
CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive



Justin Ray, Mayor
Andrew Mitcham, Council Position No. 1
Greg Holden, Council Position No. 2
C. J. Harper, Council Position No. 3
Sheri Sheppard, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5

Jim Gray, City Manager
Lorri Coody, City Secretary
Leah Hayes, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, January 16, 2017 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

C. PRESENTATIONS

1. Presentation of Police Department Employee of the Fourth Quarter and the 2016 Employee of the Year Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Justin Ray, Mayor*

D. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – November 2016, Quarterly Investment Report – December 2016, and Budget Projections as of December 2016.
2. Open Records Requests – Non-Police, Recreational Vehicle Registration Update
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report and Construction and Field Projects Update.

7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Social Media Summary Report, and the Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. Dannenbaum Engineering Corporation – Flood Study Update

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on December 19, 2016 and the Special Session Meetings held on December 20, 2016 and January 5, 2017. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2017-01, ordering a general election to be held on May 06, 2017, for the purpose of electing a Mayor and two (2) councilmembers (Place 2 and Place 3); providing for ballots; designating the time and place of holding such election; providing appointment of election officials and their compensation; providing for notices; providing for publication; providing for a runoff election if required; providing a severability clause; providing an effective date. *Lorri Coody, City Secretary*
3. Consider Resolution No. 2017-01, authorizing the City Manager to engage Lemons Auctioneers, LLP and Online Pros to perform auctioneering services for the disposal of surplus equipment. *Kevin T. Hagerich, Director of Public Works*
4. Consider Resolution No. 2017-02, declaring surplus equipment and authorizing disposition by the City Manager in accordance with the City's Administrative Procedures. *Bob Blevins, IT Director*
5. Consider Resolution No. 2017-03, appointing Susan Raimond to fill the unexpired term ending September 30, 2018 for Position Five on the Recreation and Events Committee. *Lorri Coody, City Secretary*

G. REGULAR AGENDA

1. Consider Ordinance No. 2017-02, amending the Capital Replacement Fund Budget for the fiscal year beginning October 1, 2016, and ending September 30, 2017, in the amount not to exceed \$656,719 to increase line item 07-72-6580 (Vehicles) in order to purchase a fire truck under the Houston Galveston Area Council Purchasing Contract; authorizing the City Manager to execute an agreement with Siddons-Martin Emergency Group for the purchase of a 2017 Pierce Velocity Fire Truck. *Mark Bitz, Fire Chief*
2. Consider Ordinance No. 2017-03, amending the City's Capital Improvements Fund budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017, in the amount of \$20,000 to cover cost associated with the Street Light Rehab Project. *Kevin T. Hagerich, Director of Public Works*
3. Consider Ordinance No. 2017-04, amending the General Fund and Utility Fund budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the

amount not to exceed \$29,000 respectively to increase line item 01-32-9781 from the General Fund balance and 02-45-9781 from the Utility Fund balance in order to cover for the transfer from the General Fund and Utility Fund to the Capital Replacement Fund in the amount of \$58,000 to line item 07-72-6572 in order to cover the cost increase for the purchase of the street sweeper previously approved by City Council during the budget process for fiscal year 2016-2017. *Kevin T. Hagerich, Director of Public Works*

4. Consider Ordinance No 2017-05, amending the City’s General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 by increasing line item 01-23-5020 in the amount of \$8,190 to cover costs associated with changing long distance telephone service to an AT&T IP Flex Solution; authorizing the City Manager to enter into a Service Agreement with the Department of Information Resources, Communications Technology Services Division (DIR/CTS). *Bob Blevins, IT Director*
5. Consider Resolution No. 2017-04, authorizing a contract with Professional Turf Products, L.P. for the purchase of one Toro Workman HDX-D, one Toro SandPro 5040, one Toro GreensPro, one Toro RM 575, one Kubota Tractor with core collector attachment, and one Pro Sweep. *Kimberly Terrell, Director of Parks and Recreation*
6. Discuss and take appropriate action concerning the agenda preparation process to include the posting of supporting documentation for public viewing. *C. J. Harper, Council Member*

H. CLOSE THE REGULAR SESSION

Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

I. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the recruitment, appointment, and employment of a City Manager. *City Council*

J. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

K. REGULAR SESSION CONTINUED

1. Discuss and take appropriate action regarding matters discussed in Executive Session concerning the recruitment, appointment, and employment of a City Manager. *Justin Ray, Mayor*

L. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;

- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

M. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: January 13, 2017 at 3:00 p.m. and remained so posted until said meeting was convened.

Lorri Coody, TRCM
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.