









REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 18, 2017

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

There were no Citizen Comments.

**F. CITY MANAGER'S REPORT**

City Manager Bless gave his report as follows:

1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – August 2017, General Fund Budget Projections as of August 2017, and Utility Fund Budget Projections – August 2017.**
2. **Open Records Requests – Non-Police**
3. **Fire Departmental Report and Communication Division Monthly Report**
4. **Police Activity Report, Warrant Report, Investigations/Outreach for Service Report, Staffing/Recruitment Report, and Open Records Requests**
5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speed and Stop Sign Citations within Residential Areas Report, and Court Proceeds Completion Report.**
6. **Public Works Departmental Report and Construction and Field Projects Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary of Course Social Media Summary Report, and Parks and Recreation Departmental Report.**
8. **Report from Code Enforcement**
9. **City Social Media Summary Report**

In addition to his report, Council asked for an update on the traffic conditions in the City. City Manager Bless told Council that he contacted TxDOT about the US HWY construction. They have advised they expect that the feeder construction in our area should be complete by mid-October. Additionally, the police department has stepped up its traffic watch and is issuing tickets when warranted.

Council also asked about an update for the soundwall. Public Works Director, Kevin T. Hagerich reported that we are waiting on the engineering study for the detention ponds. Once we receive that, the project will be ready for the geotechnical work study.

**G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 18, 2017

1. **Consider approval of the Minutes for the Regular Session Meeting held on August 21, 2017 and the Special Session Meeting held on August 21, 2017.**
2. **Consider Resolution No. 2017-71, reviewing and approving the investment policy and investment strategies used for city funds in compliance with the Texas Government Code.**

RESOLUTION NO. 2017-71

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, REVIEWING AND APPROVING THE INVESTMENT POLICY AND INVESTMENT STRATEGIES USED FOR CITY FUNDS IN COMPLIANCE WITH THE TEXAS GOVERNMENT CODE.

3. **Consider Resolution No. 2017-72, nominating a candidate to serve on the Harris County Appraisal District's Board of Directors.**

RESOLUTION NO. 2017-72

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, NOMINATING A CANDIDATE FOR A POSITION ON THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT.

Council Member Mitcham moved to approve items 1 through 3 on the consent agenda. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

**H. REGULAR AGENDA**

1. **Consider Ordinance No. 2017-34, approving the request of the Board of Directors of the Crime Control and Prevention District to amend the 2016-2017 Crime Control and Prevention District's Budget in the amount of \$35,007.00, and authorize the purchase of a 2017 Chevrolet Tahoe from the Crime Control and Prevention District Fund.**

Eric Foerster, Chief of Police, introduced the item. Background information is as follows:

On August 8, 2017, while responding to an accident scene, Unit #1402, a 2014 Chevrolet Tahoe, was struck by a box truck and sustained major damage. The Tahoe was subsequently totaled by TML, the City's insurance provider.

Presently, the department is short one patrol unit, and is requesting funding to purchase a new Tahoe to replace the totaled unit, as soon as possible. The City has received a quote from Siddons Martin Emergency Group for a 2017 Chevrolet Tahoe for a total of

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 18, 2017

\$53,282.00. Siddons Martin is a Buy Board contract vendor. After receiving an insurance settlement in the amount of \$18,275.00, the total funding required for the purchase is \$35,007.00.

The budget amendment is a three part process that first moves the funds from the CCPD fund balance into the CCPD Budget – Equipment Purchase Contribution – 50-27-9781 (Exhibit A). The funds will then be transferred to the Capital Replacement Fund by increasing line item 07-71-9764 (Exhibit B) and then to line item 07-72-6580 – Capital Replacement Vehicles Fund (Exhibit C) in order to make the purchase.

The CCPD Board has met and recommends that its 2016-2017 budget be amended in the amount of \$35,007.00 to accommodate the funding necessary for the purchase of the 2017 Chevrolet Tahoe. Council must consider the CCPD Board's recommendation to amend its budget. This item is to accomplish the approval of the CCPD Board's actions in connect with this budget amendment.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2017-34, approving the request of the Board of Directors of the Crime Control and Prevention District to amend the 2016-2017 Crime Control and Prevention District's Budget in the amount of \$35,007.00, and authorize the purchase of a 2017 Chevrolet Tahoe from the Crime Control and Prevention District Fund. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2017-34

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE REQUEST OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT TO AMEND THE 2016-2017 CRIME CONTROL AND PREVENTION DISTRICT'S BUDGET IN THE AMOUNT OF \$35,007.00 AND AUTHORIZING THE PURCHASE OF A 2017 CHEVROLET TAHOE FROM THE CRIME CONTROL AND PREVENTION DISTRICT FUND; AND PROVIDING FOR SEVERABILITY.

- 2. Consider Resolution No. 2017-73, appointing members to the Planning and Zoning Commission and Capital Improvements Advisory Committee, the Board of Adjustment, the Building Board of Adjustment and Appeals, the Recreation and Events Committee, and the Golf Course Advisory Committee.**

City Secretary, Lorri Coody, presented the item. She explained that the terms for members serving on various Boards, Commissions, and Committees have expired, requiring that new appointments be made by the Council at this time.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 18, 2017

In order to prepare for this item the following actions were taken to inform residents of these appointments and extend invitation for consideration of applications:

1. A notice was placed in the September 2017 JV Star; and
2. A notice was placed on the City's website.

The applications of those qualified candidates who have expressed interest in serving on these Boards and Commissions were included in the Council meeting packet.

Council reviewed the openings on each of the following Boards and Committees and made the appropriate appointments as follows:

**Planning & Zoning Commission and the Capital Improvements Advisory Committee**

Council Member Mitcham moved to appoint Junious Williams IV to Position 1, Geoff Butler to Position 2, Barbara Freeman to Position 3, and Joseph J. Paul to Position 4 for the term that begins on October 1, 2017 and ends September 30, 2019. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

**The Board of Adjustment**

Council Member Holden moved to appoint Henry R. Hermis, Jr. to Position 1, Joe Pennington to Position 2, Thomas Simchak to Position 3, and Doyle Stuckey to Position A1 for the term that begins on October 1, 2017 and ends September 30, 2019. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

**The Building Board of Adjustment and Appeals**

Council Member Mitcham moved to appoint Ari Fleitman to Position 5, Michael O'Kelley to Position 6, and Gary Vossler to Position 7 for the term that begins on October 1, 2017 and ends September 30, 2019. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None



REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 18, 2017

The motion carried.

**The Recreation and Events Committee**

Council Member Sheppard moved to appoint Bridget Martinez to Position 1, Rebecca Lozano to Position 2, David L. Lock to Position 3, and Robert Krauss to Position 4 for the term that begins on October 1, 2017 and ends September 30, 2019. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

**The Golf Course Advisory Committee**

Council Member Warren moved to appoint Vance Burnham to Position 1, Greg Fair to Position 2, Jane Arnett to Position 3, David L. Lock to Position 4, Ronald Schielke to Position 5, Robert Karlin to Position 6, and Ceri Davies to Position 7 for the term that begins on October 1, 2016 and ends September 30, 2017. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

**RESOLUTION NO. 2017-73**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE PLANNING & ZONING COMMISSION, THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE, THE BOARD OF ADJUSTMENT, THE BUILDING BOARD OF ADJUSTMENT AND APPEALS, THE GOLF COURSE ADVISORY COMMITTEE; AND THE RECREATION AND EVENTS COMMITTEE.

**3. Consider Resolution No. 2017-74, authorizing action for the 2018 Health Insurance Plan Year.**

City Manager Bless introduced the item. Background information is as follows:

Throughout the budget process we discussed the wages and benefits for employees. Health insurance was a topic that Council discussed heavily. We recently received our rerate numbers from TML IEBP, which is our health insurance provider.

For the budget we projected a 20% increase in health insurance rates. This was based on a few items. First our claims rate is at 120% of premiums. Second our health insurance pool

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 18, 2017

has seen higher rerates this year with the average community seeing a 10% increase in health insurance rates. Finally, there is a lot of uncertainty in the health insurance market place right now given the discussion on the national level.

Our rerate came in at 20% over our current rates. After negotiating with TML, two plan options were received late this evening with increases at 14% that includes a few plan changes and higher deductibles.

TML IEBP has been a very good, and very competitive way for the city to get health insurance at reasonable costs. Since 2009 our health insurance rates have only gone up 31%, which is less than 3.4% each year. That is much better than average. Even with this large increase this year our 10-year average breaks down to 5.1%, which is still better than average.

Historically the Council has authorized staff to go out for bids if the increase was more than 10%. We can still do that if the Council wishes.

Since 2009 we have offered the same medical plans, the High Plan and the Standard Plan, with the main difference being deductibles. Because of the rate increase we have requested rates for different plans so we can compare. We are also negotiating for a better rerate on our current plans. If the Council is interested in offering just the standard plan we could do this for a savings of \$124,000.

In speaking with other managers around the area and state, a 10% increase this year is not uncommon. Given everything surrounding the health care debate nationally there is a lot of uncertainty in the market place. Given our claims rating for this year, I would anticipate a 7%-10% increase from what other average communities are seeing. So while this increase is quite high, if we can get them to bring down the numbers a bit, I think it would be beneficial to stay with TML for our health insurance.

Staff is looking for direction from the Council on if they'd like us to go out for bid or if we should stay with TML, and if we stay with TML if we should look to switch plans or not.

Council engaged in discussion about the negotiated plans and the number of plans for which rates were requested. City Manager Bleess explained that we actually requested numbers for six (6) different plans, but because of our claim history TML could only give a proposal on two different options, outside the current plans, that provide the lowest possible increase at 14%. The two plans increase the deductibles by \$250. So the current high plan's deductible would increase from \$500 to \$750 and the standard plan would increase from \$1,000 to \$1250. TML would not quote any other plans.

The two options were discussed along with the 120% loss ratio. It was the consensus that this loss ratio prohibits getting a better rate even if the city would go out for bids. Most believed the 14% rate increase was good considering the loss ratio and the current market conditions.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 18, 2017

Council discussed the need for parity with benefits and salary increases. They also discussed the quality of benefits provided by TML and agreed that the plan is better than what most employers offer. As a result, some members of Council felt that while the spouses of employees can get coverage through their own employer they elect to get coverage with the City because of the quality of coverage. To discourage this practice, a spousal surcharge was discussed along with other methods to encourage spouses of employees to seek coverage through their own employer.

With no further discussion on the matter, Council Member Warren moved to approve Resolution No. 2017-74, authorizing action for the 2018 Health Insurance Plan Year by selecting option 2 with an emphasis on the TML proposal that increases the deductible to \$750 for the high plan and \$1250 for the standard plan. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-74

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING ACTION FOR THE 2018 HEALTH INSURANCE PLAN YEAR.

**I. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Council Member Wubbenhorst:** Council Member Wubbenhorst had no comments.

**Council Member Sheppard:** Council Member Sheppard had no comments.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 18, 2017

**Council Member Mitcham:** Council Member Mitcham had no comments.

**Council Member Holden:** Council Member Holden had no comments.

**Council Member Warren:** Council Member Warren had no comments.

**Mayor Ray:** Mayor Ray had no comments.

**J. CLOSE THE REGULAR SESSION**

Mayor Ray closed the Regular Session at 8:15 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section, Government Code Section 551.074 – Personnel Matters and Section 551.087 – Economic Development.

**K. EXECUTIVE SESSION**

- 1. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary.**
- 2. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.**
- 3. Deliberations regarding economic development incentives, pursuant to the Texas Open Meetings Act Section 551.087.**

**L. ADJOURN EXECUTIVE SESSION**

Mayor Ray adjourned the Executive Session at 10:21 p.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive session.

**M. CONVENE REGULAR SESSION**

- 1. Consider setting the City Secretary's compensation for budget year 2017-2018.**

In consideration of this item, Council Member Mitcham moved to set the base salary of the City Secretary for budget year 2017-2018 at \$96,342.76 and to approve \$150.00 per month Certification/Incentive pay. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

- 2. Consider setting the City Manager's salary for budget year 2017-2018.**

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 18, 2017

In consideration of this item, Council Member Sheppard moved to set the base salary of the City Manager for budget year 2017-2018 at \$146,300. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

**3. Discuss and take appropriate action on items discussed in Executive Session regarding Economic Development incentives.**

No discussion was had on this item. No action was taken.

**N. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 10:24 p.m.

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Lorri Coody, City Secretary