
CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive



Justin Ray, Mayor
Andrew Mitcham, Council Position No. 1
Greg Holden, Council Position No. 2
Bobby Warren, Council Position No. 3
Sheri Sheppard, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5

Austin Bleess, City Manager
Lorri Coody, City Secretary
Leah Hayes, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, June 19, 2017 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Council Member, Sheri Sheppard.

C. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

D. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – April 2017, General Fund Budget Projections as of May 2017, and Utility Fund Budget Projections – May 2017.
2. Open Records Requests – Non-Police, Recreational Vehicle Registration Update
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.
6. Public Works Departmental Report and Construction and Field Projects Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report.
8. Report from Code Enforcement
9. City Social Media Summary Report
10. Introduction of Officer Eric Vento

E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Budget Work Session Meeting held on May 13, 2017 and the Regular Session Meeting held on May 15, 2017. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2017-39, authorizing the City Manager to enter into a contract with Minuteman Press Northwest for the printing and mailing of the monthly Jersey Village Star newsletter for the period of August 2017 to July 2019. *Lorri Coody, City Secretary*
3. Consider Resolution No. 2017-40, authorizing the City Manager to enter into a contract with GolfNow for point of sale technology, after hour's phone answering services, website development, and electronic on-line booking and tee sheets for Jersey Meadow Golf Course. *Kimberly Terrell, Director of Parks and Recreation*
4. Consider Resolution No. 2017-41, authorizing the City Manager to enter into a contract with Brinkley Sargent Wiginton Architects for the Facilities Master Plan in the amount of \$29,800. *Kimberly Terrell, Director of Parks and Recreation*
5. Consider Resolution No. 2017-42, authorizing a contract with BrightBox for the Jersey Meadow Golf Course Marketing Plan in the amount of \$13,750.00. *Kimberly Terrell, Director of Parks and Recreation*

F. REGULAR AGENDA

1. Consider Ordinance No. 2017-17, receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning amendments to the Code of Ordinances of the City of Jersey Village at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-105 Regulations for District F (First Business District) to add Health Club as a Permitted Use. *Debra Mergel, Chair Person, Planning and Zoning Commission*
2. Consider Ordinance No. 2017-18, receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning amendments to the Code of Ordinances of the City of Jersey Village, at Chapter 14 Building and Development, Article I. In General, Section 14-5 Definitions by adding a definition for Health Club. *Debra Mergel, Chair Person, Planning and Zoning Commission*
3. Consider Ordinance No. 2017-19, receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning amendments at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts,

Section 14-105 Regulations for District F (First Business District) to revise Subsection (A)(14) relating to Stores and Shops. *Debra Mergel, Chair Person, Planning and Zoning Commission*

4. Consider Ordinance No. 2017-20, receiving the Planning and Zoning Commission's Preliminary Report and calling a joint public hearing of the City Council and the Planning and Zoning Commission concerning amendments at Chapter 14 Building and Development, Article IV. Zoning Districts, Division 2 Use Based Zoning Districts, Section 14-106 Regulations for District G (Second Business District) to revise Subsection (A)(9) relating to Stores and Shops. *Debra Mergel, Chair Person, Planning and Zoning Commission*
5. Consider Resolution No. 2017-43, receiving the Planning and Zoning Commission's recommendation concerning amendments to the Jersey Village Code of Ordinances at Chapter 18, "Businesses," Article V. Hotel Code, Section 18-182 "Definitions," and Section 18-189 "Premises Requirements" in order to provide for the Regulation of Hotels. *Debra Mergel, Chair Person, Planning and Zoning Commission*
6. Consider Ordinance No. 2017-21, amending Chapter 18, "Businesses," Article V. Hotel Code, Section 18-182 "Definitions", and Section 18-189 "Premises requirements", to provide for regulation of hotels; providing a severability clause; and providing a penalty as provided by section 1-8 of the Code. *Kevin T. Hagerich, Director of Public Works*
7. Consider Ordinance No. 2017-22, approving the request of the Board of Directors of the Crime Control and Prevention District to amend the 2016-2017 Crime Control and Prevention District's Budget in the amount of \$24,750.00; authorizing the funding associated with the purchase and installation of security cameras for the Northwest Village Shopping Center from the Crime Control and Prevention District Fund; amending the annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2016, and ending September 30, 2017 to reflect these changes. *Eric Foerster, Chief of Police*
8. Consider Ordinance No. 2017-23, amending the Code of Ordinances of the City of Jersey Village, Texas, by amending Chapter 70, "Utilities," Article I. In General, Section 70-2 "Breaking or tampering with system," to provide for regulation of theft of water; providing a severability clause; and providing a penalty as provided by Section 1-8 of the Code. *Kevin T. Hagerich, Director of Public Works*
9. Consider Ordinance No. 2017-24, amending the City's Hotel Occupancy Tax Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017, by increasing line item 05-56-5515 (consultant services) in the amount of \$14,250 and decreasing line item 05-56-5515 (advertising) in the amount of \$14,250. *Kimberly Terrell, Director of Parks and Recreation*
10. Consider Resolution No. 2017-44, authorizing a contract with Ray + Hollington Architects for the Jersey Meadow Golf Course Clubhouse Renovation Feasibility Study. *Kimberly Terrell, Director of Parks and Recreation*

11. Consider Resolution No. 2017-45, authorizing the City Manager to enter into a contract with Clark Condon Associates for the Landscape/Branding Master Plan. *Kimberly Terrell, Director of Parks and Recreation*
12. Consider Resolution No. 2017-46, authorizing the City Manager to proceed with design and construction of a dog park on Harris County Flood Control District (HCFCD) land (unit E535-01-00) at the detention pond adjacent to Jersey Meadows Drive. *Kimberly Terrell, Director of Parks and Recreation*
13. Consider Resolution No. 2017-47, establishing the intent to offer property tax abatements. *Austin Bleess, City Manager*
14. Consider Resolution No. 2017-48, establishing guidelines for property tax abatements. *Austin Bleess, City Manager*
15. Consider Resolution No. 2017-49, establishing a policy for offering Chapter 380 Economic Development Programs. *Austin Bleess, City Manager*
16. Consider Resolution No. 2017-50, authorizing the publication of Notice of a Public Hearing on the creation of a new Tax Increment Reinvestment Zone. *Austin Bleess, City Manager*
17. Consider Resolution No. 2017-51, adopting the latest edition (11th edition) of *Robert's Rules of Order* as the proper authority for procedures in City Council Meetings. *Council Member, Bobby Warren*

G. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

H. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the

bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: June 15, 2017 at 11:15 a.m. and remained so posted until said meeting was convened.

Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.