation pertaining to the City of Jersey Village municipal budget for fiscal year 2019-2020. *Austin Bleess, City Manager*
2. Discuss and take appropriate action concerning any final changes to the proposed 2019-2020 Municipal Budget. *Isabel Kato, Finance Director*
3. Consider Ordinance No. 2019-33, adopting the City of Jersey Village municipal budget for fiscal year 2019-2020. *Isabel Kato, Finance Director*
4. Consider Resolution No. 2019-59, receiving the Jersey Village Tax Assessor's statutory certifications, submissions, and calculations under Section 26.04 of the Tax Code. *Isabel Kato, Finance Director*
5. Discuss and consider approval of a motion to set the tax rate for debt service for tax year 2019. *Andrew Mitcham, Mayor*
6. Discuss and consider approval of a motion to set the tax rate for maintenance and operation for tax year 2019. *Andrew Mitcham, Mayor*

7. Consider Ordinance No. 2019-34, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2019. *Andrew Mitcham, Mayor*

E. CITIZENS' COMMENTS

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

F. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – July 2019, General Fund Budget Projections as of August 2019, and Utility Fund Budget Projections – August 2019.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report and Construction and Field Projects Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. City Social Media Summary Report

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on August 19, 2019. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2019-60, reviewing and approving the investment policy and investment strategies used for city funds in compliance with the Texas Government Code. *Isabel Kato, Finance Director*
3. Consider Resolution No. 2019-61, adopting policies in connection with the City of Jersey Village, Texas' participation in federally funded Community Development Block Grant (CDBG) projects and adherence to the regulations described therein. *Austin Bleess, City Manager*
4. Consider Resolution No. 2019-62, designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Community Development Block Grant (CDBG) Program. *Austin Bleess, City Manager*
5. Consider Resolution No. 2019-63, nominating a candidate to serve on the Harris County Appraisal District's Board of Directors. *Lorri Coody, City Secretary*

6. Consider Resolution No. 2019-64, appointing Dr. Anh Dang as Health Officer for the City of Jersey Village. *Lorri Coody, City Secretary*

H. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney, Section 551.072 – Deliberation Regarding Real Property, and Section 551.087 Deliberation Regarding Economic Development Negotiations.

I. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.071- Consult with Attorney, Section 551.072 - Deliberation Regarding Real Property, and Section 551.087 Deliberation Regarding Economic Development Negotiations, consult with the City Attorney regarding Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas. *City Attorney*

J. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

K. RECONVENE REGULAR SESSION

1. Discuss and take appropriate action to approve Resolution No. 2019-65 for the purchase of approximately 10.56 acres of land southeast of US 290 on either side of Jones Road in Jersey Village, Texas, from Jones Road Project Ltd. for the sum of \$2,950,000, pursuant to an agreement to settle the claims asserted by Jones Road Project Ltd. in Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3; designating the fund from which the purchase price will be paid; and authorizing the City Manager to take all appropriate and necessary steps to complete the purchase. *Andrew Mitcham, Mayor*
2. Consider Ordinance No. 2019-35, amending the General Fund Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 by increasing line items 01-12-6570 (Land Acquisition) in the amount not to exceed \$2,950,000 for the purchase of approximately 10.56 acres of land southeast of US 290 on either side of Jones Road in Jersey Village, Texas, from Jones Road Project Ltd., pursuant to an agreement to settle the claims asserted by Jones Road Project Ltd. in Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3. *Austin Bleess, City Manager*
3. Consider Resolution No. 2019-66, appointing members to the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC), the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), the Recreation and Events Committee (R&E), and the Golf Course Advisory Committee (GCAC). *Lorri Coody, City Secretary*
4. Consider Resolution No. 2019-67, designating a city representative and an alternate representative to the Houston-Galveston Area Council's 2020 General Assembly. *Lorri Coody, City Secretary*

5. Consider Resolution No. 2019-68, authorizing the purchase of an easement for the Golf Course Water Reclamation Project located near the intersection of US 290 West Bound Frontage Road and Steeple Way Blvd for the sum of \$50,000 and authorizing the City Manager to take all appropriate and necessary steps to complete the purchase. *Austin Bless, City Manager*
6. Discuss and take appropriate action concerning a progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto. *Christian Somers, Building Official*

L. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

M. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

N. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary. *City Council*
2. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager. *City Council*

O. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

P. RECONVENE REGULAR SESSION

1. Consider setting the City Secretary’s compensation for budget year 2019-2020. *Andrew Mitcham, Mayor*
2. Consider setting the City Manager’s compensation for budget year 2019-2020. *Andrew Mitcham, Mayor*

Q. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 12, 2019 at 10:30 a.m. and remained so posted until said meeting was convened.

Lorri Coody, TRCM
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillagetx.com

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

