

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON OCTOBER 16, 2017 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Ray at 7:00 p.m. with the following present:

Mayor, Justin Ray	City Manager, Austin Bless
Council Member, Andrew Mitcham	City Secretary, Lorri Coody
Council Member, Greg Holden	City Attorney, Paula Alexander
Council Member, Bobby Warren	
Council Member, Sheri Sheppard	
Council Member, Gary Wubbenhorst	

Staff in attendance: Eric Foerster, Chief of Police; Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Kevin T. Hagerich, Public Works Director; and Trelena Collins, Human Resource Generalist.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

- 1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.**
- 2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.**

C. PRESENTATIONS

- 1. Presentation of Police Department Employee of the Third Quarter Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.**

Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post #324, along with Mayor Ray, presented the Police Department Employee of the Third Quarter award to Officer Jason Coble.

D. BUDGET ITEMS

- 1. Discuss and consider approval of a motion to set the tax rate for debt service for tax year 2017.**

Council Member Wubbenhorst moved for approval of setting the Debt Service tax rate of \$.211923 per \$100 value for the year 2017. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

- 2. Discuss and consider approval of a motion to set the tax rate for maintenance and operation for tax year 2017.**

Council Member Wubbenhorst moved to approve setting the Maintenance and Operation tax rate of \$.530577 per \$100 value for the year 2017. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

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Nays: None

The motion carried.

3. Consider Ordinance No. 2017-35, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2017.

With no discussion on the item, Council Member Wubbenhorst moved to approve Ordinance No. 2017-35, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2017; providing for the date on which such taxes shall be due and payable; and providing for penalty and interest on all taxes not timely paid. I further move that property taxes be decreased by the adoption of a tax rate of .7425, which is effectively a 9.78 percent decrease in the tax rate. Council Member Mitcham seconded the motion. The record vote follows:

Council Member Mitcham:	Aye	Council Member Sheppard:	Aye
Council Member Holden:	Aye	Council Member Wubbenhorst:	Aye
Council Member Warren:	Aye		

Mayor Ray, although present, did not vote.

The motion carried.

ORDINANCE NO. 2017-35

AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES BY THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE YEAR 2017; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

E. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

Mary Ruth Razmandi, 10 Parkway Place, Jersey Village (713) 937-1233 – Ms. Razmandi spoke to City Council about the Long Term Flood Recovery Plan Study. She felt that advertising for the town hall meetings in connection with the study was misleading. She did not realize that these meetings were important to her because she did not flood. However, she attended the Phase III meeting and learned that the study was recommending a berm around the golf course. Since her home is located on the golf course, she realized that the study did involve her and her neighbors

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even though they did not flood. She is not in favor of the berm. She, along with 33 of her neighbors, signed a petition to oppose the berm. It was submitted to City Council. Council Member Warren has promised a meeting in early November in order to answer questions that these residents may have concerning the berm.

Mehdi Razmandi, 10 Parkway Place, Jersey Village (713) 530-3919 – Mr. Razmandi told City Council that his home flooded in 1998. He also stated that he has relatives whose homes have flooded. Nonetheless, he is opposed to building a berm around the golf course. He signed the petition opposing the berm. He does not understand the project and as a result has many questions and concerns. He believes that the improvements that have been made to mitigate flooding over the past 15 years are sufficient. The Tax Day Flood was a 500 year flood. He spoke to some of the improvements and how they have helped. He does not support the berm and is concerned that this project will cause his home to flood.

In response to Mr. Razmandi's concern, Council Member Mitcham explained that part of the Dannenbaum Engineering Proposal states that since a portion of the bayou goes into the 100 year flood plain, Harris County Flood Control requires what is called a DIS – a Drainage Impact Study. The City, in making flood improvements, must maintain a 0.0 percent impact both up and down stream. Additionally, the building of berm and the street drainage improvements on Wall Street and Capri work hand-in-hand because these projects will put more water into the bayou and the berm will assist with mitigating the additional flow. Basically, the berm will cancel out that flow. Therefore, throughout the process, the City will prove that its flood mitigation projects will maintain a 0.0 percent impact both up and down stream.

Vance Burnham, 16546 Village Drive, Jersey Village (713) 466-6227 – Mr. Burnham agrees with what has been said by Mr. and Mrs. Razmandi. He opposes the berm. He has been asked to be patient until the berm design is presented. He would like to see the design.

Fred Ziehe, 8409 Hawaii Lane, Jersey Village (713) 870-4162 – Mr. Ziehe commented about how the water flows slowly and even in the wrong direction in the bayou during a rain event. He explained how the water flows using aerial information gathered by drones that were used during a recent rain event. This information confirmed the slow and backward flows. This information was not included in the Dannenbaum Study. He presented City Council with a handout and proceeded to explain the drone study.

Greg Fair, 36 Parkway Place, Jersey Village (713) 248-1546 – Mr. Fair wanted to know why the City is doing business with Dannenbaum when they have recently been raided by the FBI. He wondered if the City did due diligence in hiring this firm.

Mark Maloy, 7803 Hamilton Circle, Jersey Village (713) 553-8625 – Mr. Maloy spoke to City Council about the continued wasteful spending of tax payer money on the Jersey Meadows Golf Course. He would like to repurpose this land into a storm water detention basin area that can also be designed into low maintenance park space for all Jersey Village residents. He also mentioned that the City has plans to develop land in its ETJ. He is concerned about the storm water run-off and the flooding that it may cause and believes that the golf course repurposing will eliminate this

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flooding concern. He closed his comments by outlining golf course expenditures and stating his opposition to same.

Paula Dillon, 15921 Lakeview Drive, Jersey Village (713) 937-0794 – Ms. Dillion spoke to City Council about the Jersey Village Senior Outreach Organization. She is excited about this program and the services and activities it provides for Jersey Village residents. She wants to volunteer her help to this important program. She asked City Council for their support of the program.

Jo Hewett, 15917 Lakeview Drive, Jersey Village (713) 806-8453 – Ms. Hewett introduced herself. She is the President of the Jersey Village Senior Outreach Organization. She gave a brief overview of the organization's mission and the activities and services they provide. She asked City Council to support this program.

F. CITY MANAGER'S REPORT

City Manager Bless gave his report as follows:

1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – August 2017, General Fund Budget Projections as of September 2017, Utility Fund Budget Projections – September 2017, and Quarterly Investment Report – September 2017.**
2. **Open Records Requests – Non-Police**
3. **Fire Departmental Report and Communication Division's Monthly Report**
4. **Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.**
6. **Public Works Departmental Report and Construction and Field Projects Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, Parks and Recreation Departmental Report and Golf Course Annual Rounds Graph**
8. **Report from Code Enforcement**
9. **City Social Media Summary Report**

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on September 18, 2017 and the Special Session Meeting held on September 11, 2017.**

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2. **Consider Resolution No. 2017-75, appointing Dr. Anh Dang as Health Officer for the City of Jersey Village.**

RESOLUTION NO. 2017-75

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING CITY HEALTH OFFICER.

3. **Consider Resolution No. 2017-76, consenting to and approving the appointment of Jim Griffin as the Harris County Municipalities Waste Disposal representative to the Gulf Coast Waste Disposal Authority Board of Directors effective November 10, 2017.**

RESOLUTION NO. 2017-76

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, CONSENTING TO AND APPROVING THE APPOINTMENT OF JIM GRIFFIN AS THE HARRIS COUNTY MUNICIPALITIES WASTE DISPOSAL REPRESENTATIVE TO THE GULF COAST WASTE DISPOSAL AUTHORITY BOARD OF DIRECTORS EFFECTIVE NOVEMBER 10, 2017.

Council Member Mitcham moved to approve items 1 through 3 on the consent agenda. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

H. REGULAR AGENDA

1. **Consider Resolution No. 2017-77, authorizing the City Manager to proceed with the purchase a new 2018 Spartan Supervac Rescue Truck.**

Mark Bitz, Fire Chief told Council that in the 2017-2018 Fiscal Budget, Council authorized the purchase of a new rescue truck through Metro Apparatus. The new truck will be a Spartan Cab with a Supervac rear body. The specifications sheet outlines the truck expected to be built and delivered to the City of Jersey Village Fire Department. The HGAC buy purchasing sheet gives a breakdown of the new rescue truck costs. The total amount of \$605,624 includes the \$599,984 agreed price and a \$5,640 performance bond we requested to help insure the cities expense is protected should an unexpected issue arise that the truck could not be built on time or at all.

This item is to authorize the purchase of a new Spartan/Supervac Rescue Truck through Metro Fire Apparatus with an expected delivery date no more than 390 days once payment is made.

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With limited discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2017-77, authorizing the City Manager to proceed with the purchase a new 2018 Spartan Supervac Rescue Truck. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-77

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO PROCEED WITH THE PURCHASE A NEW 2018 SPARTAN SUPERVAC RESCUE TRUCK.

- 2. Consider Ordinance No. 2017-36, amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount not to exceed \$210,000 to increase line item 01-12-5502 (Legal Fees) from the General Fund balance in order to cover the increase in legal fees for the Fiscal Year 2016-17.**

Isabel Kato, Finance Director, introduced the item. Background information is as follows: The Legal Fees total for Fiscal Year 2016-2017 increased substantially when compared to previous fiscal years due to the number of hours the City Attorneys contributed to the lawsuits with TxDOT and the properties on Jones Road along with the associated settlement agreement. Staff is respectfully requesting City Council to approve this Ordinance in order to increase line item 01-12-5502 by \$210,000.

With limited discussion on the matter, Council Member Sheppard moved to approve Ordinance No. 2017-36, amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount not to exceed \$210,000 to increase line item 01-12-5502 (Legal Fees) from the General Fund balance in order to cover the increase in legal fees for the Fiscal Year 2016-17. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2017-36

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 BY INCREASING LINE ITEM 01-12-5502 (LEGAL FEES) IN THE AMOUNT NOT TO EXCEED \$210,000.

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3. Consider Resolution No. 2017-78, setting employee health insurance contribution rates for the 2018 health insurance plan year.

Trelena Collins, HR Generalist, introduced the item. She told City Council that the goal for this item is to encourage employees to be better consumers of health insurance. In reaction to a recent salary survey that was conducted to evaluate parity in salaries, Council has asked to see changes in the cost-sharing of health insurance between the employees of Jersey Village and the City.

The last increase in health insurance premiums for the City of Jersey Village took place in 2007. The premium amounts were set at firm dollar amounts, and since have not been changed.

The recommendation is that the annual percentage of employee cost-sharing be adjusted. The recommended adjustments are as follows:

Plan A (\$1250 deductible)

- Employee only – 5%
- Employee + Children – 5% employee only portion, 10% dependent portion
- Employee + Spouse – 5% employee only portion, 15% dependent portion
- Employee + Family – 5% employee only portion, 15% dependent portion

Plan B (\$750 deductible)

- Employee only – 10%
- Employee + Children – 10% employee only portion, 15% dependent portion
- Employee + Spouse – 10% employee only portion, 20% dependent portion
- Employee + Family – 10% employee only portion, 20% dependent portion

Below is the cost for each plan, along with the annual employee and employer costs based upon the recommended percentages:

2017-2018						
\$750 Deductible Plan	Deductible Increased by \$250					
	Annual Plan Cost	Additional Cost for Added Dependents	Employee Annual Cost	Total Employee Annual Contribution	Employee Bi-weekly Cost	Employer Annual Cost
Employee Only	\$ 8,685.36	\$ -	\$ 868.54	10.00%	\$ 33.41	\$ 7,816.82
Employee + Children	\$ 16,023.36	\$ 7,338.00	\$ 1,969.24	12.29%	\$ 75.74	\$ 14,054.12
Employee + Spouse	\$ 22,203.84	\$ 13,518.48	\$ 3,572.23	16.09%	\$ 137.39	\$ 18,631.61
Employee + Family	\$ 26,749.44	\$ 18,064.08	\$ 4,481.35	16.75%	\$ 172.36	\$ 22,268.09
\$1250 Deductible Plan	Deductible Increased by \$250					
	Annual Plan Cost	Additional Cost for Added Dependents	Employee Annual Cost	Total Employee Annual Contribution	Employee Bi-weekly Cost	Employer Annual Cost
Employee Only	\$ 6,819.84	\$ -	\$ 340.99	5.00%	\$ 13.12	\$ 6,478.85
Employee + Children	\$ 12,561.12	\$ 5,741.28	\$ 915.12	7.29%	\$ 35.20	\$ 11,646.00
Employee + Spouse	\$ 17,395.92	\$ 10,576.08	\$ 1,927.40	11.08%	\$ 74.13	\$ 15,468.52
Employee + Family	\$ 20,952.48	\$ 14,132.64	\$ 2,460.89	11.75%	\$ 94.65	\$ 18,491.59

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2016-2017						
\$500 Deductible Plan						
	Annual Plan Cost	Additional Cost for Added Dependents	Employee Annual Cost	Total Employee Annual Contribution	Employee Bi-weekly Cost	Employer Annual Cost
Employee Only	\$ 7,605.84	\$ -	\$ 360.00	4.73%	\$ 13.85	\$ 7,245.84
Employee + Children	\$ 14,031.60	\$ 6,425.76	\$ 2,052.00	14.62%	\$ 78.92	\$ 11,979.60
Employee + Spouse	\$ 19,443.84	\$ 11,838.00	\$ 2,436.00	12.53%	\$ 93.69	\$ 17,007.84
Employee + Family	\$ 23,424.48	\$ 15,818.64	\$ 3,552.00	15.16%	\$ 136.62	\$ 19,872.48
\$1000 Deductible Plan						
	Annual Plan Cost	Additional Cost for Added Dependents	Employee Annual Cost	Total Employee Annual Contribution	Employee Bi-weekly Cost	Employer Annual Cost
Employee Only	\$ 5,978.88	\$ -	\$ 180.00	3.01%	\$ 6.92	\$ 5,798.88
Employee + Children	\$ 11,012.16	\$ 5,033.28	\$ 1,056.00	9.59%	\$ 40.62	\$ 9,956.16
Employee + Spouse	\$ 15,251.04	\$ 9,272.16	\$ 1,248.00	8.18%	\$ 48.00	\$ 14,003.04
Employee + Family	\$ 18,369.12	\$ 12,390.24	\$ 1,824.00	9.93%	\$ 70.15	\$ 16,545.12

Based on the changes presented, the City will come in under budget for health care insurance.

Council engaged in discussion about the recommendation. In prior years, the employee contribution was paid as a fixed amount. This recommendation is for the employee contribution to be a percentage of the insurance premium.

There was discussion about the recent increases in city salaries. These were given in order to achieve parity in pay with surrounding cities. Council discussed achieving this same type of parity with benefits. The recent salary study showed that employees from surrounding cities contribute 25 percent of their health insurance premiums while the recommendation from staff for Jersey Village employees is 16 percent. Council discussed if the parity in benefits should be at the same pace as the parity in salaries or if the parity in benefits should be gradual.

Council reviewed the two (2) plans being proposed. Some felt that these plans in today’s market are “rich” plans offering a \$750 and \$1250 deductible. The cost for each plan was reviewed. There was discussion about eliminating the \$750 deductible plan and only offering the \$1250 deductible plan.

With no further discussion on the matter, Council Member Warren moved to approve Resolution No. 2017-78, setting employee health insurance contribution rates for the 2018 health insurance plan year with the following amendments:

1. Eliminate Plan B; and
2. Amend Plan A with the following employee contributions as follows:

	Plan A
Employee Only	5%
Employee and Children	5% employee only portion, 15% dependent portion
Employee and Spouse	5% employee only portion, 20% dependent portion
Employee and Family	5% employee only portion, 20% dependent portion

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Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-78

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING EMPLOYEE HEALTH INSURANCE CONTRIBUTION RATES FOR THE 2018 PLAN YEARS.

4. Consider Resolution No. 2017-79, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board for the City of Jersey Village Tax Increment Reinvestment Zone No. 2.

Austin Bless, City Manager, introduced the item. Background information is as follows: On July 17, 2017, City Council created Tax Increment Reinvestment Zone No. 2 along with an advisory board of directors to assist City Council in the operation and administration of the Zone.

The Tax Increment Reinvestment Zone Board shall consist of seven (7) Directors, as follows:

1. Five (5) Directors shall be appointed by the City Council; and
2. Two (2) Directors shall be appointed by the County Commissioners Court.

Director seats appointed by the County Commissioners Court are contingent on the County's participation in the Zone. If the County does not participate, or ceases participation, their seats on the board shall be filled by the City Council. In order to serve on the Board a person must be 18 years of age and be a resident of Harris County **or** own property in the TIRZ regardless of residency.

The City made the following five initial appointments to the Board on August 21, 2017:

Ty Camp and James Travis Singleton, Jr. for the term expiring December 31, 2017; and Ceri Davies, Jeff Butler, and James McDonald for the term expiring December 31, 2018.

Harris County has declined our invitation to participate in the Tax Increment Reinvestment Zone. Because of the County's non-participation, this item is to appoint the final two Directors to serve on this Board. One member shall be appointed to serve for the term to end December 31, 2017 and the other for the term to end December 31, 2018.

Qualifications to serve as a Board Member are as follows:

- (a) All regular Board Members shall be at least 18 years of age and be a resident of the County; or

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(b) Own real property in the zone, whether or not the individual resides in the county.

With limited discussion on the matter, Council Member Mitcham moved to approve Resolution 2017-79, appointing Simon Hughes to the Tax Increment Reinvestment Zone Board for the term expiring December 31, 2017; and David Ambrose to the Tax Increment Reinvestment Zone Board for the term expiring December 31, 2018. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2017-79

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO SERVE AS DIRECTORS ON THE TAX INCREMENT REINVESTMENT ZONE BOARD FOR THE CITY OF JERSEY VILLAGE TAX INCREMENT REINVESTMENT ZONE NO. 2.

5. Consider Resolution No. 2017-80, appointing a Commissioner to fill the unexpired term ending September 30, 2019 for Position One on the Planning and Zoning Commission and the Capital Improvements Advisory Committee.

Lorri Coody, City Secretary, introduced the item. She told City Council that the Planning and Zoning Commission is a seven member Commission appointed by the Mayor with approval of the Council. Each member shall be a resident of the city and shall be appointed to serve a term of two years. P&Z members also serve on the Capital Improvements Advisory Committee. Should a vacancy occur, the Mayor, with approval of the Council, shall appoint a person to complete the unexpired term for the vacant positions.

Currently there is a vacancy in Position One. The applications of those qualified candidates who have expressed interest in serving on this Commission were included in the meeting packet.

With limited discussion on the matter, Council Member Wubbenhorst moved to appoint Christine Layton to fill the unexpired term ending September 30, 2019 for Position One on the Planning and Zoning Commission and the Capital Improvements Advisory Committee. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Warren, Sheppard, and Wubbenhorst

Nays: Council Member Holden

The motion carried.

RESOLUTION NO. 2017-80

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING A COMMISSIONER TO FILL THE UNEXPIRED TERM ENDING SEPTEMBER 30, 2019 FOR POSITION ONE ON THE PLANNING AND ZONING COMMISSION AND THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE.

6. Consider Resolution No. 2017-81, designating a city representative and an alternate representative to the Houston-Galveston Area Council's 2018 General Assembly.

Lorri Coody, City Secretary, introduced the item. She told City Council that the Houston Galveston Area Council (HGAC) has requested the City's participation in selecting a City representative for the Houston Galveston Area Council 2018 General Assembly.

Councilmember Gary Wubbenhorst was the designated representative and Councilmember Andrew Mitcham was the designated alternate representative for the Houston Galveston Area Council 2017 General Assembly.

This item is to designate a city representative and alternate representative to the Houston Galveston Area Council 2018 General Assembly.

With limited discussion on the matter, Council Member Warren moved to designate Andrew Mitcham as the City representative and Gary Wubbenhorst as the alternate representative to the Houston-Galveston Area Council's 2018 General Assembly. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

Abstain: Council Member Andrew Mitcham

The motion carried.

RESOLUTION NO. 2017-81

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DESIGNATING A CITY REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE HOUSTON-GALVESTON AREA COUNCIL'S 2018 GENERAL ASSEMBLY.

7. Discuss and take appropriate action concerning the scope of services and selection of an engineering services provider for the implementation of the following Long-Term Flood Recovery Plan projects: 1) the Jersey Meadow Golf Course Mitigation Analysis & Design Project; and 2) the Castlebridge Wastewater Treatment Plant Tertiary Treatment Facility Project.

Kevin T. Hagerich, Director of Public Works, introduced the item. Background information is as follows: The City engaged Dannenbaum Engineering Corporation to

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propose consulting services for the: 1) Jersey Meadow Golf Course mitigation analysis and design as well as the design of a tertiary treatment facility; and 2) transportation of gray water to the golf course for irrigation purposes at Castlebridge Wastewater Treatment Plant. Both items covered in the proposal are funded through the Capital Improvement Program.

The proposal for the engineering for the berm project is \$293,270. They currently estimate construction costs at \$721,547 which would bring the total project cost to \$1,014,817. Roughly \$50,000 of that is the restroom relocation, which would be funded separately and is not a part of the flood mitigation budget. The Long Term Flood Recovery Plan had the total project, including engineering fees, estimated to be \$733,000.

The City Sugar Land was contacted to discuss a similar project they did a few years ago. It is not an apple to an apple project, but it is hydrology work that would involve the same players. Their Phase III Engineering was just shy of \$550,000.

The proposal for the engineering for the gray water project is \$238,896. They estimate construction costs at \$780,780. That brings the total project to \$1,019,676. We have \$800,000 in the CIP for this year for the project.

The Gray Water project for Castlebridge has almost \$60,000 worth of Additional Services which are required by TCEQ. Additionally, the permit for the plant will have to be modified. There is not a lot of fall from the plant to the golf course. Soil conditions will determine what and where material will be used. It is expected that a lift station will have to be added to make this project work. We have several lift stations throughout Jersey Village because of the village being relatively flat and having several drainage laterals.

The berm project is similar in technical experience as you are again dealing with soil conditions, slope of the land, and at the end of the project must be able to prove to Flood Control that this project will allow the Wall Street mitigation project to occur. Flood control has been working with Dannenbaum and the City leading up to where we are today. They have to have proof positive that the numbers provided by this project are accurate as any project within their jurisdiction has a 0.00% impact above and below that jurisdiction within each drainage lateral.

As mentioned this is not a straight forward project like say a roadway or a warehouse. Engineer cost for those projects are less and the only coordination is between the owner, engineer and contractor. In this case we have to have buy in from the flood control district on both projects as we will be utilizing their easements (to reduce costs) as well as having to satisfy TCEQ. With all of the recent flooding, flood control will only approve projects that are precise.

This agenda item is to discuss and take appropriate action concerning the scope of services and selection of an engineering services provider for the implementation of the following Long-Term Flood Recovery Plan projects: 1) the Jersey Meadow Golf Course Mitigation

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Analysis & Design Project; and 2) the Castlebridge Wastewater Treatment Plant Tertiary Treatment Facility Project.

Staff feels these costs have come in higher than expected. For the berm project specifically it is \$231,000 higher than projected when the plan was finalized. These costs would still fit within the \$2 million that was budgeted for flood mitigation projects.

The gray water project is approximately \$220,000 higher than anticipated. Staff feels we should go out for RFQ from other entities to try and get these projects completed within budget.

Council engaged in discussion about the best approach to take in moving forward with these two projects. Some felt that the RFQ process may be the best approach since the Dannenbaum proposal came in at more than was originally projected. However, others were not comfortable with going out for RFQ. With this in mind, Council explored the option of contacting Brooks and Sparks, the City's Engineer for advice and input.

Council also explored the time table for going out for RFQ. City Manager Bless told City Council that the process can take at least 60 days. The City Attorney explained that if the City does go out for RFQ, they cannot choose on the basis of cost. It is only after the choice that the City can negotiate cost. Additionally, he told the Council that it cannot take "bids" for engineering services.

Council again voiced concern for the Dannenbaum proposal and felt it necessary to discuss the proposal and project scope with the City Engineer. The City Attorney stated that since the City has a relationship with Brooks and Sparks, they must first see if they are qualified to do the work and if they envision the scope of work to be the same, then they can be considered.

Al Flores, Dannenbaum Consultant, addressed the Council. He gave the qualifications of his company to do the work proposed and he provided examples that support same in response to a citizen's comment made earlier in the meeting. He explained the recent FBI raid. As far as the proposal is concerned, Dannenbaum has worked with the City over the course of the past 8 to 9 months regarding the study of flooding in the city. The Brooks and Sparks Study in 2003 was a feasibility study, not an engineering study. In response to the recent proposal, Dannenbaum has put together a team of professionals to develop these projects. The team includes geotechnical experts and golf course experts. He also spoke to the gray water project and the reasons for the additional costs. He wants to re-evaluate the proposal and bring back a new proposal for Council's consideration.

Council engaged in discussion about the gray water project. The Consultant pointed out that the location of the equipment and the need for a pump station presents problems. Additionally, TCEQ has certain requirements that must be met and there is a need for a filtration process. Mr. Flores pointed out that Brooks and Sparks was contacted by his firm during the proposal process. The Dannenbaum Proposal processes 400 gallons per day and

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the Brooks and Sparks proposal processes 300 gallons per day. Council engaged in discussion about the additional cost over the initial estimate. It was pointed out that the initial estimate was from Brooks and Sparks.

Council discussed the berm cost. The issue is that it is \$271,000 higher than what was estimated, which is cause for concern. Mr. Flores pointed out that the additional cost involved the cost of the dirt and the latrines. However, since the proposal was submitted, they believe that they have found a way to generate the material (dirt) on-site which will reduce the cost for the dirt. However, there may be some additional costs associated with irrigation lines. Accordingly, Dannenbaum would like to revisit the proposal and come back with something more agreeable, factoring in the savings for using on-site materials.

Council briefly discussed the 0.0% impact requirement and the four (4) options for moving forward, which include: (1) Approve proposal as is; (2) Revise the numbers by Dannenbaum; (3) Pursue the RFQ route; and (4) See if Brooks and Sparks is qualified and if they agree with the scope of work.

Council discussed combining the Dannenbaum revisions with a review by Brooks and Sparks and would like to have the results presented at the November 20, 2017 City Council Meeting.

With no further discussion on the matter, Council Member Wubbenhorst moved that staff re-negotiate the proposal with Dannenbaum Engineering and that the City employ Brooks and Sparks to assist with that re-negotiation and come back at the next regular City Council meeting with the results and an action for moving forward. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;

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- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Wubbenhorst: Council Member Wubbenhorst thanked everyone for hosting National Night Out parties.

Council Member Sheppard: Council Member Sheppard had no comments.

Council Member Mitcham: Council Member Mitcham had no comments.

Council Member Holden: Council Member Holden had no comments.

Council Member Warren: Council Member Warren had no comments.

Mayor Ray: Mayor Ray thanked the cub scouts and the residents for attending the meeting.

J. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 9:17 p.m.

Lorri Coody, City Secretary