

City of Jersey Village

16501 Jersey Dr.
Jersey Village, TX 77040

Permit Dept. Phone: 713-466-2110
Permit Dept. Fax: 713-466-2140

Business Name Change / Change of Occupancy

\$25 Application Processing Fee

Date: _____

Address and Occupant Information

Address: _____ Suite: _____

Jersey Village, TX _____ Zip: _____

Name of Business: _____

Manager: _____ Phone: _____

Email Address: _____

Emergency Contact Person: _____

Phone: _____

Property Owner/ Leasing Agency Information

Owner/Lease Agency: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Describe the business use: _____

Does the building have a Fire Sprinkler System? **(Circle one)** Yes No

Will the space be remodeled? **(Circle one)** Yes No

Applicant Name: **(Please print)** _____

Applicant Signature: _____ Date: _____

***** OFFICIAL USE ONLY *****

Received by: _____ Payment Paid: _____ Date: _____

Department	Approved	Rejected	Inspector	Date
Building Official				
Fire Marshall				

Zoning District: _____ Occupancy Type: _____ Construction Type: _____

Issue Certificate of Occupy: Yes No